STAFF REPORT NO. 072-14

TO: Mayor and City Council
FROM: Eric Holmes, City Manager
DATE: 7/7/2014

Subject: Amendment to Interlocal Agreement for Parking Enforcement and Revenue Collection Services between Clark County (“County”) and the City of Vancouver (“City”)

Key Points:
- Through an interlocal agreement, the City has provided parking enforcement and revenue collection services for the County at the County parking garage and adjacent surface parking lot at 1300 Franklin Street since 2004.
- The current agreement expired on June 30, 2014.
- The County desires the City continue parking enforcement and revenue collection services.

Objective: Amend the interlocal agreement to extend its duration, increase the termination notice period, and update contact information.

Present Situation: City of Vancouver Parking Services performs parking enforcement and revenue collection services for the County in the County parking garage and adjacent surface parking lot at 1300 Franklin Street. The City bills the County quarterly for the direct costs of providing revenue collection services. The City retains citation penalty revenue to cover the cost of enforcement in the County garage and surface parking lot.

The interlocal agreement expired on June 30, 2014. The County requests that the City continue parking enforcement and revenue collection services. Parking Services has resources available to continue to provide these services.

The City and County staff propose the interlocal agreement be extended and amended to:
- Provide for an indefinite duration which either party may terminate;
- Increase the termination notice period from 90 to 180 days to allow the City to make adjustments to staffing and to contract services used to perform the enforcement and collection services;
- Update contact information (i.e. phone numbers, locations).

Advantage(s): Maintains continuity of services.

Disadvantage(s): None.

Budget Impact: The City bills the County quarterly for the direct costs to provide parking revenue collection services in the County garage and surface parking lot at 1300 Franklin Street. The City retains all parking citation penalty revenue to cover the cost of providing parking enforcement in the garage and surface parking lot.
Prior Council Review:
- Interlocal agreement approval in May, 2004
- Interlocal agreement approval in June, 2009

Action Requested: Authorize the City Manager or designee to execute the amendment to the Interlocal Agreement for Parking Enforcement and Revenue Collection Services between Clark County and the City of Vancouver

Attachments:
- Amendment No. 1 to Interlocal Agreement
- 2009 Interlocal Agreement
AMENDMENT NO. 1 TO
INTERLOCAL AGREEMENT FOR
PARKING ENFORCEMENT AND REVENUE COLLECTION SERVICES
BETWEEN

Clark County, Washington (“County”)
1300 Franklin Street, PO Box 5000, Vancouver, WA 98666

AND

City of Vancouver, Washington (“City”)
PO Box 1995, Vancouver, WA 98668-1995

RECITALS

WHEREAS, the County, owns a public and employee parking garage and public surface parking lot located adjacent to the Clark County Public Services Building (“CCPSB”) located at 1300 Franklin Street, Vancouver, Washington, and both the lot and garage contain parking meters; and

WHEREAS, the City has a Parking Services Division, which provides enforcement of all parking laws, maintains parking payments devices, and collects parking revenues from the payment devices on all city streets and City-owned municipal parking lots and facilities within the city limits of Vancouver, Washington; and

WHEREAS, beginning on July 1, 2009, the County and the City entered into an Interlocal Agreement for the City to provide services to the County including, but not limited, to the following:

- Parking enforcement for all metered parking spaces located in the parking garage and surface parking lot adjacent to the CCPSB;
- Collection of all money from all parking meters owned by the County in both the parking garage and the surface parking lot adjacent to the CCPSB;
Contracting with an appropriate party to count and clean all money collected from the parking meters owned by the County and to deposit the same into the City’s bank account on behalf of the County;

Electronic transfer of money collected from the County-owned parking meters to the County on a monthly basis; and

WHEREAS, said Interlocal Agreement expires on June 30, 2014; and

WHEREAS, the County and the City desire to indefinitely continue the services authorized in the Interlocal Agreement, update contact information contained therein, and increase the notice requirement for termination of the Interlocal Agreement; and

NOW, THEREFORE,

IT IS HEREBY AGREED AS FOLLOWS:

1. The City telephone numbers on Page 1 of the Interlocal Agreement are amended as follows:

   Change City of Vancouver telephone number to: (360) 487-8650;
   Change City of Vancouver Contact to Parking Services Manager (360) 487-8658; and
   Change City Fiscal Contact to City Treasurer (360) 487-4842.

