



RESIDENTIAL FENCE, POOL, RETAINING WALL

SUBMITTAL CHECKLIST

PLANS

- Site Plan (drawn to scale)
 - Size and shape of parcel including easements of any kind, all lot dimensions and parcel orientation, including north arrow
 - Locations, dimensions and height of all existing and proposed buildings and structures, including garages, carports, fences, decks, patio covers and other accessory structures. Include dimensions from each other and from all property lines.
 - Existing and proposed driveways including width, curbs, sidewalks and streets. Indicate placement and species of required street trees. Indicate center line of street(s) and label streets as public or private.
 - Location and height of walls and fences. Indicate construction material(s).
 - Stormwater infiltration or connection to existing system.
 - Trees to be retained, removed and/or planted per approved tree plan.
- Foundation Plan & details
 - Show all dimensions, placement of rebar, footing sizes, anchor bolt sizes and spacing, hold downs, connections.
- Sections & details
 - Indicate height of fences & retaining walls along with depth of footings.

DOCUMENTS

- Signed Application Form
- Stormwater Applicability Form *(If over 2,000 square feet of new or replaced hard surface area)*
- Engineering
- Signed swimming pool enclosures and safety devices requirement handout

LINKS TO ADDITIONAL INFORMATION

Be sure and follow the [file naming standards](#) and leave a blank area on the plans for the [approval stamp](#). Follow our [Design standards](#) when creating plans.