

BYLAWS for ARNADA NEIGHBORHOOD ASSOCIATION

I. Purpose

The Arnada Neighborhood Association is established by the residents of the Arnada neighborhood in order to unite the common interests and promote the welfare of the neighborhood and its residents. The Arnada Neighborhood Association shall concern itself with a variety of the neighborhood or the community in general, and the preservation of the existing housing stock.

II. Boundaries

The boundaries of the Arnada Neighborhood Association are:

North – West 26th Street (Fourth Plain)

East – Interstate 5

South – 15th Street (North side only)

West – Main Street (East side only)

These boundaries are not permanent but all changes must meet with the approval of the affected citizens. Disputes shall be arbitrated by persons mutually selected by contestant parties.

III. Membership

The membership of the Arnada Neighborhood Association is open to all residents, property owners, business licensees, and non-profit organizations within the boundaries of the neighborhood.

IV. Voting

All persons listed above become members of the association immediately upon attendance at a meeting. Members must attend 2 (two) general meetings in the year prior to the elections and may vote at their third attended meeting of each year. Elections may be made by a show of hands or secret ballot as approved by the membership. Members must be 18 years or older to vote. Each business in the neighborhood shall have 1 (one) vote. No proxies.

V. Officers

The officers of the Arnada Neighborhood Association shall be a chair, vice chair, secretary, and treasurer. The above officers shall preside over the meetings, planning sessions and activities of the neighborhood association. The duties of each officer shall be, but are not limited to, the following.:

<i>Chair</i>	act as the primary executive officer and preside over deliberations and activities of the neighborhood association, be the official spokesman for the association.
<i>Vice-Chair</i>	assist the chair in all the duties and perform the functions of the Chairperson in his/her absence.
<i>Secretary</i>	act in conjunction with the officers, keep the minutes of all of the association's public and executive meetings and also serve as spokesperson for the association.
<i>Treasurer</i>	shall maintain the financial records of the association.

Combined, the officers shall be known as the Board of the Arnada Neighborhood Association. All officers must reside within the boundaries of the neighborhood.

VI. Election of Officers

Officers shall be elected annually at the January general meeting. Elections to refill vacant positions shall occur whenever such vacancies occur. The slate of nominated officers shall be published in the newsletter and announced at the previous general meeting to the elections. Officers shall be limited to 2 (two) consecutive terms per office.

VII. Committees

Special Committees to address specific concerns, issues, or activities may be appointed by the Chair as necessary. All committees shall have a chair which shall serve on the board during the duration of their service as committee chairs. All committee recommendations should be reviewed and approved by the board.

VIII. Meetings

The Board of the neighborhood association shall meet not less than once a month to discuss neighborhood business and formulate an agenda for the month's general meeting. All decisions made by the Board must be confirmed by a meeting of the general membership. All decisions must be reached by majority vote of the membership attending the general meeting. The official report of all decisions must record both majority and minority concerns. An agenda shall be published in the newsletter any time a general meeting is announced.

IX. Funding

Membership fees shall not bar any resident from membership or voting. Fundraising activities may be used by the neighborhood association as desired.

X. Agenda Order

Guidelines for the order of meeting agendas shall be as follows:

- ◆ Call meeting to order
- ◆ Read minutes of previous meeting
- ◆ Treasurer's report
- ◆ Old Business
- ◆ New Business
- ◆ Adjourn meeting

XI. Dissent

Adequate time and avenues for minority dissent and appeal of actions taken by the association must be provided by the Board of the neighborhood association. All questions may be arbitrated by a mutually acceptable third party of City staff.

XII. Amendments to the Bylaws

These bylaws may be amended at any general meeting by (2/3) vote, the proposed amendments having been read to the membership at the previous general meeting and published in the previous newsletter before voted upon.