



Public Facilities District Board Meeting Agenda Wednesday, June 7th, 2023

In accordance with the Open Public Meetings Act (OPMA), the Downtown Redevelopment Authority meeting will be open to in-person attendance. Options for viewing/participating in the meeting remotely will also be accommodated as detailed below.

In Person: City Hall, Council Chambers 2nd Floor

Microsoft Teams meeting: [Click here to join the meeting](#)
 Meeting ID: 257 559 253 266
Or call in (audio only)
[+1 347-941-5324,128461064#](#) United States
 Phone Conference ID: 128 461 064#

MEETING AGENDA 11:00 AM

No.	ITEM	Page #	Action	Contact
1.	Call to Order <ul style="list-style-type: none"> • Roll Call • Excusal of absence, if needed 			
2.	Election of Temporary Chair		Approval	
3.	Approval of Minutes <i>December 20, 2022</i>	2	Approval	Board President
4.	Approval of PFD Claims and Vouchers	4	Approval	Natasha Ramras, Executive Director
5.	PFD Budget to Actuals Review through April	6	Update	Natasha Ramras, Executive Director
6.	Officer Elections		Approval	Natasha Ramras, Executive Director
7.	Executive Director Updates		Approval	Natasha Ramras, Executive Director
	7a. Financial Statements	7	Update	Natasha Ramras, Executive Director
	7b. Other			
8.	Hotel/Convention Center Performance		Update	Mike McLeod, General Manager Hilton
9.	Executive Session, if needed			Taylor Hallvik, Assistant City Attorney

Community Commentary

Community Communications: Commentary will be accepted no later than 24 hours prior to the meeting date. Please send all comments to Krista Liles at <mailto:krista.liles@cityofvancouver.us>.

Anyone needing language interpretation services or accommodations with a disability may contact Amanda Delapena at (360)487-6815 (Voice/TTY 487-8602). Every attempt at reasonable accommodation will be made. To request this agenda in another format, please also contact the phone numbers listed above.



Public Facilities District Meeting Minutes 12.20.22

Vancouver City Hall – Council Chambers – 415 West 6th
Street PO Box 1995 – Vancouver, Washington 98668-
1995 www.cityofvancouver.us

Elie Kassab • Abbie Layne • Barry Hemphill • Ashley Thomas-Velikokhatko

December 20, 2022

REGULAR MEETING

ITEM 1: CALL TO ORDER AND ROLL CALL

The December 20, 2022, meeting of the Vancouver Public Facilities District was called to order at 11:01 am by Elie Kassab.

Present: Barry Hemphill, Elie Kassab, Abbie Layne

Absent: Ashley Thomas-Velikokhatko

Staff Present: Natasha Ramras, Taylor Hallvik, Krista Liles

Hilton Staff Present: N/A

ITEM 2: APPROVAL OF MINUTES FROM JUNE 2, 2022

Item Summary

Motion to approve meeting minutes from June 2, 2022 by Hemphill, seconded by Layne. Approved.

ITEM 3: Approval of PFD Claims

Item Summary

Ramras summarized the PFD Claims and Vouchers of \$2,175,137.68, which, include County and sales tax voucher attachment.

Motion to approve by Layne, seconded by Hemphill, and carried unanimously to approve PFD claims and vouchers as submitted. Approved.

ITEM 4: 2022 Budget-to-Actuals Summary - UPDATE

Ramras reviewed budget-to-actuals from the Downtown Redevelopment Authority through October 2022 as outlined in the packet.

ITEM 6: 2022 Budget Amendment 2 (SR 12-08-22-01) - APPROVAL

Approval requested on Resolution to amend the current Biennial Budget of \$4,641,024 by \$120,000 as outlined in SR 12-08-2-01 and the attachments.

President Kassab asked about the Staff Report and Resolution numbers corresponding to the original meeting date that got rescheduled and whether that was an issue. Ramras explained that the numbers have no bearing on the action or outcome, just identifier for Staff to file.

Motion to approve by Hemphill, seconded by Layne, and carried unanimously to approve as presented.

ITEM 7: 2023-2024 Biennial Budget (SR12-20-22-02) – APPROVAL

Approval requested on Resolution to adopt the 2023-2024 PFD Biennial Budget as outlined in SR 12-20-22-02.

Motion to approve by Hemphill, seconded by Layne, and carried unanimously to approve as presented.

