

**VANCOUVER DOWNTOWN REDEVELOPMENT AUTHORITY VOUCHER AND
ADMINISTRATIVE EXPENSE APPROVAL**

Ratification of Claims Paid by Trustee

We, the undersigned members of the Board of Directors of the Downtown Redevelopment Authority, do hereby certify that the merchandise or services hereinafter specified have been received and the vouchers listed below are hereby approved in the amounts of **\$3,089,575.93.** this 15th day of February 2024.

Approval of New Administrative Expenses

Additionally, we, the undersigned members of the Board of Directors of the Downtown Redevelopment Authority, do hereby approve for payment Administrative Expense Fund expenses in the amount of **\$44,264.23** this 15th day of February 2024.

PRESIDENT

SECRETARY/TREASURER

Natasha Ramras, EXECUTIVE DIRECTOR

BOARDMEMBER

DOWNTOWN REDEVELOPMENT AUTHORITY

Claims Paid December 2023 - January 2024

Date	Supplier	Amount	Description	
31-Dec-2023	City of Vancouver	10,000.00	Administrative Services, Dec-23	
31-Dec-2023	City of Vancouver	9,755.29	Lot 24 Parking, Dec-23	
31-Dec-2023	CHM Warnick	11,000.00	Asset Mgmt Fees and Travel Expenses, Dec-23	
31-Dec-2023	US Bank	1,400.00	Q3 Bank Acct Admin Fees, 7/1 - 9/30/2023, + UCC Filing	
01-Dec-2023	Hilton Hotels	42,921.95	Hilton Base Management Fee (Inv# 11578-1242122), Dec-23	
11-Dec-2023		131,397.32	OPCA 2357 - AP	
18-Dec-2023		412,069.23	OPCA 2360 - Payroll	
18-Dec-2023		144,935.95	OPCA 2358 - Intercompany	
18-Dec-2023		113,603.00	OPCA 2359 - AP	
26-Dec-2023		266,035.49	OPCA 2362 - AP	
27-Dec-2023		160,949.16	OPCA 2361 - Sales & Use Tax True Up	
31-Dec-2023		277,527.58	OPCA 2363 - Payroll	
31-Dec-2023		88,325.47	OPCA 2364 - AP	
31-Dec-2023		19,060.04	OPCA 2365 - Month End True Up	
31-Jan-2024		CHM Warnick	12,108.94	Asset Mgmt Fees and Travel Expenses, Dec-23
01-Jan-2024		Hilton Hotels	42,921.95	Hilton Base Management Fee (Inv# 11578-1249950), Jan-24
08-Jan-2024			34,468.40	OPCA 2366 - AP
16-Jan-2024	247,409.82		OPCA 2368 - AP	
16-Jan-2024	251,054.74		OPCA 2370 - Payroll	
19-Jan-2024	3,000.00		OPCA 2367 - AP	
22-Jan-2024	75,174.45		OPCA 2372 - AP	
26-Jan-2024	407,990.07		OPCA 2374 - Payroll	
26-Jan-2024	157,888.91		OPCA 2371 - Sales & Use Tax True Up	
26-Jan-2024	129,015.17		OPCA 2369 - Intercompany	
26-Jan-2024	17,159.37		OPCA 2373 - AP	
31-Jan-2024	22,403.63		OPCA 2376 - Month End True Up	
	Total		3,089,575.93	

\$ 44,264.23 Highlighted items reflect the total Administrative Expense amount on the Approval Request

FORM OF ADMINISTRATIVE EXPENSE FUND REQUISITION

ADMINISTRATIVE EXPENSE FUND (156002)

(204969002)

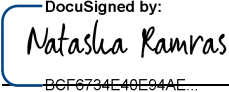
REQUEST NO. 256

This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(a)] of the Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, LLC (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(a)] of the Cash Management Agreement and Section 5.15 of the Indenture, you are hereby authorized and directed to disburse from the Administrative Fee Fund the amounts set forth in Exhibit A attached hereto to the persons named therein in payment of administrative expenses and fees related to the administration of Bonds and the Project, including fees and expenses of any Consultant and the expenses of the Authority. The Authority hereby certifies that (1) such amounts are for the purposes set forth in Exhibit A, (2) each such amount constitutes a proper charge against said fund, and (3) no part of any such amounts shall be applied to any item which has been previously paid from said fund. The total amount to be disbursed pursuant to this request is \$32,155.29

Date: November 30, 2023

DOWNTOWN REDEVELOPMENT AUTHORITY

By:  _____
BGF6734E40E94AE...

