

**Minutes**  
**Special Healthcare Benefit Program Governing Board**  
**10/11/2023**

The special meeting of the Healthcare Governing Board was called to order at 1:31 PM

**Members Present:** Lisa Brandl, Chairperson; Lee Lofton, interim HR Director; lasmina Giurgiev, Program Manager; Natasha Ramras, Chief Financial Officer

**Others Present:** City of Vancouver: Nena Cook, Caylee Tashiro, Emily Azadi, April Stinson

VHA: Natasha Douglas, April Soffner

Davidson Benefits Planning: Erica Riggs, Katie Burdick

Public guest: Caitlin

- I. Minutes:
  - a. Approve 9-26-23 minutes  
**Action Taken:** lasmina Giurgiev made a motion to approve the 9/26/23 Governing Board meeting minutes, Lisa Brandl seconded the motion, the motion passed unanimously.
  
- II. Communications:
  - a. Vote in Lee Lofton, Interim Human Resources Director  
**Action Taken:** Natasha Ramras made a motion to approve Lee Lofton serving as the interim HR Director until the HR Director position is filled, lasmina Giurgiev seconded the motion, the motion passed unanimously.
  
- III. Reports:
  - a. none
  
- IV. Old Business:
  - a. 2024 renewal  
**Discussion Leader:** Erica Riggs

**Discussion:** Erica shared the City of Vancouver – 2024 Options for Kaiser and Regence 10.11.23 document so the Governing Board could vote on 2024 renewal plans. Other documents were also shared, City of Vancouver – Med.Den Rate History 2018-2023, Non-union EE Contributions comparison with other agencies in OR and Non-union EE Contributions comparison with other agencies in WA.

The Healthcare Governing board discussed changing the contribution amounts to simplify the process. Contribution amount changes would have to be bargained with all unions and all unions would have to agree as a whole. The city could increase their contribution amount, that would not require bargaining from

the unions. Contribution amounts could be made for the non-union plans now and leave the non-union plans as is.

**Action Taken:** The Healthcare Governing Board decided not to vote on 2024 plan changes today. There will be a Special Healthcare Governing Board meeting scheduled for Monday, 10/16/23 for voting. This allows time for additional cost benefit analysis to be presented to the unions for the Kaiser Option 1 plan design and the Regence Option 2 plan design.

V. New Business:

- a. 30-day notice to change Board membership (Deputy Finance Director to Budget Manager)

**Discussion Leader:** Iasmina Giurgiev

**Discussion:** Iasmina suggested making a change to the Board membership as the Deputy Finance Director position is empty, underfilled and will not be filled.

**Action Taken:** Iasmina Giurgiev made a motion to change the Deputy Finance Director board membership position to the Budget Manager, Lee Lofton seconded the motion, the motion passed unanimously.

City of Vancouver deliverables for next meeting

- Nena Cook will draft the revision of section 2.2.6 of the bylaws to reflect the board membership position change. She will also draft a revision of section 2.6 of the bylaws which currently says the Deputy Finance Director serves in the absence of the Chair. Both revisions will need to be voted on at the next Healthcare Governing Board meeting and once approved will be effective 30 days after the date of approval.

VI. General Information:

- a. none

The meeting was adjourned at 2:38 PM