ITEM 8: Temporary Easement (SR 12-20-22-03) - APPROVAL

Resolution requested to approve the former right-of-way easement agreement with the City of Vancouver as outlined in SR 12-20-22-03.

Motion to approve by Hemphill, seconded by Layne, and carried unanimously to approve as presented.

ITEM 9: Hotel/Convention Center Performance Update

General Manager McLeod provided an update on year end financials for the hotel both vs. last year and to budgeted amounts, and a status update on the lobby remodel and how it's impacting customer service ratings.

President Kassab asked about the length of the remodel and anticipated end date: ETA March 2023. Kassab followed up asking if there is a budget for updating the rooms: Yes, but numbers are very outdated and will need to be reevaluated once lobby project is completed.

ITEM 10: Executive Session (if needed) N/A

Next Meeting – May/June 2023
Meeting adjourned – 11:33am

Approved by:

Secretary, Ashley Thomas-Velikokhatko

date

Meetings of the Public Facilities District are electronically recorded on audio. The audio tapes are kept on file in the office of the City Clerk for a period of six years.



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City Manager's Office (360) 487-8600 | WA Relay: 711 | Amanda.Delapena@cityofvancouver.us

**VANCOUVER PUBLIC FACILITIES DISTRICT
STC TRANSFERS APPROVAL**

We, the undersigned members of the Board of Directors of Vancouver Public Facilities District do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of **\$ 2,110,385.28** this 7th day of June, 2023.

PRESIDENT

SECRETARY/TREASURER

NATASHA RAMRAS, EXECUTIVE DIRECTOR

BOARD MEMBER

DATE	INCLUSIVE CHECK NUMBERS	CHECK TOTAL
November 24, 2022 – May 22, 2023	(see attached listing)	\$ 2,110,385.28
	TOTAL	\$ 2,110,385.28

**Fund:PFD
VOUCHERS FOR PAYMENT**

Date	Amount	Description	Document Number
12/12/2022	\$ 176,560.06	County PFD Sales Tax \$ to DRA	JE-00020784
1/11/2023	\$ 180,220.82	County PFD Sales Tax \$ to DRA	JE-00021225
2/13/2023	\$ 147,495.92	County PFD Sales Tax \$ to DRA	JE-00021742
3/13/2023	\$ 181,424.68	County PFD Sales Tax \$ to DRA	JE-00022276
4/11/2023	\$ 142,524.23	County PFD Sales Tax \$ to DRA	JE-00022704
5/11/2023	\$ 133,873.65	County PFD Sales Tax \$ to DRA	JE-00023125
12/1/2022	\$ 203,542.43	PFD Sales Tax to DRA	JE-00020636
1/3/2023	\$ 197,869.68	PFD Sales Tax to DRA	JE-00021108
2/1/2023	\$ 177,064.73	PFD Sales Tax to DRA	JE-00021548
3/1/2023	\$ 217,767.75	PFD Sales Tax to DRA	JE-00022086
4/3/2023	\$ 178,989.30	PFD Sales Tax to DRA	JE-00022620
5/1/2023	\$ 173,052.03	PFD Sales Tax to DRA	JE-00022983
	\$ 2,110,385.28		

City of Vancouver
Public Facilities District

Budget to Actuals January - April 2023

Public Facilities District	2023 Budget	Jan-Apr 2023 Actuals	Actuals to Budget
Fund 401: Public Facilities District Fund (PFD)			
Revenues	2,622,800	746,874	28%
Expenditures	2,634,300	771,955	29%

PFD Detail by RC/SC	2023 Budget	Jan-Apr 2023 Actuals	Actuals to Budget
Fund 401: Public Facilities District Fund (PFD)			
Revenues			
313000: Sales & Use Tax	2,612,000	746,874	29%
337000: City Funding	10,000	-	0%
361110: Investment Earnings	800	264	33%
Total Revenues	2,622,800	747,138	
Expenditures			
54000: Services			
SC0070 - Insurance	6,000	-	0%
SC0078 - Services - Dues & Subscriptions	5,500	-	0%
55000: Intergovernmental Payments	2,622,800	741,806	28%
Total Expenses	2,634,300	741,806	
Net Surplus (Deficit)		5,332	

Downtown Redevelopment Authority

Narrative Overview of April 2023

Financial Statements

STATEMENT OF NET POSITION

The DRA's net position has increased by approximately \$1.2 million from year end 2022. This is due in large part to the following:

- Total assets decreased by \$1.58 million largely due to cash outlay to pay for the January 1st bond payments, and the PFD loan payment.
- Total liabilities have decreased by \$2.81 million from year end reflecting a \$2.35 million reduction in bond principal, and \$1.04 million reduction in the PFD loan.

