



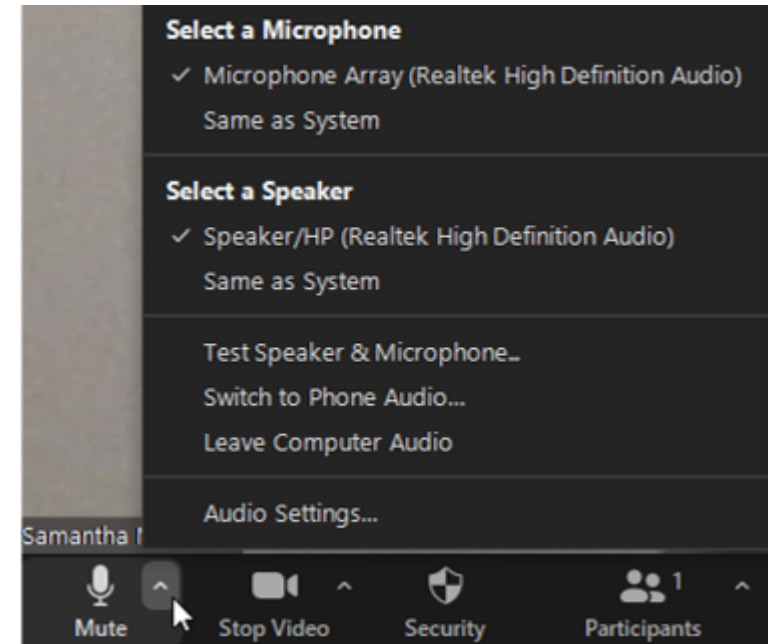
City of Vancouver 2024 Charter Review Committee

