

STREET VACATION



PO Box 1995 * Vancouver, WA 98668-1995 * www.cityofvancouver.us * Phone: (360) 487-7700 Fax: (360) 487-7808

Please review the submittal requirements. Incomplete applications will not be accepted.

Applicant: _____

Mailing Address: _____

Phone: _____ Fax: _____

Property Owner: _____

Mailing Address: _____

Phone: _____ Fax: _____

Project Engineer/Surveyor: _____

Mailing Address: _____

Phone: _____ Fax: _____

Contact Person Name: _____ **Company:** _____

Contact E-mail Address: _____

Property Address: *(Nearest intersection if no address)*

Project Name: _____ **Project Case Number:** _____
(if applicable)

Parcel Number(s): _____ **Square Footage of Area:** _____ **SF**

Minimum Submittal Requirements:

- ◆ **Any fees associated with the application**
- ◆ **Written Narrative** (including vacation proposal and square footage of area to be vacated)
- ◆ **Survey Information**, including:
 - Meets and bounds
 - Boundary description
- ◆ **Letter requesting vacation** (signed by current owner on record)

Recommended Submittal Requirements:

- ◆ **Appraisal** (prepared by Washington State licensed appraiser)

Signature of Applicant: _____ Date: _____

Signature of Property Owner: _____ Date: _____



SUBMIT TO:
 Community Development
 415 W. 6th ST
 Vancouver, WA 98660

STREET VACATION

The street vacation in the State of Washington is controlled by RCW 35.79.

TIMELINES:

The City of Vancouver has **14** calendar days to deem an application Fully Complete (FC).

The City of Vancouver has **30** calendar days to make a determination regarding the request for right-of-way vacation.

After a determination has been made, public hearings will be held within **60** days

Per Ordinance #M-1993, the applicable filing fees are listed below based upon the size of area proposed to be vacated:

<u>Size of Area</u>	<u>Fee</u>
0 to 4000 square feet	\$150.00
4000 to 10,000 square feet	\$250.00
In excess of 10,000 square feet	\$500.00

*** All street vacation approval is subject to City Council approval and Public Hearing process.***

If you have questions or would like additional information regarding Right of Way Vacation, please contact Transportation Services at (360) 487-7700.