



# City of Vancouver

## 2021-2022 Biennial Budget



Finance and Management Services

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[www.cityofvancouver.us](http://www.cityofvancouver.us)

# 2021-2022 Biennial Budget

## City of Vancouver, Washington

Natasha Ramras, Chief Financial Officer

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# How to Use this Document

This budget book is the City of Vancouver's financial plan to be used by the Mayor and City Council as a guideline for meeting goals while providing the best service at the lowest cost to the people of Vancouver. The budget book is broken up into easy to read sections allowing any person to read and understand the information.

**Introduction** – The introduction includes a community profile with demographics and information about the local area. This section also includes a list of City Officials and organizational chart.

**Budget Message** – This section includes the budget message providing an overview for 2019 including any major national and local changes and upcoming issues being addressed. The City's mission statement as well as Citywide goals and objectives providing progress reports and comparative graphs showing historical trends and analysis are also included in this section. The other half of this section details the City's budget process and budget calendar.

**Personnel Summary** – This section includes the highlights of position changes during the biennium as well as the summary of changes from 2020 through 2022.

**Financial Section** – This section presents information on the 2020 current forecast and the 2021-22 biennial budget and analysis for both budgeted revenues and expenditures.

**Department Budgets** – This section contains individual department narratives with departmental budget summaries of revenues and expenditures, a list of accomplishments of the previous year, strategic goals, and performance measures. The budget section is divided by fund starting with the General Fund; the departments are in numerical order within each fund.

**Capital** – The Capital Budget section has an outline of the major capital improvement projects and both summary and itemized capital outlay information. It also includes the City's six-year forecast.

**Appendix** – The Appendix section of the budget book includes the City's Financial Policies, Acronyms, Glossary of Terms and the Decision Package report that details each request with revenue, expenditures, and FTE requests.



Vancouver, Washington sits on the north bank of the Columbia River directly across from Portland, Oregon. The Pacific Coast is less than 90 miles to the west. The Cascade Mountain Range rises on the east. Mount St. Helens National Volcanic Monument and Mt. Hood are less than two hours away. The spectacular Columbia River Gorge National Scenic Area lies 30 minutes to the east.



Vancouver combines the excitement of a major metropolitan area with small-town charm and abundant recreational opportunities. Vancouver enjoys mild weather with less average annual rainfall than Boston, Washington, D.C. or Atlanta. The seasons are distinct. Summer temperatures generally climb into the 80s. Winter nights rarely fall below 30 degrees Fahrenheit. Our moderate climate results in lush forests and abundant foliage. Springtime explodes with blossoming trees and shrubs.



**Founded:** 1825

**Incorporated:** Jan. 23, 1857

**City's Namesake:** Captain George Vancouver, British sailor/explorer (1758-1798)

**Population (2019 estimate):** 185,000

**Area:** 51.84 square miles

**Density:** 3,569 people per square mile

**Elevation:** 150 - 290 feet

**Latitude:** 45° 37' 32.358" N

**Longitude:** 122° 40' 31.7994" (measured at City Hall, 415 W. 6th St.)



# Vancouver City Government

City Government in Vancouver is managed by a Council/Manager form of government. This system empowers the people of Vancouver and provides responsive, progressive leadership and a vision for our community.

The City Council, subject to the Washington State constitution, general statutes enacted under its authority and the provisions of the Vancouver City Charter, are vested with the authority of an elective council to enact ordinances or resolutions, adopt rules and regulations, appoint and remove the city manager, fix all salaries, adopt the budget, control indebtedness and the issuance of bonds, and to provide for an independent audit of any department or office. (Charter Article I, Section 1.03 Form of Government, and Article II, Section 2.05 Powers and Duties)

The Council has seven members, including a mayor, nominated and elected from the city at large. The Mayor and Councilmembers serve four-year terms. One Councilmember is appointed biennially to serve as Mayor Pro Tempore and will act as mayor in the absence or disability of the mayor.

## **Mayor**

Anne McEnergy-Ogle

## **Mayor Pro Tem**

Linda Glover

## **City Council**

Bart Hansen

Ty Stober

Laurie Lebowsky

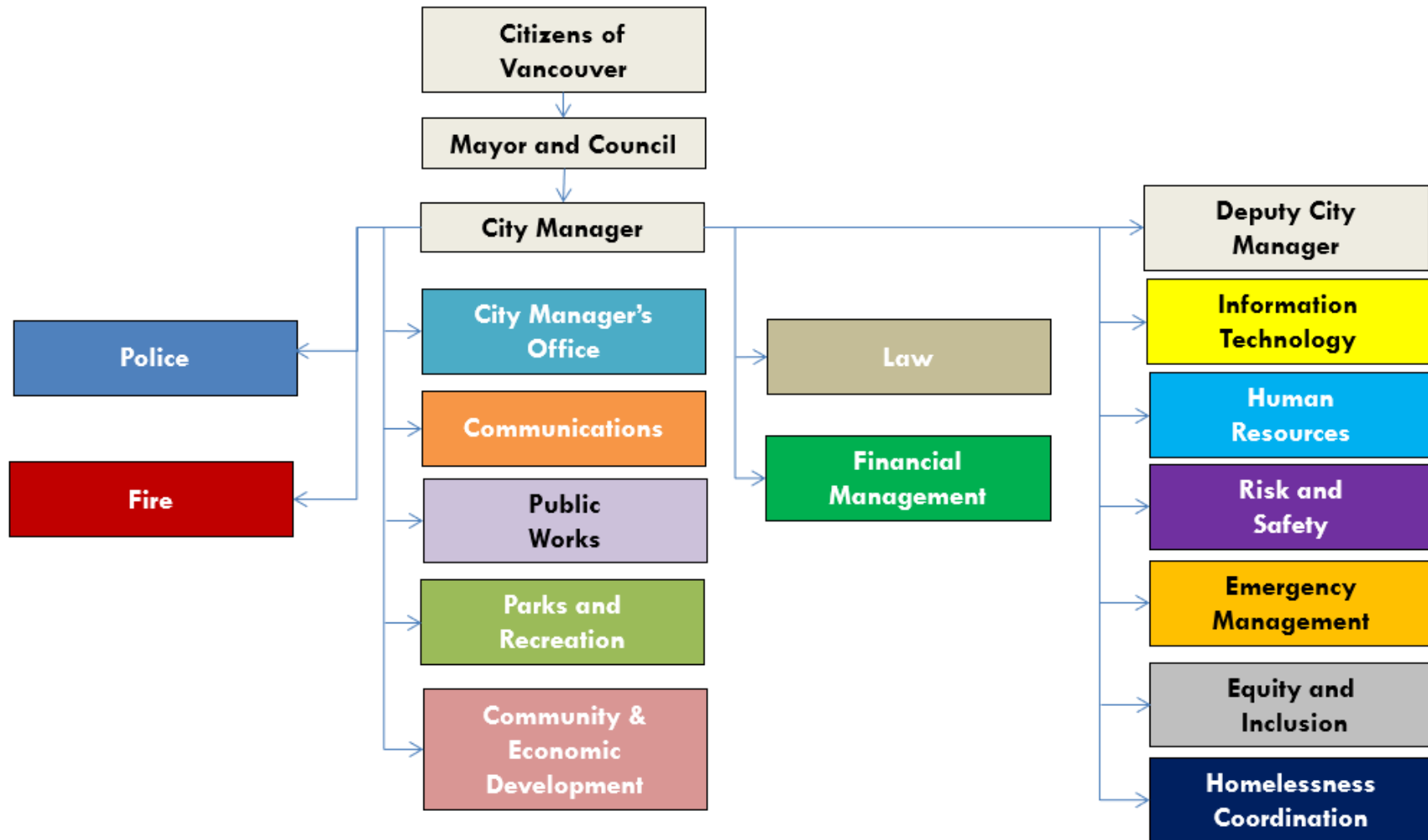
Erik Paulsen

Sarah J. Fox

## **City Manager**

Eric Holmes

# City of Vancouver Organizational Chart





# 2021–2022 Budget Process

The City of Vancouver’s budget is prepared in conformance with Washington State Law, generally accepted accounting principles (GAAP), actions of the City Council, and the professional standards of the Government Finance Officers Association (GFOA). The standard set by these authorities establish the budget process and provide for budget Control.

The budget process assigns resources to the goals, objectives, and community priorities set by City Council. New programs are added based on Council service and program priorities. Pursuant to the City Charter, the City Manager prepares and recommends to the City Council an operating budget and a capital improvement program budget for consideration and adoption.

The budget process begins with the development of Budget Instructions and a Budget Calendar that include policy directives to City staff. The City Manager develops a balanced budget that reflects the needs of the organization based on available resources and submits this to the Mayor and City Council.

Any changes as approved by City Council through the budget process are incorporated into the budget before formal adoption. Multi-year forecasts for the General Fund and key revenue funds are included as part of this process to assist with decision-making – allowing Council to consider resources as part of long-term policy initiatives beyond the budget year.

## Summary Budget Calendar

Action	Date
Operating/ Capital Budget System - Kickoff & Training	June 24, 2020
Departments Submit Operating Budgets	July 24, 2020
Departments Submit Capital Budgets	July 31, 2020
Budget Office Review of Departmental Submissions	August 01-31, 2020
Budget Group Review of City Operating and Capital Budgets	September 1– 5, 2020
Preliminary Budget Recommendations to Management Leadership Team	September 16–23, 2020
City Manager Recommended Budget Published	September 28, 2020
2021-22 Biennial Budget Council Workshop – #1 Budget Introduction & Framework	October 5, 2020
2021-22 Biennial Budget Council Workshop – #2 City Street Program	October 12, 2020
2021-22 Biennial Budget Council Workshop – #3 General, Street, Fire & Other Operating Funds	October 19, 2020
2021-22 Biennial Budget Council Workshop – #4 Utility Rate Adjustment & Capital Program	October 26, 2020
2021-22 Biennial Budget Council Workshop – #5 Overview of the Final Budget & Related Ordinances	November 2, 2020
2021-22 Biennial Budget 1st Reading	November 9, 2020
2021-22 Biennial Budget Public Hearing & Adoption	November 16, 2020



## Community Vision

*Birthplace of the Pacific Northwest, Vancouver is the heart of southwest Washington, connecting people and places throughout the region. The mighty Columbia River is the link to our past and a key to our future. We are a safe and welcoming city for all ages, incomes, abilities, and backgrounds, with proud, unique, and vibrant neighborhoods. We are dedicated to preserving our heritage and natural beauty while welcoming the opportunities change brings to our lively metropolitan community. We are the most livable city in the Pacific Northwest. Residents and businesses across our city are passionate about building a thriving, prosperous, and sustainable community together.*

**Honorable Anne McEnery-Ogle, Mayor  
City Council  
Residents and Community members of the City of Vancouver**

It is my pleasure to offer the 2021-2022 Recommended Budget for your consideration. This budget was created during an unprecedented time in the City's and the world's history. Three powerful dynamics are playing out across the country and around the globe that impact the City of Vancouver: the global COVID-19 pandemic, the resulting economic recession, and the dramatic emergence of racial justice as a societal, community and political priority. The compounding effect of these three issues on how we work, the City's financial condition, and our decision-making environment is astounding and has made the last year challenging and unpredictable. They continue to cloud our view of the future through the next biennium.

