

**BYLAWS FOR THE
COLUMBIA WAY NEIGHBORHOOD ASSOCIATION**

I. NAME

The name of this association shall be called the Columbia Way Neighborhood Association.

II. OBJECT

The Columbia Way Neighborhood Association (CWNA) is established by all residents, property owners, managers of multifamily dwellings, licensed businesses and non-profit organizations within the boundaries of the neighborhood in order to unite the common interest and promote the welfare of the neighborhood. The neighborhood association shall concern itself with a variety of issues including, but not limited to, matters affecting livability and quality of the neighborhood and the community in general.

III. BOUNDARIES

NORTH BOUNDARY – Highway 14

SOUTH BOUNDARY – Columbia River

EAST BOUNDARY – West Boundary of Tidewater Property

WEST BOUNDARY – I-5 Bridge

IV. MEMBERSHIP

The membership of the Columbia Way Neighborhood Association is open to all residents, property owners, managers of multifamily dwellings, licensed businesses and non-profit organizations within the boundaries of this neighborhood.

V. OFFICERS

The officers of the Columbia Way Neighborhood Association shall be a president, vice-president, and secretary/treasurer. The above officers shall preside over all meetings, planning sessions and activities of the neighborhood association. All officers shall qualify as members of CWNA.

President: Shall preside over all meetings and activities of the neighborhood association and be the official spokesperson for the association.

Vice-President: Shall assist the Chairperson in all duties and perform the functions of the Chairperson in their absence and also serve as a spokesperson for the association.

Secretary/treasurer: Shall keep the minutes of the association's public and executive meetings, legal records and notify members of meetings and shall maintain the financial records of the association.

VI. LEADERSHIP TEAM

The Leadership Team shall be composed of the officers of the Association and committee chairs. The Leadership team may act on behalf of the Association as necessary and meet as required to conduct the activities of the Association. All decisions made by the Leadership Team are subject to confirmation at a meeting of the general membership.

VII. ELECTION OF OFFICERS

Officers shall be elected at the first meeting of each calendar year to serve for a twelve-month term *on until their successors have been elected*. Officers are limited to two consecutive terms (in the same position). Elections to refill vacant positions shall occur whenever such vacancies occur.

VIII. COMMITTEES

Special committees to handle specific concerns may be appointed by the president or president's designee as necessary. Each committee shall have a chairperson who will be appointed by the president or president's designee, committee chairpersons report to the president or president's designee.

IX. MEETINGS

The neighborhood leadership team shall meet as needed to discuss neighborhood business.

A general meeting of all the membership shall be held not less than once every three months.

Emergency meetings may be called by the leadership team as needed.

All decisions must be reached by majority vote of the membership attending the general meeting providing quorum is present.

The official report of all decisions must record both majority and minority concerns.

X. QUORUM

A quorum shall consist of six voting members including at least two elected officers.

XI. VOTING

1. All members 18 years and older are entitled to one vote. No proxies.
2. Attendees outside the neighborhood boundaries may take part in all debates but only the residents, property owners, managers of multifamily dwellings, licensed businesses and non-profit organizations within the boundaries of this neighborhood can vote.
3. Voting may be by voice vote, raised hands or secret ballot as decided by the membership prior to the vote. Absentee votes will be accepted by written letter received prior to the scheduled meeting by the President.
4. Each business licensee and each non-profit organization shall have one vote.
5. Each residence shall have a maximum of two votes.

XII. AMMENDMENTS TO THE BYLAWS

These bylaws may be amended at any general meeting by a two-thirds vote of those in attendance at the meeting, including absentee ballots. The proposed amendments must be submitted to the president in writing, and they must be delivered to the membership or read at a general meeting at least one week before being voted upon. Absentee ballots must be received prior to the meeting when voting takes place.

XIII. FUNDING

Membership fees shall not be collected. Voluntary contributions, contracts, grants, subscriptions or fundraising activities may be used by the neighborhood association as authorized by the membership.

The Columbia Way Neighborhood Association bylaws were adopted on ^{1-13 (M.M.)}~~1-27~~, 2000 by vote of the general membership.



President

Vice President

Secretary/Treasurer