2. Item II of the Interlocal Agreement shall be amended to read as follows:

   The term of this Agreement shall be for an indefinite period, until terminated by either party according to the terms of Item III of the Interlocal Agreement.

3. The first sentence of Item III of the Interlocal Agreement shall be amended to read as follows:

   Either party may choose to terminate this Agreement by notifying the other party in writing 180 days prior to termination.

4. The reference to the Esther Short Building in the first bullet in Item VI B.2. shall be amended to read:

   Vancouver City Hall.

5. The telephone numbers for the City of Vancouver in item XIV of the agreement shall be amended to read:

   CONTRACTUAL ISSUES: (360) 487-8658
   BILLING ISSUES (360) 487-4842
   With a copy to: (360) 487-4842
6. All other terms, conditions, and provisions of the Interlocal Agreement shall remain in full force and effect except as specifically amended herein.

7. Acts taken pursuant to this Agreement but prior to its effective date are hereby ratified and confirmed.

IN WITNESS WHEREOF, the parties hereto have executed this instrument on July 1, 2014.

CITY OF VANCOUVER, a municipal corporation

By: ______________________________
   Eric Holmes, City Manager

Date: __________________________________

CLARK COUNTY, WASHINGTON, a subdivision of the State of Washington

By: ______________________________
   Tom Mielke, Board Chair
   Board of Clark County Commissioners

Date: __________________________________

By: ______________________________
   Doug Lasher, County Treasurer

Date: __________________________________

Attest:

R. Lloyd Tyler, City Clerk

Attest:

Rebecca Tilton, Clerk of the Board

Approved as to form:

By: ______________________________

Ted H. Gathe, City Attorney

Approved as to form only

ANTHONY F. GOLIK
Prosecuting Attorney
INTERLOCAL AGREEMENT FOR
PARKING ENFORCEMENT AND REVENUE COLLECTION SERVICES
BETWEEN

Clark County, Washington
1300 Franklin Street, PO Box 5000, Vancouver, WA 98666 (360) 397-5025

AND

The City of Vancouver
P.O. Box 1995, Vancouver, Washington 98668-1995, (360) 735-8879

Interlocal Agreement Period
Beginning: July 1, 2009
Ending: June 30, 2014

Interlocal Agreement: 

Services and materials provided by City

Estimate for services: up to $1,200/quarter*
up to $4,800/year*.

*Refer to Exhibits 2 and 3 for estimated calculations for 2009 costs.

City Project Contact: Michael Jacobs, Parking Services Manager (360) 735-8879
City Fiscal Contact: Carrie Lewellen, Treasurer (360) 619-1082

County Contact: Mark McCauley, General Services Director (360) 397-2323
County Fiscal Contact: John Payne, Deputy Treasurer (360) 397-2255

The following exhibits are attached as part of this Interlocal Agreement:
  o Exhibit 1 - Map of Clark County Service Building and parking lot
  o Exhibit 2 - 2009 Revenue Collection Salary, Benefit, and Administrative Overhead Costs.
  o Exhibit 3 - 2009 estimated Contract Costs for Coin Processing.

INTERLOCAL AGREEMENT FOR PARKING ENFORCEMENT
AND REVENUE COLLECTION - 1

A9051901/MJ:MW
I. PURPOSE AND BACKGROUND

A. This is an Interlocal Agreement entered into under the authority of the Interlocal Cooperation Act, RCW 39.34, between The City of Vancouver, a municipal corporation and charter city of the first class in the State of Washington (hereinafter referred to as "City"), and Clark County Washington, a political subdivision of the State of Washington (hereinafter referred to as "County").

B. Pursuant to RCW 39.34 RCW, the purpose of this Interlocal Agreement is as set forth in Article I (purpose and Background). Its duration is as specified in Article II. (Duration of Agreement). Its method of termination is set forth in Article III (Termination of Agreement). Its manner of financing and of establishing and maintaining a budget therefore is described in Article VI (Compensation) and Article VII (Billing Method and Process). No property shall be acquired pursuant to this Agreement which will need to be disposed of upon partial or complete termination of this Agreement.