Name: Natasha Ramras

Title: Auditing Officer

Exhibit A

Supplier	Invoice #	Amount	Description of Services
City of Vancouver	00038333	10,000.00	Administrative Services, Dec-23
City of Vancouver	00038334	9,755.29	Lot 24 Parking, Dec-23
CHM Warnick	14588	11,000.00	Asset Mgmt Fees and Travel Expenses, Nov-23
US Bank	7105378	1,400.00	Q3 Bank Admin Fees, 7/1 - 9/30/2023, UCC Filing Fee
	Total	32,155.29	



For correspondence mail to:
 City of Vancouver
 P.O. Box 8995
 Vancouver, WA 98668-8995

For payment mail to:
 P.O. Box 24987
 Seattle, WA 98124-0987

INVOICE

BILL TO:
 DOWNTOWN REDEVELOPMENT AUTHORITY
 ATTN: NATASHA RAMRAS
 PO BOX 8995
 VANCOUVER, WA 98668-8995

Due Date	Invoice Date	Customer Number
12/31/23	12/1/23	30790

Terms	PO Number	Invoice Number
Net 30	December 2023 billing	00038333

Item #	Description	Qty	Unit Price	Extended Amount
1	Monthly Administrative Costs	1.00	\$10,000.00	\$10,000.00

Special Instructions	Subtotal	Invoice Tax	Shipping	TOTAL
	\$10,000.00	\$0.00		\$10,000.00

1 of 1

A penalty may be assessed if payment is received after the due date.
Payments accepted at Customer Service: 415 W. 6th Street
 Call 360-487-8454 option 5 to pay by credit card
 Call 360-487-8410 if you have questions regarding this invoice

Please detach and return this portion with your payment.

BILL TO:
 DOWNTOWN REDEVELOPMENT AUTHORITY
 ATTN: NATASHA RAMRAS
 PO BOX 8995
 VANCOUVER, WA 98668-8995

Customer Number: 30790
Due Date: 12/31/23
Invoice Number: 00038333
Invoice Amount: **\$10,000.00**

*For a mailing address change,
 please contact phone number above*

Make Check Payable To: City of Vancouver

9999JJJJJ30790JJ0003833300010000009



For correspondence mail to:
 City of Vancouver
 P.O. Box 8995
 Vancouver, WA 98668-8995

For payment mail to:
 P.O. Box 24987
 Seattle, WA 98124-0987

INVOICE

BILL TO:
 DOWNTOWN REDEVELOPMENT AUTHORITY
 ATTN: NATASHA RAMRAS
 PO BOX 8995
 VANCOUVER, WA 98668-8995

Due Date	Invoice Date	Customer Number
12/31/23	12/1/23	30790

Terms	PO Number	Invoice Number
Net 30	Lot 24 Parking - December 2023	00038334

Item #	Description	Qty	Unit Price	Extended Amount
1	DRA/Hilton lot 24 parking lot. From November 1, 2023, the per-space fee shall be \$93.97 + 12.84% tax per month. The total monthly amount owed for the 92 spaces will be \$9,755.29.	92.00	\$93.97	\$8,645.24

Special Instructions	Subtotal	Invoice Tax	Shipping	TOTAL
	\$8,645.24	\$1,110.05		\$9,755.29

1 of 1

A penalty may be assessed if payment is received after the due date.
Payments accepted at Customer Service: 415 W. 6th Street
 Call 360-487-8454 option 5 to pay by credit card
 Call 360-487-8410 if you have questions regarding this invoice

Please detach and return this portion with your payment.

BILL TO:
 DOWNTOWN REDEVELOPMENT AUTHORITY
 ATTN: NATASHA RAMRAS
 PO BOX 8995
 VANCOUVER, WA 98668-8995

Customer Number: 30790
Due Date: 12/31/23
Invoice Number: 00038334
Invoice Amount: **\$9,755.29**

*For a mailing address change,
 please contact phone number above*

Make Check Payable To: City of Vancouver

9999JJJJJ30790JJ0003833400009755292



Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 7105378
Account Number: 204969000
Invoice Date: 10/25/2023
Direct Inquiries To: Mc Conkey, Linda A
Phone: (503)-464-3757

City of Vancouver
ATTN Carrie Lewellen
PO Box 1995
Vancouver, WA 98668-1995
United States

