



PLANNED DEVELOPMENT

SUBMITTAL CHECKLIST

VMC 20.260

DEVELOPMENT PLAN [VMC 20.260.070](#)

PLANS

- Development Plan(s)

DOCUMENTS

- Signed and Dated Application Form
- Proposed Development Narrative
- Phasing Plan
- SEPA Checklist (see Pre-app report to determine if required)
- Geotechnical Soils Report
- Preliminary Stormwater Report
- Traffic information in compliance with Title 11
(see Pre-app Report or www.cityofvancouver.us/publicworks/page/concurrency)
 - Traffic Study
 - Trip Generation and Distribution Report
 - Trip Compliance Letter
 - Trip Generation Letter
- Road Modification Request (if applicant elects to vary from the approved transportation standards)
 - Minor
 - Technical
 - Major
- Archaeological Pre-Determination Report (see Pre-app Report required)

HARD COPIES (Must be received by Permit Center prior to uploading plans and documents into LUP)

MAILING LABELS

Mail two hard copies of certified 500-foot mailing labels (owner and occupant) and associated map showing the mailing area (obtain from Clark County or Title Company) to:

Clarissa Bowen
City of Vancouver
PO Box 1995
Vancouver, WA 98668

(This can also be placed in the drop box at the south parking lot at City Hall 415 W 6th Street).

Submit a transmittal with the PRJ & PIR number, project title and case manager's name in the header of the transmittal.