As of April 30th, overall debt to the Clark County PFD totals \$2.5 million, representing a decrease of \$379k from year end 2022.

STATEMENT OF REVENUES EXPENSES AND CHANGES IN NET POSITION

- Operations in April resulted in operating income of \$539k; a decrease over the budgeted Operating Income of \$175k.
- Depreciation, an Operating Expense which has no effect on cash, totaled 491k in April 2023.
- Year-over-year investment earnings are up \$173k. This increase is attributed to higher cash balances earning interest at increasing rates.

STATEMENT OF CASH FLOWS

- Overall cash reflects a decrease of \$1.7 million compared to year end 2022.
- Notable sources of cash for the year included \$6.1 million from operating activities and \$1.9 million in tax receipts from the City and County PFD.
- Notable uses of cash included \$5.5 million for goods and services related to operating activities and debt service payments of \$4.4 million.

TAX REVENUE COLLECTIONS

- Through April 2023, tax revenue collections are at 68.7% of the Tax Cap compared to 63.6% for the prior year.
- As of April 2023, tax collections as a whole are up 191k compared to April 2022. Receipts of City Lodging Tax, City PFD STC and County PTD STC are up 31.3%, 4%, and 6.2%, respectively.

FLOW OF FUNDS

- On May 1st \$0 of cash was transferred from the Lockbox Fund to the Project Revenue Bond. Due to the timing of OPCA requests and lower than expected revenue, there was no excess cash to be transferred this month.
- As of May 1st, the DRA has \$1.9 million reserved in the Project Revenue Debt Service Fund. This is sufficient to fully fund the July 1st, 2023 Project Revenue Bond debt service (interest) payment totaling \$789k.
- As of May 1st, the DRA has \$1.9 million reserved in the Tax Revenue Debt Service Fund. This amount is sufficient to fully fund the July 1st Tax Revenue Bond debt service (interest) payment totaling \$212k.

Vancouver Downtown Redevelopment Authority
Condensed Report on Financial Activity
Activity Through April 2023

	Year to Date		Actual \$ Change (2022-2023)	Actual % Change (2022-2023)	Budget through April 2023	Actual-Budget Comparison	2023 Annual Budget	Actual as % of Annual Budget
	April 2023 Actual	April 2022 Actual						
Revenue & Expense								
Total Operating Revenue	\$ 6,107,073	\$ 5,842,330	\$ 264,743	4.5%	\$ 6,380,538	\$ (273,465)	\$ 23,612,477	25.9%
Total Operating Expense	(5,567,277)	(5,095,617)	(471,660)	9.3%	(5,668,683)	101,406	(18,474,079)	30.1%
Net Operating Income	539,796	746,713	(206,917)	-27.7%	711,855	(172,059)	5,138,398	10.5%
Non-Operating/Special/Prior Period Adj (*)	676,336	297,072	379,264	127.7%	171,391	504,945	2,056,692	32.9%
Change in Net Position	\$ 1,216,132	\$ 1,043,785	\$ 172,347	16.5%	\$ 883,246	\$ 332,886	\$ 7,195,090	16.9%
Depreciation (In Operating Expense)	\$ 491,128	\$ 744,775	\$ (253,647)	-34.1%	\$ 766,667	\$ (275,539)	\$ 2,300,000	21.4%

(*) Refers to items not directly associated with operations. These items include interest earned, city tax collections, Hilton excise tax payments, interest accrued on bonds and PFD loan. Items are separately listed under "Non-operating revenues/expenses and special items in the DRA's operating statement."