C. The City currently has a Parking Enforcement Division which enforces all parking laws on all city streets and city owned parking lots within the city limits of Vancouver, Washington. The City Parking Enforcement Division also collects all revenue from parking meters.

D. The purpose of this Agreement is for the City to provide parking enforcement services and to collect revenue for the County. The County desires to have the City do all parking enforcement for the metered parking spaces both within the covered parking spaces of the Clark County Public Services Building located at 1300 Franklin St., Vancouver, Washington (hereinafter referred to as "Building"), and those metered spaces in the surface parking lot located to the immediate west of the Building. At the time of this Agreement there are forty six (46) meters inside the parking lot and twelve (12) meters in the surface parking lot. The County further desires the City to collect all moneys from the parking meters of both the covered and surface lots. The City will contract with an Armored Car Service provider to count and deposit the County's coin revenue in conjunction with processing the City's coin revenue. The County money will be deposited in a City bank account, but will be monitored and accounted for separately. This revenue will be electronically transferred to the County on a monthly basis. The County parking lots and meters are described more accurately on a map attached hereto and incorporated herein as Exhibit #1.

E. The County and the City desire to reduce to writing their understanding related to parking enforcement and revenue collection services.

F. The County requests the assistance of the City in order to provide services including but not limited to the following:
• Provide parking enforcement for all metered spaces located in the covered parking lot adjacent to the Building.
• Provide parking enforcement for all metered spaces located in the surface parking lot to the immediate west of the Building.
• Collect all money from all parking meters owned by the County in both the covered and surface parking lots adjacent to the Building.
• Contract with an appropriate party to count and clean all money collected from County parking meters, and to deposit the same in the City's bank account on behalf of the County.

G. The County will make best efforts to have the Clark County Sheriff grant a limited commission to all City parking enforcement officers granting them the authority to perform the parking enforcement services described in this Agreement, if necessary.

H. Both parties hereby agree to communicate and cooperate to the fullest extent possible in order to achieve the desired results and avoid incurring excessive or unnecessary costs to either party.

II. DURATION OF AGREEMENT

The term of this Agreement is for the period from July 1, 2009 through June 30, 2014.

III. TERMINATION OF AGREEMENT

Either party may choose to terminate this Agreement by notifying the other party in writing 90 days prior to termination. The County agrees to pay the City for the cost of all services provided through the date of termination of the Agreement.

IV. COUNTY AGREES TO:

• The terms of this Inter-local agreement allowing the City to provide parking enforcement services for all metered spaces in the covered and surface parking lots adjacent to the Building, and to collect and deposit all moneys from those parking meters.
• Grant a special limited enforcement commission to the City's Parking Enforcement Officers.

V. THE CITY AGREES TO:

• Provide parking enforcement for all metered spaces located in the covered parking lot adjacent to the Building.
• Provide parking enforcement for all metered spaces located in the surface parking lot to the immediate west of the Building.

INTERLOCAL AGREEMENT FOR PARKING ENFORCEMENT
AND REVENUE COLLECTION - 3
• Collect all money weekly from all parking meters owned by the County in both the
covered and surface parking lots adjacent to the Building.
• Contract with an Armored Car Service provider to count and clean all money collected
from County parking meters, and to deposit the same in the City's bank account on behalf
of the County.
• The Armored Car Service provider will provide reports each time a deposit is made for
the City or the County. The County route will have a specific coin canister identified by a
unique number, which will be used by the Armored Car Service provider to identify on
their deposit report the total deposit processed for the County. The Armored Car Service
provider will deposit all coin meter revenue in the City's bank account. However, the City
will account for the City and County revenue separately. On a monthly basis, the City
will recap the County deposits on a summary sheet, and transfer the total amount
collected to the Clark County Treasurer's Office electronically. At the County's option,
the reports may be made available more frequently.

VI. COMPENSATION

A. Parking Enforcement
   The County will authorize or remit to the City all parking ticket revenue from all the
metered spaces covered by this Agreement. The County will not be expected to
compensate the City for the salary and wages of its Parking Enforcement Officer for time
spent enforcing the parking meters described in this Agreement.