Meeting #2; November 28, 2023

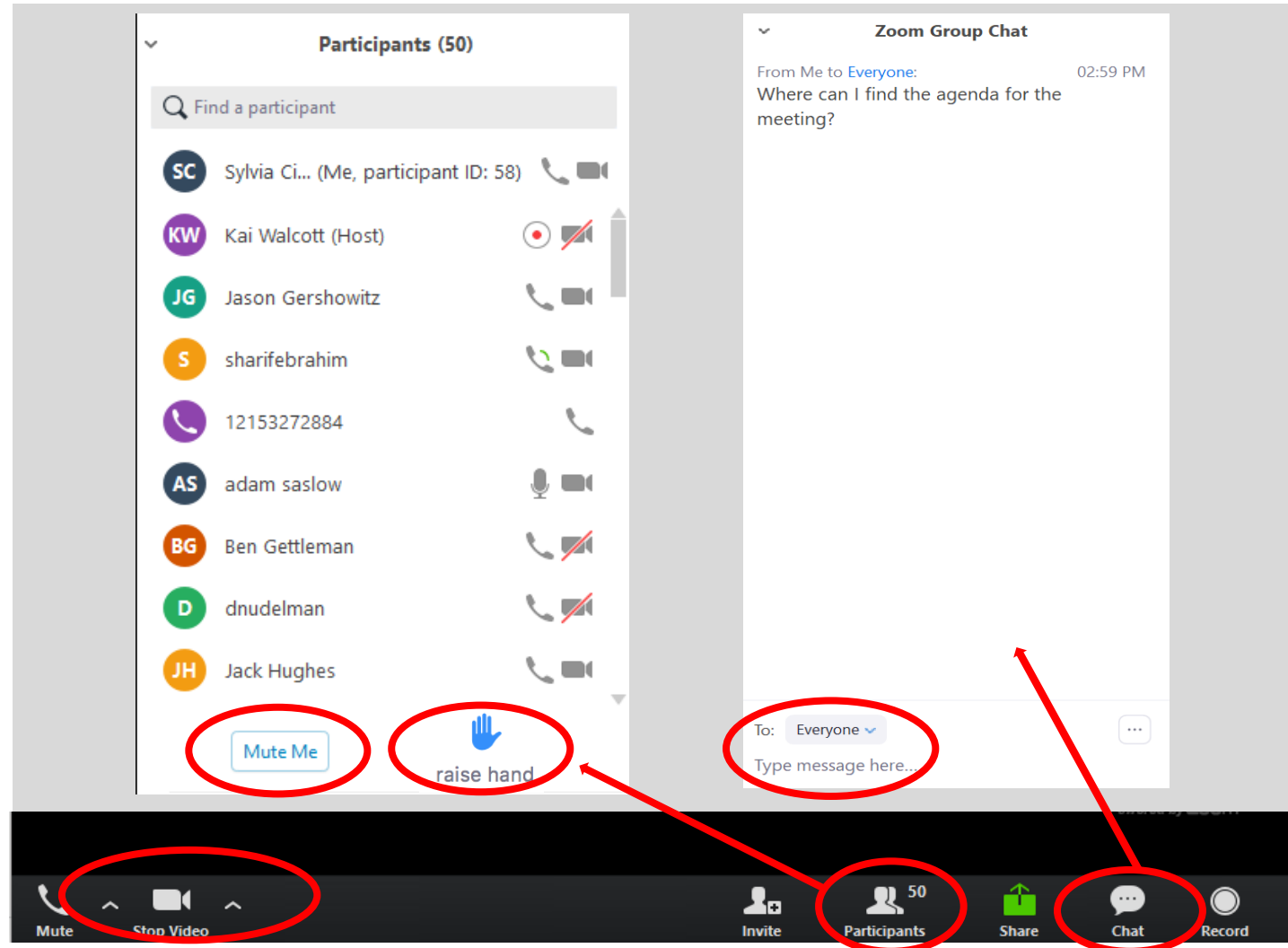
Zoom Meeting Tips for Committee Members

- Please see below webinar instructions and tips below:
 - If you have not already **connected your audio**, click on the arrow next to the microphone icon, then click “Join Computer Audio” or “Switch to Phone Audio” to connect your computer speakers or to view the conference line information.
 - Please **keep yourself on mute** when not speaking. To mute and unmute, either select microphone icon, or use your personal phone.
 - **Use video** if possible, to promote face to face communication. Click the video icon to turn on your webinar camera.

If you are experiencing technical difficulties, please send a text to Maria Verano at (541) 514-1995.



Zoom Meeting Tips





Fully participate in Work Group meetings



Come prepared for meetings



Participate in an open and mutually respectful way



Balance of speaking time



Serve as a liaison to your larger community of interest



Act in good faith

Meet the City of Vancouver Team



Aaron Lande

Policy and Program Manager

Nena Cook

Deputy City Attorney

Kerry Peck

City Manager's Office Administrative
Assistant



Recap Meeting #1

1. Project team and committee introductions
2. Overview of the Public Records Act (PRA) and Open Public Meetings Act (OPMA)
3. Charter review process
4. Consensus approach
5. Future meeting scheduling



Charter Review Timeline

Orientation, Committee Charge,
Adoption of Ground Rules, Review of
Process, Opening Remarks by the Mayor

Council members/staff
are invited to present
issues

Community
members/staff are invited
to present issues

Community members are
invited to present issues &
committee deliberations

Committee
Deliberations

Update to council on
Charter Committee
progress

Adoption of
recommendations
for council

Reserved as
needed

Council
deliberation and
approval

Notify auditors
office of ballot
measures

Voter pamphlet
materials due to
auditors' office

General
election

Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Nov



Agenda

- Welcome, Agenda, and Introductions
- Discussion: Introduction of City Proposed Amendments
- Public Comment/Community Connections
- Next Steps and Conclusion
- Adjourn