In this context, the Recommended Budget for 2021-2022 seeks to advance the community vision and strategic plan, ensure consistency with priorities confirmed by Council in July of this year, and ensure stable, sustainable services for our community. The Recommended Budget is balanced while allowing the City to enjoy continued relative stability across most service areas in an unpredictable environment. Some elements of A Stronger Vancouver, the multi-year comprehensive initiative that was disrupted earlier in 2020 by the pandemic, are carried through into this budget, along with other initiatives that were initiated in prior years. Through these projects, programs and initiatives,



Vancouver continues making measured progress toward becoming a safer, more welcoming, vibrant, and prosperous city.

The budget was formulated around the touchstones of the community vision, the City's strategic plan, and adopted financial policies. It also considered input from a variety of sources, including the substantial and robust community engagement associated with the A Stronger Vancouver initiative, the 2019 community survey, and the City's new on-line budget education and engagement tool. The financial policies embody the principles that guide the City's budgeting, asset planning, and debt management into the next decade and beyond, reinforcing the key principles of fiscal prudence, pay-as-you-go funding, and strong stewardship through asset management. The new policy themes of climate action, social justice, and continued community safety – particularly relative to our transportation capital and operating investments – have been incorporated into the proposed updates to the Financial Policies and were utilized in reviewing operating and capital initiatives included in the Recommended Budget.

In total, the budget includes approximately \$1.3 billion in expenditures across all funds for the biennium. These expenditures are supported by forecasted revenues from general and enterprise funds and planned, strategic deployment of capital and operating reserves in multiple funds directed to one-time capital or limited-term initiatives. The budget is lean but ambitious across all funds. It reflects my confidence in our department leaders and employees to remain innovative and nimble as they address Council priorities and community needs and expectations while prudently managing City resources through the uncertainty of the pandemic and resulting economic environment.

The national and local economies appear to be quickly emerging from one of the sharpest, deepest recessions in our history. A high continued level of uncertainty and potential impact of the pandemic on lasting societal trends will likely continue to shape our economy and city finances over the next several years. The 2020 revenues have been stronger than originally anticipated following the onset of the pandemic but continue to be at risk as the economy sustains high levels of unemployment, uncertainty, and diminishing federal stimulus and unemployment support. Reflecting this, the budget is built on a conservative forecast in the General Fund that includes a \$4 million dollar budget reduction, mostly consisting of a combination of position freezes, reallocations, and reductions in supplies and services. The budget is then augmented by additional revenues contingent on the economy slowly improving over the next two years. In recognition of the uncertainty related to new revenues, the Recommended Budget anticipates deploying them on high priority projects that have some flexibility in timing and funding, along with utilizing the undesignated reserve in the General Fund.

Though we remain committed to a culture of continuous improvement, the City's cost structure is still projected to outpace our revenues in the General, Street and Fire Funds within the first half of the next decade. The structure of the revenue system for the City of Vancouver does not keep pace with the compounding demands of a growing population and inflation, and the real per capital revenues for general governmental purposes at the City decline year-over-year. This decline is too extensive to address through efficiencies alone. Ultimately, new additional revenues will be needed to keep pace with the demands of a growing, urbanizing city. This has been the focus of the A Stronger Vancouver initiative over recent years, which is expected to be revisited in the coming biennium.

Within this context, the recommended budget has been carefully crafted to emphasize the City's strategic plan and Council's and the community's service priorities and expectations. Many of these priorities are underway, initiated in recent biennia and highlighted below. The overall Recommended Budget includes adding 15 new positions citywide and maintaining 20 existing positions as unfunded. Newly created positions will alleviate some of the pressure in the highest priority City services and allow for modest service enhancements for residents.

The recommended biennial budget reflects four themes: **assure a firm foundation, implement current initiatives, advance key strategic projects, and plan for A Stronger Vancouver.**

**Assure a firm foundation.** The Recommended Budget continues to fully fund City reserves and depreciation accounts to the levels dictated in the Council-approved financial policies, while maintaining adequate operating capital throughout the biennium. The Recommended Budget also increases staffing in key areas, including economic development, diversity and inclusion, planning, capital project management, and support services, while also increasing opportunities for succession planning. Overall, the budget recommends adding 15 FTEs over the biennium while putting 20 existing positions in a two-year unfunded status.

**Implement current and new strategic initiatives.** The Recommended Budget moves forward several high priority initiatives advancing social justice, climate, and safety priorities of City Council and the community. Development of a new **strategic plan** including equity, resilience, and climate action themes will be completed in the next biennium. The budget includes continued funding of the cross-departmental team to work with city populations experiencing **homelessness**, as well as provide capacity to support the next iteration of the **Grand Boulevard site** (formerly navigation center). Companion to this is a recommendation to implement the **Affordable Sales Tax** of 1/10 of one percent within city limits to build new units of housing and provide support services for individuals experiencing homelessness. There are several key strategic projects that the City has underway that will play transformative roles as the City continues to evolve. These include the relocation of the **Public Works Operations Center** which will occur over the next two biennia and result in a vastly more efficient, effective, and resilient facility to better meet our daily operating and emergency response needs. The completion, adoption, and initial implementation of the **Heights District Plan** will reinvigorate the central area of Vancouver and capitalize on planned and funded transit investments in the Mill Plain Corridor. The development of a **Waterfront Gateway Redevelopment Plan** for the largest remaining contiguous vacant land in the downtown core surrounding City Hall and the Hilton Hotel & Convention Center, will support continued development of a thriving Downtown. Lastly, completion of the **Transportation System Plan** update, the guiding policy for hundreds of millions of dollars in future investments in the City's transportation system, will lay a foundation for our **Comprehensive Plan Update** which will begin in this biennium.

Council will see that establishing a body-worn camera (BWC) program for the Vancouver Police Department is absent from this budget. This is because the City is in the early stages of community engagement on such a program through the Vancouver Community Advisory Task Force on Policing, and there are discussions with the Law and Justice Council about a standardized regional approach among all law enforcement agencies. In addition, there are early discussions with the Clark County Prosecutor about the role body-worn cameras will play in as evidence in prosecutions, and the importance of reliably accessible camera-based evidence across the County. Because the scope of a program is not yet identified, the City is not yet able to engage with our labor groups to bargain the mandatory aspects of such a program. Early cost estimates of a BWC program suggest annual expenditures of approximately \$1.5 million (planning level estimate). Once there is more clarity from our engagement with the community at large and the law enforcement community, as well as identification of how such a program would be funded, the budget can be supplemented by the council.

**Advance key strategic projects and programs.** In total, the recommended budget includes \$177 million in critical infrastructure investment in key capital projects. The full capital program reflects a pay-as-you-go approach funded with a combination of one-time and ongoing resources consistent with the City's asset management philosophy. The fact that these investments can be made without reliance on debt is made possible by the ongoing commitment to disciplined fiscal policy and management. The strategic projects include the **Fourth Plain Commons** in

partnership with the Vancouver Housing Authority and creating the new **Police Headquarters and Training Facility** located at 521 Chkalov. Completion of the new **Fire Station #11** in partnership with Fire District #5 is also planned for the next biennium, as is completion of key safety, multi-modal, and capacity projects in the City's transportation system. These include the **Fourth Plain corridor, SE 1<sup>st</sup> Street,** and the **West Side Mobility** project. In addition, the Recommended Budget advances the **Parks Impacts Fee increases** consistent with Council deliberations around the Stronger Vancouver initiative. Projected new funding is directed to high priority parks projects that improve equity in the City's system. Finally, dedicated current and future real state excise taxes to **economic development infrastructure** will support job creation and growth of our tax base, expanding economic opportunity for our community.

**Plan for A Stronger Vancouver.** Over the last four years, the City has been engaged in A Stronger Vancouver effort, an initiative aimed at crafting a long-term strategy for a stable, sustainable, and resilient funding approach that assures Vancouver can grow to become a safer, welcoming, vibrant, and prosperous city. The work was paused by the pandemic, though some elements of it that do not require new tax revenues have been included in the City Manager's Recommended Budget. Addressing the long term needs of sustainable services in the City remains a high priority and revising the strategy to do so – building on previous work associated with the A Stronger Vancouver effort - will be a priority in the coming biennium.

More detail on each initiative and others included in the recommended budget is found in the Executive Summary and throughout the remainder of the budget document.

Through the strong leadership of City Council, continued discipline by City management, and consistent dedication to service by every City employee, the City finds itself entering the next biennium enjoying ongoing fiscal stability and a strong financial position. Council's financial policies, combined with ongoing commitment to efficient and effective City operations, have positioned the City to be bolder as we enter the coming 2021-2022 biennium and move forward with the many exciting initiatives included in this recommended budget.

The City is a very complex organization. Forecasting our resources, preparing the budget, monitoring its implementation, assuring accountability and transparency, all while getting the work done takes an exceptional group of professionals. I want to thank the City's Management Leadership Team, Budget Office, and the hundreds of employees across the City who participated in the development and preparation of this budget, in particular, during this exceptional year of uncertainty and compressed time frames. I especially want to thank City Council, whose leadership and policy direction through the pandemic and resulting recession has enabled the City to make some of the strategic investments found in this recommended budget. Lastly, I thank the citizens and community of Vancouver, without whom we would not have a purpose.

Sincerely,



Eric J. Holmes  
City Manager

# Executive Summary

The proposed City Manager's 2021-22 Budget is balanced over the biennium. The ongoing expenditures are covered by ongoing revenues and existing cash in various City funds for both one-time initiatives and the City's capital program.

The 2021-22 Recommended Budget totals \$1.3 billion for all operating and capital funds. It proposes using \$59.4 million in existing cash reserves citywide to fund both the City's 2021-2022 Capital program and one-time initiatives.

By 2022, 1,190.8 Full Time Equivalent (FTE) positions are funded in the Recommended Budget, a 0.4% decrease over the 2020 authorized FTE count. Additional 20 positions are authorized but unfunded in the budget for the two-year period. If the City continues to see increased revenues over the next two years, some of these positions might be reinstated. The two-year budget for all funds is 3.2% lower than the current 2019-2020 Budget.

	Current One-year Budget		Estimated Ending Fund Balances	Recommended Biennial Budget		Estimated Ending Fund Balance
	2020 Projected Revenue	2020 Budget		2021-2022 Projected Revenues	2021-2022 Recommended Budget	
<b>Total, All City Operating and Capital Funds</b>	623,997,579	620,734,228	392,449,195	1,196,691,223	1,257,421,600	331,718,811

In the General, Street and Fire Funds, the budget proposes using \$18.5 million in existing reserves to fund one-time initiatives including a number of strategic City initiatives.

	2020	2020	2020	2021-2022	2021-2022	2022
<b>Fund Name</b>	<b>Projected Revenue</b>	<b>Expense Budget</b>	<b>Estimated Ending Fund Balance</b>	<b>Projected Revenue</b>	<b>Recommended Budget</b>	<b>Estimated Ending Balance</b>
General Fund	180,302,586	178,303,279	79,590,839	348,384,820	362,088,234	65,887,425
Street Fund	13,747,472	15,389,869	6,514,825	29,612,538	35,180,203	947,160
Street Funding Initiative - Operating Fund	10,177,423	10,770,991	4,994,010	23,492,284	22,717,015	5,769,278
Fire Fund	50,838,299	51,612,653	5,150,526	101,353,949	101,353,948	5,150,527
<b>Subtotal General, Street, Fire Funds</b>	<b>255,065,780</b>	<b>256,076,792</b>	<b>96,250,199</b>	<b>502,843,591</b>	<b>521,339,401</b>	<b>77,754,390</b>


The following assumptions guided budget preparation and are included in the Recommended Budget.

## Revenues

The Recommended Budget reflects the following revenue assumptions:

- The 2021-2022 biennium anticipates continuation of paced recovery from the recession of 2020. The amount of economic uncertainty during the development of the City Manager's Recommended Budget has been unprecedented. Due to the pandemic, the economy plunged into one of the deepest recessions in history which has caused uncertainty related to changes in the spending patterns of society and the continued level of federal support of the economy. The revenue forecast is built on a conservative set of assumptions. In addition to the baseline forecast, more optimistic assumptions were utilized to forecast \$13.5 million in additional revenues, barring any further downturns in the economy due to reduction in federal support. That additional revenue is allocated to projects that are of high priority, but flexible on timing. These are anticipated to move forward as higher revenue levels are confirmed in the upcoming biennium.
- Implementation of the statutorily authorized 0.6% increase in property tax revenues for each year of the biennium.



- 
- Rate adjustments for sewer, water, drainage and garbage utilities to reflect inflation and fund depreciation costs already included in the Vancouver Municipal Code.
  - Optimized fee rates in fee-for-service enterprise areas, such as building, fire marshal review and inspection, parking, and planning.
  - Lower recreation revenues due to continued under-utilization of the facilities and services over 2021.
  - A recommendation to authorize the councilmanic Sales Tax for Affordable Housing and dedicate this revenue source to construction of new affordable housing units and supportive services for city residents experiencing homelessness.
  - A recommendation to increase Parks Impact Fee rates consistent with the final recommendations from the A Stronger Vancouver initiative.
  - A recommendation to continue dedicating Real Estate Excise Tax for citywide public infrastructure projects that facilitate economic development.


## **Expenditures**

The expenditures in the recommended budget were developed consistent with the following:

- Modest personnel cost increases.
- Based on a more positive latest forecast, a total of 20 positions across city departments are being frozen for the next biennium. These positions are not funded and will remain unfilled unless revenues continue to improve over the forecast.
- A limited number of positions (15) were added in the 2021-2022 budget. Most are added to address staffing deficiencies in key strategic areas, like economic development, diversity and inclusion, planning, and city capital program management.
- A zero-based budgeting approach was utilized for overtime, one-time professional services, and transfer budget.
- No new general debt. The budget recommends utilizing the Section 108 HUD loan program to augment funding for construction of the Fourth Plains Commons Facility.
- The Recommended Budget also anticipates purchasing the building at 521 Chkalov utilizing city reserves, as anticipated in the current capital lease agreement.

## **Forecast**

The original 2021-2026 forecast included a \$27 million two-year deficit over the 2021-2022 biennium, and an ongoing \$7-8 million thereafter. The budget direction anticipated an \$8 million per year budget reduction in the General and supported funds. The original revenue forecast was revised using trends through August of 2020, reducing the deficit by \$14 million over the biennium. Several assumptions on the



expenditure side were impacted by City actions or additional information available by the end of August, such as lower PERS contribution rates, City refunding of two General Obligation Debt issues at lower rates, and reduced reliance on existing reserves in 2020 which eliminated the need for the City to rebuild these reserves over the next biennium per City Financial Policies. As a result, the budget deficit was reduced to \$4 million per year and resulted in the City retaining all of its authorized uniformed staff and funding several high priority capital projects and strategic initiatives.

The 2021-2022 City Manager's Recommended Budget has been carefully crafted to align the City's Strategic Plan, and the Council and community's priorities and expectations. The recommended budget reflects the following themes: assure a firm foundation but include flexibility in this time of unprecedented economic uncertainty; implement several high priority current initiatives; advance key strategic projects; and build on the work of the A Stronger Vancouver initiative to craft a long term strategy for sustainable city services that was paused due to the pandemic.

### **Assure a firm foundation**

The Recommended Budget continues to fully fund City reserves and depreciation accounts to the levels dictated in the Council-approved financial policies, while maintaining adequate operating capital throughout the biennium. The Recommended Budget also increases staffing in key areas, including economic development, diversity and inclusion, planning, capital project management, support services and increasing opportunities for succession planning. Overall, the budget recommends adding 15 FTEs over the biennium while putting an additional 20 of the existing positions in a two-year unfunded status.

The following are some highlights from the Recommended Budget consistent with this key initiative:

- The budget maintains operating capital and funds a full reserve and depreciation regimen in the General Fund to the levels dictated in the financial policies.
- Budget reductions included freezing 20 existing positions, most of them vacant, for a two-year time period. Almost every City department was impacted.
- The Recommended Budget includes adding two positions in the City Manager's office: a Director of Diversity, Equity and Inclusion FTE to champion and coordinate city internal and external efforts in promotion of social equity and justice causes, and a new Assistant City Manager FTE to augment strategic city management resources, improve organizational resilience, and focus on succession planning.
- The recommendations include conversion of existing limited-term positions in Recreation and HR into regular to support the level of activity, adding a new limited-term accountant position in Finance, and extension of a limited-term existing position in HR for an additional two-year time period.

- 
- The budget assures the competitiveness needed to retain and recruit workers by maintaining compensation market relevance.

### **Implement current and new strategic initiatives**

The Recommended budget moves forward several high priority initiatives advancing social justice, climate and safety priorities of City Council and the community.

### **Highlights:**

- The Recommended Budget continues funding for coordination of the City's efforts to respond to homelessness. A cross-departmental team, including a coordinator, a police service technician, a code enforcement officer, and 0.5 FTE legal secretary, is recommended to be funded to work with the homeless population. The recommended budget also includes funding to provide some mental health services as well as clean-up funds.
- The budget recommends continuing and enhancing internal and external work related to the diversity and inclusion initiative. The budget adds a high-level management position to lead this effort.
- The Recommended Budget continues investment in expansion of Affordable Housing in the City and recommends advancing of a new funding source – Sales Tax for Affordable Housing – to build additional units and provide critical services for some of the most disadvantaged members of our community.
- The budget recommends supporting the Fourth Plain Commons project using a combination of General Fund, CDBG funding sources, and utilizing a Section 108 Loan to round out the funding of the project. The project will serve as an incubator for new businesses to revitalize the Fourth Plain Corridor.
- Over the next two years, following Council recommendation, the City will thoroughly review and add an equity and diversity focus to re-structure fees the City is charging for recreation services, making sure the rates make recreation affordable to the most disadvantaged groups of the population. Further recommendations will be brought forward to Council in the next year.
- Several new/updated parks will provide new resources to areas of the City with lower resident incomes.
- Significant portion of the City Utility program will be investing in replacement and repair of infrastructure in the areas of the city with lower resident incomes.
- Public Safety uniformed staffing was largely protected from budget reductions to ensure continued community safety including the 13 new positions that we added during the 2019-2020 biennium to staff the new Fire Station 11.

