

## Vehicle Equipment - Consumables

### 703.1 PURPOSE

The Vancouver Police Department provides vehicles to its personnel for prescribed uses. While every type of vehicle has separate capabilities, each must be stocked and maintained with minimum equipment for the purpose of responding to foreseeable situations.

### 703.2 SCOPE

This policy does not attempt to dictate any emergency operation equipment which typically consists of items semi-permanently attached to a vehicle such as overhead lights, sirens, public address systems or push bumpers. Instead, equipment addressed here are considered consumable items which are expected to be used as necessary by employees, in the course of their duties.

### 703.3 VEHICLES BY TYPE

While not an all-inclusive list, vehicles operated by the Vancouver Police Department can generally be categorized by type or purpose. The following describes general categories and minimum items lists for each.

#### 703.3.1 UNMARKED VEHICLES

- A. **Detective Unmarked Vehicles:** An employee operating an unmarked Department vehicle for the purpose of direct enforcement, as opposed to transportation only, shall ensure that the following consumable items are present:
1. 20 Emergency road flares
  2. 2 Sticks yellow crayon or chalk
  3. 1 Roll barricade tape
  4. 1 First aid kit
  5. 1 Fingerprint kit
  6. 1 Fire extinguisher
  7. Personal Protective Equipment (PPE) - Infection control equipment (Tyvek coveralls and booties, microbial wipes, disposable dust masks)
- B. **Administrative Unmarked Vehicles:** An employee operating an unmarked vehicle for administrative purposes, as opposed to enforcement, shall ensure that the following consumable items are present:
1. 1 First Aid kit
  2. 1 Fire extinguisher
  3. PPE kit

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- C. **Other Specialty Unmarked Vehicles:** An employee operating an unmarked vehicle for transportation or towing purposes, as opposed to direct enforcement, shall ensure that the following consumable items are present:

1. 1 First Aid Kit
2. 1 Fire extinguisher

### 703.3.2 MARKED VEHICLES

- A. **Patrol Vehicles:** An employee operating a patrol vehicle must carry the following consumable items:

1. Fingerprint kit
2. Fire extinguisher
3. First Aid kit
4. Disposable Emergency Blanket
5. Emergency road flares
6. Biohazard duffle bag kit (1 tyvek suit, 2 pair tyvek shoe covers, protective mask with eye shield, latex gloves, red biohazard bags, biohazard stickers, spit net hood)
7. Reflective traffic vest
8. PPE - Infection control equipment (Tyvek coveralls and booties, microbial wipes, disposable dust masks)
9. Hand Sanitizer
10. Disinfectant spray
11. Orange markers
12. Yellow markers
13. Flex cuffs
14. Medium risk nitrile gloves
15. Disinfectant wipes
16. Paper bags (evidence supply)
17. Manila envelopes (evidence supply)
18. Plastic bags (evidence supply)
19. Evidence tags
20. Zip ties (evidence supply)
21. Evidence tape
22. NIK drug test kits (heroin, marijuana, meth, PCP)
23. Blood draw kit

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24. Sharps container
  25. Piranha tire disabling devices
- B. **Patrol Supervisor's Vehicle:** The patrol supervisor's vehicle, in addition to the equipment required in the patrol vehicles, must carry the following consumable items:
1. Crime scene tape
  2. Rolling tape measure
  3. Marking paint
- C. **Other Specialty Marked Vehicles:** An employee operating a marked vehicle, other than a patrol or supervisor's vehicle, must have the following consumable:
1. Emergency Road Flares
  2. 2 sticks yellow crayon or chalk
  3. Crime scene tape
  4. 1 first aid kit
  5. 1 fire extinguisher
  6. PPE Infection control equipment (Tyvek coveralls and booties, microbial wipes, and disposable dust masks)

### 703.3.3 MOTORCYCLES

Motorcycles must carry the following consumable items:

- A. PPE - Infection control equipment (Tyvek booties, microbial wipes, disposable dust masks)
- B. First Aid materials (Band-aids, compress)
- C. Sharps container/tube

### 703.3.4 POLICE SERVICE TECHNICIAN (PST) VEHICLES

PST vehicles must carry the following consumable items:

- A. Flares
- B. Fire Extinguisher
- C. First Aid kit
- D. Biohazard duffle bag kit (tyvek suit, tyvek shoe covers, protective mask with eye shield, latex gloves, red biohazard plastic bags, biohazard stickers, spit net hood)
- E. PST reflective vest
- F. Sharps Container
- G. Evidence supplies
- H. Finger print kit

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### **703.4 EMPLOYEE RESPONSIBILITY**

Any employee entrusted with a department vehicle will ensure that the minimum equipment enumerated in this policy is present at the beginning of their first day of their work week. During this assessment, the employee will replace any missing equipment as necessary.

### **703.5 PATROL EMPLOYEE RESPONSIBILITY**

Employees assigned to patrol regularly require the use of consumable items in order to assist the public and conduct investigations. In order to prevent a situations where an employee is in the field without needed supplies, a vehicle inspection must be conducted on their first day back to work to ensure the minimum necessary consumable items are present in an assigned vehicle.

Once the vehicle has been inspected and consumable items restocked as necessary, the employee will accurately complete and sign a vehicle inspection form which is to be forwarded to their immediate supervisor for review.

### **703.6 PATROL SUPERVISOR RESPONSIBILITY**

A supervisor receiving a signed vehicle inspection form will review it for accuracy and completeness. The supervisor will then forward the completed forms to the VPD Records Division for filing and storage.