	Year to Date		Actual \$ Change (2022-2023)	Actual % Change
	April 2023 Actual	April 2022 Actual		
Dedicated Taxes				
City Lodging Tax (2%)	\$ 517,928	\$ 394,563	\$ 123,365	31.3%
City Sales Tax Credit	771,691	741,806	29,885	4.0%
County Sales Tax Credit	651,666	613,735	37,931	6.2%
Total Tax Revenue	\$ 1,941,285	\$ 1,750,104	\$ 191,181	10.9%
Annual Tax Revenue Cap % of Cap	\$ 2,826,000	\$ 2,753,000	\$ 73,000	2.7%
	68.7%	63.6%		

Year to Date		
April 2023 Actual	2023 Budgeted	
Capital Project Expenses	\$ 733,453	\$ 2,142,428

	Year to Date		Cash Balances after Flow of Funds	April 2022 Actual	Actual \$ Change (2022-2023)	Actual % Change (2022-2023)	Required Amounts (07/01/2023)	% of Required Amounts (07/31/2023)
	April 2023 Actual	Flow of Funds 5/1/2023						
Cash Balance Reconciliation								
Operating Petty Cash	\$ 419,686	\$ -	\$ 419,686	\$ 50,189	369,497	736.2%	\$ -	NA
Lockbox/Available Revenue Fund	501,297	41,625	542,922	500,000	42,922	8.6%	500,000	108.6%
Taxes & Insurance Fund	55,424	-	55,424	77,000	(21,576)	-28.0%	85,000	65.2%
Administrative Expense Fund	126,923	-	126,923	139,030	(12,107)	-8.7%	110,000	115.4%
Project Revenue Debt Service Fund	1,940,156	-	1,940,156	2,136,784	(196,629)	-9.2%	789,306	245.8%
Tax Revenue Debt Service Fund	1,941,285	-	1,941,285	1,750,104	191,181	10.9%	212,425	913.9%
Primary R & R Fund	447,185	-	447,185	1,150,440	(703,255)	-61.1%	-	N/A
Contingency Fund	2,000,000	(41,625)	1,958,375	1,546,563	411,812	26.6%	-	N/A
Management Fee Fund	-	-	-	30	(30)	-100.0%	-	N/A
Subordinate R & R Fund	587,865	-	587,865	393,897	193,968	49.2%	-	N/A
Cash Trap Fund	2,500,000	-	2,500,000	2,319,360	180,640	7.8%	-	N/A
Authority Reserve Fund - Excess	3,330,593	-	3,330,593	2,284,633	1,045,960	45.8%	-	N/A
Authority Reserve Fund - Restricted	500,000	-	500,000	500,000	-	0.0%	-	N/A
Total Escrow Fund Cash Balances	\$ 14,350,414	\$ 14,350,414	\$ 12,848,030	\$ 1,502,384	11.7%	\$ 1,696,731		
County PFD Fund - Loan Balance	(2,589,294)			(4,346,962)	1,757,668	-40.4%		

Comments

- As of May 1st, the DRA's Project Revenue and Tax Revenue Debt Service Funds have sufficient cash to pay the July 1st debt service payment.
- Before depreciation, the DRA has realized an increase of Net Position totalling \$1.7 million which is \$57k better than the budgeted increase in Net Position of \$1.2 million *Depreciation has no effect on cash in the current period*
- As of April 30th, the DRA has received \$1.94 mil in tax revenues which is 68.7% of the annual tax cap.

Downtown Redevelopment Authority
(A Component Unit of the City of Vancouver)

Statement of Net Position

Substantially all Disclosures Required by GAAP are omitted.

