

SUBMIT TO:
City of Vancouver
Community Development
415 W. 6th ST
Vancouver, WA 98660



www.cityofvancouver.us

For Office Use Only

DATE RECEIVED:

CASE NUMBER:

TYPE I APPLICATION

Type I applications are decided by the Planning Official without public notice prior to decision and without a public hearing. The application is subject to standards that are clear and objective and is exempt from environmental review.

- Accessory Dwelling Units
- Boundary Adjustments
- Design Review not associated with site plan approval
- Grading Permits which do not require a Type II, Type III or Type IV development approval or SEPA determination pursuant to VMC Title 20
- Joint Use Parking Agreement
- Land Use Permit issued under clear and objective standards
- Legal Lot Determination**
- Minor A Variance that results in the modification of up to 10% of a numerical development standard per VMC 20.290
- Planning Official Review
- Sign Permits that do not require variances
- Temporary Use
- Tree Removal/Tree Plan Permits

SUBMITTING PLANS FOR REVIEW:

Counter complete status:

An application will be accepted by the City of Vancouver only after the City finds that the application appears to include all the information required. No effort will be made to evaluate the substantive adequacy of the information. If all required information is not submitted, the application will not be accepted.

Fully complete status:

Within 21 days of acceptance of a counter complete application, the City will notify the applicant, in writing, as to the completeness of the application. An application will not be deemed fully complete until all information necessary to evaluate the proposed activity, its impacts, and its compliance with the provisions of the Vancouver Municipal Code and other applicable codes and statutes have been provided.

Decision:

The review authority for an application subject to a Type I procedure will approve, approve with conditions, or deny the application within 28 calendar days after the date the application was accepted as fully complete.

Notification:

Notice of a decision regarding a Type I procedure will be mailed to the applicant and applicant's representative. Type I decisions are subject to appeal pursuant to Section 20.210.130(A)(1)-(5) and 20.210.030(B)(1).

Incomplete applications will not be accepted

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LEGAL LOT DETERMINATION APPLICATION

Property Owner _____ Telephone () _____
(Print Name)

Mailing Address _____
(Number, Street, City, State, ZIP)

Property Owner _____ Telephone () _____
(Print Name)

Mailing Address _____
(Number, Street, City, State, ZIP)

Applicant _____ Telephone () _____
(Print Name)

Mailing Address _____
(Number, Street, City, State, ZIP)

Relationship to Owner(s) _____

Property addresses or fronting street and distances and direction from nearest cross street _____

Zoning District _____ Qtr. Sec., Township, Range _____ Tax serial number(s) _____

Legal description: Lot(s) _____ Block(s) _____ Plat name _____

Check here if a metes and bounds description and attach narrative to this application.

I/we understand that per VMC 20.210.090 Review for Counter Complete Status if it is determined the application is not complete, the City shall immediately reject and return the application and identify in writing what is needed to make the application counter complete.

I/we agree that City of Vancouver staff may enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public hearing notices.

Signature of Applicant: _____ Date: _____

Signature of Owner _____ Date _____

Signature of Counterperson: _____ Date: _____

LEGAL LOT DETERMINATION SUBMITTAL REQUIREMENTS

The following information is required to be submitted with your application for a Legal Lot Determination. Failure to submit all information specified in the format noted below will cause your application to be returned to you per VMC 20.210.090 Review for Counter Complete Status.

- A. Required application fee. See VMC 20.180
- B. One (1) full size copy of the Assessor's quarter section map(s) with the properties clearly identified. This can be obtained from the office of the Clark County Assessor, 1300 Franklin Street.
- C. Sales history of each parcel through 1969. This is a copy of all deeds or real estate contracts showing previous owners or divisions of the original parcel. These are available from either a title company or the Assessor's Office.
- D. Any other information deemed necessary to show the legal creation of the parcel.