### Advance key strategic projects and programs

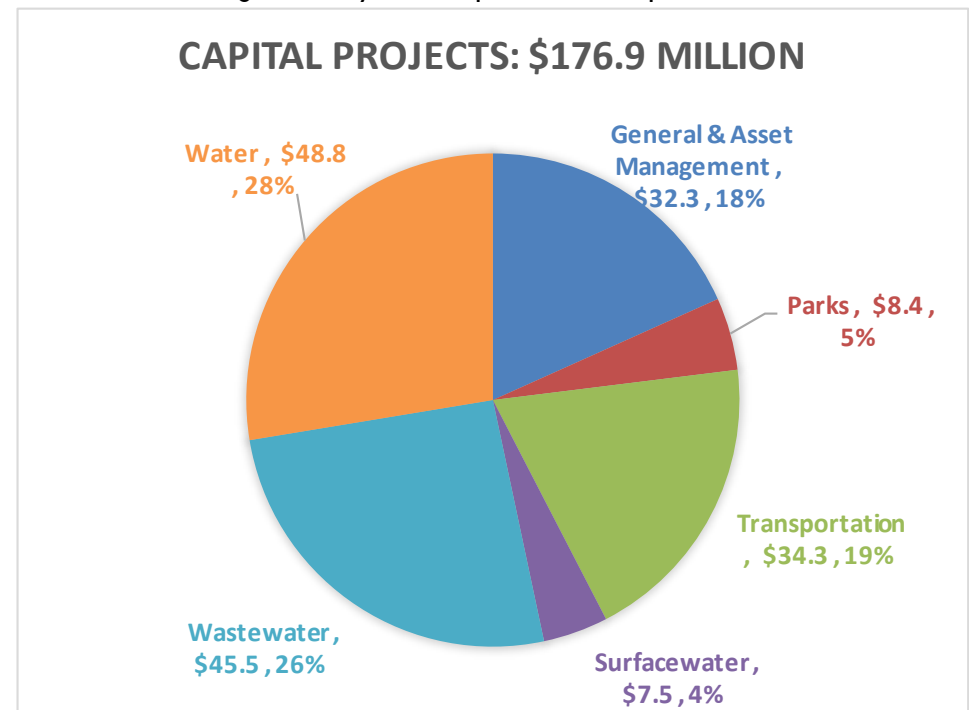
There are a number of key strategic projects that the City has undertaken that will play a transformative role in the City's evolution. These include the relocation of the **Public Works Operations Center**, which will occur over the next two biennia and result in a vastly more efficient, effective, and resilient facility that will better meet our daily operating and emergency response needs. It also includes civic planning efforts such as developing a **Waterfront Gateway Master Redevelopment Plan** for the vacant land surrounding City Hall and the Hilton Hotel and Convention Center, the largest remaining contiguous vacant land in the downtown core, and completion of the **Transportation System Plan** update, the guiding policy for hundreds of millions of dollars in future investments in the City's transportation system. The Recommended Budget includes funding for implementation of the **Heights District Plan**.

New Complete Streets projects are recommended to be funded in the next biennium in different parts of town: SE 1<sup>st</sup> St from 177<sup>th</sup> Ave to 192<sup>nd</sup> Ave and 164<sup>th</sup> to 177<sup>th</sup> to fund the second phase of the urban arterial upgrade of an existing 2-lane rural road to increase safety, mobility, and liveability and meet future subarea needs; street improvements on 137<sup>th</sup> Ave Corridor from 49<sup>th</sup> to Fourth Plain Blvd; and the Westside Bike Mobility project focusing on the first phase of the Columbia corridor to include traffic calming and bicycle and pedestrian improvements in coordination with pavement management.

The City has nearly \$1.9 billion in total capital assets (buildings, streets, land, utility lines, etc.). Stewardship of these capital assets is crucial to efficient, effective, and sustainable service delivery. While the true cost of managing these assets throughout their lifetime is daunting, the City is in a position to begin making meaningful, strategic investments in our assets without needing new debt.

The following are highlights of the capital projects included in the Recommended Budget.

- A Total of \$32.3 million is included in the Recommended Budget for investment in fire stations, police facilities, and general capital. Following are some of the major projects in these areas:
- Completing construction of the new Fire Station 11, funded by the Fire District 5.



- Continuing the design of the new Operations Center. The project will likely go into construction in 2023-2024.
- \$15.5 million is recommended to be invested in asset management of City and Fire facilities. A number of asset management projects are recommended for 2021-2022, including roof replacements, major maintenance, sealing, painting, and HVAC repair.
- The Recommended Budget includes funding for purchasing the 521 Chkalov building and converting the facility into the Public Safety Center. The Recommended Budget includes a \$34.3 million investment in City streets. Major projects include SE 1 St., 137<sup>th</sup> Ave corridor – 49<sup>th</sup> to Fourth Plain Blvd, and the Westside Mobility project. The Budget allocates \$7 million in General Fund support to round out funding of highest priority street projects.
- Parks capital includes a total of \$8.4 million in funding for renovations and expansions at parks including North Image, Oakbrook, Peter S. Ogden, Rose Village, and Jaggy Road. Also included is funding for land acquisition using funds in Park Impact Fee (PIF) districts 2 and 4. PIF rate increases that were thoroughly discussed during A Stronger Vancouver deliberation are included in the Recommended Budget.
- Utilities projects totalling \$102 million include: Water projects of \$48.8 million including rehab of Water Station 5 and new seismically sound reservoirs at Water Station 1, continuing the Operations Center design, and other smaller projects; a \$45.5 million two-year Wastewater program including replacement of deteriorated lagoon diffusers, east interceptor rehab using trenchless technology and the continuation of upgrading Programmable Logic Controls (PLC) hardware at treatment plants; and a \$7.5 million two-year program in Surface Water.
- The Recommended Budget continues to sustainably fund Fire and other departmental equipment/apparatus replacement in a manner that is sustainable for multiple budget cycles.

### **Plan for A Stronger Vancouver**

Over the last four years, the City has been engaged in A Stronger Vancouver effort, an initiative aimed at crafting a long term strategy for a stable, sustainable, and resilient funding approach that assures Vancouver can grow to become a safer, welcoming, vibrant, and prosperous city. The work was paused by the pandemic, but elements of it that do not require new tax revenues have been included in the City Manager's Recommended Budget. Those include replacement of the Operations Center, increased Parks investment, and increased investment in public infrastructure that facilitates economic development and leads to new job creation in the City. Addressing the long term needs of sustainable services in the City remains a high priority. Revising the strategy to do so – building on previous work associated with the A Stronger Vancouver effort - will be a priority in the coming biennium.



## **The Recommended Budget**

The Recommended Budget addresses the top priorities of the community while exercising a high level of fiscal constraint in its use of City resources. The budget is balanced by using ongoing revenues, and one-time expenses are funded by existing cash. The budget sets initiatives in place that will bear financial savings in future biennia and will temper the growth in City expenditures.

The following sections include detailed recommendations by fund, department, and project for the entire City. A detailed listing of all the decision packages submitted is also included.



# Personnel Summary

# Summary of Position Changes

## General Fund

### City Manager's Office

- Director of Diversity, Equity, and Inclusion – New 1.0 FTE Regular added to support a diversity, equity and inclusion program working with the community to collaboratively problem solve and advance social justice policies and programs.
- Assistant City Manager – New 1.0 FTE Regular added to support the City in reorganizing several of its services to add strategic capacity.

### Community & Economic Development

- Principal Planner – Convert 1.0 FTE Limited-Term to Regular to support complex real estate project planning and project management to maximize the return on the City's real estate investments.
- CTR Coordinator – Existing Limited-Term extended for one year to support the state's Commute Trip Reduction Program funded by a Washington State Department of Transportation grant and increase to 1.0 FTE through June.
- Associate Planner – Convert 1.0 Limited-Term to Regular filling a critical role in advancing key long-range land use projects including the Heights District planning and implementation, shoreline master program updates, increasing housing options, and climate resiliency planning. Grant revenue funded from several sources.
- Senior Transportation Planner – Existing 1.0 Limited-Term converted to regular to advise and advocate on regional transportation issues affecting Vancouver through 2022.
- Support Specialist II – Freeze of Existing 0.5 Regular ongoing in code compliance in response to the COVID-19 impact until funding can stabilize.

### Legal Service – Criminal and Domestic Violence

- Assistant City Attorney – Freeze of Existing 1.0 Regular FTE vacancy ongoing in response to the COVID-19 impact until funding can stabilize.



## **Parks & Recreation**

- Departmental Aide – Freeze existing 0.5 Regular FTE ongoing in response to the COVID-19 impact until funding can stabilize.
- Park Developer B – Freeze existing 1.0 Regular FTE for ongoing in response to the COVID-19 impact until funding can stabilize.
- Recreation Specialist C – Freeze existing 0.75 FTE Regular ongoing in response to the COVID-19 impact until funding can stabilize.
- Recreation Specialist B – Freeze existing two 1.0 Regular FTEs ongoing in response to the COVID-19 impact until funding can stabilize.
- Volunteer Program Assistant – Freeze existing Limited Term 0.75 FTE ongoing in response to the COVID-19 impact until funding can stabilize.
- Park Developer B – New 1.0 Regular FTE to assist with future parks development and will be funded primarily by park impact fees supporting capital projects.
- Communications Specialist – Convert 1.0 Limited-Term FTE to Regular.

## **CED Grants Fund**

### **Community & Economic Development**

- Support Specialist – Transfer 1.0 Existing FTE from CED Grants Fund into Affordable Housing Fund.

## **Affordable Housing Fund**

### **Community & Economic Development**

- Support Specialist – Transfer 1.0 Existing FTE to Affordable Housing Fund from CED Grants Fund.

## **Fire Fund**

### **Fire Department**

- Support Specialist I – New 0.5 FTE Limited-Term added to support the Fire Code Officer group in the Fire Marshal's Office.
- Deputy Fire Marshal 2 – Eliminate 1.0 FTE Existing Limited-Term FTE Plans Examiner to mitigate the loss of fire permit
- Deputy Fire Chief – Freeze 1.0 FTE Existing ongoing in response to the COVID-19 impact until funding can stabilize.
- Deputy Fire Marshall 2 – Freeze 1.0 FTE Existing ongoing in response to the COVID-19 impact until funding can stabilize.

## Surface Water Management Fund

### Engineering Services

- Senior Engineering Technician – New 2.0 FTE Regular beginning June of 2022 to support new mandated components of the Western Washington Phase II Municipal Storm Water NPDES Permit. This new program requires inspection and enforcement to thousands of businesses within the five-year permit term. These positions will ensure compliance of businesses and industrial sites to adhere to water quality protection laws.

## Water Utility Fund

### Construction Services

- Construction Services Manager – New 1.0 FTE Regular to support duties currently being absorbed by the City Engineer.

## Parking Services Fund

### Parking Services

- Court Appeals Administrator – Extend Existing 0.5 FTE Limited-Term for two years to administer parking appeals to the district court for adjudication resulting in increased revenue from appealed tickets.

## Equipment Services Operations Fund

### Equipment Service Operations

- Senior Parts Specialist – Freeze 1.0 FTE Regular ongoing in response to the COVID-19 impact until funding can stabilize.
- Senior Mechanic – Underfill 1.0 FTE Regular Senior Mechanic with Mechanic to fill the need left by two limited term mechanics expiring at the end of 2020.

## Grounds and Facilities Services Fund

### Facilities Construction

- Capital Project Manager – Extend Existing 1.0 FTE Limited-Term for one year to support capital projects associated with acquiring new City buildings.