As of April 30, 2023 and December 31, 2022

	4/30/2023	*unaudited 12/31/2022	Change from Prior Year End	% Change
ASSETS				
Current assets				
Cash and cash equivalents	91,771	91,217	554	0.6%
Restricted cash with fiscal/escrow agent	13,978,016	15,683,146	(1,705,130)	(10.9%)
Receivables (net)				
Taxes	1,423,424	1,423,424	(0)	(0.0%)
Accounts	1,379,582	1,386,951	(7,369)	(0.5%)
Interest	48,229	48,235	(6)	(0.0%)
Inventory	47,721	43,407	4,314	9.9%
Prepaid expenses	156,800	272,182	(115,382)	(42.4%)
Total current assets	17,125,543	18,948,562	(1,823,019)	(9.6%)
Noncurrent assets				
Capital assets				
Buildings and equipment	60,497,524	59,764,071	733,453	1.2%
Accumulated depreciation	(29,588,459)	(29,097,331)	(491,128)	1.7%
Total noncurrent assets	30,909,065	30,666,740	242,325	0.8%
TOTAL ASSETS	48,034,608	49,615,302	(1,580,694)	(3.2%)
DEFERRED OUTFLOWS OF RESOURCES				
Unamortized deferred amount on refunding	741,784	764,965	(23,181)	(3.0%)
LIABILITIES				
Current liabilities				
Accounts payable	3,023	80,059	(77,036)	(96.2%)
Accrued interest payable	667,821	1,060,606	(392,785)	(37.0%)
Accrued liabilities	1,423,196	1,231,359	191,837	15.6%
Subordinate fee amortization	17,969	53,096	(35,127)	(66.2%)
Unearned revenue	947,693	742,623	205,070	27.6%
Bonds, notes and leases payable	2,525,000	2,355,000	170,000	7.2%
Total current liabilities	5,584,702	5,469,647	61,959	1.1%
Noncurrent liabilities				
Bonds, notes and leases payable from restricted assets	45,036,593	47,571,361	(2,534,768)	(5.3%)
Due to other governments	3,138,006	3,484,420	(346,414)	(9.9%)
Total noncurrent liabilities	48,174,599	51,109,687	(2,881,182)	(0.3%)
TOTAL LIABILITIES	53,759,301	56,579,334	(2,819,222)	(5.0%)
NET POSITION				
Net investment in capital assets	(15,910,744)	(18,494,656)	2,583,912	(14.0%)
Restricted for capital purposes	1,035,051	945,428	89,623	9.5%
Restricted for debt service	3,881,440	6,945,345	(3,063,905)	(44.1%)
Unrestricted	6,011,344	4,404,816	1,606,528	36.5%
TOTAL NET POSITION	(4,982,909)	(6,199,067)	1,216,158	(19.6%)

Downtown Redevelopment Authority
(A Component Unit of the City of Vancouver)

Statement of Revenues Expenses and Changes in Net Position
Substantially all Disclosures Required by GAAP are omitted.
For the months ended April 30, 2023 and 2022

	Actuals				Budget		
	Four months ending April 30, 2023	Four months ending April 30, 2022	\$ Change	% Change	YTD Budget	Variance to Budget Favorable/ (Unfavorable)	%
OPERATING REVENUES							
Charges for services	6,107,073	5,842,330	264,743	4.5%	6,380,538	(273,465)	-4.3%
Miscellaneous	-	-	-		-	-	
Total operating revenues	6,107,073	5,842,330	264,743	4.5%	6,380,538	(273,465)	-4.3%
OPERATING EXPENSES							
Supplies and contractual services	5,076,149	4,364,734	711,415	16.3%	4,899,016	(177,133)	-3.6%
Depreciation	491,128	730,882	(239,754)	-32.8%	766,667	275,539	35.9%
Total operating expenses	5,567,277	5,095,617	471,660	9.3%	5,665,683	98,406	1.7%
Operating income (loss)	539,796	746,713	(206,917)		714,855	(175,059)	24.5%
NONOPERATING REVENUES (EXPENSES)							
Interest earnings	176,324	3,031	173,293	5717.6%	15,000	161,324	1075.5%
Intergovernmental contributions	1,289,619	1,136,369	153,250	13.5%	942,000	347,619	36.9%
Excise Tax	(96,431)	(82,556)	(13,875)	16.8%	(77,101)	(19,330)	25.1%
Interest and fiscal charges	(729,114)	(795,710)	66,596	8.4%	(747,446)	18,332	-2.5%
Total nonoperating revenues (expenses)	640,398	261,134	379,264	-145.2%	132,453	507,945	-383.5%
SPECIAL ITEMS							
Gain on extinguishment of Debt	35,938	35,938	-		35,938	0	
Claims Settlement	-	-	-		-	-	
Total special items	35,938	35,938	-		35,938	0	
Change in net position	1,216,132	1,043,785	172,347	-16.5%	883,246	332,886	-37.7%
TOTAL NET ASSETS - BEGINNING	(6,199,041)	(11,542,862)	5,343,821	46.3%			
Prior Period Adjustment		-	-				
TOTAL NET ASSETS - ENDING	(4,982,909)	(10,499,077)	5,516,168	52.5%			

Downtown Redevelopment Authority
(A Component Unit of the City of Vancouver)

