

# Mechanical Permit Application: Commercial, Multi-Family & Industrial



Submit to: [eplans@cityofvancouver.us](mailto:eplans@cityofvancouver.us)

Questions? [eplans@cityofvancouver.us](mailto:eplans@cityofvancouver.us) | 360-487-7833 | Visit [ePlans -The City of Vancouver, WA](http://ePlans-The City of Vancouver, WA)

<b>RELATED RESOURCES:</b> 1) <a href="#">Submittal Checklist</a> 2) <a href="#">Supplemental Form</a>					
<b>JOB SITE LOCATION</b> Address:			A <b>maximum of two inspections</b> are provided per permit. Additional inspections will be subject to trip fee assessment.		
<b>CATEGORY OF CONSTRUCTION</b>		<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Multifamily	
<b>JOB VALUATION</b> \$		<b>PROJECT NAME</b>			
<b>DESCRIPTION OF SCOPE OF WORK</b>					
<b>EQUIPMENT</b>		<b>MPE</b> mechanical permit (use this form) <b>installation or replacement of HVAC equipment</b> , including curbs. Electrician to obtain separate electrical permit, as needed.  <b>CMI</b> commercial building permit with mechanical work included ( <a href="#">different form</a> ) <b>required for:</b> structural framing or significant ductwork modifications, wall/roof penetrations, commercial kitchen hoods, mechanical work related to a tenant improvement.			
<input type="checkbox"/> NEW UNIT					
<input type="checkbox"/> REPLACE UNIT					
Type of Heat: <input type="checkbox"/> Gas or <input type="checkbox"/> Electric					
<b>HEATING &amp; COOLING</b>			<b>OTHER FUEL APPLIANCES</b>		
<input type="checkbox"/> A/C or heat pump	<input type="checkbox"/> Duct work	<input type="checkbox"/> Water heater	<input type="checkbox"/> Wood/pellet stove		
<input type="checkbox"/> Furnace <100,000 BTUS	<input type="checkbox"/> Hydronic hot water system	<input type="checkbox"/> Gas fireplace	<input type="checkbox"/> Wood fireplace/insert		
<input type="checkbox"/> Furnace > 100,000 BTUS	<input type="checkbox"/> Unit heater	<input type="checkbox"/> Flue vent water heater or gas fireplace	<input type="checkbox"/> Chimney/liner/flue/vent		
<input type="checkbox"/> Gas heat pump	<input type="checkbox"/> Flue or vent	<input type="checkbox"/> Log lighter (gas)			
<b>EXHAUST &amp; VENTILATION</b>			<b>FUEL PIPING</b>		
<input type="checkbox"/> Range hood or kitchen equipment	<input type="checkbox"/> Single duct exhaust	<input type="checkbox"/> Fuel Piping: 1-4 outlets			
<input type="checkbox"/> Clothes dryer exhaust	<input type="checkbox"/> Attic/crawl space fan	<input type="checkbox"/> Fuel Piping: 5+ outlets (each)			
<b>ANNUAL PERMIT FOR COMMERCIAL &amp; INDUSTRIAL LOCATIONS</b>					
<input type="checkbox"/> 1-3 plant mechanical tech (max 6 inspections)		<input type="checkbox"/> 1-3 plant mechanical tech (max 12 inspections)		<input type="checkbox"/> 4-6 plant mechanical tech (max 24 inspections)	
<input type="checkbox"/> 7-12 plant mechanical tech (max 36 inspections)		<input type="checkbox"/> 13-35 plant mechanical tech (max 52 inspections)		<input type="checkbox"/> 25+ plant mechanical tech (max 75 inspections)	
<b>CONTRACTOR</b>			<b>OWNER</b>		
Business Name:			Name:		
Address City/State/Zip:			Address City/State/Zip:		
Phone:		WA State License #:	Phone:		
Email:			Email:		
<b>ELECTRONIC PLANS SUBMITTER</b> (required) <i>responsible for ePlans uploading &amp; correspondence</i>		Name:		Phone:	
		Email (required):			
<b>For payment only</b> - ePermits User Name (if existing account):					
<b>REQUIRED SIGNATURES</b>					
<small>A complete application form, submittal documents and required information as set forth in VMC 17.08.100 must be submitted to obtain a permit. If it is determined that the application is not complete and/or the application fees have not been paid, the City may reject the application and plan review will not begin. It is the responsibility of the applicant/owner to comply with all private conditions, covenants and restrictions (CC&amp;R's) associated with this property. As evidenced by my signature below, I/we agree that City of Vancouver staff has my/our full permission to enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public notices.</small>					
Applicant Signature:				Date:	
Property Owner Signature:				Date:	