

Deferred Submittal (DEF)

Submit to: eplans@cityofvancouver.us

Questions? 360-487-7833 | [ePlans a weblink to Getting started with ePlans](#)



RELATED CMI PERMIT REQUIRED		CMI-	
JOB SITE LOCATION			
Project site address:		Parcel #(s):	Project Name:
DETAILED DESCRIPTION OF DEFERRED SUBMITTAL SCOPE OF WORK (Not general CMI scope)			
SCOPE OF WORK (More than one scope of work allowed per DEF application)			
<input type="checkbox"/> Electrical* (26)	<input type="checkbox"/> Mechanical* (23)	<input type="checkbox"/> Plumbing* (22)	<input type="checkbox"/> Elevators (14)
<input type="checkbox"/> Fireproofing/Firestopping (07)	<input type="checkbox"/> Refrigeration* (11 Reach-in/Walk-in 23 equip & piping)	<input type="checkbox"/> Floor Joists (Mtl 05) (Wd 06)	<input type="checkbox"/> Roof Trusses (Mtl 05) (Wd 06)
<input type="checkbox"/> Storefront/Curtain Wall (08)	<input type="checkbox"/> Stairs & Railings (Mtl 05) (Wd 06)	<input type="checkbox"/> Med Gas (40)	<input type="checkbox"/> Other:
ADDITIONAL INFORMATION			
REQUIRED PRIOR TO SUBMITTAL	Architect/Engineer notation indicating review and approval of plans/documents		
EPLANS PROCESS	<p>⇒ File naming convention: Two-digit minimum CSI Specification section followed by two digit sheet page sequence. Plumbing example: 2200 P00 Cover, 2201 P01 Plan, 2202 P02 Details (CMI file naming conventions sheets start at 001 and since the approved deferred files will be placed in the CMI approved folder as well, adhering to this convention is important for sequencing)</p> <p>⇒ Documents are allowed to be multipage PDFs however Plan sheets should be single files.</p> <p>⇒ Revisions to approved CMI sheets should be submitted as a revision to the CMI, not as part of a DEF</p> <p>⇒ After the application is processed you will receive an email invitation with a DEF number to upload plans/documents</p> <p>⇒ CMI permit approval required prior to the release of any DEF drawings/documents</p> <p>⇒ Approved (Stamped) drawings/documents will be available in both the assigned DEF and in the related CMI approved folder</p>		
* ENERGY CODE	Forms available: http://waenergycodes.com		
⇒ Verify with design professional prior to submittal if a section of C406 applies. (Additional efficiency requirements)			
⇒ If adding or replacing any lighting: WSEC Lighting compliance forms are required			
⇒ If adding or replacing any mechanical equipment: WSEC Mechanical forms are required.			
GENERAL CONTRACTOR		SUBCONTRACTOR	
Business Name:		Name:	
Address:		Address:	
City/State/Zip:		City/State/Zip:	
Email:		Email:	
Phone:		Phone:	
WA State License #:			
ELECTRONIC PLANS SUBMITTER (Required) (Responsible for uploading to ePlans and correspondence)			
Name:			
Phone:			
Email (Required):			

PLEASE NOTE: Schedule inspections under the related CMI Permit Number; you will not be able to on the DEF Application Number.

Inspections can be scheduled online at: [Web Permits \(cityofvancouver.us\)](#) Inspection questions can be emailed to: inspections@cityofvancouver.us