



City of Vancouver
 Customer Service
 P.O. Box 8995
 Vancouver, WA 98668-8995
www.cityofvancouver.us

The City of Vancouver is pleased to offer an automatic payment option to its' valued customers. With "Auto Pay", customers can have their monthly payments to the City automatically withdrawn from their bank accounts by the 10th of each month. In order to begin this process, you will need to complete this form, attach a copy of your voided check, and return all information to the City of Vancouver, Accounts Receivable Department. If you have any questions, please call 360-487-8451.

Authorization Agreement for Automatic Payments (Debits)

Company		Company I.D. Number	
City of Vancouver		91-6001288	
I (we) hereby authorize the <u>City of Vancouver</u> , hereinafter called COMPANY, to initiate debit entries to my (our) account identified below at the financial institution depository named below, hereinafter called DEPOSITORY, and to debit the same to such account.			
Financial Institution Depository Name		Branch	
City, State, Zip (of Financial Institution)		Type of Account <input type="checkbox"/> Checking <input type="checkbox"/> Savings	
City of Vancouver Customer Account Number		Home Telephone Number	
Customer Name (Please Print or Type)		Bank Account Number	
Customer Address			
Customer Signature (as appears on bank account)		Date Signed	
X			
This authority is to remain in full force and effect until COMPANY and DEPOSITORY have received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY at least fifteen-days prior to my (our) next payment. In case of an erroneous debit, provided I (we) supply notice to DEPOSITORY within 60 days of receiving my (our) account statement, the DEPOSITORY must investigate and resolve the error within 45 days, but if it has not done so within 10 days, my (our) account will be credited for the amount in question while it finishes the investigation.			

*** Please attach a "voided check" to this form that shows the account routing number you wish to use for your payments.**