**CITY OF VANCOUVER DOWNTOWN REDEVELOPMENT AUTHORITY
CONFERENCE CENTER PROJECTS REF REV BONDS
SERIES 2013 & REF ESCROW**

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE \$1,400.00

All invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

**CITY OF VANCOUVER DOWNTOWN REDEVELOPMENT
AUTHORITY
CONFERENCE CENTER PROJECTS REF REV BONDS
SERIES 2013 & REF ESCROW**

Invoice Number: 7105378
Account Number: 204969000
Current Due: \$1,400.00

Direct Inquiries To: Mc Conkey, Linda A
Phone: (503)-464-3757

Wire Instructions:
U.S. Bank
ABA # 091000022
Acct # 1-801-5013-5135
Trust Acct # 204969000
Invoice # 7105378
Attn: Fee Dept St. Paul

Please mail payments to:
U.S. Bank
CM-9690
PO BOX 70870
St. Paul, MN 55170-9690





Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 7105378
Invoice Date: 10/25/2023
Account Number: 204969000
Direct Inquiries To: Mc Conkey, Linda A
Phone: (503)-464-3757

**CITY OF VANCOUVER DOWNTOWN REDEVELOPMENT
AUTHORITY
CONFERENCE CENTER PROJECTS REF REV BONDS
SERIES 2013 & REF ESCROW**

Accounts Included	204969000	204969001	204969002	204969003	204969004	204969005
In This Relationship:	204969006	204969007	204969008	204969009	204969010	204969011
	204969012	204969013	204969014	204969015	204969017	204969018
	204969019					

CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
07120 Paying Agent	1.00	2,200.00	25.00%	\$550.00
07200 Trustee	1.00	3,200.00	25.00%	\$800.00
Subtotal Administration Fees - In Arrears 07/01/2023 - 09/30/2023				\$1,350.00
16163 UCC Filings For Services Rendered By Cogency Invoice 101279044 Dated 8/29/2023	50.00	1.00		\$50.00
Subtotal Direct Out of Pocket Expenses - In Arrears 07/01/2023 - 09/30/2023				\$50.00
TOTAL AMOUNT DUE				\$1,400.00



FORM OF ADMINISTRATIVE EXPENSE FUND REQUISITION

ADMINISTRATIVE EXPENSE FUND (156002)

(204969002)

REQUEST NO. 257

This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(a)] of the Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, LLC (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(a)] of the Cash Management Agreement and Section 5.15 of the Indenture, you are hereby authorized and directed to disburse from the Administrative Fee Fund the amounts set forth in Exhibit A attached hereto to the persons named therein in payment of administrative expenses and fees related to the administration of Bonds and the Project, including fees and expenses of any Consultant and the expenses of the Authority. The Authority hereby certifies that (1) such amounts are for the purposes set forth in Exhibit A, (2) each such amount constitutes a proper charge against said fund, and (3) no part of any such amounts shall be applied to any item which has been previously paid from said fund. The total amount to be disbursed pursuant to this request is **\$12,108.94**

Date: December 31, 2023

DOWNTOWN REDEVELOPMENT AUTHORITY

By:  _____
BCE6734E40E94AE...

Name: Natasha Ramras

Title: Auditing Officer

Exhibit A

Supplier	Invoice #	Amount	Description of Services
CHM Warnick	14673	12,108.94	Asset Mgmt Fees and Travel Expenses, Dec-23
	Total	12,108.94	



HOTEL ASSET MANAGERS • BUSINESS ADVISORS

CHMWarnick, Inc.
 548 Cabot Street Beverly, MA 01915
 Tel 978.522.7000 Fax 978.522.7008

INVOICE

DATE	INVOICE #
12/31/2023	14673

BILL TO:

Downtown Redevelopment Authority
 Executive Director
 P. O. Box 1995
 Vancouver, WA 98668-1995

DESCRIPTION	AMOUNT
Asset Management Fees December 2023 related to the Hilton Vancouver	11,000.00
Total Reimbursable Expenses	1,108.94

Tax ID # 47-3752261

NEW ACH INFORMATION!!