STATEMENT OF CASH FLOWS
For the month ended April 30, 2023

CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from operating activities	\$ 6,319,512
Cash payments for goods and services	(4,850,253)
Net cash provided (used) by operating activities	<u>1,469,259</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Receipts from other governments	1,941,285
Payments to other governments	(96,431)
Net cash provided (used) by noncapital financing activities	<u>1,844,854</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Principal paid on capital debt	(3,400,960)
Interest paid on capital debt	(1,060,606)
Purchase of capital assets	(733,453)
Net cash provided (used) by capital and related financing activities	<u>(5,195,019)</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Receipt of interest	176,330
Net cash provided (used) by investing activities	<u>176,330</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(1,704,576)
CASH AND CASH EQUIVALENTS - BEGINNING	15,774,363
CASH AND CASH EQUIVALENTS - ENDING	<u>\$ 14,069,787</u>
Reconciliation of operating income (loss) to net cash used by operating activities:	
Net operating income (loss)	\$ 539,796
Adjustments to reconcile net operating income (loss) to net cash provided by operations:	
Depreciation expense	491,128
(Increase) Decrease in receivables	7,394
(Increase) Decrease in inventories	(4,314)
(Increase) Decrease in prepaid items	115,382
Increase (Decrease) in current payables	114,802
Increase (Decrease) in unearned revenue	205,070
Total adjustments	<u>929,461</u>
Net cash provided (used) by operating activities	<u>\$ 1,469,257</u>

Flow of Funds and Operating Cash Pursuant to Trust Indenture
Financial Statement Period April 2023

	Account name	Beginning Balances (04/01/2023)	Ending Balances (04/30/2023)	May 1st, flow of funds deposits, use of Cash Trap, and management fee payment	Cash balances after monthly flow of funds	Amounts Required 01/01 through 06/30/2023	Excess/(Deficit) through 06/30/2023	Requirement Description
1	Operating Petty Cash Account	121,930	419,686	-	419,686	-	419,686	Remaining balance intended to cover automatically deducted banking/merchant charges. <i>There is a pending OPCA Request not yet withdrawn from this account as of 04/30/2023 totaling \$372,398.20</i>
2	Available Revenue Account & Lockbox Account	542,922	501,297	41,625	542,922	500,000	42,922	Must have \$500,000 balance as of 1st business day. Amount in cash balance after flow of funds includes Hilton management fee of \$42,921.95 which is withdrawn the 1st of every month separately.
3	Taxes and Insurance Fund	55,424	55,424	-	55,424	85,000	(29,576)	Cash to be moved over the next 2 months to meet required amounts. No amounts expected until July 2023.
4	Administrative Expense Fund	126,923	126,923	-	126,923	100,000	26,923	Amounts required represent known and budgeted Administrative Expenses remaining (not yet paid) for the next six months. Current balance will be applied to future administrative expenses.
5	Project Revenue Debt Service Fund	1,940,156	1,940,156	-	1,940,156	789,306	1,150,849	Amounts required represent debt service payments scheduled for July 1, 2023
6	Tax Revenue Debt Service Fund	1,423,425	1,941,285	-	1,941,285	212,425	1,728,860	Amounts required represent debt service payments scheduled for July 1, 2023
7	Renewal and Replacement Fund	643,247	447,185	-	447,185	-	447,185	Monthly calculation of 4% of gross operating revenues. Funds flow annual only to the extent that there is combined excess of Funds in #5 and #6 above.
8	Contingency Fund	2,000,000	2,000,000	(41,625)	1,958,375	-	1,958,375	Amounts flow annually into this Fund, up to the requirement only and only to the extent there is excess available beyond the requirements of Funds #5 through #7, above. Once requirement is met amounts flow below this point.
9	Management Fee Fund	-	-	-	-	-	-	Beginning in calendar year 2016, pursuant to the Amended and Restated Project Operating agreement, the subordinate component of the management fee becomes due on the first of every month.
10	Subordinate Renewal and Replacement Fund	587,865	587,865	-	587,865	-	587,865	Monthly calculation of 1% of gross operating revenues. Funds flow annual to satisfy the deficit calculation only and only to the extent that there is combined excess in Funds described in #5 through #9, above. Once the requirement is met amounts flow below this point.
11	Cash Trap Fund	2,500,000	2,500,000	-	2,500,000	-	-	Funds flow annual only to the extent that there is combined excess in Funds described in #5 through #10, above. Once the requirement is met amounts flow below this point.
12	Authority Revenue Fund	3,330,593	3,330,593	-	3,330,593	-	-	Funds flow annual only to the extent that there is combined excess in Funds described in #5 through #11, above. Once the requirement is met amounts flow below this point.
13a	Authority Revenue Fund - RESTRICTED	500,000	500,000	-	500,000	-	-	Funds flow annual only to the extent that there is combined excess in Funds described in #5 through #12, above. Amounts in the Excess Revenue Fund in each calendar year shall be applied as follows: (i) 50% of such amounts shall be deposited in the Authority Reserve Fund; and (ii) 50% of such amounts shall be paid by the Trustee to the County PFD in accordance with the County Interlocal Agreement.
	Totals	13,772,484	14,350,414	-	14,350,414	1,686,731	6,333,090	
13b	County PFD Fund	-	-	-	-	-	-	Funds flow annual only to the extent that there is combined excess in Funds described in #5 through #12, above. Amounts in the Excess Revenue Fund in each calendar year shall be applied as follows: (i) 50% of such amounts shall be deposited in the Authority Reserve Fund; and (ii) 50% of such amounts shall be paid by the Trustee to the County PFD in accordance with the County Interlocal Agreement.
	County PFD Loan, Outstanding Principal Balance	(2,446,770)	(2,589,294)	-	(2,589,294)	-	-	Represents the outstanding loan balance owed to the Clark County PFD as of month end.

