

Minutes
Healthcare Benefit Program Governing Board
8/30/2023

The meeting of the governing board was called to order at 3:01 PM

Members Present: Lisa Brandl, Chairperson, Natasha Ramras, Chief Financial Officer, Iasmina Giurgiev, Program Manager

Members Absent: Lisa Takach, Human Resources Director

Others Present: City of Vancouver: Natasha Douglas/VHA, Nena Cook

Davidson Benefits Planning: Erica Riggs, Katie Burdick, Deby Butzer

I. Minutes:

- a. Approve 8-18-23 minutes

Action Taken: Iasmina Giurgiev made a motion to approve the 8/18/23 Governing Board meeting minutes, Natasha Ramras seconded the motion, the motion passed unanimously.

- b. Approve 8-23-23 minutes

Action Taken: Iasmina Giurgiev made a motion to approve the 8/23/23 Governing Board meeting minutes, Natasha Ramras seconded the motion, the motion passed unanimously.

II. Communications:

- a. none

III. Reports:

- a. none

IV. Old Business:

- a. none

V. New Business:

- a. Board Meeting materials storage
- i. How do we best store materials shared during board meetings?

Discussion Leader: Lisa Brandl

Discussion: Davidson Benefits Planning needs to be thoughtful about what is shared during the Healthcare Governing Board meetings as it is public record and should not include any PHI or identifiable information.

Nena advised that any materials this governing board reviews are public records and should be stored where they can be accessed by the public, like the meeting minutes.

Action Taken: A decision was made that all presentation/materials reviewed during the Healthcare Governing Board meetings will be stored on the Healthcare Governing Board external page, where the agenda and minutes are already being saved. [City of Vancouver Health Care Benefit Program Governing Board | City of Vancouver, Washington, USA](#)

b. General/Other Renewal Progress

Discussion Leader: Erica Riggs

Discussion: Regence copay maximization program is sunsetting 12/31/23. There is a new program, Flex Access. There will be no change to the HSA plan. This only applies to the PPO plan. The new program is an improvement as the copay maximization currently only has 105 medications and the new Flex Access program has 609 medications (including HIV). Erica shared the 2024 Regence Summary of Plan Changes that reflects full details.

Adopting the new Flex Access program will bring the Regence renewal down to 12.1% from the original 13.??%

Action Taken: Natasha Ramras motioned to accept the change to the new Flex Access program, Iasmina Giurgiev seconded the motion. The motion passed unanimously.

VI. General Information:

a. None

b. Quorum of the Healthcare Governing Board

- i. With two of the five positions vacant, there are still enough board members to form a quorum?

Discussion Leader: Iasmina Giurgiev

Discussion: There must be 3 board members present to form a quorum. The importance of this is to ensure there is no delay in the renewal process should there be items that the board needs to vote on.

Action Taken: The board will discuss internally regarding who could fill the

current vacant deputy finance director board position as well as Lisa Takachs upcoming vacant board position.

The meeting was adjourned at 3:17 PM.