



COMMERCIAL REROOF

SUBMITTAL CHECKLIST

PLANS

- Site Plan *(If located in a complex)*
 - Size and shape of parcel including easements of any kind, all lot dimensions and parcel orientation, including north arrow
 - Locations, dimensions and height of all existing and proposed buildings and structures, including garages, carports, fences, decks, patio covers and other accessory structures. Include dimensions from each other and from all property lines.

DOCUMENTS

- Signed Application Form
- Product Specifications
- Scope of work including layers of existing to be removed
- Letter Certifying work less than 5% of assessed value RCW 64.55 *(Multi-family only)*

LINKS TO ADDITIONAL INFORMATION

Be sure and follow the [file naming standards](#) and leave a blank area on the plans for the [approval stamp](#).