

SUBMIT TO:
City of Vancouver
Development Review Services
4400 NE 77th Av
Vancouver, WA 98662



www.cityofvancouver.us

For Office Use Only

DATE RECEIVED:

CASE NUMBER:

TYPE II APPLICATIONS

Type II applications apply to quasi-judicial permits and actions that contain some discretionary criteria. Type II applications are decided by the Planning Official with public notice and an opportunity for comment. The following developments are classified as Type II applications:

- Adult Entertainment
- Binding Site Plans
- Flood Plain Permit per VMC 20.730
- Grading Permits which do not require a Type III or Type IV development approval or SEPA determination pursuant to VMC Title 20
- Human Services Facility (co-location)
- Land Use Permit issued under clear and objective standards
- Minor B Variance that results in the modification of a numerical development standard from 10%-20% per VMC 20.290
- Preliminary Short Subdivision (2-9 lots) not requiring major variances per VMC 20.320
- Shoreline Management Minor Substantial Development Permit
- Site Plan Review
- Wetland Permit
- Wireless Communications Facility Construction, new**

SUBMITTING PLANS FOR REVIEW:

Counter complete status:

An application will be accepted by the City of Vancouver only after the City finds that the application appears to include all the information required. No effort will be made to evaluate the substantive adequacy of the information. If all required information is not submitted, the application will not be accepted.

Fully complete status:

Within 28 days of acceptance of a counter complete application, the City will notify the applicant, in writing, as to the completeness of the application. An application will not be deemed fully complete until all information necessary to evaluate the proposed activity, its impacts, and its compliance with the provisions of the Vancouver Municipal Code and other applicable codes and statutes have been provided.

Public Notification:

Within 14 days after the application is accepted as fully complete, the City will issue a public notice of the application pending review.

Decision:

The Staff Report shall be completed and mailed not more than 120 calendar days, (90 calendar days is our performance goal), after the date that a fully complete determination is made.

Incomplete applications will not be accepted

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Wireless Facility Communication for a New Structure

All applications for new wireless communication support structures must be accompanied by an approved site plan unless waived by the Planning Official.

APPLICANT: _____ Telephone () _____ FAX: () _____
(Print Name)

Mailing Address: _____
(Number, Street, City, State, ZIP)

Relationship to Owner _____

PROJECT ENGINEER: _____ Telephone () _____ FAX: () _____
(Print Name)

Mailing Address: _____
(Number, Street, City, State, ZIP)

PROPERTY OWNER: _____ Telephone () _____ FAX: () _____
(Print Name)

Mailing Address: _____
(Number, Street, City, State, ZIP)

Site address or side of fronting street and distances and direction from nearest cross street _____

Complete description of all work to be performed: _____

Square footage and use(s) of new construction: _____

Type of construction per City Adopted Building Code _____

Estimated cost of construction (materials and labor) or attached copy of a written bid _____

I/we understand that per VMC 20.210.090 Review for Counter Complete Status if it is determined that this application is not complete, the City of Vancouver shall immediately reject and return the application and identify in writing what is needed to make the application counter complete.

I/we agree that City of Vancouver staff may enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public notices.

Signature of Applicant: _____ Date: _____

Signature of Property Owner: _____ Date: _____

Signature of Project Engineer: _____ Date: _____

Signature of Counter Person _____ Date: _____

Wireless Communication Support Structures/Facilities Plan Review Submittal Requirements for Lease Sites

A. Required application fee. See VMC 20.180.

All applications for new support structures must be accompanied by 4 complete and approved site plans and 3 construction plans drawn to scale and produced in such a way as to clearly indicate compliance with all applicable requirements.

- B. Completed application form
- C. Approved Site Plan Review unless waived by the Planning Official. If waived, present all information required for Site Plan Review.
- D. Legal Description and quarter-section vicinity map showing the street location
- E. Electrical plans including
1. Service location
 2. Load calculations
 3. Single line distribution
- F. Mechanical plans including
1. Unit locations
 2. Duct size and locations
- G. Building construction plans of the support structure and accessory structures including
1. Cross sections
 2. Elevations
 3. Structural calculations
- H. All associated plan approval numbers/permits issued by the City of Vancouver and Clark County
- I. Certified mailing to all WCF providers of notification of intent to build a new tower. If there is a response to the mailings that another service provider would like to collocate on the new support structure, submit certification from a licensed radio engineer that
1. Collocation is both structurally and technically feasible, and
 2. The site is adequate to accommodate the facility and meet the site development standards
 3. If the applicant, by mailing the notification, is able to collocate to another site, submit evidence that the owner of that site will agree to the collocation
- J. A plan showing evidence that adequate access and one parking space exists for use of the leased area of the parent site which may be on the unleased portion
- K. A graphic simulation of the proposed facility from at least three perspectives, one of which shall be from ground level from any abutting residential property or the nearest public right-of-way
- L. A map of the service area and a written explanation of the need for the facility
- M. A report from a licensed professional engineer documenting
1. The support structure being proposed is designed to accommodate at least two wireless communication service providers
 2. A report indicating the type and number of antennas which can be accommodated
 3. A projection of future sites within the Vancouver Urban Growth Area for the next 5 year
- N. Prior to issuance of a permit, copies of the following must be submitted
1. The applicant's FCC license
 2. The FAA's Aeronautical Study Determination
 3. Liability insurance covering the facility being applied for
 4. A performance bond in conformance with the provision of VMC 20.980.040(N)
 5. A lease agreement showing that it does not preclude the site owner from entering into leases of the site with other service providers