

**HILTON VANCOUVER WASHINGTON**

**2023 CAPITAL PROJECTS**

PREPARED BY: **Krista Liles**

DATE: **April 6, 2023**

Contractor	Description of work	Project	Amount	Invoice Date	Invoice Number	Request #	Project #	Project type
Overhead Door Company Portland-Vancouver Inc.	Construction Services	elevator smoke curtain Convention Center	\$ 8,364.47	2/8/2024	90129	2132401	ER Request	Emergency Capital
Communications Direct Inc	2-way Radio Replacements	Capital Budget	\$ 8,350.00	2/23/2024	IN78831	3072024		Budgeted
Pay to Hilton	Use tax		\$ 726.45	3/5/2024		3072024		
Hilton Supply Management	Banquet Coffee Brewer	Capital Budget	\$ 12,024.89	2/12/2024	609541	307241	2024-0116	Budgeted
CSG (Construction Services Group)	Pay Est. #12 - Release of Retainage	Lobby Remodel	\$ 106,181.41	11/21/2023	30724	307242	221072	Lobby Remodel
<b>Total</b>			\$ 135,647.22					

**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 2132401**


This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(b)] of the Amended and Restated Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, L (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture, you are hereby authorized and directed to disburse from the Renewal and Replacement Fund the amounts set forth in Appendix I attached hereto to the persons named therein in payment of Hotel expenditures permitted to be paid from the Renewal and Replacement Fund under Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture. The total amount to be disbursed pursuant to this Request from the Renewal and Replacement Fund is **\$8,364.47**.

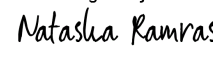
The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 2/13/2024

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer

**HILTON VANCOUVER WASHINGTON**  
**2023 CAPITAL PROJECTS**  
 PREPARED BY: Krista Liles DATE: 2/13/2024

Contractor	Description of work	Project	Amount	Invoice Date	Invoice Number	Request #	Project #	Project type
Overhead Door Company Portland-Vancouver Inc.	Construction Services	Smoke curtain repair for elevator #6 in Convention Center	\$ 8,364.47	2/8/2024	90129	2132401	ER Request	Emergency Capital
<b>Total</b>			<b>\$ 8,364.47</b>					



HOTEL ASSET MANAGERS • BUSINESS ADVISORS

# Memo

**To:** Natasha Ramras  
**From:** Robert Hayward  
**Date:** November 6, 2023  
**Tel:** (602) 561-4417  
**Subject:** Hilton Vancouver Washington – Emergency Capital Project Approval

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Hilton has requested approval to move forward with the following emergency capital project.

## **Elevator Smoke Curtain Replacement - \$8,657.95**

Hilton is requesting approval to purchase and install a new smoke curtain for Elevator #6, which is the Convention Center public elevator (see the attached memo) to replace the current smoke curtain on the second floor, which is not operating and is unrepairable.

The estimated cost of the project is \$8,657.95. The expense was not included in the approved 2023 capital plan, the expenditure will be funded by savings from other 2023 capital budget items. CHMWarnick recommends that the DRA Board approve this project.



**Date:** November 2, 2023  
**To:** Bob Hayward  
CHMWarnick  
**From:** Mike McLeod  
Hilton Vancouver Washington  
**Subject:** **Emergency Capital Request**  
Elevator #6 Smoke Curtain Replacement  
**Amount of this Request: \$8,657.95**

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The elevator smoke curtain on the 2<sup>nd</sup> floor for elevator #6 (Convention Center public elevator) is not operating and cannot be repaired so we need to have it replaced. This elevator is only used when events are using both floors of the Convention Center, otherwise it is turned off and closed.

This attached quote includes the purchase and installation of a new smoke screen for the elevator. The total cost of this request will be funded from savings on other 2023 Capital Budget items.

GX 2.0 Smoke Curtain	\$7,965.00
8.7% Sales Tax	<u>\$622.95</u>
Total	\$8,657.95

Please let me know if you have any questions.