## Facilities Maintenance

- Public Works Supervisor – Extend Existing 1.0 FTE Limited-Term for two years to support maintenance projects associated with acquiring new City buildings.
- General Services Manager - New 1.0 Regular to support the City reorganizing several of its services to add strategic capacity

## Grounds Maintenance

- Maintenance Worker – Freeze 2.0 FTE Regular existing vacant positions ongoing in response to the COVID-19 impact until funding can stabilize.

# Internal Administrative Services Fund

## Financial & Management Services

- Senior Accounting Clerk – Freeze 0.5 FTE Regular existing position ongoing in response to the COVID-19 impact until funding can stabilize.
- Finance Supervisor II – Freeze 0.5 FTE Regular existing of 1.0 FTE ongoing in response to the COVID-19 impact until funding can stabilize.
- Procurement Specialist – Freeze 1.0 FTE Regular existing vacant position ongoing in response to the COVID-19 impact until funding can stabilize.
- Accountant B – New 1.0 FTE Limited Term through 2022 to support the management responsibilities for the Downtown Redevelopment Authority (DRA).

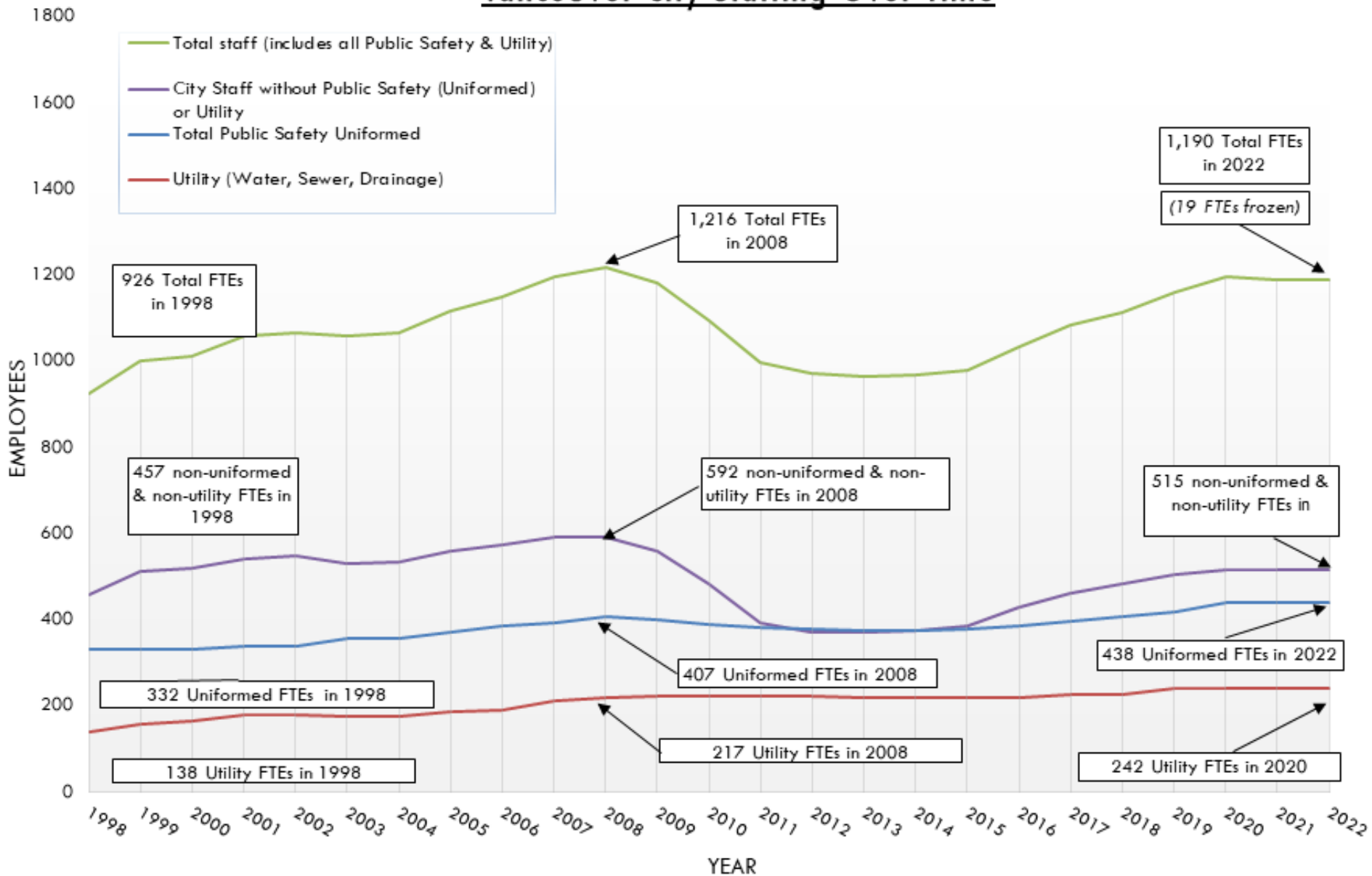
## Human Resources

- Leave Analyst – Extend existing 1.0 FTE Limited-Term for two years to support leave policy and development.
- Support Specialist II – Convert 1.0 FTE Limited-Term to Regular to support administrative need in the records retention program and to the benefits team.

## Information Technology

- IT Systems Analyst C – Freeze 0.75 FTE Regular vacant 1.0 FTE position ongoing in response to the COVID-19 impact; remaining 0.25 FTE being added to increase IT Systems Analyst D FTE.
- IT Systems Analyst D – Freeze 1.0 FTE Regular vacant position for ongoing in response to the COVID-19 impact until funding can stabilize.
- IT Systems Analyst D – transfer 0.25 FTE Regular from IT Systems Analyst C position to increase current position from 0.75 to 1.0 FTE Regular.

## Vancouver City Staffing Over Time



## Employees by Fund Department Report

Fund - Department	Classification	2020 Budget	2021			2022						
			Baseline Adj. from 2020	2021 Baseline Positions	2021 Recommended Budget Adjustments	2021 Recommended Budget	Baseline Adj. from 2020	2022 Baseline Positions	2022 Recommended Budget Adjustments	2022 Recommended Budget		
<b>001 General Fund</b>												
Council	Councilmember	5.00	-	5.00	-	-	5.00	-	5.00	-	-	5.00
	Mayor	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Mayor Pro-Tempore	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>Council Total</b>		<b>7.00</b>	<b>-</b>	<b>7.00</b>	<b>-</b>	<b>-</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>	<b>-</b>	<b>-</b>	<b>7.00</b>
City Manager's Office	Administrative Assistant to the City Manager	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Assistant City Assistant to the City	-	-	-	-	1.00	1.00	-	-	-	1.00	1.00
	Citizen Liaison	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	City Manager Communications	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Communications	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Communications	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Deputy City Manager Emergency	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Homeless Resource	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Management Analyst	1.00	(1.00)	-	-	-	-	(1.00)	-	-	-	-
	Neighborhood Program and Policy	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Public Engagement	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Senior Policy Analyst	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Strategic	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Support Specialist II	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Support Specialist III	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Web Content	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Director of Diversity,	-	-	-	-	1.00	1.00	-	-	-	1.00	1.00
<b>City Manager's Office Total</b>		<b>20.00</b>	<b>(1.00)</b>	<b>19.00</b>	<b>-</b>	<b>2.00</b>	<b>21.00</b>	<b>(1.00)</b>	<b>19.00</b>	<b>-</b>	<b>2.00</b>	<b>21.00</b>

## Employees by Fund Department Report (cont.)

CED	Assistant Planner	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Associate Planner	6.00	(2.00)	4.00	-	1.00	5.00	(2.00)	4.00	-	1.00	5.00
	Code Enforcement	5.00	-	5.00	-	-	5.00	-	5.00	-	-	5.00
	Community and	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	CTR Coordinator	0.75	(0.75)	-	-	1.00	1.00	(0.75)	-	-	-	-
	Economic	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Engineering Technician	4.00	-	4.00	-	-	4.00	-	4.00	-	-	4.00
	Land Use Program	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Long Range Planning	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Principal Planner	3.00	(1.00)	2.00	-	1.00	3.00	(1.00)	2.00	-	1.00	3.00
	Senior Planner	5.00	-	5.00	-	-	5.00	-	5.00	-	-	5.00
	Support Specialist II	2.50	-	2.50	(0.50)	-	2.50	-	2.50	(0.50)	-	2.50
	Senior Transportation Policy Advisor	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00	2.00
	<b>CED Total</b>		<b>34.25</b>	<b>(3.75)</b>	<b>30.50</b>	<b>(0.50)</b>	<b>3.00</b>	<b>33.50</b>	<b>(3.75)</b>	<b>30.50</b>	<b>(0.50)</b>	<b>3.00</b>
Legal	Assistant City Attorney	9.00	-	9.00	(1.00)	-	9.00	-	9.00	(1.00)	-	9.00
	City Prosecutor	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Investigator	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Legal Assistant	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Legal Secretary	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Program Coordinator	1.75	-	1.75	-	-	1.75	-	1.75	-	-	1.75
	Senior Legal Assistant	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>Legal Total</b>		<b>19.75</b>	<b>-</b>	<b>19.75</b>	<b>(1.00)</b>	<b>-</b>	<b>19.75</b>	<b>-</b>	<b>19.75</b>	<b>(1.00)</b>	<b>-</b>	<b>19.75</b>
Parks & Recreation	Administrative	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Communications	1.00	(1.00)	-	-	1.00	1.00	(1.00)	-	-	1.00	1.00
	Computer Support	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Customer Service	5.50	-	5.50	-	-	5.50	-	5.50	-	-	5.50
	Departmental Aide	0.50	-	0.50	(0.50)	-	0.50	-	0.50	(0.50)	-	0.50
	Facilities Assistant	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Management Analyst	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Park Developer	1.00	-	1.00	(1.00)	1.00	2.00	-	1.00	(1.00)	1.00	2.00
	Parks and Recreation	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Recreation	3.50	-	3.50	(0.50)	-	3.50	-	3.50	(0.50)	-	3.50
	Recreation	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Recreation Facility	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Recreation Services	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Recreation Specialist	12.00	-	12.00	(2.00)	-	12.00	-	12.00	(2.00)	-	12.00	