Notes to Accompany Bank Balances

<p>1 The Operating Petty Cash Account is the account from which the Project Manager, Hilton, deposits the funds withdrawn from the Lockbox solely for the purpose of paying Operating Expenses, Pursuant to Section 3.07 of the Amended and Restated Operating Agreement.</p>	<p>6 Tax Revenue Debt Service Fund is maintained to meet the debt service requirements of the Conference Center Project Refunding Revenue Bonds Series 2013B, which is the portion of the bond offering secured by the tax revenue flow, without regard to revenue generated by operations of the Hotel and Convention Center Project. Total debt issued \$18,045,000. Full maturity of the debt - January 1, 2034. A complete schedule of interest and principal payments from the Bond offering Official Statement is attached.</p>	<p>11 The Authority Reserve Fund was established pursuant to Appendix A of the Amended and Restated Trust Indenture - the Authority Reserve Fund Requirement is an amount equal to \$500,000. Funds can be used to meet an obligation of the DRA when shortfalls exist in other accounts otherwise designated to pay that obligation but only after the Contingency fund is fully depleted.</p>
<p>2 The Available Revenue Fund was established pursuant to Section 5.03 of the Indenture. The Lockbox accounts is maintained pursuant to Section 5.05 of the Indenture and established pursuant to Section 2 of the Amended and Restated Cash Management and Lockbox agreement. At the beginning of each month the Lockbox is required to have the Operating Cost Set Aside Amount, which Pursuant to Appendix A of the Amended and Restated Trust Indenture - the Operating Cost Set Aside Amount means \$500,000.</p>	<p>7 The Renewal and Replacement Fund is the account for which capital projects are funded. The amount required to be deposited is calculated at 4% of the Monthly Gross Operating Revenue. The deficit is calculated on a cumulative basis from the beginning of the project, less cumulative deposits from the beginning of the project. The ending cash balance represents cumulative deposits from the beginning of the project, less cumulative expenditures from the beginning of the project. The amounts to fund the deficit flow into this account annually. The 4% Subordinate Renewal and Replacement Set Aside Amount requirement is Pursuant to Appendix A of the Amended and Restated Trust Indenture.</p>	<p>12 The Cash Trap Fund was established pursuant to Appendix A of the Amended and Restated Trust Indenture - the Cash Trap Fund Requirement means the amount of \$2,500,000. Funds can be used to meet an obligation of the DRA when shortfalls exist in other accounts otherwise designated to pay that obligation but only after the Contingency fund and Authority Reserve Fund are fully depleted.</p>
<p>3 The Taxes and Insurance Fund is maintained to ensure significant fund for annual insurance premiums when due. There is no requirement to maintain a minimum balance. Established pursuant to Section 5.03 of the Indenture.</p>	<p>8 The Contingency Fund holds an amount Pursuant to Appendix A of the Amended and Restated Trust Indenture - the Contingency Requirement means an amount equal to \$2,000,000. These funds can be used to meet an obligation of the DRA when shortfalls exist in other accounts otherwise designated to pay that obligation.</p>	<p>13a The Authority Revenue Fund - additional holds amounts used to repay ACA Note Payable Pursuant to the Financing Agreement between ACA and the Authority. ACA was the Authority's bond issuer for the 2003 debt series. Principal amount is \$1,430,554.61 with 4.42% interest, bringing the total amount due to \$3,123,161. Maturity Date is January 1, 2044. Principal and Interest Payment are scheduled to commence on January 1, 2033. Funds flow annual only to the extent that there is combined excess in Funds described in #5 through #12, above. Amounts in the Excess Revenue Fund in each calendar year shall be applied as follows: (i) 50% of such amounts shall be deposited in the Authority Reserve Fund; and (ii) 50% of such amounts shall be paid by the Trustee to the County PFD in accordance with the County Interlocal Agreement. In addition, per the Indenture, the DRA may use amounts in the fund for other purposes. Planned uses include payments to the City of Vancouver per the Lot 24 Parking License Agreement and costs related to major renovation projects planned for 2020-2022.</p>