# Order Invoicing

2/8/2024 7:57:59 AM

**Company:** OVERHEAD DOOR COMPANY OF  
 PO BOX 10576  
 CCB # 43444  
 PORTLAND OR 97296  
 503-252-5111

**Invoice Number:** 90129  
 2/8/2024 12:00:00 AM  
**Sales Person:** McLeod, Noah J  
 SRO Invoice  
**Tax ID:**

**Bill To:** C000001488  
 HILTON VANCOUVER  
 301 W 6TH ST  
 VANCOUVER WA 98660  
 United States

**Currency:** USD US Dollar  
**Ship To:** 0  
 HILTON VANCOUVER  
 301 W 6TH ST  
 VANCOUVER WA 98660  
 United States

**Fax:**

**Phone:**

SRO	Customer PO	Ship Via	Terms
SRO0001143		SVC	NET 30

GATE- FIXED -HILTON VANCOUVER

<b>Line:</b> 1	<b>Serial Number::</b>	<b>Customer Unit:</b>
	<b>Item:</b>	<b>Qty:</b> 1.00000000
	<b>Description:</b>	<b>UM:</b> EA
		<b>Meter Amt:</b> 0
<b>Oper:</b> 10	<b>Code:</b> GateServ	
1	<b>Description:</b> Gate Service	7,695.00000000

**Submittal Authorization Number:**

	Qty To Bill	Price	Ext Price
1	0.50000000	0.00	0.00

**Misc Code:** TPC

**Description:** TRIP CHARGE

**Trans Date:** 2/8/2024 12:00:00 AM

	Qty To Bill	Price	Ext Price
1	5.25000000	0.00	0.00

**Partner ID:** MileJ

**Name:** GATE SERVICE

**Description:** GSF GATE SERVICE



# Order Invoicing

2/8/2024 7:57:59 AM

Trans Date: 1/11/2024 12:00:00 AM

ISSUE: SMOKE CURTAIN ISSUES

CALL ORELL WHEN ONSITE 360-516-3774

RESOLUTION: FURNISHED AND INSTALLED NEW SMOKE CURTAIN

MATERIALS: 6X2 SMOKE CURTAIN 4'-3" WIDTH

Note: All electrical wiring (High Voltage & Limited Energy) and painting will be done by others unless otherwise stated. Interior dents or creases are not considered to be a defect due to shipping and handling procedures and therefore, sections will not be replaced under warranty.

This proposal is subject to written acceptance within \_\_\_\_\_ days of its date and will become binding upon us as a contract upon credit approval.

There will be a 3% fee for all credit/debit card payments processed.

Terms of payment are (50% down, balance COD) (1% tens days, net 30) (Other \_\_\_\_\_) There is a 1 1/2% service charge per month on past due accounts and a \$50 returned check fee.

I have read and acknowledged the warranty statement and the payment terms. The above prices, specifications and conditions are satisfactory and are hereby accepted. Payment will be made as agreed. If not, I/we agree to pay all fees, court costs, and/or attorney fees incurred.

SIGNATURE: \_\_\_\_\_ PRINT: \_\_\_\_\_

DATE: \_\_\_\_\_

Invoice Sale Amount:	7,695.00
Invoice Discount Amount:	0.00
Net Amount:	7,695.00
Misc Charges:	0.00
Freight:	0.00
Sales Tax:	669.47
Prepaid Amount:	0.00
Invoice Total:	8,364.47

**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 03072024**

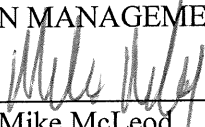
This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(b)] of the Amended and Restated Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, L (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture, you are hereby authorized and directed to disburse from the Renewal and Replacement Fund the amounts set forth in Appendix I attached hereto to the persons named therein in payment of Hotel expenditures permitted to be paid from the Renewal and Replacement Fund under Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture. The total amount to be disbursed pursuant to this Request from the Renewal and Replacement Fund is **\$9,076.45**.

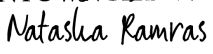
The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 03/07/2024

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

DocuSigned By: DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer



HILTON VANCOUVER WASHINGTON  
 2024 CAPITAL PROJECTS

PREPARED BY:

Krista Liles

DATE:

3/7/2024

Contractor/Vendor	Description of work/Items	Project	Amount	Invoice Date	Invoice Number	Request #	Project #	Project type
Communications Direct Inc	2-way Radio Replacements	Capital Budget	\$ 8,350.00	2/23/2024	IN78831	3072024	Budgeted	
Use Tax for Communications Direct Inc. Invoice			\$ 726.45	3/5/2024		3072024		
<b>Total</b>			\$ 9,076.45					



# Memo

**To:** Natasha Ramras  
**From:** Robert Hayward  
**Date:** January 2, 2024  
**Tel:** (602) 561-4417  
**Subject:** Hilton Vancouver Washington – Capital Project Approval

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Hilton has requested approval to move forward with the following capital project.

## **Two-Way Radio Replacement - \$9,354.93**

Hilton is requesting approval to procure twelve (12) two-way radios for the hotel operations team (see the attached memo) to increase inventory and provide better service for the upcoming busy convention weekends.

