

Minutes
Health Care Benefit Program Governing Board
5/17/2023

The meeting of the Governing Board was called to order at 1:02 PM

Members Present: Lisa Brandl, Chairperson, Natasha Ramras, Chief Financial Officer, Lisa Takach, HR Director, Iasmina Giurgiev

Members Absent: None

Others Present: Vancouver Housing Authority: Natasha Douglas
Davidson Benefits Planning: Erica Riggs, Kyle Davidson

- I. Minutes:
 - a. Approve 4-25-23 minutes
Action Taken: Motion made by Iasmina Giurgiev to approve the minutes, seconded by Lisa Takach, the motion passed unanimously.
 - b. Approve 5-10-23 minutes
Action Taken: Motion made by Iasmina Giurgiev to approve the minutes, seconded by Lisa Takach, the motion passed unanimously.
- II. Communications:
 - a. none
- III. Reports:
 - a. none
- IV. Old Business:
 - a. none
- V. New Business:
 - a. Employee Benefit Survey Review
Discussion Leader: Iasmina Giurgiev
Discussion: Iasmina shared the latest draft of the survey. The only thing outstanding is to update the language about the results. Legal was concerned that there is no guarantee the results will be kept confidential due to compliance with the Washington Public Records Act. Therefore, the language will be drafted to include this caveat along with the confirmation there is no intention to share the information.

Action Taken: Motion made by Iasmina Giurgiev to approve the Benefit Survey after Lisa Takich and Iasmina Giurgiev update the language concerning confidentiality, seconded by Natasha Ramras, the motion passed unanimously.

b. 2024 Premium structure and details

Discussion Leader: Erica Riggs

Discussion: Erica shared the updated contribution modeling tool created by Davidson Benefits Planning.

Action Taken: Reviewed updates needed to the tool to help with future analysis of the 2024 renewal.

VI. General Information:

a. none

The meeting adjourned: 1:30 PM