

**MEMORANDUM OF AGREEMENT  
BETWEEN THE  
CITY OF VANCOUVER, WA  
AND THE  
OFFICE & PROFESSIONAL EMPLOYEES INTERNATIONAL UNION, LOCAL 11**

This Memorandum of Agreement is entered into between the City of Vancouver, WA and the Office & Professional Employees International Union, Local 11 (AFL-CIO), with the intent to allow proper communication between the parties listed above; and in accordance with Article 1/Recognition and the Bargaining Unit within the Collective Bargaining Agreement.

**BACKGROUND:** The Vancouver Police Department has a vacancy for a Material Control Coordinator that needs to be filled. This position was vacated as of 6/26/2023 and due to the urgent nature of work they provide the Department the Employer is requesting the ability to use other employees within the Vancouver Police Department temporarily to complete the work of this position for the next 90 days or until it is permanently filled whichever occurs first.

**WHEREBY** the parties agree as follows:

1. This agreement is one-time non-precedent setting and evidence of this agreement cannot be used in any current or future disputes between the parties, including, but not limited to, contract negotiations.
2. Only one (1) non-OPEIU Local 11 member will be supporting as necessary in a Material Control Coordinator role when needed for the next ninety (90) days or until the position is filled whichever occurs first. If further extensions are needed both parties will meet to discuss terms of further support.
3. This Memorandum of Understanding will sunset on February 13, 2024 or until such time as another agreement is reached.

Be it further agreed that this Memorandum of Agreement shall be pursuant to the terms of Article 22/Grievance Procedure should there be any dispute regarding the interpretation and/or application of this memorandum.

Agreed this 11 day of December, 2023.


**For the Employer:**

DocuSigned by:  
  
\_\_\_\_\_  
Lee Soffron, Interim Director of Human Resources

DocuSigned by:  
  
\_\_\_\_\_ in lieu of  
Jeff Mori, Police Chief

**For the Union:**

DocuSigned by:  
  
\_\_\_\_\_  
Howard Bell, Executive Officer/Secretary-Treasurer

DocuSigned by:  
  
\_\_\_\_\_  
Cheyenne Russell, Union Representative