The estimated cost of the project is \$9,354.93. The 2024 capital plan includes \$9,336 for this project, so it is \$18.92 over budget. CHMWarnick recommends that the DRA Board approve this project.



**Date:** December 28, 2023  
**To:** Bob Hayward  
CHMWarnick  
**From:** Mike McLeod  
Hilton Vancouver Washington  
**Subject:** **2024 Capital Request**  
Two-Way Radio Replacement  
**Amount of this Request: \$9,354.93**

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The 2024 Hotel Capital Budget includes \$9,336 to replace Two-Way Radios. The hotel operation teams use two-way radios to communicate with each other and our front desk. Our current inventory does not provide a radio for all of the team members that need one on above average business level days and several of our current radio batteries are not holding a charge. This purchase will replenish the hotels radio supply for our upcoming busy convention weekends. The hotels recent purchase history includes (8) in 2019 and (2) in 2020 and 2022.

The attached quotes are samples of the pricing of the radios and batteries. The total cost of this request, \$9354.93 is \$18.92. The overage will be funded by savings from other items or Contingency.

(12) Motorola XPR 3300 Radios (\$640.00 ea.)	\$7,680.00
(7) Motorola XPR Batteries (\$85.00 ea.)	\$595.00
8.7% Sales Tax	\$719.93
<u>Shipping</u>	<u>\$360.00</u>
<b>Total</b>	<b>\$9,354.93</b>

Please let me know if you have any questions.



**Communications Direct Inc.**  
 1730 Wallace Ave, Ste A  
 St. Charles, IL 60174

# Invoice

**Date** 2/23/2024  
**Invoice #** IN178831

DOWNTOWN REDEVELOPMENT AUTH.  
 HILTON VANCOUVER WASHINGTON  
 301 WEST 6TH STREET  
 VANCOUVER, WA 98660

HILTON VANCOUVER WASHINGTON  
 STEVE NELSON  
 301 WEST 6TH STREET  
 VANCOUVER, WA 98660

**P.O. #** PDXVAC2618  
**Terms** NET 30

**Sales Rep**  
 AL

**Ship Date** 2/23/2024  
**Due Date** 3/24/2024  
**Other**

Other/Item	Description	Quantity	Unit Price	Total Price
Other/Item	XPR 3300e Two-Way Radio 16-Channel UHF (Capable)	12	640.00	7,680.00
Shipping	Shipping	1	75.00	75.00
Other/Item	ADD: UHF STUBBY ANTENNA (440-490)	12	0.00	0.00
Other/Item	BATT IMPRESSION IP68 2100T	7	85.00	595.00
	Out of State Except FL & TX		0.00%	0.00

smaske@commdirect.com  
 www.commdirect.com

630/406-5400

**Total**  
**Payments/Credits**  
**Balance Due**

\$8,350.00
\$0.00
\$8,350.00

# Hilton Vancouver Washington

301 W 6th St, Vancouver, WA, 98660

Date: 03/05/24

Item Description	Amount
USE TAX For Communications Direct Inc. Invoice	\$726.45

Subtotal	\$726.45
<b>Total Cost</b>	<b>\$726.45</b>

**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 0307241**

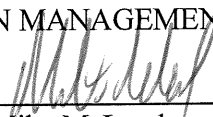
This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(b)] of the Amended and Restated Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, L (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

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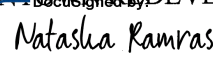
The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 03/07/2024

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer

**HILTON VANCOUVER WASHINGTON**  
**2024 CAPITAL PROJECTS**  
 PREPARED BY: **Krista Liles** DATE: **3/7/2024**

Contractor/Vendor	Description of work/Items	Project	Amount	Invoice Date	Invoice Number	Request #	Approval#	Project type
Hilton Supply Management	Banquet Coffee Brewer	Capital Budget	\$ 12,024.89	2/12/2024	609541	307241	2024-0116	Budgeted
<b>Total</b>			\$ 12,024.89					



HOTEL ASSET MANAGERS • BUSINESS ADVISORS

# Memo

**To:** Natasha Ramras

**From:** Robert Hayward

**Date:** January 16, 2024

**Tel:** (602) 561-4417

**Subject:** Hilton Vancouver Washington – Capital Project Approval

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Hilton has requested approval to move forward with the following capital project.

## **Banquet Coffee Brewer - \$11,299.32**

Hilton is requesting approval to purchase a new coffee brewer/machine to replace one that is no longer functioning (see the attached memo).