<p>4 The Administrative Expense Fund is maintained to ensure monthly administrative obligations are funded when due. There is no stated minimum amount required to be maintained. Established pursuant to Section 5.03 of the Indenture.</p>	<p>9 The Management Fee Fund is the account that will accumulate the funds that the Authority is obligated to pay, in arrears, subject to the availability of amounts in this fund the subordinate component of the management fee. The obligation to accrue the amount monthly becomes effective in calendar year 2016. The 2021 annual obligation is \$139,055. See Section 8 of the First Amendment to the Management Agreement outlines the on-going obligation.</p>	<p>13b The County PFD Fund holds amounts used to repay liability to County PFD. This balance increases monthly with flow of County Sales Tax Credit Revenue. Established pursuant to Section 5.03 of the Indenture. Amounts are applied to interest first. Interest rate is 5.63%. Amounts in the Excess Revenue Fund in each calendar year shall be applied as follows: (i) 50% of such amounts shall be deposited in the Authority Reserve Fund; and (ii) 50% of such amounts shall be paid by the Trustee to the County PFD in accordance with the County Interlocal Agreement.</p>
<p>5 The Project Debt Service Fund is maintained to meet the debt service requirements of the Conference Center Project Refunding Revenue Bonds Series 2013A, which is the portion of the bond offering secured by the revenue flow of the Hotel and Convention Center Project. Total debt issued - \$41,185,000. Full maturity of the debt - January 1, 2044. A complete schedule of interest and principal payments from the Bond offering Official Statement is attached.</p>	<p>10 The Subordinate Renewal and Replacement Fund is the second available account for which capital projects are funded. The amount required to be deposited is calculated at 1% of Monthly Gross Operating Revenue. The deficit is calculated on a cumulative basis from the beginning of the project, less deposits made into the account less cumulative deposits from the beginning of the project. The ending cash balance represents cumulative deposits from the beginning of the project, less cumulative expenditures from the beginning of the project. The amounts to fund the deficit flow into this account annually. The 1% Subordinate Renewal and Replacement Set Aside Amount requirement is Pursuant to Appendix A of the Amended and Restated Trust Indenture.</p>	
<p>NOTE: City of Vancouver Commitment to Downtown Redevelopment Authority (DRA), with respect to the Vancouver Conference Center: The City signed an agreement on December 1, 2003, to participate in the construction and operation of the Vancouver Conference Center, using tourism funds. In June 2013, the DRA refinanced the debt associated with the construction of the Vancouver Conference Center. As a part of the refinancing, the City agreed that, if, prior to each Interest Payment Date or Principal Payment Date, the amounts on deposit per the Trust Indenture are insufficient to pay the principal and interest due on the 2013 Project Revenue Bonds, upon notice of such deficiency from the Trustee, the City shall pay to the Trustee an amount equal to the deficiency; the maximum obligation on that payment date being the debt service amount of the 2013 Project Revenue Bonds due on such date. Any payment by the City of this conditional payment amount shall constitute a loan by the City to the DRA, with interest payable on such amounts at the rate or rates on the 2013 Project Revenue bonds. If a payment obligation is made and a loan created, the obligation for repayment become subordinate to the obligation of the Authority Revenue Fund and the County PFD Fund.</p>		