

COMMERCIAL

New Structures & Additions



PO Box 1995 * Vancouver, WA 98668-1995 * www.cityofvancouver.us * Phone: (360) 487-7802 Fax: (360) 487-7808

Please review the submittal requirements. Incomplete applications will not be accepted.

Applicant: _____

Mailing Address: _____

Phone: _____ ext. _____ Fax: _____

Property Owner: _____

Mailing Address: _____

Phone: _____ ext. _____ Fax: _____

Contractor: _____

Mailing Address: _____

Phone: _____ ext. _____ Fax: _____

Contact Person Name: _____ **Company:** _____

Contact E-mail Address: _____

Property Address: *(tax assessor serial number or nearest intersection if no address)*

Complete description of all work to be performed:

Type of construction per IBC: _____

Square footage and use(s) of new construction:

Pre-Application # of Project: PAC _____ **Site Plan Review # of Project: PSR** _____

I/we understand that per VMC 20.210.090 (Review for Counter Complete Status), if it is determined that the application is not complete, the City shall immediately reject and return the application and identify in writing what is needed to make the application counter complete. It is the responsibility of the applicant/owner to comply with all private conditions, covenants and restrictions (CC&R's) associated with this property.

I/we agree that City of Vancouver staff may enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public notices.

Projects subject to site plan approval must obtain that approval prior to issuance of building permits

Signature of Applicant: _____ Date: _____

Signature of Property Owner: _____ Date: _____



SUBMIT TO:
Community Development
415 W. 6th ST
Vancouver, WA 98660

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Submittal Requirements

The following information is required to be submitted with Commercial applications. Plans must be a blue-line print or drawn in ink. Plans are to be drawn to scale as appropriate (i.e. 1"=10', 1"=20', 1/4"=1', etc.) Applications without the required information will not be accepted.

Any fees associated with the application

SUBMITTAL REQUIREMENTS

Completed and signed application.

Three (3) sets of the following plans drawn to scale and produced in such a way as to clearly indicate compliance with all applicable requirements.

a. Building construction plans, including cross sections, elevations, floor plans and structural calculations.

b. Electrical plans, including service location, load calculations, single line distribution and Washington State Energy Code lighting power budget calculations.

c. Mechanical plans, including unit locations, duct size(s) and locations.

d. Plumbing plans, including water meter size(s) and locations(s), backflow assembly, fire protection systems, sewer connection location and any pretreatment.

e. Structural plans (if applicable)

f. Additional information and/or plans may be required upon review

Reduced Site Plan (8.5 x 11") for new buildings - used for addressing purposes

NOTE:

- Fire sprinkler systems require separate plans, plan review, permit and fees.
- Fire alarms require separate plans, plan review, permit and fees.
- Sign installations require separate plans, plan review, permit and fees.
- Separate permit required for all work in right-of-way.

* * * * *
Please provide the following information on all projects with a valuation of \$5000 and greater per RCW19.27.095 (1) d:

N/A Financing Lender Bonding Firm

Company: _____

Company Address: _____

Phone: _____ ext. _____

Bond amt. is not less than 50% of total amt. of project Yes No

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