The estimated cost of the project is \$11,299.32. The 2024 capital plan includes \$16,171 for this project, so it is \$4,871.20 under budget. CHMWarnick recommends that the DRA Board approve this project.





**Date:** January 12, 2024  
**To:** Bob Hayward  
CHMWarnick  
**From:** Mike McLeod  
Hilton Vancouver Washington  
**Subject:** **2024 Capital Request**  
Banquet Coffee Brewers  
**Amount of this Request: \$11,299.35**

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The 2024 Hotel Capital Budget includes \$16,171 for new coffee machines (brewers). The hotel replaced several of the banquet coffee brewers in 2020 so this purchase replaces the remaining original coffee brewers.

The cost of the urns is -\$4,871.20 under budget due since we determined we could reuse our existing carts the sit on.

(1) Twin C72108 Fetco Coffee Brewer	\$10,119.00
8.7% Sales Tax	\$880.35
Shipping	\$300.00
<b>Total</b>	<b>\$11,299.35</b>

Please let me know if you have any questions.

**INVOICE**

Hilton Supply Management  
7930 Jones Branch Drive  
McLean, VA 22102

Invoice No: 609541  
Invoice Date: 2/12/2024  
Page: 1 of 1  
HSM Project No: 262900 - HILTON VANCOUVER WA

**Bill To:**

HILTON VANCOUVER WA (O)  
ATTN DIRECTOR OF FINANCE  
301 W 6TH STREET  
Vancouver WA 98660  
United States

**Remit To:**

Hilton Supply Management  
C/O JPMORGAN CHASE Lockbox 21594  
4 CHASE METROTECH CENTER  
7TH FLOOR EAST  
BROOKLYN NY 11245  
United States

\*Please reference customer#, invoice#, and Purchase Order# with payment

Customer No.: 262900  
HSM Order Confirmation No.: 9000149531  
Supplier: FETCO CORPORATION

Payment Terms: Net30  
Due Date: 3/13/2024

**Amount Due: 12,024.89 USD**

Line	Description	Quantity	UOM	Unit Price	Net Amount	Tax Amount	Total Amount
1	C72048 - CBS-72AC	1.0	EA	10,011.280	10,011.28	870.98	10,882.26
2	Freight	1.0	EA	1,051.180	1,051.18	91.45	1,142.63

**Totals (USD): 11,062.46 962.43 12,024.89**

For billing questions, please contact HSM Corp Collections by phone at (877) 829-5199 or by email at [HSM\\_Receivables@hilton.com](mailto:HSM_Receivables@hilton.com)

**A one and one half percent (1-1/2%) late charge per month (18% annual) or the highest percentage late charge permissible by law per month whichever is less, will be assessed by HILTON SUPPLY MANAGEMENT on all invoices not paid within 30 days of Billing.**

**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 0307242**

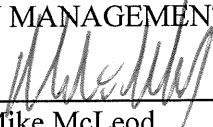
This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(b)] of the Amended and Restated Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, L (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

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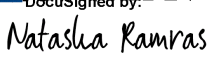
The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 03/07/2024

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer

DocuSigned by:  
BCF6734E40E94AE

**HILTON VANCOUVER WASHINGTON**  
**2024 CAPITAL PROJECTS**  
**PREPARED BY: Krista Liles** **DATE: 3/7/2024**

Contractor/Vendor	Description of work/Items	Project	Amount	Invoice Date	Invoice Number	Request #	Approval#	Project type
CSG (Construction Services Group)	Pay Est. #12 - Release of Retainage	Lobby Remodel	\$ 106,181.41	11/21/2023	30724	307242		Lobby Remodel
<b>Total</b>			\$ 106,181.41					

**Estimate Number:** 12

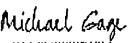
**Project:** Lobby Tenant Improvements for Hilton Vancouver Washington

Labor and Materials as of: 11/21/2023  
 Bid Number: DRA22-1

Original Bid Amount:	\$ 1,897,870.07	Revised Contract Amount:	\$ 2,246,027.67
Original Completion Date:	160 Working Days	Estimated Completion:	98%
Revised Completion Date:			

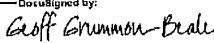
	Previous to Date	This Estimate	To Date
Subtotal	\$ 2,123,325.85	\$ 302.45	\$ 2,123,628.30
Sales Tax 8.7%	\$ 183,614.33	\$ 26.31	\$ 183,640.64
Total Amount Earned	\$ 2,306,940.18	\$ 328.76	\$ 2,307,268.94
Less Retainage	\$ 106,166.29	\$ 15.12	\$ 106,181.41
<b>Total Amount Due</b>	<b>\$ 2,200,773.89</b>	<b>\$ 313.64</b>	<b>\$ 2,201,087.53</b>

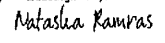
I, having examined the attached estimate, certify that it is true and correct, that the work was actually performed and material furnished as therein charged in accordance with the contract, and that the same or any part therein has not been paid. The prevailing rate of wages has been paid to all workmen, laborers, and mechanics employed by myself and all subcontractors in the performance of this contract in accordance with the provision of Chapter 39.12 RCW.

