

## BYLAWS FOR THE RIVERIDGE NEIGHBORHOOD ASSOCIATION

### I. PURPOSE

The **Riveridge Neighborhood Association** is established by the residents of the neighborhood on order to promote the common interests and welfare of the neighborhood and its residents. The **Riveridge Neighborhood Association** shall concern itself with a variety of common issues and challenges, including but not limited to the matters affecting the quality of life in the neighborhood and community in general.

### II. BOUNDARIES

The Boundaries for the Riveridge Neighborhood Association are as follows:

- On the north from I-205 along McGillivray (including only residents on the south side of McGillivray Blvd.) to Talton Ave. on the East
- South along Talton to SE 19<sup>th</sup> St.
- West along SE19th which becomes SE Riveridge Dr. including residents on both sides of SE19th St/Riveridge Drive and extends around to include the southern boundary of Biddlewood Park to the Western boundary at I-205.
- I-205 forms the Western boundary of the association.
- SE 124<sup>th</sup> Ct. and SE 125<sup>th</sup> Ct. South or Riveridge Dr. are included in the association.

### III. MEMBERSHIP

The membership of the association is open to all residents, property owners, business licensees, and non-profit organizations within the boundaries of the neighborhood as outlines in section II.

### IV. VOTING

All members of the Association are entitled to vote on all matters brought before the Association. No proxies shall be taken. Voting may be by voice vote or secret ballot as decided by the membership in advance of the voting.

### V. OFFICERS

The officers of the Riveridge Neighborhood Association shall be the Chair or Co-Chairs as circumstances may dictate, Vice-Chair, Secretary and Treasurer. (In the event Co-Chairs are elected, the position of Vice-Chair may remain vacant. In addition, the positions of Secretary and Treasurer may be combined.) The officers shall preside over all meetings, planning sessions, and activities of the Association. The duties of the officers shall include, but not limited to, the following:

Chair/Co-Chairs: Shall act as the primary executive officer and preside over all deliberations and activities of the association. The Chair/Co-Chairs or their designated alternates shall be the official spokesperson(s) of the association.

Vice-Chair: Shall act in the absence of the Chair/Co-Chairs and perform such other duties as required.

Secretary: Shall act in conjunction with the other officers: keep minutes of all association and Executive Board meetings and notify members of meeting and activities in advance.

Treasurer: Shall act in conjunction with the other officers; maintain the financial records of the association.

All officers must be members of the Association.

### VI. EXECUTIVE BOARD

The Executive Board shall be composed of the Officers of the **Association** and committee chairs. The Executive Board may act on behalf of the Association as necessary and meet as required to conduct the activities of the **Association**. All decision made by the Executive Board are subject to confirmation at a meeting of the general membership.

### VII. ELECTION, REMOVAL, and VACANCIES OF OFFICERS

Officers shall be elected annually at the first meeting of the calendar year.

Any Board Member may resign his or her office at any time, provided however, that such resignation must be declared in writing and will take effect from the time that declaration is delivered to Chair/Co-Chairs or Secretary. The Executive Committee may declare the seat of any elected or selected Board member vacant if that member is absent from three consecutive meeting of the Board without cause deemed sufficient by the Committee.

Elections to fill vacant positions shall occur whenever a vacancy exists.

#### VIII. COMMITTEES

Special Committees to address specific concerns, issues, or activities may be appointed by the Chair/Co-Chairs as necessary. All committees shall have Chairs or Co-Chairs. Chairs and/or Co-Chairs shall serve on the Executive Board during the duration of their service as committee chairs.

#### IX. MEETINGS

The Executive Board shall meet as necessary. A general meeting of the membership shall be held not less than once every three months, but other meetings of the membership may be called by the Executive Board as necessary. An agenda shall be published any time a meeting is announced. All decisions must be reached by a majority vote. A quorum is reached when attendance of voting members is greater than 50% of the average voting member attendance of the last two general meetings, and two officers are present. The official report of all decisions shall record both majority and minority concerns.

#### X. FUNDING

Voluntary dues, contributions, grants, subscriptions or fundraising activities may be used by the association as desired. Membership dues shall not bar any resident from membership or voting. Customary basic operation expenditures require only consensus of Officers. Any expenditure over fifty (50) dollars shall be approved by the voting membership.

#### XI. DISSOLUTION

The Association may dissolve itself by taking a vote in the same fashion as any issue to be decided.

Amended and signed the \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Co-Chair

\_\_\_\_\_  
Co-Chair

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Treasurer