

MULTI-FAMILY

New Construction, Additions and Alterations



PO Box 1995 * Vancouver, WA 98668-1995 * www.cityofvancouver.us * Phone: (360) 487-7802 Fax: (360) 487-7808

Please review the submittal requirements. Incomplete applications will not be accepted.

Applicant: _____

Mailing Address: _____

Phone: _____ ext. _____ Fax: _____

Property Owner: _____

Mailing Address: _____

Phone: _____ ext. _____ Fax: _____

Contractor: _____

Mailing Address: _____

Phone: _____ ext. _____ Fax: _____

Contact Person Name: _____ **Company:** _____

Contact E-mail Address: _____

Property Address: (tax assessor serial number or nearest intersection if no address) _____

Complete description of all work to be performed: _____

Estimated cost of alteration (materials and labor): _____ **Type of construction per IBC:** _____

A copy of written bid may be required

Square footage and use(s) of new construction: _____

I/we understand that per VMC 20.210.090 (Review for Counter Complete Status), if it is determined that the application is not complete, the City shall immediately reject and return the application and identify in writing what is needed to make the application counter complete. It is the responsibility of the applicant/owner to comply with all private conditions, covenants and restrictions (CC&R's) associated with this property.

I/we agree that City of Vancouver staff may enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public notices.

Projects subject to site plan approval must obtain that approval prior to issuance of building permits

As defined in Engrossed House Bill 1848, is proposed work rehabilitative construction involving building enclosure? YES NO

Signature of Property Owner: _____ Date: _____

Signature of Applicant: _____ Date: _____



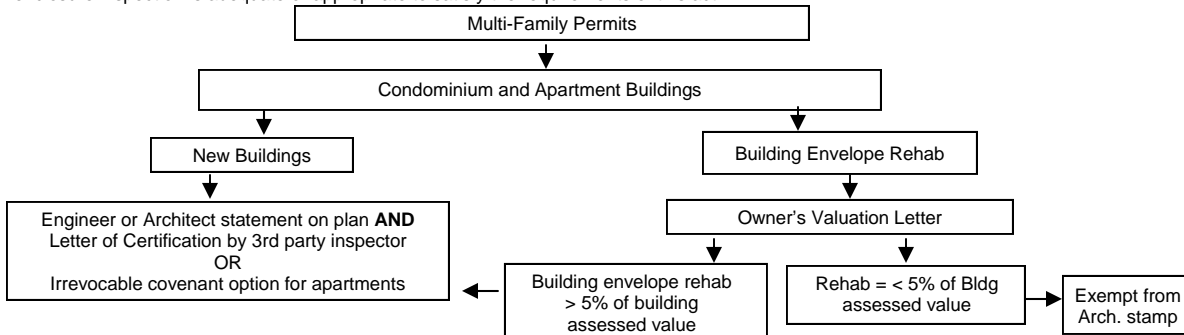
SUBMIT TO:
 Community Development
 415 W. 6th ST
 Vancouver, WA 98660

MULTI-FAMILY

Submittal Requirements

The following information is required to be submitted with Multi-Family applications. Plans must be a blue-line print or drawn in ink. Plans are to be drawn to scale as appropriate (i.e. 1"=10', 1"=20', 1/4"=1', etc.) Applications without the required information will not be accepted.

- Any fees associated with the application
- SUBMITTAL REQUIREMENTS**
- Completed and signed application.
- Three (3) complete sets of legible construction plans drawn to scale**
- Three (3) structural calculations (if applicable)**
- Three (3) sets of Electrical, Plumbing and Mechanical plans, and energy code forms (if applicable)**
- Reduced Site Plan & Elevation Plan (8.5 x 11") for new buildings - used for addressing purposes**
- Engrossed House Bill 1848:**
- Recorded irrevocable covenant:** Recorded irrevocable sale prohibition covenant required as prescribed in the act. Developer shall submit to the appropriate building department a certified copy of the covenant; provided such covenant shall not apply to sales or dispositions listed in RCW 64.34.400(2). The covenant must be recorded in the county in which the building is located and must be in substantially the following form:
This covenant has been recorded in the real property records of Clark County, Washington, in satisfaction of the requirements of sections 2 through 10 of this act The undersigned is the owner of the property described on Exhibit A (the "Property"). Until termination of this covenant, no dwelling unit in or on the Property may be sold as a condominium unit except for sales listed in RCW 64.34.400(2).
This covenant terminates on the earlier of either: (a) Compliance with the requirements of section 10 of this act, as certified by the owner of the Property in a recorded supplement hereto; or (b) the fifth anniversary of the date of first occupancy of a dwelling unit as certified by the Owner in a recorded supplement hereto.
- Architect or Engineer's statement:** Stamp and signature of the responsible licensed architect or engineer on the title page of construction documents with the statement: *"The undersigned has provided building enclosure documents that in my professional judgment are appropriate to satisfy the requirements of sections 1 through 10 of Engrossed House Bill 1848"*
 NOTE: The building department is not charged with determining whether the building enclosure design documents are adequate or appropriate to satisfy the requirements of section 1 through 10 of the act. The act does not require building department to review, approve or disapprove enclosure design documents.
- Certification -- Certificate of Occupancy:** Upon completion of an inspections required by EHB 1848, the qualified inspector shall prepare and submit to the building department a signed letter clarifying that the building enclosure has been inspected during the course of construction or rehabilitative construction and that it has been constructed or reconstructed in substantial compliance with the building enclosure design documents, as updated pursuant to section 3 of this act. The building department shall not issue a final certificate of occupancy or other equivalent final acceptance until the letter required by this section has been submitted. The building department is not charged with and has no responsibility for determining whether the building enclosure inspection is adequate or appropriate to satisfy the requirements of this chapter.
 NOTE: The building department is not charged with and has no responsibility for determining whether the building enclosure inspection is adequate or appropriate to satisfy the requirements of this act.



Please provide the following information on all projects with a valuation of \$5000 and greater per RCW19.27.095 (1) d:

N/A Financing Lender Bonding Firm Bond amt. is not less than 50% of total amt. of project Yes No

Company: _____ Phone: _____ ext. _____

Company Address: _____