DocuSigned by:  
  
 Michael Sage  
 Contractor  
 Construction Services Group LLC President  
 For  
 12/11/2023  
 Date

Construction Services Group  
 5706 NE 112th Avenue  
 Vancouver WA 98682

I certify the attached to be based upon the actual measurements, and to be true and correct.

DocuSigned by:  
  
 Geoff Grummon-Beale  
 Project Architect  
 12/11/2023  
 Date

DocuSigned by:  
  
 Natasha Kamras  
 Project Manager  
 12/11/2023  
 Date

Subs	
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**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO OWNER:	PROJECT:	APPLICATION #	12
City of Vancouver -DRA	Lobby Tenant Improvement for Hilton	APPLICATION DATE	11/21/23
415 W. 6th Street	301 W. 6th Street		
Vancouver, WA 98660	Vancouver, WA 98660		
FROM CONTRACTOR	VIA ARCHITECT	PERIOD FROM:	08/01/23
Construction Services Group LLC	Livermore Architecture and Engineering	PERIOD TO:	08/31/23
5706 NE 112th Ave	1500 SW First Ave. Suite #240		
Vancouver, WA 98682	Portland, OR 97201		
CONTRACT FOR:		PROJECT #	326
Tenant Improvements		CONTRACT DATE	10/03/22
		JOB #	326

**CONTRACTORS APPLICATION FOR PAYMENT**

Application is made for payment as shown below, in connection with the contract

Continuation sheet is attached

1	ORIGINAL CONTRACT SUM	\$	1,749,189.00
2	Net change by Change Orders	\$	324,339.30
3	CONTRACT SUM TO DATE	\$	2,073,528.30
3	SALES TAX                      8.70%	\$	180,396.96
4	CONTRACT SUM WITH SALES TAX	\$	2,253,925.26
5	TOTAL COMPLETE AND STORED TO DATE	\$	2,073,528.30
6	SALES TAX ON COMPLETED AND STORED	\$	180,396.96
7	TOTAL PLUS SALES TAX (item 5 + 6)	\$	2,253,925.26
8	RETAINAGE (5% item 7)	\$	112,696.26
9	TOTAL EARNED LESS RETAINAGE (item 7 - 6)	\$	2,141,229.00
10	LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	2,140,916.67
11	CURRENT PAYMENT DUE	\$	312.33
12	BALANCE TO FINISH, INCL. RETAINAGE & WSST	\$	112,696.26

The undersigned Contractor certifies that to the best of the contractors knowledge, information and the belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR

**M. Gage**

Digitally signed by M. Gage  
 DN: C=US,  
 E=mgage.csg@gmail.com,  
 O=Construction Services Group  
 LLC, OU=President, CN=M. Gage  
 Date: 2023.11.21 09:38:27-08'00'

By: Construction Services Group LLC Date 11-21-23

State Of: WA County of: CLARK

Subscribed and sworn to before me this:

Digitally signed by Geoff Grummon-Beale  
 DN: C=US, E=geoff@livermoreas.com,  
 O=Livermore Architecture & Engineering,  
 OU=Principal Architect, CN=Geoff  
 Grummon-Beale  
 Date: 2023.12.04 09:58:27-08'00'

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Insurance, payment and acceptance of payment are without prejudice to any rights of Owner or Contractor under this agreement.

OWNER

BY: \_\_\_\_\_

Date: \_\_\_\_\_

**CONTINUATION SHEET**

APPLICATION AND CERTIFICATE FOR PAYMENT,

containing Contractors signed Certification, is attached

In tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where variable retainage fo lin items may apply

