



**NOTICE OF INTENT (NOI)
APPLICATION FORM**

**Construction Stormwater
General Permit**

Check if applicable:

Change or Update Permit Information

Modification of Permit Coverage

Permit #WAR _____

Please print or type all sections of this application. All fields are required unless otherwise marked.

I. Operator/Permittee (Operator: Party with operational control over plans and specifications; or day-to-day operational control of activities which ensure compliance with SWPPP and permit conditions.)			II. Site Owner (If different than Operator/Permittee)		
Name			Name		
Company			Company		
Unified Business Identifier (UBI) <i>UBI is a nine digit number used identify a business entity. Write "none" if you do not have a UBI number.</i>			Unified Business Identifier (UBI) <i>UBI is a nine digit number used identify a business entity. Write "none" if you do not have a UBI number.</i>		
Mailing Address:			Mailing Address:		
City	State	Zip	City	State	Zip
Business Phone:		Ext.	Business Phone:		Ext.
Cell Phone (Optional):		Fax (Optional):	Cell Phone (Optional):		Fax (Optional):
E-mail:			E-mail:		
III. On-site Contact Person (Typically the same as the Certified Erosion & Sediment Control Lead or Operator/Permittee)			IV. Billing Information (If different than Operator/Permittee)		
Name			Name		
Title			Title		
Company			Company		
Mailing Address:			Mailing Address:		
City	State	Zip	City	State	Zip
Business Phone:		Ext.	Business Phone:		Ext.
Cell Phone (Optional):		Fax (Optional):	Cell Phone (Optional):		Fax (Optional):
E-mail:			E-mail :		

V. Site Information

Site or Project Name		Site Acreage	
Street Address or Location Description <i>(If the project or site lacks a street address, indicate the specific location of the site. For example, SE Corner of Intersection of Highways 61 and 34.)</i> <hr/> Parcel ID#: _____ <i>Attach separate list if necessary</i> Section: _____ Township: _____ Range: _____ Type of Construction Activity <i>(check all that apply)</i> : <input type="checkbox"/> Single Family <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Highway or Road (city ,county, state) <input type="checkbox"/> Utilities (specify): _____ <input type="checkbox"/> Other (specify): _____		Total size of your site/project (that <u>you</u> own/control): _____ acres. Total area of soil disturbance for <u>your</u> site/project: _____ acres. <i>(Provide the estimated total area to be disturbed during the life of your project, including grubbing, excavation, grading, utilities and infrastructure installation. Note: 1 acre = 43,560 ft².)</i> Is the site/project a part or parcel of a “common plan of development or sale”? (For example, subdivision, commercial development.) <input type="checkbox"/> Yes* <input type="checkbox"/> No *If Yes, estimate total area of soil disturbance for entire common plan of development: _____ acres. <u>Concrete / Engineered Soils</u> How many cubic yards of concrete will be poured? _____ yd ³ <i>(estimate)</i> How many cubic yards of recycled concrete will be used? _____ yd ³ <i>(estimate)</i> Will any engineered soils be used on your project? (For example: cement treated base, cement kiln dust, etc.) <input type="checkbox"/> Yes <input type="checkbox"/> No	
City (or nearest city): _____	Zip Code: _____	Estimated project start-up date (mm/dd/yy): _____	
County: _____		Estimated project completion date (mm/dd/yy): _____	
Record the latitude and longitude of the <i>main entrance</i> to the site. For projects without a main entrance (for example, pipelines or roads), record the approximate center of site.			
Latitude	degrees, minutes, seconds _____° _____' _____"N	Longitude	degrees, minutes, seconds _____° _____' _____"W

For assistance with latitude and longitude refer to any of the following websites: www.getlatlon.com, <http://cfpub1.epa.gov/npdes/stormwater/latlong.cfm>, or http://www.epa.gov/tri/report/siting_tool/index.htm. Please convert all latitude and longitude coordinates into degrees, minutes, seconds format. For help with this process go to: <http://www.fcc.gov/mb/audio/bickel/DDMMSS-decimal.html>

VI. Stormwater Pollution Prevention Plan (SWPPP)

Do **not** submit your SWPPP with your application. You **must** develop a SWPPP that includes a narrative description and drawings of best management practices to prevent stormwater pollution prior to starting construction activity.

