

PRE-APPLICATION CONFERENCE

Waiver Request Form



PO Box 1995 * Vancouver, WA 98668-1995 * www.cityofvancouver.us * Phone: (360) 487-7802 Fax: (360) 487-7808

Please review the submittal requirements. Incomplete applications will not be accepted.

Applicant: _____

Mailing Address: _____

Phone: _____ ext. _____ Fax: _____

Property Owner: _____

Mailing Address: _____

Phone: _____ ext. _____ Fax: _____

Contact Person: _____

Mailing Address: _____

Phone: _____ ext. _____ Fax: _____

E-mail Address: _____

Property Address: *(or nearest intersection if no address)* _____

Brief Project Summary: _____

To request a waiver of a pre-application conference, the applicant shall submit:

- 1. A completed pre-application waiver request form provided by the Planning Official
- 2. A written narrative justifying the request for pre-application waiver
- 3. Required fee per VMC 20.180 **(Cash or Check only)**

Planning Official will send notice of proposed development application with a copy of pre-application waiver letter to affected Neighborhood Associations. Pre-application conferences shall not be waived for infill developments, pursuant to Chapter 20.920 VMC. Submittal of application does not constitute approval of waiver.

I/we understand that in waiving the pre-application process, the City of Vancouver accepts no responsibility for changes to applicable fees or regulations that may impact the project.

I/we agree that City of Vancouver staff may enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public notices.

Signature of Applicant: _____ Date: _____

Signature of Property Owner: _____ Date: _____