B. Revenue Collection
   1. Salary, Benefit and Administrative Overhead Costs.
      • The County agrees to pay all per hour costs of salary and benefits for a
        parking maintenance worker's time spent in the collection of money from the
        parking meters described in this Agreement. Per hour costs will also include
        any and all cost of living increases and/or salary increases during the term of
        this Agreement.
      • The County agrees to pay for one hour of time per week for the revenue
collection, subject to change if the number of meters identified in Section V
and Exhibit #1 of this Agreement is increased or decreased.
      • The County further agrees to pay an administrative overhead fee equal to ten
percent (10%) of the pro-rated salary and benefit costs.
      • Exhibit 2 provides an example of how these costs will be calculated.

      • The County agrees to pay the pro rata share of the monthly charge for the
        Armored Car Service to pick up the coin canisters at the Esther Short
Building.
      • The County agrees to pay 1.25% of the total coins collected weekly to cover
        the cost of processing the coins.
• The County agrees to pay $100 per month to cover the banking and City processing costs for billing, accounting, and treasury staff time for reconciliations.
• The County further agrees to pay a ten percent (10%) administrative overhead fee for all costs associated with the City's armored car service contract and processing.
• Exhibit 3 provides an example of how these costs will be calculated.

C. The County will pay properly documented invoices from the City within thirty (30) days of the receipt of the invoice.

VII. BILLING METHOD AND PROCESS

A. The City will bill the County for parking enforcement and revenue collection charges on a quarterly basis.
B. The billing invoice will identify the dates of service, the pro rata share for the costs of the armored car service provider, and the amount due for that billing period.
C. The County can request that the City include sufficient backup documentation to verify the actual services and expenses rendered for the billing period. Any backup documentation supplied with billing invoices will be expected to reconcile to whatever tracking system the City employs.
D. The County shall timely process its billing invoices and make payment to the City within thirty (30) days from the date that the City sends said invoice to the County. Any County inquiries regarding a City billing should be directed to the Accounts Receivable as indicated in the Notice Section of this Agreement and will not alleviate the County from paying invoices within thirty (30) days.
E. Payments that are not paid within the allotted time period shall be considered delinquent. Delinquent charges shall accrue interest on the unpaid balance, from the date of delinquency until paid, at an interest rate of one percent (1%) per month.

VIII. AGREEMENT ADMINISTRATION AND COMMUNICATIONS

Contract managers designated by the County and City shall administer this Agreement. Contract managers shall monitor service level and budget provisions of this Agreement. Each quarter, the County and City contract managers shall review service levels, service delivery, and costs. During the term of this Agreement, the respective contract managers will communicate via telephone or e-mail to relay information, answer questions, or raise concerns.

IX. DISPUTE RESOLUTION

In the event of a dispute between the County and the City regarding the delivery of services under this Agreement which cannot be resolved by their respective designated contract managers, the County Administrator and the Vancouver City Manager or their
designated representatives shall review such dispute and options for resolution. The decision of the County Administrator and the City Manager regarding the dispute shall be final as between the parties.

X. INDEPENDENT CONTRACTOR

The City is and shall at all times be deemed to be an independent contractor in the provision of the services set forth in this Agreement. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between the County and the City or between any of the County's or City's employees. The City shall retain all authority for provision of services, standards of performance, discipline, and control of personnel, and other matters incident to the performance of services by the City pursuant to this Agreement. Nothing in this Agreement shall make any employee of the City an employee of the County or any employee of the County an employee of the City for any purpose, including but not limited to, for withholding of taxes, payment of benefits, workers' compensation pursuant to Title 51 RCW, or any other rights or privileges accorded their respective employees by virtue of their employment.

XI. HOLD HARMLESS/INDEMNIFICATION

A. CITY RESPONSIBILITY. The City agrees to indemnify, defend, save and hold harmless the County, its officials, employees and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees and expenses incurred in connection therewith, or whatsoever kind or nature, arising out of, or in connection with, or incident to, the performance of services by the City pursuant to this Agreement.

1. In the event that any suit based on such a claim, demand, loss, damage, cost, or cause of action is brought against the County, the City retains the right to participate in said suit if any principal of public law is involved.

2. This indemnity and hold harmless shall include any claim made against the County by an employee of the City or subcontractor or agent of the City, even if the City is otherwise immune from liability pursuant to the workers' compensation statute, Title 51 RCW.