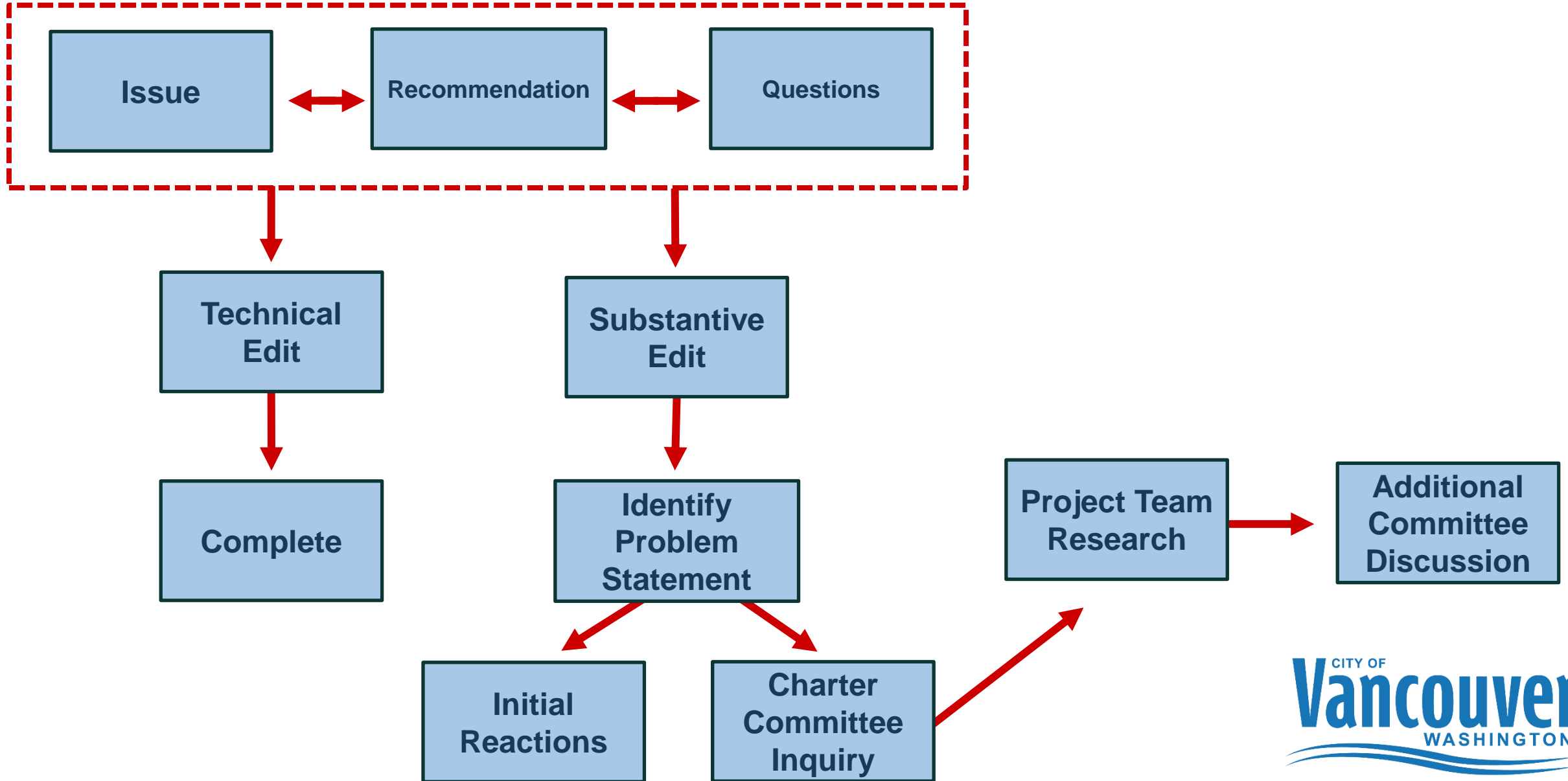


Meeting #2 Objectives

1. Recap and reflection on Charter Review Committee Meeting #1
2. Introduction of Proposed Amendments
3. Discussion and deliberation of amendments
4. Identification of any edits, concerns, and agreement



Charter Recommendation Review Process



Introducing City Proposed Amendments



Amendments: Finance (1 of 1)

- **Section 3.03 Powers and Duties:** The city manager shall be head of the administrative branch of the city government and shall be responsible to the city council for the proper administration of all affairs of the city and to that end, subject to the personnel provisions of this charter, shall have the power and shall be required to: (1) appoint or remove the city attorney, subject to the approval of the city council; (2) appoint and, when necessary for the good of the service, remove all officers and employees of the city except as otherwise provided by this charter, or by state laws and except as the manager may authorize the head of a department or office to appoint and remove subordinates in such department or office; (3) prepare the budget **annually [in accordance with Article IV of the Charter], and** submit it to the city council and be responsible for its administration upon adoption; (4) prepare and submit to the city council as of the end of the fiscal year a complete report on the finances **and administrative activities** of the city for the preceding year; (5) keep the city council advised on the financial condition and future needs of the city and make such recommendations as may to the manager seem desirable; (6) perform such other duties as may be prescribed by this charter or required by the city council, not inconsistent with this charter.

Q&A and Discussion: Charter Committee Reflections

- Are there any clarifying questions?
- Does the proposed recommendation align with the problem? Do we collectively understand the “why”?



Amendments: Police (1 of 2)

- **Section 7.04 Relief and Pensions:** The general laws of the state relating to relief and pensions for firemen and for ~~policemen~~ [police officers] in cities of the first class are recognized as applicable to the police and fire departments of this city.

Q&A and Discussion: Charter Committee Reflections

- Are there any clarifying questions?
- Does the proposed recommendation align with the problem? Do we collectively understand the “why”?



Amendments: Police (2 of 2)

- **Section 11.11 Oaths:** The mayor, mayor pro tempore, city clerk, and the city attorney shall have power to administer oaths in the performance of the duties of their offices or the transaction of the city's business. [Police Chief shall have power to administer oaths of office to Police Department employees.]

Q&A and Discussion: Charter Committee Reflections

- Are there any clarifying questions?
- Does the proposed recommendation align with the problem? Do we collectively understand the “why”?



Amendments: Mayor Pro Tem

- Amendments shared verbally

Q&A and Discussion: Charter Committee Reflections

- Are there any clarifying questions?
- Does the proposed recommendation align with the problem? Do we collectively understand the “why”?



Public Comment Instructions

To verbally ask a question or make a comment:

- ▶ If you have joined by Zoom, click “Raise Hand.”
- ▶ If you have joined by phone, press *9 to raise your hand.
- ▶ If you have joined in-person, raise your hand.
- ▶ The facilitator will call on participants. If you are joining virtually, you will receive an “unmute” request. Please accept it. If you are commenting by phone dial *6 to unmute.
- ▶ Please provide your name and any affiliation.
- ▶ Attendees will be allocated up to three minutes for public comment depending on the number of commenters.
- ▶ **If we run out of time and you have not had a chance to speak, you can still provide written comments after the meeting.**



Next Steps

- Project team to send reflections form to committee members
- Committee members to complete reflections form
- Committee members to share public input opportunities with community members
 - **Meeting #3:** Dec 14 6-8pm
 - **Meeting #4:** Jan 23 5-7pm



Contact Us

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City of Vancouver Policy & Program Manager

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Adjourn

