



MEMORANDUM

DATE: January 10, 2024

TO: Pearson Field Aviation Advisory Committee

FROM: Guy Lennon, Airport Manage/PW

RE: **AGENDA ITEM 4. – CY2024 AVIATION ADVISORY COMMITTEE REGULAR MEETING SCHEDULE**

RECOMMENDATION: Staff recommends the Pearson Field Aviation Advisory Committee (AAC) approve a Calendar Year (CY) 2024 Regular Meeting Schedule as presented.

BACKGROUND/DISCUSSION: Per the Bylaws, the Committee meets Quarterly on the second Wednesday and is scheduled for four regular meetings per calendar year. Per the Bylaws, the Chair can cancel a regular meeting "if there are no action agenda items to be heard...no later than seven (7) days prior to the scheduled meeting date".

Each year it is requested the Committee's regular meeting schedule for the upcoming calendar year be posted. Therefore, staff recommends formal approval of the following regular meeting dates for CY 2024:

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|------------------|
| April 10 |
| July 10 |
| October 9 |

PROPOSED MOTION: Move to approve the Calendar Year 2024 Pearson Field Aviation Advisory Committee Regular Meeting Schedule as presented.:

