

HEARTHWOOD NEIGHBORHOOD ASSOCIATION BYLAWS

I. Purpose

The Hearthwood Neighborhood Association is established by the residents of the Neighborhood in order to promote the common interests and welfare of the neighborhood and its residents. The Hearthwood Neighborhood Association shall concern itself with a variety of community issues and challenges, including but not limited to matters affecting the quality of life in the neighborhood or community in general.

II. Boundaries

The boundaries of the Hearthwood Neighborhood Association are as follows: the homes on the north and south sides of 9th Street on the north (east to the current dead end), the homes on the north and south sides of 1st Street on the south, the homes on the east and west sides of 152nd Avenue on the east, and the centerline of Hearthwood Blvd. on the west.

Changes in the boundaries are subject to approval of the Association. Disputes shall be arbitrated by persons mutually selected by the contestant parties.

III. Membership

The membership of the Association is open to all residents, property owners, business licensees, and non-profit organizations within the boundaries of the neighborhood as outlined in Section II.

IV. Voting

All members of the Association eighteen (18) years and older who reside in the Hearthwood Neighborhood are entitled to vote on all matters brought before the association. No proxies shall be taken. A outside the neighborhood boundaries may take part in all debate, but are not allowed to vote. Voting may be by voice, show of hands, or by secret ballot as decided by the membership in advance of the voting.

V. Officers

The officers of the Hearthwood Neighborhood Association shall be the Chairperson, First Vice Chairperson, Second Vice Chairperson, and Secretary/Treasurer. The officers shall preside over all meetings, planning sessions and activities of the Association. The duties of the officers shall include, but not be limited to the following:

- Chairperson: Act as the primary executive officer and preside over all deliberations and activities of the association. The chairperson or a designated alternate shall be the official spokesperson of the Association.
- Vice-Chairpersons: Shall act in the absence of the Chairperson and perform such other duties as required.

- *Secretary*: Shall act in conjunction with the other officers; keep minutes of all Association and Executive Board Meetings; and notify members of meeting and activities in advance.
- *Treasurer*: Shall maintain the financial records of the association.
- *Newsletter Editor*: Shall have overall responsibility for overseeing the production of any newsletters the neighborhood puts out.

All officers must reside within the Hearthwood Neighborhood.

VI. Executive Board

The Executive Board shall be composed of the Officers of the Association and committee chairs. The Executive Board may act on behalf of the Association as necessary and meet as required to conduct the activities of the Association. All decisions made by the Executive Board are subject to confirmation at a meeting of the general membership.

VII. Election of Officers

Officers shall be elected every other year at the first meeting of the calendar year. Officers shall be limited to two consecutive terms of service in a particular position and a total of four (4) consecutive terms of service on the Executive Board. Elections to fill vacant positions shall occur whenever a vacancy occurs.

VIII. Committees

Special committees to address specific concerns, issues, or activities may be appointed by the Chairperson as necessary. All committees shall have Chairpersons. Chairpersons shall serve on the Executive Board during the duration of their service as committee members.

IX. Meetings

The Executive Board shall meet as necessary. A general meeting of the membership shall be held not less than once every three months, but other meetings may be called by the Executive board as necessary. An agenda shall be published any time a meeting is announced. All decisions must be reached by a majority vote. A quorum is reached when 15 or more persons are present.

The official report of all decisions shall record both majority and minority concerns.

X. Funding

Voluntary dues, contributions, contracts, grants, subscriptions or fundraising activities May be used by the association as desired. Membership dues shall not bar any resident from membership voting. Customary basic operating expenditures require only consensus of officers. Any expenditure over fifty (50) dollars shall be approved by the voting membership.

XI. Dissolution

The Association may dissolve itself by taking a vote in the same fashion as any issue to be decided.

Signed this 31st day of May, 2000;

Jammi Marquez

Chairperson

Harold P. Johnson

Vice chairperson

Myron ne Bostlund

Secretary

Rain Booth

Treasurer

Stephanie A. Birges

Newsletter Editor