

CITY OF VANCOUVER

Public Art Program



Public Art Committee COMMITTEE CHARTER

Purpose

The Public Art Committee is a standing sub-committee of the City of Vancouver's Culture, Arts & Heritage Commission (CAHC). The Committee reviews, interprets and provides recommendations to the Commission and City Council for qualified artists and art proposals based on criteria in the Public Art Plan.

Committee Membership

- The Committee is appointed by the Culture, Arts & Heritage Commission and a member of the CAHC serves as chair;
- The Committee is comprised of a minimum of five (5) members;
- At least one member is a working professional artist;
- Committee members serve two (2) year terms and may serve a maximum of three (3) consecutive terms;
- Based on the location of proposed artwork, a representative from the local business association or neighborhood association is included as an ad hoc member of the Committee.

Committee Operations & Staffing

- Committee meets a minimum of four (4) times per year but may meet more frequently as needed;
- An agenda for the meeting will be sent a week in advance and summary minutes of the meeting will be taken, provided to the CAHC and posted on the City's website;
- Staff support for the Committee will be provided by the Cultural Services Manager and other staff as determined by the City and the CAHC.

Committee Responsibilities

- Reviewing and refining the scope of collections for the City's Public Art Collection
- Identifying and vetting potential locations for new pieces of public art
- Developing and disseminating Requests for Qualifications (RFQ) and Requests for Proposal (RFP) for new pieces of public art
 - Reviewing and narrowing the artist application pool based on the project's goals and the site criteria

- Reviewing and narrowing the finalists through proposals and/or interviews
 - Providing recommendations to the Culture, Arts & Heritage Commission for projects and final concept designs
- Reviewing and making recommendations on pieces of public art being proposed by private individual/organizations that are to be located in the City's public right-of-way
- Reviewing and making recommendations on pieces of public art that are included in development projects as part of the City's tax credit program
- Reviewing and approving the cleaning, repair, and overall care of artwork in the City's Art Collection
- Approving temporary public art projects
- Approving temporary citizen-initiated public art projects with budgets under \$5,000. Pieces with proposed budgets over \$5,000 require approval from the Culture, Arts & Heritage Commission and/or the City Council depending on the dollar value and/or visibility of the pieces.
- Making recommendations to the Culture, Arts & Heritage Commission regarding pieces in the Public Art Collection that may need to be moved or deaccessioned