

**Meeting Minutes**  
**Special Health Care Benefit Program Governing Board**  
**4/25/2023**

The meeting of the Governing Board was called to order at 3:04 PM

**Members Present:** Lisa Brandl, Chairperson, Lisa Takach, Human Resources Director, Natasha Ramras, Chief Financial Officer, Iasmina Giurgiev, Program Manager

**Others Present:** City of Vancouver: Nena Cook, Natasha Douglass  
Davidson Benefits Planning: Erica Riggs, Katie Burdick

- I. Minutes:
  - a. Approve 4-21-23 minutes  
Action Taken: Iasmina Giurgiev made a motion to approve the 4/21/23 Governing Board meeting minutes, Natasha Ramras seconded the motion, the motion passed unanimously.
- II. Communications:
  - a. none
- III. Reports:
  - a. none
- IV. Old Business:
  - a. none
- V. New Business:
  - a. Premiums for full and part-time employees; calculation, split, FTE grouping or other considerations and input.

Discussion Leaders: City of Vancouver: Lisa Takach, Human Resources Director. Davidson Benefits Planning: Erica Riggs.

Discussion: Lisa Takach lead the discussion by providing the governing board with details as to why this information is being reviewed.

Erica shared the Non-union rate comparison spreadsheet that Davidson Benefits Planning prepared.

## Davidson Benefits Planning Deliverables for Next Meeting

- Update the Contribution Modeling Spreadsheet to reflect the following options:
  - Regence and Kaiser Trad plans: 10% for EE Only and 15% for dependents
  - Regence and Kaiser HDHP plans: 5% EE Only and 10% dependents
  - Cafeteria style plan where the city gives them \$1,000 (for example) and depending on which tier they fall under is how much they would pay for dependents

Iasmina Giurgiev will schedule a Special Governing Board meetings to discuss premiums and contributions further.

- VI. General Information:  
a. none

The meeting adjourned at 3:54 PM