

# Before/After Hours Inspection Request Application



## APPLICATION PROCESS

- Submit Request Application to: [inspections@cityofvancouver.us](mailto:inspections@cityofvancouver.us)
- Provide a minimum of five (5) business days in advance to process your inspection request. A confirmation that your inspection request has been approved/scheduled will be emailed.
- **\$296** per inspector for inspections completed outside normal business hours. This fee covers a single trip of not more than two hours. *Fees will increase for inspections requiring more than two hours @ \$148/hr or more than one trip.*
- Payment is required **before** your inspection can be scheduled.
  - Pay online through inspection scheduling: [cityofvancouver.us/inspection](http://cityofvancouver.us/inspection)
  - Pay online utilizing ePermit account: [cityofvancouver.us/epermits](http://cityofvancouver.us/epermits)
  - Pay in person at the Permit Center during normal office hours.
  - No payments can be taken by phone.

## COMPANY INFORMATION

Today's Date: \_\_\_\_\_ Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Address: \_\_\_\_\_

## INSPECTION DETAILS

Inspection Type: \_\_\_\_\_ Date requested: \_\_\_\_\_ Time: \_\_\_\_\_

Permit Number: \_\_\_\_\_ Site Address: \_\_\_\_\_

Inspector: \_\_\_\_\_ Time estimate:  
(if over 2 hours)

*Staff use only*

Inspector Assigned: \_\_\_\_\_ Permit Specialist initials: \_\_\_\_\_