VII. Discharge/Receiving Water Information

Indicate whether your site's stormwater and/or dewatering water could enter surface waters, **directly** and/or **indirectly**:

- Water will discharge directly or indirectly (through a storm drain system or roadside ditch) into a surface water body (bodies). Water body means wetlands, named and unnamed creeks, streams, rivers, ponds, lakes, estuaries, and salt waters and all other surface waters and water courses.

If the discharge is to a storm sewer system, the name of the operator of the storm sewer system (e.g., City of Tacoma): _____

- To ground with 100% infiltration, with no potential to reach surface waters under any conditions.

Provide locations on the next page or on a separate sheet, if necessary.

NOTE: If your stormwater discharges to a storm sewer system operated by the City of Seattle, King County, Snohomish County, City of Tacoma, Pierce County, or Clark County, you must **also** submit a copy of this NOI to the appropriate jurisdiction.

If your project includes dewatering, you **must** include dewatering plans and discharge locations in your site Stormwater Pollution Prevention Plan.

Location of Discharge into Surface Water Body

Enter the water body name and latitude/longitude* of the point(s) where the site has the potential to discharge into a water body (enter all locations).

- Include the names and locations of both direct and indirect discharges to surface water bodies; even if the risk of discharge is low or limited to periods of extreme weather.
- Water body means wetlands, named and unnamed creeks, streams, rivers, ponds, lakes, estuaries, and salt waters and all other surface waters and water courses.
- Some large construction projects (for example, subdivisions, roads, or pipelines) may discharge into several water bodies.
- If the creek or tributary is unnamed, use a format such as "unnamed tributary to Deschutes River".
- **Attach a separate list if necessary.**

Surface Water Body Name	Latitude degrees, minutes, seconds	Longitude degrees, minutes, seconds
	° ' N	° ' W
	° ' N	° ' W
	° ' N	° ' W
	° ' N	° ' W

If your site discharges to a water body that is on an impaired waterbodies list (i.e., 303(d) list) for turbidity, fine sediment, high pH, or phosphorus, you must sample for more parameters. Ecology will notify you if any additional sampling requirements apply. Information on impaired water bodies is available online at: <http://www.ecy.wa.gov/programs/wq/stormwater/construction/impaired.html>.

VIII. State Environmental Policy Act (SEPA)

This Notice of Intent (NOI) is incomplete and cannot be approved until the applicable SEPA requirements under Chapter 197-11 WAC are met.

1. Have you submitted an environmental checklist to the SEPA lead agency or are you exempt from SEPA? Yes No Exempt from SEPA*

If Yes: provide the name of SEPA lead agency: _____ Date of checklist submittal _____

If No: your NOI is incomplete and you must submit an environmental checklist to the SEPA lead agency before Ecology can process your application.

- The SEPA lead agency is typically the local government (city or county).
- For private projects where no local permit or license is required, Ecology is the SEPA lead agency.
- For public projects, the project proponent (government agency) is the SEPA lead agency.

***If Exempt:** Attach written documentation, check type of exemption below, and proceed to Section IX.:

- Watershed Restoration & Fish Habitat Enhancement Exemption (RCW 43.21C.0382).
- Infill Development Exemption (RCW 43.21C.229).
- Planned Action Exemption (RCW 43.21C.031).
- Categorical Exemption. Under what section of the SEPA Rule (WAC 197-11-800) is it exempt? _____ (for example, WAC 197-11-800(1) Minor New Construction)

2. Has the SEPA lead agency issued a final decision on your checklist? Yes No

If No: The NOI is incomplete. Ecology will hold the application until a final SEPA decision is made or the Construction Stormwater NOI public comment period ends, whichever is later. You must notify Ecology once the lead agency has issued a determination.