## Employees by Fund Department Report (cont.)

	Senior Park	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Senior Planner	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Special Events	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Support Specialist III	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Volunteer Coordinator	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Volunteer Program	0.75	-	0.75	(0.75)	-	0.75	-	0.75	(0.75)	-	0.75
<b>Parks &amp; Recreation Total</b>		<b>41.25</b>	<b>(1.00)</b>	<b>40.25</b>	<b>(4.75)</b>	<b>2.00</b>	<b>42.25</b>	<b>(1.00)</b>	<b>40.25</b>	<b>(4.75)</b>	<b>2.00</b>	<b>42.25</b>
Police	Administrative	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Assistant Police Chief	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Crime Analyst	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Departmental Aide	0.50	-	0.50	-	-	0.50	-	0.50	-	-	0.50
	Digital Forensics	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Evidence Supervisor	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Evidence Technician	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Finance and Logistics	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Financial Analyst	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Lead Police Records	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Management Analyst	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Material Control	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Police Chief	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Police Commander	4.00	-	4.00	-	-	4.00	-	4.00	-	-	4.00
	Police Corporal	18.00	-	18.00	-	-	18.00	-	18.00	-	-	18.00
	Police Lieutenant	8.00	-	8.00	-	-	8.00	-	8.00	-	-	8.00
	Police Officer		(2.00)		-	-	161.00	(2.00)		-	-	161.00
	Police Records	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Police Records	16.00	-	16.00	-	-	16.00	-	16.00	-	-	16.00
	Police Records	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Police Sergeant	37.00	-	37.00	-	-	37.00	-	37.00	-	-	37.00
	Police Service	17.00	-	17.00	(5.00)	-	17.00	-	17.00	(5.00)	-	17.00
	Program Coordinator	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Program Coordinator	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Resources Service	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Senior	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Senior Digital	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Support Specialist III	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>Police Total</b>		<b>297.50</b>	<b>(2.00)</b>	<b>295.50</b>	<b>(5.00)</b>	<b>-</b>	<b>295.50</b>	<b>(2.00)</b>	<b>295.50</b>	<b>(5.00)</b>	<b>-</b>	<b>295.50</b>
<b>001 General Fund Total</b>			<b>(7.75)</b>		<b>(11.25)</b>	<b>7.00</b>	<b>419.00</b>	<b>(7.75)</b>		<b>(11.25)</b>	<b>7.00</b>	<b>419.00</b>

## Employees by Fund Department Report (cont.)

<b>102 Street Fund</b>											
Finance & Asset Management	Senior Engineering Technician	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
<b>Finance &amp; Asset Management Total</b>		<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>
Streets & Transportation	Civil Engineer	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Engineering Manager	2.00	-	2.00	-	-	2.00	-	2.00	-	2.00
	Engineering Program	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Engineering Specialist	2.00	-	2.00	-	-	2.00	-	2.00	-	2.00
	Engineering Technician	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Maintenance Worker	15.00	-	15.00	-	-	15.00	-	15.00	-	15.00
	Maintenance Worker	3.00	-	3.00	-	-	3.00	-	3.00	-	3.00
	Public Works	3.00	-	3.00	-	-	3.00	-	3.00	-	3.00
	Senior Civil Engineer	3.00	-	3.00	-	-	3.00	-	3.00	-	3.00
	Senior Construction	2.00	-	2.00	-	-	2.00	-	2.00	-	2.00
	Senior Engineering	3.00	-	3.00	-	-	3.00	-	3.00	-	3.00
	Senior Traffic	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Street Light Technician	2.00	-	2.00	-	-	2.00	-	2.00	-	2.00
	Streets and	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Traffic Engineer	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Traffic Signal	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Traffic Signal	2.00	-	2.00	-	-	2.00	-	2.00	-	2.00
	Traffic Signal	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
<b>Streets &amp; Transportation Total</b>		<b>45.00</b>	<b>-</b>	<b>45.00</b>	<b>-</b>	<b>-</b>	<b>45.00</b>	<b>-</b>	<b>45.00</b>	<b>-</b>	<b>45.00</b>
<b>102 Street Fund Total</b>		<b>46.00</b>	<b>-</b>	<b>46.00</b>	<b>-</b>	<b>-</b>	<b>46.00</b>	<b>-</b>	<b>46.00</b>	<b>-</b>	<b>46.00</b>
<b>103 Street Funding Initiative - Operating Fund</b>											
Operations & Maintenance	Grounds Maintenance Specialist II	2.00	-	2.00	-	-	2.00	-	2.00	-	2.00
	Maintenance Worker	4.00	-	4.00	-	-	4.00	-	4.00	-	4.00
<b>Operations &amp; Maintenance Total</b>		<b>6.00</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>
Streets & Transportation	Administrative	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Civil Engineer	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Engineering Specialist	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Senior Civil Engineer	1.00	-	1.00	-	-	1.00	-	1.00	-	1.00
	Senior Construction	2.00	-	2.00	-	-	2.00	-	2.00	-	2.00
<b>Streets &amp; Transportation Total</b>		<b>6.00</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>



## Employees by Fund Department Report (cont.)

<b>103 Street Funding Initiative - Operating Fund Total</b>										
		12.00	- 12.00	-	-	12.00	- 12.00	-	-	12.00
<b>108 CED Grants</b>										
CED	Associate Planner	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Community	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Rehabilitation	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Support Specialist II	1.00	- 1.00	-	(1.00)	-	- 1.00	-	(1.00)	-
<b>CED Total</b>		<b>4.00</b>	<b>- 4.00</b>	<b>-</b>	<b>(1.00)</b>	<b>3.00</b>	<b>- 4.00</b>	<b>-</b>	<b>(1.00)</b>	<b>3.00</b>
<b>108 CED</b>		<b>4.00</b>	<b>- 4.00</b>	<b>-</b>	<b>(1.00)</b>	<b>3.00</b>	<b>- 4.00</b>	<b>-</b>	<b>(1.00)</b>	<b>3.00</b>
<b>111 Affordable Housing Fund</b>										
CED	Assistant Planner	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Support Specialist II	-	-	-	1.00	1.00	-	-	1.00	1.00
<b>CED Total</b>		<b>1.00</b>	<b>- 1.00</b>	<b>-</b>	<b>1.00</b>	<b>2.00</b>	<b>- 1.00</b>	<b>-</b>	<b>1.00</b>	<b>2.00</b>
<b>111 Affordable Housing Fund</b>		<b>1.00</b>	<b>- 1.00</b>	<b>-</b>	<b>1.00</b>	<b>2.00</b>	<b>- 1.00</b>	<b>-</b>	<b>1.00</b>	<b>2.00</b>
<b>151 Fire Fund</b>										
Fire	Administrative	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Assistant Fire Marshal	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Deputy Fire Chief	3.00	- 3.00	(1.00)	-	3.00	- 3.00	(1.00)	-	3.00
	Deputy Fire Marshal 2	5.00	- 5.00	(1.00)	(1.00)	3.00	- 5.00	(1.00)	(1.00)	3.00
	Division Fire Chief	4.00	- 4.00	-	-	4.00	- 4.00	-	-	4.00
	Financial Analyst	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Fire Battalion Chief	6.00	- 6.00	-	-	6.00	- 6.00	-	-	6.00
	Fire Captain	34.00	- 34.00	-	-	34.00	- 34.00	-	-	34.00
	Fire Captain	21.00	- 21.00	-	-	21.00	- 21.00	-	-	21.00
	Fire Chief	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Fire Code Officer	10.00	- 10.00	-	-	10.00	- 10.00	-	-	10.00
	Fire Marshal	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Firefighter	74.00	- 74.00	-	-	74.00	- 74.00	-	-	74.00
	Firefighter Paramedic	60.00	- 60.00	-	-	60.00	- 60.00	-	-	60.00
	Lead Deputy Fire	2.00	- 2.00	-	-	2.00	- 2.00	-	-	2.00
	Management Analyst	2.00	- 2.00	-	-	2.00	- 2.00	-	-	2.00
	Resource Service	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Senior Engineering	1.00	- 1.00	-	-	1.00	- 1.00	-	-	1.00
	Support Specialist I	-	-	-	0.50	0.50	-	-	0.50	0.50
	Support Specialist III	2.00	- 2.00	-	-	2.00	- 2.00	-	-	2.00
<b>Fire Total</b>		<b>230.00</b>	<b>- 230.00</b>	<b>(2.00)</b>	<b>(0.50)</b>	<b>228.50</b>	<b>- 230.00</b>	<b>(2.00)</b>	<b>(0.50)</b>	<b>228.50</b>
<b>151 Fire Fund</b>		<b>-</b>	<b>-</b>	<b>(2.00)</b>	<b>(0.50)</b>	<b>228.50</b>	<b>-</b>	<b>(2.00)</b>	<b>(0.50)</b>	<b>228.50</b>

## Employees by Fund Department Report (cont.)

### 444 Surface Water Management Fund

Engineering & Construction Services	Civil Engineer	4.00	-	4.00	-	-	4.00	-	4.00	-	-	4.00
	Engineering Specialist	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Engineering Technician	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Environmental Scientist	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Senior Civil Engineer	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Senior Engineering	2.00	-	2.00	-	-	2.00	-	2.00	-	2.00	4.00
	Utility Engineering	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>Engineering &amp; Construction Services</b>		<b>13.00</b>	<b>-</b>	<b>13.00</b>	<b>-</b>	<b>-</b>	<b>13.00</b>	<b>-</b>	<b>13.00</b>	<b>-</b>	<b>2.00</b>	<b>15.00</b>
Environmental	Program Coordinator	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Urban Forester	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>Environmental Resources Total</b>		<b>4.00</b>	<b>-</b>	<b>4.00</b>	<b>-</b>	<b>-</b>	<b>4.00</b>	<b>-</b>	<b>4.00</b>	<b>-</b>	<b>-</b>	<b>4.00</b>
Finance & Asset Management	Senior Engineering Technician	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
<b>Finance &amp; Asset Management Total</b>		<b>2.00</b>	<b>-</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>2.00</b>
Operations & Maintenance	Grounds Maintenance Specialist II	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Maintenance	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Maintenance Worker	22.00	-	22.00	-	-	22.00	-	22.00	-	-	22.00
	Maintenance Worker	7.00	-	7.00	-	-	7.00	-	7.00	-	-	7.00
	Operations	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Public Works	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
<b>Operations &amp; Maintenance Total</b>		<b>37.00</b>	<b>-</b>	<b>37.00</b>	<b>-</b>	<b>-</b>	<b>37.00</b>	<b>-</b>	<b>37.00</b>	<b>-</b>	<b>-</b>	<b>37.00</b>
<b>444 Surface Water Management</b>		<b>56.00</b>	<b>-</b>	<b>56.00</b>	<b>-</b>	<b>-</b>	<b>56.00</b>	<b>-</b>	<b>56.00</b>	<b>-</b>	<b>2.00</b>	<b>58.00</b>
<b>445 Water Utility Fund</b>												
Engineering & Construction Services	City Surveyor	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Civil Engineer	5.00	-	5.00	-	-	5.00	-	5.00	-	-	5.00
	Construction and Construction Inspection	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Construction Inspector	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Construction Project	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Construction Services	-	-	-	-	1.00	1.00	-	-	-	1.00	1.00
	Engineering Program	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00

