



TREE PLAN/TREE REMOVAL (VMC 20.770)

SUBMITTAL CHECKLIST

A Tree Plan, Vegetation & Soil Plan is required to obtain a Tree Removal Permit.

Specific Tree Plan requirements can be found in [VMC 20.770](#).

LEVEL I

A tree plan is required for proposed single family residence, short subdivision (9 or fewer lots), multifamily (2-4 units) or applicable single-family residence and multifamily proposing site disturbance. The plan can be developed by the applicant, but may require a qualified professional for significant wooded areas or trees on parcel. A Level I tree vegetation, and soil plan shall include the following components:

- Site Plan
- Existing Tree Protection Plan (if applicable)
- Tree Density calculations (on tree plan)
- Planting Plan (on landscaping plan)

LEVEL II

A Level II tree, vegetation, and soil plan is required for existing commercial, industrial and multi-family (more than four units), parks, conditional use sites proposing an addition or site disturbance. It can be developed by the applicant but may require the assistance of a qualified professional. A Level II tree, vegetation, and soil plan shall include the following components:

- Site Plan
- Tree Protection Plan (on grading plan)
- Tree Density calculations (on tree plan)
- Tree Planting Plan (on landscaping plan)

LEVEL III

A Level III tree, vegetation, and soil plan is required for the removal of any nuisance tree or for determination of a hazard tree on applicable properties. Tree, vegetation, and soil plan can be developed by the applicant for obvious cases, but may require the assistance of a qualified professional to make the determination. See [20.770.070\(D-E\)](#) VMC for nuisance and hazard tree removal criteria. A Level III tree, vegetation, and soil plan shall include the following components:

- Site Plan
- Narrative Report showing criteria met for removal
- Tree Placement Plan

LEVEL IV

A level IV tree, vegetation, and soil plan is required for proposed residential subdivisions, commercial, industrial, multi-family (more than four units), parks, conditional use sites that do not have any existing trees or where existing trees will not be impacted nor pose a hazard to the proposed project. It can be developed by the applicant, but shall require an individual knowledgeable in landscape design, soils and tree species selection. A Level IV tree, vegetation, and soil plan shall include the following components:

- Tree Inventory (on site plan)
- Tree Density calculations (on tree plan)
- Planting Plan (on landscaping plan)

LEVEL V

A level V tree, vegetation, and soil plan is required for proposed residential subdivisions, commercial, industrial, multi-family (more than four units), parks, conditional use sites in which existing trees are proposed for removal, could be damaged by construction activities, and/or could become hazardous. If the activity includes tree retention and necessary protection adjacent to the development activity, the plan must be developed with the assistance of a qualified professional. The plan shall include the following information:

- Tree Inventory (on site plan)
- Tree Protection Plan (on grading plan)
- Tree Density calculations (on tree plan)
- Tree Planting Plan (on landscaping plan)
- Arborist Report

LEVEL VI

A level VI tree, vegetation, and soil plan is required for a Conversion Option Harvest Permit. The plan shall be developed by a qualified professional. A Level VI tree, vegetation, and soil plan shall include the following components:

- Forestry Inventory
- Harvest Plan
- Restoration Plant/Tree Planting Plan
- Tree Density calculations (on tree plan)

LEVEL VII

A level VII tree, vegetation, and soil plan is required for tree removal above the six trees per acre limit on undeveloped properties. It can be developed by the applicant but may require the assistance of a qualified professional. A Level VII tree, vegetation, and soil plan shall include the following information:

- Site Plan
- Narrative Report
- Tree Planting Plan
- Tree Density calculations (on tree plan)