**Lobby Tenant Improvement for Hilton**

APPLICATION # 12

APPLICATION DATE 11/21/23

PERIOD TO: 08/31/23

PROJECT # 326

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREV (D+E)	E THIS PERIOD	F MATERIALS CURR STORED	G TOTAL COMPL AND STORED TOT DATE	H % G/C	I BALANCE TO FINISH	J RETAINAGE
1	Bond - Insurance	\$ 36,060.00	\$ 36,060.00		\$ -	\$ 36,060.00	100%	\$ -	\$ 1,803.00
1	B & O Tax	\$ 5,500.00	\$ 5,500.00		\$ -	\$ 5,500.00	100%	\$ -	\$ 275.00
2	Permits	\$ 8,682.66	\$ 8,682.66		\$ -	\$ 8,682.66	100%	\$ -	\$ 434.13
3	Project Management	\$ 65,000.00	\$ 65,000.00		\$ -	\$ 65,000.00	100%	\$ -	\$ 3,250.00
4	Temp Facilites	\$ 15,200.00	\$ 15,200.00		\$ -	\$ 15,200.00	100%	\$ -	\$ 760.00
5	Mobilization	\$ 14,000.00	\$ 14,000.00		\$ -	\$ 14,000.00	100%	\$ -	\$ 700.00
6	Demolition	\$ 65,000.00	\$ 65,000.00		\$ -	\$ 65,000.00	100%	\$ -	\$ 3,250.00
7	Core Drilling	\$ 4,500.00	\$ 4,500.00		\$ -	\$ 4,500.00	100%	\$ -	\$ 225.00
8	Structural Steel Fabrication	\$ 21,500.00	\$ 21,500.00		\$ -	\$ 21,500.00	100%	\$ -	\$ 1,075.00
9	Welding	\$ 12,500.00	\$ 12,500.00		\$ -	\$ 12,500.00	100%	\$ -	\$ 625.00
10	Framing	\$ 13,500.00	\$ 13,500.00		\$ -	\$ 13,500.00	100%	\$ -	\$ 675.00
11	Insulation	\$ 4,500.00	\$ 4,500.00		\$ -	\$ 4,500.00	100%	\$ -	\$ 225.00
12	Standard doors/ hardware	\$ 6,500.00	\$ 6,500.00		\$ -	\$ 6,500.00	100%	\$ -	\$ 325.00
13	Storefront	\$ 9,580.00	\$ 9,580.00		\$ -	\$ 9,580.00	100%	\$ -	\$ 479.00
14	Auto Entrance	\$ 40,256.00	\$ 40,256.00		\$ -	\$ 40,256.00	100%	\$ -	\$ 2,012.80
15	Mirrors	\$ 18,962.00	\$ 18,962.00		\$ -	\$ 18,962.00	100%	\$ -	\$ 948.10
16	Steel Panel System	\$ 52,500.00	\$ 52,500.00		\$ -	\$ 52,500.00	100%	\$ -	\$ 2,625.00
17	Drywall / Metal Studs	\$ 95,469.00	\$ 95,469.00		\$ -	\$ 95,469.00	100%	\$ -	\$ 4,773.45
18	Ceramic Tile	\$ 83,805.00	\$ 83,805.00		\$ -	\$ 83,805.00	100%	\$ -	\$ 4,190.25
19	Floor Mat	\$ 3,570.00	\$ 3,570.00		\$ -	\$ 3,570.00	100%	\$ -	\$ 178.50
20	Wall Covering	\$ 12,500.00	\$ 12,500.00		\$ -	\$ 12,500.00	100%	\$ -	\$ 625.00
21	Painting	\$ 29,800.00	\$ 29,800.00		\$ -	\$ 29,800.00	100%	\$ -	\$ 1,490.00
22	Window Covering	\$ 24,200.00	\$ 24,200.00		\$ -	\$ 24,200.00	100%	\$ -	\$ 1,210.00
23	Casework	\$ 238,375.00	\$ 238,375.00		\$ -	\$ 238,375.00	100%	\$ -	\$ 11,918.75
24	Stone Work	\$ 165,339.07	\$ 165,339.07		\$ -	\$ 165,339.07	100%	\$ -	\$ 8,266.95
25	Wall Paneling	\$ 145,985.00	\$ 145,985.00		\$ -	\$ 145,985.00	100%	\$ -	\$ 7,299.25
26	Ceiling Paneling (grid)	\$ 113,650.00	\$ 113,650.00		\$ -	\$ 113,650.00	100%	\$ -	\$ 5,682.50
27	Fire Suppression	\$ 26,945.00	\$ 26,945.00		\$ -	\$ 26,945.00	100%	\$ -	\$ 1,347.25
28	HVAC	\$ 18,400.00	\$ 18,400.00		\$ -	\$ 18,400.00	100%	\$ -	\$ 920.00
29	Electrical	\$ 184,560.27	\$ 184,560.27		\$ -	\$ 184,560.27	100%	\$ -	\$ 9,228.01
30	Lighting	\$ 52,350.00	\$ 52,350.00		\$ -	\$ 52,350.00	100%	\$ -	\$ 2,617.50
31	Close-out	\$ 10,500.00	\$ 10,500.00		\$ -	\$ 10,500.00	100%	\$ -	\$ 525.00
32	Fee	\$ 150,000.00	\$ 150,000.00		\$ -	\$ 150,000.00	100%	\$ -	\$ 7,500.00
					\$ -	\$ -		\$ -	\$ -
	<b>TOTAL</b>	\$ 1,749,189.00	\$ 1,749,189.00	\$ -	\$ -	\$ 1,749,189.00	100%	\$ -	\$ 87,459.45

