

# Minutes

## Healthcare Benefit Program Governing Board

### 2/22/2024

The meeting of the Healthcare Benefit Program Governing Board was called to order at 3:40 PM.

**Members Present:** Lisa Brandl, Chairperson; Lee Lofton, Interim Human Resources Director; Iasmina Giurgiev, Program Manager; Shannon Olsen, Budget Manager

**Members Absent:** Natasha Ramras, Chief Financial Officer

**Others Present:** City of Vancouver: Nena Cook, April Stinson, Emily, Caylee  
VHA: Natasha Douglas  
Alera Group: Erica Riggs, Katie Burdick  
Kaiser: Dr. Carrie Davino, Joel Stephens

- I. Minutes:
  - a. Approve 1-23-24 minutes  
**Action Taken:** Iasmina Giurgiev made a motion to approve the 1/23/24 meeting minutes, Lee Lofton seconded the motion, the motion passed unanimously.
- II. Communications:
  - a. none
- III. Reports:
  - a. none
- IV. Old Business:
  - a. none
- V. New Business:
  - a. Kaiser Utilization and Claims Review  
**Discussion Leader:** Dr. Carrie Davino and Joel Stephens  
  
**Discussion:** Dr. Davino and Joel shared the Utilization and Claims Summary Report for the period of January 1, 2023, through December 31, 2023 which included demographic overview, member engagement, chronic conditions report, prevention and lifestyle risks overview, pharmacy and utilization overview.
- VI. General Information:
  - a. None

The meeting was adjourned at 4:21 PM.