SHORELINE PERMIT or EXEMPTION   VMC 20.760

SUBMITTAL CHECKLIST

Prior to submittal, please contact Keith Jones at Keith.jones@cityofvancouver.us for submittal requirements.

PLANS

☐ Site Plan

The following maybe required for submittal depending on scope of work:

☐ Tree Plan – [VMC 20.770](#)

☐ Preliminary Grading Plan with Erosion Control Measures – [VMC 20.330.030.C.4.i](#) and [VMC 14.24](#)

☐ Preliminary Stormwater Plan – [VMC 14.25](#) and [Design Requirements](#)

☐ Preliminary Civils, Water/Sewer Plan – [Design Requirements](#)

☐ Preliminary Civils, Street Design Plan – [Design Requirements](#)

☐ Preliminary Signing and Striping & Street Lighting Plan – [Design Requirements](#)

DOCUMENTS

☐ Signed and Dated Application Form

☐ Narrative

The following maybe required for submittal depending on scope of work:

☐ Clark County Public Health Project Review Evaluation Letter or copy of receipt www.clark.wa.gov/public-health/site-septic-system-forms

☐ Geotechnical Soils Report

☐ Preliminary Stormwater Report

☐ State or Federal Permits (if applied for or obtained)

☐ Archaeological Pre-Determination Report (see Pre-app Report required)

(continued on next page)

HARD COPIES (Must be received by Permit Center prior to uploading plans and documents into LUP)

MAILING LABELS *(Not required for Shoreline Exemption)*
Mail two hard copies of certified 500-foot mailing labels (owner and occupant) and associated map showing the mailing area (obtain from Clark County or Title Company) to:

Clarissa Bowen
City of Vancouver
PO Box 1995
Vancouver, WA 98668

(This can also be placed in the drop box at the south parking lot at City Hall 415 W 6th Street).

Submit a transmittal with the PRJ & PIR number, project title and case manager's name in the header of the transmittal.

RESOURCES:

https://www.cityofvancouver.us/ced/page/environmental-planning

https://www.cityofvancouver.us/sites/default/files/fileattachments/community_and_economic_development/page/1458/shorelinemasterprogram2012.pdf