Lobby Tenant Improvement for Hilton

APPLICATION # 12  
 APPLICATION DATE 11/21/23  
 PERIOD TO: 08/31/23  
 PROJECT # 326

Change Orders

A		B	C	D	E	F			H	I
ITEM NO.		DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV (D+E)	THIS PERIOD	MATERIALS CURR STORED	TOTAL COMPL AND STORED TOT DATE	% G/C	BALANCE TO FINISH	RETAINAGE
CO	COR									
#1	#1	Stop Work Order	\$ 9,456.49	\$ 9,456.49		\$ -	\$ 9,456.49	100%	\$ -	\$ 472.82
#1	#3	Air Monitoring	\$ 1,279.56	\$ 1,279.56		\$ -	\$ 1,279.56	100%	\$ -	\$ 63.98
#1	#4	Temp Floor at Coffee Shop	\$ 3,106.11	\$ 3,106.11		\$ -	\$ 3,106.11	100%	\$ -	\$ 155.31
#1	#8	Additional Panel at Balcony	\$ 27,539.18	\$ 27,539.18		\$ -	\$ 27,539.18	100%	\$ -	\$ 1,376.96
#1	#9	Sundries Casework	\$ 5,352.55	\$ 5,352.55		\$ -	\$ 5,352.55	100%	\$ -	\$ 267.63
#1	#11	Wall Covering at Banquette Seating	\$ 1,009.50	\$ 1,009.50		\$ -	\$ 1,009.50	100%	\$ -	\$ 50.48
#1	#12	Coffee Bar Floor System	\$ 11,701.42	\$ 11,701.42		\$ -	\$ 11,701.42	100%	\$ -	\$ 585.07
#1	#13	ASI #4- temp barrier at coffee bar	\$ 9,163.28	\$ 9,163.28		\$ -	\$ 9,163.28	100%	\$ -	\$ 458.16
#1	#14	Storefront Water infiltration test	\$ 10,057.61	\$ 10,057.61		\$ -	\$ 10,057.61	100%	\$ -	\$ 1,005.76
#1	#15	Framing Balcony Soffit	\$ 4,584.84	\$ 4,584.84		\$ -	\$ 4,584.84	100%	\$ -	\$ 458.48
#2	#6	Power to (3) Vestibule Heaters	\$ 11,159.71	\$ 11,159.71		\$ -	\$ 11,159.71	100%	\$ -	\$ 1,115.97
#2	#10	Custom Doors 106A and 109A	\$ 6,672.65	\$ 6,672.65		\$ -	\$ 6,672.65	100%	\$ -	\$ 667.27
#2	#17	Replace all Recessed Lighting	\$ 54,431.45	\$ 54,431.45		\$ -	\$ 54,431.45	100%	\$ -	\$ 5,443.15
#2	#18	Credit to Reloc.Power Runs / 2nd Floor to 1st Floor	\$ (5,228.77)	\$ (5,228.77)		\$ -	\$ (5,228.77)	100%	\$ -	\$ (522.88)
#2	#19	ASI #5, item #2, Storefront Doors and Sidelights	\$ 41,013.60	\$ 41,013.60		\$ -	\$ 41,013.60	100%	\$ -	\$ 4,101.36
#2	#20	Demo Bell Casework/Relocate EC Devices	\$ 2,203.45	\$ 2,203.45		\$ -	\$ 2,203.45	100%	\$ -	\$ 220.35
#3	#22	Vestibule Heaters Alternation to 208V	\$ 650.44	\$ 650.44		\$ -	\$ 650.44	100%	\$ -	\$ 65.04
#3	#23	Trapeze at Ductwork - per RFI #77	\$ 711.39	\$ 711.39		\$ -	\$ 711.39	100%	\$ -	\$ 71.14
#3	#24	Repairs to Exterior Wall and Columns	\$ 7,845.28	\$ 7,845.28		\$ -	\$ 7,845.28	100%	\$ -	\$ 784.53
#3	#25	Wall Covering Behind Gray's Sign	\$ 621.27	\$ 621.27		\$ -	\$ 621.27	100%	\$ -	\$ 62.13
