



# Culture, Arts & Heritage Commission

## Meeting Minutes

Thursday, Jan. 11, 2023

12 p.m.

Vancouver City Hall

Aspen Room

415 W. 6th Street

Vancouver, WA

### Commissioners Present:

Reid, C.A. Richardson, Gall, Harrington, B. Richardson, Mercado, Rafferty, Ford and Percival

### Commissioners Absent:

None

### Staff Present:

Donovan, Hull, Juettemeyer Perlick and Lopossa

### Guests:

Walker

### Item 1: Call to Order

The January 11, 2024, meeting of the Culture, Arts and Heritage Commission was called to order at 12:00 p.m. by President Linda Reid in Aspen Room at Vancouver City Hall and via Microsoft Teams. Mercado and Percival entered at 12:04 and 12:08 respectively.

### Item 2: Approval of Minutes

**Motion** by Gall, seconded by C.A. Richardson, and approved unanimously to adopt the minutes from December 14, 2023, with the following addition: Gall suggested that a representative from the Historic Preservation Commission attend a Culture, Arts & Heritage Commission meeting to discuss overlap in their respective missions and opportunities for collaboration.

## Members

**Linda Reid**  
President

**Christine A. Richardson**  
Vice President

Alex Gall  
Beth Harrington  
Brad Richardson  
Julie Mercado  
Lee Rafferty  
Rebekah Percival  
Russell Ford, CCAC

**Parks, Recreation and  
Cultural Services  
Department**

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### **Item 3: Port of Vancouver Public Art Update**

Julie Rawls, Community Relations Manager at the Port of Vancouver, gave an update on the public art for the Port's Terminal 1 property. The plinth for one sculpture is built and a request for proposals will go out later in 2024 for a sculpture created by an indigenous artist. Rawls is additionally advocating for exhibit space inside the future public market. The Terminal 1 developer Lincoln Property Company has dedicated significant funding to public art, but their RFP timelines were short, and responses were limited. Rawls requested that the Commission advocate for public art at the Port. Gall suggested issuing a single letter from the Commission and drafting a template letter for future projects.

### **Item 4: Main Street Promise Preservation and Heritage Update**

Ryan Lopossa, Transportation Manager, and Michael Walker, Director of Vancouver's Downtown Association, gave an update on the Main Street Promise Project. City Council approved the design in December and the project team will finalize it next month. Construction will begin in May or June this year and extend into the summer of 2025. The long timeline is needed to minimize impact to businesses. Walker announced that the three sculptures present in the project area will be restored to their present locations once construction is complete. New landscaping will allow for greater public interaction with the art.

Walker presented the Rotating Art Display program including a rotating sculpture program along the corridor. The project would create three concrete plinths and rent temporary sculptures for each site. Walker will develop a framework for the program later this year and bring it to the Commission for feedback and an opportunity to collaborate on its implementation. The project would also include rotating art displays that could feature art from galleries, community organizations, museums, and schools. VDA will submit a grant application for this project in 2024 for implementation in 2025.

Lopossa gave an update on the Silva Bolds Whitfield fountain and urban forestry monument. The fountain will be protected in place during construction and restored with new pump parts as part of the project. Lopossa described the expectations for other historical elements on the corridor. A consultant did a historical inventory of the corridor on foot and old maps were consulted to find probable locations of underground artefacts like cisterns. An archeological consultant has been retained and DAHP has been notified of the project.

Percival and Mercado left the meeting.

### **Item 5: Bylaws and OPMA Refresher**

Tricia Juettemeyer, Assistant City Attorney, provided a training on the Open Public Meetings Act. The training provided was sufficient to meet the Commissioner's requirement for training once every four years.

Juettemeyer introduced Resolution 2024-01 Introducing Amendments to the Bylaws. The changes were administrative in nature, consisting of language clean up and clarifications. The most notable change addresses a discrepancy between the quorum definitions found in the charter (6 members) and bylaws (a majority of 9 members). The bylaws will be amended to be consistent with the charter. Gall noted that having the quorum set as a specific number instead of a majority of active members could tie up the commission's actions in the future if membership fluctuates. Juettemeyer agreed but noted that it would require amending the charter, which is an action of City Council, not the Commission. The seven members present accepted and signed the resolution, introducing amendments to the bylaws.

### **Item 6: Officer Elections**

Kirsten Hull, Support Specialist, reviewed the duties of each office.

**Motion** by Reid, seconded by Harrington, and approved unanimously to appoint Gall as Secretary/Treasurer.

**Motion** by C.A. Richardson, seconded by Harrington, and approved unanimously to appoint Reid as Vice President.

**Motion** by Reid, seconded by Gall, and approved unanimously to appoint C. A. Richardson as President.

**Item 7: Recommendation from Ad-hoc Application Review Subcommittee**

Reid summarized the subcommittee's discussion.

**Motion** by Gall, seconded by C.A. Richardson, and approved unanimously to recommend the three incumbent members plus Jasmine Ames, Maureen Chan-Hefflin, and Ricky Gaspar for consideration by the City Council Subcommittee.

**Item 8: Vancouver Arts Hub Interim Use**

Stacey Donovan, CAHC Executive Director, gave an update on interim use for the Arts Hub building (former FVRL headquarters). The City's General Services department has received the Facility Condition Summary which identifies work to be done prior to occupancy. The requirements will vary based on the extent of occupancy and activities planned. A contract will be prepared for The Arts Centered to operate the building. Donovan outlined the roles: Perlick and Donovan will manage the contract with the nonprofit, janitorial service, and security services; the commission will set the guiding principles for the building's use and hear any issues or concerns at its monthly meetings; and the nonprofit would oversee the building's rental requests. Reid asked if a Request for Proposals was needed to determine the nonprofit operator. Donovan confirmed that the total contract value would be under the RFP threshold.

**Item 9: Cultural Services Report**

Donovan gave the following updates:

- Dave Perlick has been appointed Director of the Parks, Recreation and Cultural Services Department.
- An update on the mural panel proposal for Tower Mall will be ready by the February meeting.

**Item 10: President's Report**

Reid gave the following updates:

- Reid's committees are continuing work on the Creative Arts District application to ArtsWA and Cultural Access Funding.
- Reid announced that Arts, Heritage and Science Day in Olympia is scheduled for February 7. The event is an opportunity for advocates to talk with their legislators about statewide arts, heritage, and science issues and advocate for local concerns.

**Item 11: Clark County Arts Commission Report**

None presented.

**Item 12: Public Comment**

None presented.

**Item 13: Open Discussion**

Rafferty thanked the City for featuring Volunteer Corner on a recent thank you card sent out to volunteers.

**Adjourned**

This meeting adjourned at 2:02 p.m.