

BYLAWS FOR THE SOUTHCLIFF NEIGHBORHOOD ASSOCIATION

I: PURPOSE

The Southcliff Neighborhood Association is established by the residents in order to unite the common interests and promote the welfare of the neighborhood and its residents. The Southcliff Neighborhood Association may concern itself with a variety of issues and problems that affect livability and quality of life within our immediate community and in Vancouver. For IRS purposes, the Southcliff Neighborhood Association shall be known as a Social Club.

II: BOUNDARIES

The Boundaries of Southcliff neighborhood include all residences located in the area that is south of E. Mill Plain Boulevard and includes the following streets: Manzanita Way, Rhododendron Drive, Umatilla Way, Latourell Way, Oswego Drive, Oswego Court, Willamette Court, Willamette Drive and Oregon Drive. The boundaries include all residences located on the south side of E. Mill Plain Boulevard east of the 4000 block of E. Mill Plain Blvd and west of Blandford Drive.

III: MEMBERSHIP

The membership of Southcliff Neighborhood Association is open to all residents and property owners of the Southcliff Neighborhood. This Association shall not endorse any political candidate.

IV. VOTING

All members eighteen (18) years and older who reside in the Southcliff Neighborhood are entitled to one (1) vote on all matters brought before the Association as follows:

- a) Proxies will not be permitted;
- b) Absentee voting will not be permitted unless the board specifically allows for it on an issue;
- c) For all general meeting business per Roberts Rules of Order with no restrictions;
- d) For amendments to the bylaws;
- e) Voting may be by voice or by secret ballot as determined by the executive committee prior to the vote;
- f) Issues requiring debate may be discussed at two (2) meetings spaced at least thirty (30) days apart as recommended by the executive committee.

V: OFFICERS

The officers of the Southcliff Neighborhood Association shall be the Chair/Co-Chair and Vice Chair/Co-Chair, Secretary, Treasurer, and Communications Manager. The officers shall preside over all meetings,

planning sessions and activities of the Association. The duties of each officers shall include, but not be limited to the following:

- Chair/Co-Chairs/Vice Chairs: Act as the primary executive officers and preside over all deliberations and activities of the Association. The Chair or chairs, or their designated alternatives, shall be the official spokesperson(s) of the Association.
- Secretary: Act in conjunction with the chair/co-chair/vice chair; keep the minutes of all the Association's public and executive meetings.
- Treasurer: Act in conjunction with the chair/co-chair or vice chairs; maintain the financial reports of the Association.
- Communications Manager: Send communications on behalf of and at the direction of the Chair.

VI. COMMITTEES

Committees to handle specific concerns may be appointed by the chair(s) of the executive board as necessary.

VII: EXECUTIVE BOARD

Members of the executive board will include the officers and the committee chair. All executive board members must reside within the Southcliff neighborhood.

VIII: ELECTION OF OFFICERS

Officers will be elected by popular vote at a meeting of the general membership. Elections shall be held biennially. A special election may be held for vacancies.

IX: MEETINGS

The executive board may meet as needed. A meeting of the general membership should occur at least two (2) times per year. Subcommittees may meet regularly. The executive board may call emergency meetings when necessary. Decisions shall be reached by a simple majority vote. A quorum must be present for all votes of the general membership.

X: QUORUM

A quorum is reached when a minimum of nine (9) voting members are present, of which no less than two (2) shall be officers and seven (7) shall be general members of the Association.

XI: FINANCIAL REPORTING AND FUNDING

Voluntary dues, contributions, contracts, grants, subscriptions or fundraising activities may be used by the Association as desired. Any expenditure up to \$250 must be approved by two board members; any expenditure between \$251 and \$500 must be approved by three board members; any expenditure over \$500 must be approved by the voting membership. For the purpose of financial statements, the association will operate on a calendar-year basis.

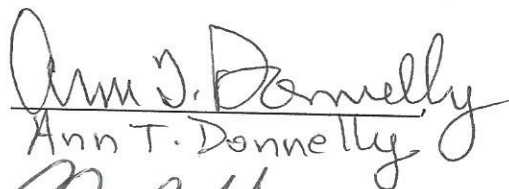
XII: DISSENT

Adequate time and avenues for minority dissent and appeal of actions taken by the Association shall be approved by the executive board of the Association. All questions may be arbitrated by a mutually acceptable third-party committee, or by the staff of the City of Vancouver.

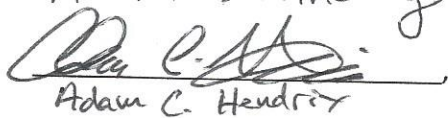
XIII: DISSOLUTION

The association may dissolve itself by taking a vote in the same fashion as any issue to be decided.

Revised this 9th day of November, 2017.


Ann T. Donnelly

Chair/Co-Chair


Adam C. Hendrix

Vice Chair/Co-Chair


Laura Besserman

Communications Manager


michele Rudi

Treasurer


michele Rudi

Secretary