#3	#27	Water Infiltration Professional Services Credit	\$ (2,059.12)	\$ (2,059.12)		\$ -	\$ (2,059.12)	100%	\$ -	\$ (102.96)
#3	#32	Drapery at Exterior storefront	\$ 10,964.60	\$ 10,964.60		\$ -	\$ 10,964.60	100%	\$ -	\$ 548.23
#3	#33	Mold Discovery Eastside of Entry Doors	\$ 7,551.63	\$ 7,551.63		\$ -	\$ 7,551.63	100%	\$ -	\$ 377.58
#3	#34	Additional Mold Abatement Westside (Grays)	\$ 7,650.13	\$ 7,650.13		\$ -	\$ 7,650.13	100%	\$ -	\$ 382.51
#4	#21	PCCO #21 - Vestibule Paneling ASI 5.3	\$ 5,636.23	\$ 5,636.23		\$ -	\$ 5,636.23	100%	\$ -	\$ 281.81
#4	#30	Replace Fixture at Top of Stairs 2nd Floor	\$ 649.59	\$ 649.59		\$ -	\$ 649.59	100%	\$ -	\$ 32.48
#4	#35	Lights Under Stairwell	\$ 1,091.25	\$ 1,091.25		\$ -	\$ 1,091.25	100%	\$ -	\$ 54.56
#4	#36	Exterior Light Fixture Changes	\$ 6,974.84	\$ 6,974.84		\$ -	\$ 6,974.84	100%	\$ -	\$ 348.74
#4	#37	ASI #9 Exterior Lighting Revisions	\$ 3,754.54	\$ 3,754.54		\$ -	\$ 3,754.54	100%	\$ -	\$ 187.73
#4	#38	Flashing at Sundries Linear Diffuser	\$ 342.99	\$ 342.99		\$ -	\$ 342.99	100%	\$ -	\$ 17.15
#4	#39	Finish Trim around (2) linear diffusers	\$ 571.64	\$ 571.64		\$ -	\$ 571.64	100%	\$ -	\$ 28.58
#4	#40	Water Infiltration Delays	\$ 31,273.23	\$ 31,273.23		\$ -	\$ 31,273.23	100%	\$ -	\$ 1,563.66
#4	#42	Sub floor leveling at elevator area	\$ 1,269.57	\$ 1,269.57		\$ -	\$ 1,269.57	100%	\$ -	\$ 63.48
#5	#41	Trim between Windows	\$ 9,875.59	\$ 9,875.59		\$ -	\$ 9,875.59	100%	\$ -	\$ 493.78
#5	#43	Entry Tile Schluter Ramp	\$ 1,339.09	\$ 1,339.09		\$ -	\$ 1,339.09	100%	\$ -	\$ 66.95
#5	#44	Entry Tile Revisions	\$ 3,080.51	\$ 3,080.51		\$ -	\$ 3,080.51	100%	\$ -	\$ 154.03
#5	#45	Vestibule Wall Sconces	\$ 1,452.45	\$ 1,150.00	\$ 302.45	\$ -	\$ 1,452.45	100%	\$ -	\$ 72.62



#5	#46	Finish and Paint TV Alcove	\$ 2,057.57	\$ 2,057.57		\$ -	\$ 2,057.57	100%	\$ -	\$ 102.88
#5	#47	Paint Vestibule "Top" Panels	\$ 3,203.85	\$ 3,203.85		\$ -	\$ 3,203.85	100%	\$ -	\$ 160.19
#5	#48	Paint Metal Smoke Screen Panels	\$ 587.71	\$ 587.71		\$ -	\$ 587.71	100%	\$ -	\$ 29.39
#5	#49	Install Bell Hop Decorative Pendant – ASI #11	\$ 21,721.08	\$ 21,721.08		\$ -	\$ 21,721.08	100%	\$ -	\$ 1,086.05
#5	#50	Astronomic Electronic Controller	\$ 2,019.32	\$ 2,019.32		\$ -	\$ 2,019.32	100%	\$ -	\$ 100.97
			\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
		<b>TOTAL</b>	\$ 324,339.30	\$ 324,036.85	\$ 302.45	\$ -	\$ 324,339.30		\$ -	\$ 22,953.11

8.70%

\$ 28,217.52

\$ 352,556.82