B. COUNTY RESPONSIBILITY. The County agrees to indemnify, defend, save and hold harmless the City, its officials, employees and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees and expenses incurred in connection therewith, or whatsoever kind or nature, arising out of, or in connection with, or incident to, the provision of services by the City pursuant to this Agreement which relate to the Building, parking lots, parking meters and/or any facility owned by the County.
1. In the event that any suit based on such a claim, demand, loss, damage, cost, or cause of action is brought against the City, the County retains the right to participate in said suit if any principal of public law is involved.

2. This indemnity and hold harmless shall include any claim made against the County by an employee of the City or subcontractor or agent of the City, even if the City is thus otherwise immune from liability pursuant to the workers' compensation statute, Title 51 RCW.

C. Except as provided herein, the parties shall bear their own costs of enforcing the rights and responsibilities under this Agreement.

XII. ASSIGNMENT/SUBCONTRACTING

Neither party shall transfer or assign, in whole or in part, any or all of its respective rights or obligations under this Agreement without the prior written consent of the other. Except that the City shall be able to contract with an armored transport company to count, clean, transport and deposit moneys from the County parking meters covered by this Agreement.

XIII. NO THIRD PARTY BENEFICIARY

The County does not intend by this Agreement to assume any contractual obligations to anyone other than the City. The City does not intend by this Agreement to assume any contractual obligations to anyone other than the County. The County and the City do not intend there be any third-party beneficiary to this Agreement.

XIV. NOTICE

Any notices to be given under this Agreement shall at minimum be delivered, postage prepaid and addressed to:

To the City:

**CONTRACTUAL ISSUES**
City of Vancouver
Attention: Parking Services Manager
PO Box 1995
Vancouver, WA 98668-1995
Telephone: (360) 735-8879

**BILLING ISSUES**
City of Vancouver
Attention: Accounts Receivable
PO Box 1995
Vancouver, WA 98668-1995
Telephone: (360) 619-1076
With a copy to:
City of Vancouver
Attention: City Treasurer
PO Box 1995
Vancouver WA 98668-1995
Telephone: (360) 619-1082

To the County:

**CONTRACTUAL ISSUES**
Mark McCauley
General Services Director
P.O. BOX 5000
Vancouver, WA 98666-5000
(360) 397-2323

**BILLING ISSUES**
Doug Lasher
Clark County Treasurer
PO Box 5000
Vancouver, WA 98666-5000
(360) 397-2255

The name and address to which notices shall be directed may be changed by either the County or the City by giving the other party notice of such change as provided in this section.

XV. **WAIVER**

No waiver by either party of any term or condition of this Agreement incorporated in this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or different provision.

XVI. **AMENDMENT**

The provisions of this Agreement may be amended with the mutual consent of the parties. No additions to, or alterations of, the terms of this Agreement shall be valid unless made in writing and formally approved and executed by the duly authorized agents of both parties.

XVII. **RATIFICATION**

Acts taken in conformity with this Agreement prior to its execution are hereby ratified and affirmed.

XVIII. **DOCUMENT EXECUTION AND FILING**

The City and County agree that there shall be four (4) duplicate originals of this Agreement procured and distributed for signature by the necessary officials of the parties. Upon execution, one executed original of this Agreement shall be retained by the
Vancouver City Clerk and one shall be retained by each of the other parties. The Vancouver City Clerk shall cause a copy of this Agreement to be posted on the City website pursuant to Chapter 32, Laws of Washington 2006 (RCW 39.34.040). Upon execution of the originals and posting of a copy on the City's website, each such duplicate original shall constitute an agreement binding upon all parties.

XIX. SEVERABILITY

If any section or part of this Agreement is held by a court to be invalid, such action shall not affect the validity of any other part of this Agreement.

XX. ENTIRE AGREEMENT

This Agreement contains all of the agreements of the parties with respect to the subject matter covered or mentioned therein, and no prior agreements shall be effective to the contrary.