If Yes:

- Type of SEPA decision issued: Determination of Non-Significance (DNS) Mitigated DNS (MDNS) Determination of Significance (DS) Final Environmental Impact Statement (EIS) Other: _____
- Date of final SEPA decision: _____
- Project Proponent Name used during SEPA process: _____
- SEPA Lead Agency file number: _____
- If a supplemental EIS, SEPA addendum, or some other type of additional SEPA review was required, please describe: _____ . If applicable, date of Final SEPA Document: _____

More SEPA information is available at: <http://www.ecy.wa.gov/programs/sea/sepa/e-review.html>

IX. Public Notice

You must publish a public notice at least **once** a week for **two** consecutive weeks with **seven days** in between publications, in at least a **single** newspaper of general circulation in the county in which the construction is to take place. Ecology cannot grant permit coverage sooner than the end of the 30 day public comment period, which begins on the date of the **second** public notice.

Submit (or fax: 360-407-6426) the NOI to Ecology on or **before** the date of the **first** public notice. If you fax the public notice to Ecology, you must follow up with hard copy by mail. Failure to do so may delay the issuance of your permit.

Provide the **exact** dates (mm/dd/yy) that the first and second public notices will appear in the newspaper(s):

First notice: ____/____/____

Second notice: ____/____/____ Begins 30 day public comment period.

For example: First notice: 01/01/10

Second notice: 01/08/10

Name of the newspaper(s) publishing the notices: _____

PUBLIC NOTICE TEMPLATE

Complete this template using project-specific information and submit to a local newspaper with general circulation within the county where the project is located. The **bold** language is required by WAC 173-226-130 and must be included in its entirety. (Either use the fill-in template below or **attach on a separate sheet of paper if necessary**).

(Note: This section is unprotected so you can delete text in parentheses)

_____ (Name of operator/permittee) _____ (address of operator/permittee) **is seeking coverage under the Washington State Department of Ecology's Construction Stormwater General Permit.**

The proposed project, _____, (project name) **is located at** _____ (street address, intersection, crossroads, or other descriptive site location) in _____ (name of nearest city), in _____ (County).

This project involves _____ acres of soil disturbance for _____ construction activities. (List all construction activities, for example, residential, commercial, industrial, highway, utility).

Stormwater will be discharged to _____ (List all named and un-named receiving waters identified in section VII).

Any persons desiring to present their views to the Department of Ecology regarding this application, or interested in the Department's action on this application, may notify Ecology in writing within 30 days of the last date of publication of this notice.

**Comments can be submitted to: Department of Ecology
Water Quality Program
P.O. Box 47696
Olympia, WA 98504-7696**

Application continues on page 6.

X. Certification of Permittees

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.”

Printed Name / Company

Title

Signature *

Date

*** Federal regulations require this application is signed by one of the following:**

- A. For a corporation: by a principal executive officer of at least the level of vice president;
- B. For a partnership or sole proprietorship: by a general partner or the proprietor, respectively or
- C. For a municipality, state, federal, or other public facility: by either a principal executive officer or ranking elected official.

Please sign and return this document to the following address:
Washington Department of Ecology - Stormwater
P.O. Box 47696
Olympia, WA 98504-7696

If you have questions about this form, contact the following Ecology staff:

Location	Contact Name	Phone	E-mail
City of Seattle, Kitsap, Pierce, and Thurston counties	Josh Klimek	360-407-7451	jokl461@ecy.wa.gov
Island, King, and San Juan counties	Elaine Tomita	360-407-7229	ewor461@ecy.wa.gov
Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln, Pend Oreille, Skagit, Snohomish, Spokane, Stevens, Walla, Whatcom, and Whitman counties.	Charles Gilman	360-407-6437	chqi461@ecy.wa.gov
Benton, Chelan, Clallam, Clark, Cowlitz, Douglas, Grays Harbor, Jefferson, Kittitas, Klickitat, Lewis, Mason, Okanogan, Pacific, Skamania, Wahkiakum, and Yakima counties.	Joyce Smith	360-407-6858	josm461@ecy.wa.gov

More information is available at: <http://www.ecy.wa.gov/programs/wq/stormwater/construction/>.
If you need this document in an alternate format, please contact the Water Quality Program at 360-407-6401.
Persons with hearing loss can call 711 for Washington Relay Service. Persons with a speech disability can call 877-833-6341.