



SPECIAL LICENSES APPLICATION

US Mail: City of Vancouver Business Licensing, PO Box 8995, Vancouver, WA 98668-8995
Drop Off: City Hall, 1st Floor, Customer Service Desk, 415 W 6th Street, Vancouver WA 98660

SPECIAL LICENSE QUESTIONS: EMAIL: business.licenses@cityofvancouver.us, *PHONE:* 360-487-8410 ext 3

➔ Clearly print or type entries, sign form, make copy for your records, and submit with payment. ➔

WA STATE UBI #: _____ CITY BUSINESS LICENSE EXPIRATION DATE: _____

BUSINESS NAME: _____ DOING BUSINESS AS (DBA): _____
(IF DIFFERENT THAN BUSINESS NAME)

PHYSICAL ADDRESS: _____
STREET CITY STATE ZIP CODE

MAILING ADDRESS: _____
(IF DIFFERENT THAN PHYSICAL ADDRESS) STREET or PO BOX CITY STATE ZIP CODE

DAYTIME PHONE: _____ EMAIL ADDRESS: _____

| ✓ | <i>TYPE OF SPECIAL LICENSE</i> | <i>VMC* SECTION</i> | <i>LICENSE FEE</i> | <i>LICENSE TERM (EXPIRATION DATE)</i> | <i>FEES</i> |
|-------------------|---|-------------------------|--|---|-------------|
| | Bill Posting / Handbills Distribution. Owner's permission is required for posting advertising materials on any structure or utility pole. It is unlawful to scatter, leave, or place handbills, advertising materials, or samples in a doorway, yard, park, street, or walkway. | 5.38 | \$10 per person | Quarter | \$ |
| | Mobile Food Vendor. Also provide list of possible location(s) of operation, if different than physical address shown above. Also, for summary of other possible requirements, see: https://www.cityofvancouver.us/eph/page/mobile-food-vending (for example: Clark County Health Dept permit, or City Street Use Permit, if required). | 5.34 | \$25 per vehicle or stand | Annual (Dec 31) | \$ |
| | Motion Picture Shows & Theaters. | 5.54 | Based on seating capacity: <ul style="list-style-type: none"> • ≤ 500 seats: \$150 • 501 - 1,000 seats: \$200 • 1,001 - 1,500 seats: \$250 | Annual (Dec 31) | \$ |
| | Recyclable Materials Collection. Must first contact City Public Works at 360-487-7163, and submit required report re: recyclable materials to Solid Waste Division. | 5.62 | \$50 per vehicle | Annual (Dec 31) | \$ |
| | Secondhand Dealer. | 5.46 | \$100 per dealer | Annual (Dec 31) | \$ |
| TOTAL FEES | | | | | \$ |

* Vancouver Municipal Code (VMC) is available for review in its entirety at: <https://vancouver.municipal.codes/VMC>.

Signature: _____ Date: _____

Print Name of Signatory: _____ Title: _____