	Engineering Specialist	2.00	-	2.00	-	2.00	-	2.00	-	2.00
	Professional Land	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Senior Civil Engineer	4.00	-	4.00	-	4.00	-	4.00	-	4.00
	Senior Construction	6.00	-	6.00	-	6.00	-	6.00	-	6.00
	Senior Engineering	2.00	-	2.00	-	2.00	-	2.00	-	2.00
	Senior Surveyor	2.00	-	2.00	-	2.00	-	2.00	-	2.00
	Support Specialist II	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Support Specialist III	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Survey Specialist	2.00	-	2.00	-	2.00	-	2.00	-	2.00
	Surveyor	2.00	-	2.00	-	2.00	-	2.00	-	2.00
<b>Engineering &amp; Construction Services Total</b>		<b>39.00</b>	<b>-</b>	<b>39.00</b>	<b>-</b>	<b>40.00</b>	<b>-</b>	<b>39.00</b>	<b>-</b>	<b>40.00</b>
	Environmental Communications	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Educator	3.00	-	3.00	-	3.00	-	3.00	-	3.00
	Facilities Assistant	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Program Coordinator	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Support Specialist II	1.00	-	1.00	-	1.00	-	1.00	-	1.00
<b>Environmental Resources Total</b>		<b>7.00</b>	<b>-</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>
	Finance & Asset Management									
	Engineering Specialist	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	GIS Supervisor	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Senior Engineering	1.00	-	1.00	-	1.00	-	1.00	-	1.00
<b>Finance &amp; Asset Management Total</b>		<b>3.00</b>	<b>-</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>
	Operations & Maintenance									
	Accounting Clerk II	5.00	-	5.00	-	5.00	-	5.00	-	5.00
	Computer Support	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Departmental Aide	0.75	-	0.75	-	0.75	-	0.75	-	0.75
	Finance and Logistics	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Lead Utility Locator	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Lead Water	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Maintenance Worker	15.00	-	15.00	-	15.00	-	15.00	-	15.00
	Maintenance Worker	6.00	-	6.00	-	6.00	-	6.00	-	6.00
	Operations Manager	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Operations	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	Public Works	3.00	-	3.00	-	3.00	-	3.00	-	3.00
	Safety Coordinator	1.00	-	1.00	-	1.00	-	1.00	-	1.00
	SCADA Technician	2.00	-	2.00	-	2.00	-	2.00	-	2.00
	Senior Accounting	1.00	-	1.00	-	1.00	-	1.00	-	1.00

## Employees by Fund Department Report (cont.)

Senior Utility	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Support Specialist II	4.00	-	4.00	-	-	4.00	-	4.00	-	-	4.00
Utilities Administration	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Utility Customer	10.50	-	10.50	-	-	10.50	-	10.50	-	-	10.50
Utility Electrician	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
Utility Locator	4.00	-	4.00	-	-	4.00	-	4.00	-	-	4.00
Utility Service	7.00	-	7.00	-	-	7.00	-	7.00	-	-	7.00
Utility Service	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Utility Specialist	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Warehouse Specialist	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Warehouse	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Warehouse Technician	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Warehouse Worker	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Water Quality	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Water Quality	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Water Quality	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
Water Treatment	4.00	-	4.00	-	-	4.00	-	4.00	-	-	4.00
<b>Operations &amp; Maintenance Total</b>	<b>88.25</b>	<b>-</b>	<b>88.25</b>	<b>-</b>	<b>-</b>	<b>88.25</b>	<b>-</b>	<b>88.25</b>	<b>-</b>	<b>-</b>	<b>88.25</b>
Public Works											
Civil Engineer	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Finance and Asset	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Public Works Director	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Senior	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Senior Financial	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Support Specialist III	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>Public Works Admin Total</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>-</b>	<b>6.00</b>
<b>445 Water Utility Fund Total</b>					<b>1.00</b>	<b>144.25</b>				<b>1.00</b>	<b>144.25</b>
<b>475 Sewer Utility Fund</b>											
Engineering & Construction Services											
Associate Civil Engineer	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Civil Engineer	4.00	-	4.00	-	-	4.00	-	4.00	-	-	4.00
Engineering Specialist	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Engineering Technician II	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Environmental Scientist	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Senior Civil Engineer	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Senior Engineering	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
<b>Engineering &amp; Construction Services Total</b>	<b>14.00</b>	<b>-</b>	<b>14.00</b>	<b>-</b>	<b>-</b>	<b>14.00</b>	<b>-</b>	<b>14.00</b>	<b>-</b>	<b>-</b>	<b>14.00</b>

## Employees by Fund Department Report (cont.)

Finance & Asset Management	Senior Engineering Technician	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>Finance &amp; Asset Management Total</b>		<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>1.00</b>
Operations & Maintenance	Chemical Specialist	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Engineering Program	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Inspector	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Maintenance Specialist	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Maintenance Worker II	15.00	-	15.00	-	-	15.00	-	15.00	-	-	15.00
	Maintenance Worker Lead	4.00	-	4.00	-	-	4.00	-	4.00	-	-	4.00
	Public Works Supervisor	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Utility Maintenance	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
<b>Operations &amp; Maintenance Total</b>		<b>29.00</b>	<b>-</b>	<b>29.00</b>	<b>-</b>	<b>-</b>	<b>29.00</b>	<b>-</b>	<b>29.00</b>	<b>-</b>	<b>-</b>	<b>29.00</b>
<b>475 Sewer Utility Fund Total</b>		<b>44.00</b>	<b>-</b>	<b>44.00</b>	<b>-</b>	<b>-</b>	<b>44.00</b>	<b>-</b>	<b>44.00</b>	<b>-</b>	<b>-</b>	<b>44.00</b>
<b>481 Airport</b>												
City Manager's Office	Airport Manager	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Program Coordinator	1.00	(1.00)	-	-	-	-	(1.00)	-	-	-	-
<b>City Manager's Office Total</b>		<b>2.00</b>	<b>(1.00)</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>1.00</b>	<b>(1.00)</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>1.00</b>
<b>481 Airport Fund Total</b>		<b>2.00</b>	<b>(1.00)</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>1.00</b>	<b>(1.00)</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>1.00</b>
<b>483 Building Inspection Fund</b>												
CED	Assistant Building Official	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Building Inspector III	15.00	(1.00)	14.00	-	-	14.00	(1.00)	14.00	-	-	14.00
	Building Official	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Computer Support	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Customer Service	1.00	(1.00)	-	-	-	-	(1.00)	-	-	-	-
	Development Review	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Financial Analyst	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Lead Permits Specialist	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Management Analyst A	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Permit Center Supervisor	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Permits Specialist II	8.00	-	8.00	-	-	8.00	-	8.00	-	-	8.00
	Plans Examiner I	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Plans Examiner II	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Plans Examiner III	4.00	(1.00)	3.00	-	-	3.00	(1.00)	3.00	-	-	3.00
	Plans Examiner IV	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>CED Total</b>		<b>40.00</b>	<b>(3.00)</b>	<b>37.00</b>	<b>-</b>	<b>-</b>	<b>37.00</b>	<b>(3.00)</b>	<b>37.00</b>	<b>-</b>	<b>-</b>	<b>37.00</b>

## Employees by Fund Department Report (cont.)

<b>483 Building Inspection Fund Total</b>	<b>40.00</b>	<b>(3.00)</b>	<b>37.00</b>	<b>-</b>	<b>-</b>	<b>37.00</b>	<b>(3.00)</b>	<b>37.00</b>	<b>-</b>	<b>-</b>	<b>37.00</b>
<b>490 Solid Waste Fund</b>											
Environmental Environmental Services	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Resources Solid Waste Analyst	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Solid Waste Supervisor	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Support Specialist II	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Support Specialist III	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>Environmental Resources Total</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>-</b>	<b>6.00</b>
<b>490 Solid Waste Fund Total</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>	<b>-</b>	<b>-</b>	<b>6.00</b>
<b>491 Parking</b>											
CED Administrative Assistant	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Parking Enforcement	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Parking Maintenance	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Parking Manager	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Parking Officer	4.00	-	4.00	-	-	4.00	-	4.00	-	-	4.00
Parking Supervisor	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Support Specialist III	0.50	(0.50)	-	-	0.50	0.50	(0.50)	-	-	0.50	0.50
<b>CED Total</b>	<b>10.50</b>	<b>(0.50)</b>	<b>10.00</b>	<b>-</b>	<b>0.50</b>	<b>10.50</b>	<b>(0.50)</b>	<b>10.00</b>	<b>-</b>	<b>0.50</b>	<b>10.50</b>
<b>491 Parking Services Fund Total</b>	<b>10.50</b>	<b>(0.50)</b>	<b>10.00</b>	<b>-</b>	<b>0.50</b>	<b>10.50</b>	<b>(0.50)</b>	<b>10.00</b>	<b>-</b>	<b>0.50</b>	<b>10.50</b>
<b>504 Equipment Services Operations Fund</b>											
Operations & Maintenance Emergency Equipment											
Mechanic	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Emergency Equipment	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Equipment Mechanic	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Equipment Superintendent	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Management Analyst B	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Mechanic	10.00	(2.00)	8.00	-	-	8.00	(2.00)	8.00	-	-	8.00
Senior Emergency	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Senior Mechanic	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Senior Vehicle Parts	1.00	-	1.00	(1.00)	-	1.00	-	1.00	(1.00)	-	1.00
Support Specialist II	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Vehicle Parts Specialist	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Vehicle Parts Specialist	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Vehicle Service Worker I	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Vehicle Service Worker II	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>Operations &amp; Maintenance Total</b>	<b>26.00</b>	<b>(2.00)</b>	<b>24.00</b>	<b>(1.00)</b>	<b>-</b>	<b>24.00</b>	<b>(2.00)</b>	<b>24.00</b>	<b>(1.00)</b>	<b>-</b>	<b>24.00</b>