The City of Vancouver and Clark County agree to the terms and conditions of this Inter-Local Agreement and its exhibits as listed above by signing below:

CITY OF VANCOUVER, a municipal corporation

Pat McDonnell, City Manager

Date: 6-8-09

Attest:
R. Lloyd Tyler, City Clerk
By: Carrie Lewellen, Deputy City Clerk

CLARK COUNTY WASHINGTON, a subdivision of the State of Washington

Mark Boldt, Chair
Board of Clark County Commissioners
Date: 7-14-09

Dunjay
Doug Lasher, County Treasurer
Date: 8-3-09

Attest:
Louise Richards, Clerk to the Board

INTERLOCAL AGREEMENT FOR PARKING ENFORCEMENT
AND REVENUE COLLECTION - 9
Approved as to form:

Ted H. Gathe, City Attorney

Approved as to form only:
Arthur D. Curtis
Prosecuting Attorney

Bronson Potter
Deputy Prosecuting Attorney
EXHIBIT 2
Inter-Local Agreement for
Parking Enforcement and Revenue Collection Services
Between Clark County, Washington and the City of Vancouver
Revenue Collection Salary, Benefit and Administrative Overhead Costs

2009 Costs (1)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Salary and Wages for Parking Maintenance Worker</td>
<td>$5,385.80</td>
</tr>
<tr>
<td>Annual Costs (Monthly Wages x 12 months)</td>
<td>$64,629.60</td>
</tr>
<tr>
<td>Weekly Costs (Annual Costs divided by 52 weeks)</td>
<td>$1,242.88</td>
</tr>
<tr>
<td>Hourly Costs (Weekly Costs divided by 40 hours)</td>
<td>$31.07</td>
</tr>
<tr>
<td># of Hours to provide contract services per week for collection</td>
<td>1.00</td>
</tr>
<tr>
<td>Weekly charge for collection services</td>
<td>$31.07</td>
</tr>
<tr>
<td>Quarterly charge for collection services (wkly chg * 13 wks)</td>
<td>$403.94</td>
</tr>
<tr>
<td>Administrative fee (10% of quarterly charge)</td>
<td>$40.39</td>
</tr>
<tr>
<td>Quarterly billing for revenue collection services</td>
<td>$444.33</td>
</tr>
</tbody>
</table>

(1) this amount will be updated annually to reflect COLA increases.
EXHIBIT 3
Inter-Local Agreement for
Parking Enforcement and Revenue Collection Services
Between Clark County, Washington and the City of Vancouver
Contract Costs for Coin Processing

2009 Costs *(with assumptions for weekly revenue collected)*

**COIN PROCESSING COSTS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Charge to pick up canisters at Esther Short Building</td>
<td>$108.00</td>
</tr>
<tr>
<td># of Canisters (including the County's canister) per month*(1)</td>
<td>54</td>
</tr>
<tr>
<td>Charge per Canister</td>
<td>$2.00</td>
</tr>
<tr>
<td>Number of County Canisters per quarter (1 collection per week)</td>
<td>13</td>
</tr>
<tr>
<td>Quarterly Charge to pick up canisters at Esther Short Building</td>
<td>$26.00</td>
</tr>
<tr>
<td>Quarterly Meter Coin Deposit <em>(2)</em></td>
<td>$6,529.45</td>
</tr>
<tr>
<td>1.25% cost of processing coins <em>(2)</em></td>
<td>$81.74</td>
</tr>
</tbody>
</table>

**BANKING and ADMINISTRATIVE COSTS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly cost to cover banking and city administrative costs for processing the billing, accounting and treasury staff time for reconciliation.</td>
<td>$100.00</td>
</tr>
<tr>
<td>Quarterly Banking and Administrative Costs</td>
<td>$300.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Quarterly Costs <em>(2)</em></td>
<td>$407.74</td>
</tr>
<tr>
<td>10% Administrative Fee</td>
<td>$40.77</td>
</tr>
</tbody>
</table>

**Quarterly billing for Coin Processing Costs**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quarterly billing for Coin Processing Costs</td>
<td>$448.52</td>
</tr>
</tbody>
</table>

*(1)* based on an average number of overall collections Oct through Dec 2008
*(2)* An assumption in the original 2009 contract is made for this calculation based on the average quarterly revenue collection from the 2008 quarterly deposit spreadsheets. This amount will change quarterly based on the actual amount of revenue collected from the parking meters. The 1.25% processing fee may change but will be consistent with the charge levied upon the City by the City's contracted armored car transport service.