

Dear Neighbor,

I am sending you this letter to notify you and all my surrounding neighbors that I am renting my home as a short-term rental. The property is located at:

Address:

Number of rooms being rented:

Maximum number of guests:

City of Vancouver Business License Number:

Short-term renters are people who rent a home for 30 days or less. I am obtaining a permit through the City of Vancouver for this activity.

I do not expect there to be any problems with any of my renters as I will be monitoring all rental activity. However, should you encounter any disruptive behavior coming from my property, I encourage you to reach out to me or my secondary contact so we can resolve the issue.

Here is our contact information:

<b>Primary Contact Name:</b>	<b>Secondary Contact Name:</b>
<b>Phone Number:</b>	<b>Phone Number:</b>
<b>Email:</b>	<b>Email:</b>

I encourage you to visit the City of Vancouver's website, below, which contains information regarding short-term renting, including how to notify the City about any issues.

City of Vancouver short-term rental website:

[cityofvancouver.us/str](http://cityofvancouver.us/str)

Best regards,

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**Short-Term Rental Operator**

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**Property Owner**