By ACH/Wire Transfer Remit to:
 ABA # 211371298
 North Shore Bank
 CHMWarnick, Inc.
 A/C # 099586376

Total	\$12,108.94
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Payments/Credits	\$0.00
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Balance Due for This Invoice	\$12,108.94
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10:01:00 AM
12/26/2023
Accrual Basis

CHMWarnick LLC
Unbilled Costs by Job
All Transaction

	Type	Date	Source Name	Memo	Account	Billing Status	Amount
Vancouver							
Hilton Vancouver AM							
	Bill	11/30/2023	Hayward, Robert	Airport Parking	1185.1 · Reimb Exp - AM - Yr Unbilled		60.00
	Bill	11/30/2023	Hayward, Robert	Ground Transportation	1185.1 · Reimb Exp - AM - Yr Unbilled		122.98
	Bill	11/30/2023	Hayward, Robert	Airfare PHX - PDX - PHX	1185.1 · Reimb Exp - AM - Yr Unbilled		925.96
Total Hilton Vancouver AM							<u>1,108.94</u>
Total Vancouver							1,108.94

Robert Hayward

Hilton VAN COVIER

From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Sunday, November 12, 2023 11:13 PM
To: Robert Hayward
Subject: You're going to Portland, OR on 11/15 (359VBW)!


*AIRFARE
PHX - PDX - PHX*

EXTERNAL

Here's your itinerary & receipt. See ya soon!
[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Hi Robert,

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

NOVEMBER 15 - NOVEMBER 16

PHX ✈ **PDX**

Phoenix to Portland, OR

Confirmation # **359VBW**

Confirmation date: 11/13/2023

PASSENGER	Robert Hayward
RAPID REWARDS #	33553122
TICKET #	5262223169878
EST. POINTS EARNED	5,002

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Wednesday, 11/15/2023 Est. Travel Time: 2h 45m [Wanna Get Away®](#)

FLIGHT # 2288	DEPARTS PHX 06:30AM		ARRIVES PDX 08:15AM
----------------------	----------------------------	---	----------------------------

Phoenix

Portland, OR

Flight 2: Thursday, 11/16/2023 Est. Travel Time: 2h 35m [Wanna Get Away®](#)

FLIGHT # 2235	DEPARTS		ARRIVES
	PDX 02:25PM Portland, OR		PHX 06:00PM Phoenix




Payment information

Total cost		Payment	
Air - 359VBW		Visa ending in 2367	
Base Fare	\$ 833.64	Date: November 13, 2023	Payment Amount: \$925.96
U.S. Transportation Tax	\$ 62.52		
U.S. 9/11 Security Fee	\$ 11.20		
U.S. Flight Segment Tax	\$ 9.60		
U.S. Passenger Facility Chg	\$ 9.00		
Total	\$ 925.96		

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262223169878

All your perks, all in one place. (Plus a few reminders.)

-  **Wanna Get Away® fare:** Your two bags fly free®, no change or cancel fees, and 6X Rapid Rewards® points. **NEW** – Free same-day standby (taxes and fees may apply). [Learn more.](#)
-  Make sure you know when to arrive at your airport. Times vary by city.
-  If your plans change, cancel your reservation at least 10 minutes before the original scheduled departure time of your flight to receive a flight credit. If you don't cancel your reservation in time, your funds will be forfeited.

Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.



 [Download app](#)  [Download app](#)

Robert Hayward

From: Uber Receipts <noreply@uber.com>
Sent: Thursday, November 16, 2023 1:36 PM
To: Robert Hayward
Subject: Your Thursday morning trip with Uber

*GROUND TRANSPORTATION
HILTON VANCOUVER*

EXTERNAL

Uber

Total **\$57.98**
November 16, 2023

Total **\$57.98**

Trip fare \$36.81

Subtotal \$36.81

Booking Fee ⓘ \$2.56

Airport Surcharge \$3.00

Driver Paid Sick Time \$0.61

Tips \$15.00

Payments



Visa ****2367

\$57.98

11/16/23 12:35 PM


Unique Identifier: 90e2daf1

[Switch Payment Method](#)

[Download PDF](#)

You rode with Mark


4.98 ★ Rating

 Has passed a multi-step safety screen

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)

PDX YELLOW CAB
 From: PDX Airport Date: 11.15/23
 To: Hilton Vancouver Fare: \$
 Cab No: _____ Total: \$ 65.00

 **503-841-6328**

www.pdxyellowcab.com
 503-841-6328 - Dispatch X WJZ

Sky Harbor Intl
 Terminal 4 Entry Hilton Vancouver

from: 11/15/23 05:31:00
 to: 11/16/23 19:23

Amount to Pay: 60.00 \$
 Visa

XXXX XXXX XXXX 2367

Airport Parking

PHOENIX SKY HARBOR INTERNATIONAL AIRPORT PARKING RECEIPT
 FOR INFORMATION REGARDING PARKING CALL (602) 273-4545
 Visit us at skyharbor.com/parking