## Employees by Fund Department Report (cont.)

<b>504 Equipment Services Operations</b>	<b>26.00</b>	<b>(2.00)</b>	<b>24.00</b>	<b>(1.00)</b>	<b>-</b>	<b>24.00</b>	<b>(2.00)</b>	<b>24.00</b>	<b>(1.00)</b>	<b>-</b>	<b>24.00</b>
<b>508 Grounds and Facilities Services Fund</b>											
Engineering & Construction Services											
Capital Projects Manager	1.00	-	1.00	-	1.00	2.00	-	1.00	-	-	1.00
<b>Engineering &amp; Construction Services Total</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>2.00</b>	<b>-</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>1.00</b>
Operations & Maintenance											
Building Repair Specialist	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Electrician	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Facilities Maintenance	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Facilities Maintenance	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
General Services Manager	-	-	-	-	1.00	1.00	-	-	-	1.00	1.00
Grounds Maintenance	5.00	-	5.00	-	-	5.00	-	5.00	-	-	5.00
HVAC Technician	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Lead Facilities	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Maintenance Worker II	8.00	-	8.00	-	-	8.00	-	8.00	-	-	8.00
Maintenance Worker Lead	4.00	-	4.00	(2.00)	-	4.00	-	4.00	(2.00)	-	4.00
Operations Superintendent	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Property Management	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Public Works Supervisor	5.00	(1.00)	4.00	-	1.00	5.00	(1.00)	4.00	-	1.00	5.00
<b>Operations &amp; Maintenance Total</b>	<b>35.00</b>	<b>(1.00)</b>	<b>34.00</b>	<b>(2.00)</b>	<b>2.00</b>	<b>36.00</b>	<b>(1.00)</b>	<b>34.00</b>	<b>(2.00)</b>	<b>2.00</b>	<b>36.00</b>
<b>508 Grounds and Facilities Services</b>	<b>36.00</b>	<b>(1.00)</b>	<b>35.00</b>	<b>(2.00)</b>	<b>3.00</b>	<b>38.00</b>	<b>(1.00)</b>	<b>35.00</b>	<b>(2.00)</b>	<b>2.00</b>	<b>37.00</b>
<b>509 Self-Insured Worker's Comp &amp; Liability Fund</b>											
Risk											
Management Analyst B	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Risk Analyst A	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Risk and Safety Manager	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Safety Officer	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
Worker's Compensation	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
<b>Risk Total</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5.00</b>
<b>509 Self-Insured Worker's Comp &amp; Liability Fund Total</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5.00</b>
<b>510 Internal Administrative Services Fund</b>											
Finance											
Accountant A	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
Accountant B	2.00	-	2.00	-	1.00	3.00	-	2.00	-	1.00	3.00
Accountant C	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
Accounting Manager	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00

## Employees by Fund Department Report (cont.)

	Budget Analyst	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Business Intelligence	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Chief Financial Officer	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Customer Service	3.00	-	3.00	-	-	3.00	-	3.00	-	-	3.00
	Deputy Finance Director	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Finance Supervisor II	1.00	-	1.00	(0.50)	-	1.00	-	1.00	(0.50)	-	1.00
	Internal Auditor	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	IT Systems Analyst C	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Mail Room Assistant	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Payroll Analyst	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Payroll Manager	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Performance Analyst D	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Procurement Manager	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Procurement Specialist	4.00	-	4.00	(1.00)	-	4.00	-	4.00	(1.00)	-	4.00
	Public Records Officer	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Records Specialist	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Records Supervisor	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Senior Accounting Clerk	7.00	-	7.00	(0.50)	-	7.00	-	7.00	(0.50)	-	7.00
	Senior Budget Analyst	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Senior Procurement	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Support Specialist I	1.00	(1.00)	-	-	-	-	(1.00)	-	-	-	-
	Support Specialist III	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Treasurer	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	<b>Finance Total</b>	<b>46.00</b>	<b>(1.00)</b>	<b>45.00</b>	<b>(2.00)</b>	<b>1.00</b>	<b>46.00</b>	<b>(1.00)</b>	<b>45.00</b>	<b>(2.00)</b>	<b>1.00</b>	<b>46.00</b>
Human Resources	Benefits Analyst	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Classification and	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Departmental Aide	0.80	-	0.80	-	-	0.80	-	0.80	-	-	0.80
	Employee and Labor	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	HR Deputy Director	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	HRIS/Leave Analyst	2.00	(1.00)	1.00	-	1.00	2.00	(1.00)	1.00	-	1.00	2.00
	Human Resources Assistant	6.00	-	6.00	-	-	6.00	-	6.00	-	-	6.00
	Human Resources Director	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Support Specialist II	1.00	(1.00)	-	-	1.00	1.00	(1.00)	-	-	1.00	1.00
	Training and Development	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	<b>Human Resources Total</b>	<b>16.80</b>	<b>(2.00)</b>	<b>14.80</b>	<b>-</b>	<b>2.00</b>	<b>16.80</b>	<b>(2.00)</b>	<b>14.80</b>	<b>-</b>	<b>2.00</b>	<b>16.80</b>
Information Technology	Computer Support	4.00	-	4.00	-	-	4.00	-	4.00	-	-	4.00
	Computer Technician	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00



## Employees by Fund Department Report (cont.)

	Help Desk Specialist	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Information Technology	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	IT Application Services	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	IT Systems Analyst B	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	IT Systems Analyst C	8.00	(1.00)	7.00	(1.75)	-	7.00	(1.00)	7.00	(1.75)	-	7.00
	IT Systems Analyst D	11.75	-	11.75	-	-	11.75	-	11.75	-	-	11.75
	IT Technical Services	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Senior Computer Support Specialist	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Support Specialist III	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	<b>Information Technology Total</b>	<b>33.75</b>	<b>(1.00)</b>	<b>32.75</b>	<b>(1.75)</b>	<b>-</b>	<b>32.75</b>	<b>(1.00)</b>	<b>32.75</b>	<b>(1.75)</b>	<b>-</b>	<b>32.75</b>
Legal	Assistant City Attorney III	7.00	-	7.00	-	-	7.00	-	7.00	-	-	7.00
	Chief Assistant City	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	City Attorney	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Legal Assistant	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Legal Secretary	0.50	(0.50)	-	-	-	-	(0.50)	-	-	-	-
	Senior Legal Assistant	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	<b>Legal Total</b>	<b>12.50</b>	<b>(0.50)</b>	<b>12.00</b>	<b>-</b>	<b>-</b>	<b>12.00</b>	<b>(0.50)</b>	<b>12.00</b>	<b>-</b>	<b>-</b>	<b>12.00</b>
	<b>510 Internal Administrative Services Fund Total</b>	<b>109.05</b>	<b>(4.50)</b>	<b>104.55</b>	<b>(3.75)</b>	<b>3.00</b>	<b>107.55</b>	<b>(4.50)</b>	<b>104.55</b>	<b>(3.75)</b>	<b>3.00</b>	<b>107.55</b>
	<b>655 City/County Cable TV Fund</b>											
City Manager's Office	Support Specialist II	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Video Producer	2.00	-	2.00	-	-	2.00	-	2.00	-	-	2.00
	Video Services	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	Video Services Manager	1.00	-	1.00	-	-	1.00	-	1.00	-	-	1.00
	<b>City</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5.00</b>
	<b>655 City/County Cable TV Fund Total</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5.00</b>
	<b>Grand Total</b>	<b>1,195.55</b>	<b>(19.75)</b>	<b>1,175.80</b>	<b>(20.00)</b>	<b>14.00</b>	<b>1,189.80</b>	<b>(19.75)</b>	<b>1,175.80</b>	<b>(20.00)</b>	<b>15.00</b>	<b>1,190.80</b>

**2020 Non-Union Salary Range Schedules**  
**Positions by Exempt Range**

**1-1-2020 Annual Salary Ranges**

	<b>Range Start</b>	<b>Range Mid-Point</b>	<b>Top of the Range</b>
<b>23</b>	166,308	191,292	216,276
City Attorney Fire Chief Police Chief			
<b>22</b>	158,388	182,184	205,980
Public Works Director Assistant City Manager			
<b>21</b>	150,840	173,508	196,176
Chief Financial Officer Community and Economic Development Director Human Resources Director Information Technology Director Parks and Recreation Director Economic Development Division Manager			
<b>20</b>	143,664	165,246	186,828
Assistant Police Chief Deputy Fire Chief			
<b>19</b>	136,848	157,386	177,924
Chief Assistant City Attorney			
<b>18</b>	130,080	149,586	169,092
<b>17</b>	123,564	142,110	160,656
HR Deputy Director Deputy Finance Director Construction and Engineering Manager Operations Manager Streets and Transportation Manager			
<b>16</b>	117,408	135,006	152,604
Assistant City Attorney III City Prosecutor Communications Director			

	Range Start	Range Mid-Point	Top of the Range
Fire Marshal IT Application Services Manager IT Technical Services Manager Program and Policy Development Manager General Services Manager Director of Diversity, Equity and Inclusion			
15	111,516	128,244	144,972
Development Review Division Manager Economic Development Division Manager Recreation Services Manager Construction Services Manager			
14	105,948	121,842	137,736
Assistant City Attorney II Treasurer			
13	100,656	115,764	130,872
Accounting Manager Building Official Engineering Program Manager Engineering Manager Finance and Asset Manager Procurement Manager Utility Engineering Program Manager			
12	95,628	109,974	124,320
Airport Manager Emergency Preparedness Manager Risk and Safety Manager Senior Civil Engineer Senior Traffic Engineer Homeless Resource Manager IT System Administration Supervisor			
11	90,840	104,466	118,092
Assistant Building Official City Surveyor			

	Range Start	Range Mid-Point	Top of the Range
Community Development Manager Environmental Services Manager Equipment Superintendent IT Systems Analyst D Long Range Planning Program Manager Operations Superintendent Utilities Administration Manager Assistant Fire Marshal GIS Manager			
10	86,292	99,246	112,200
Capital Projects Manager Land Use Program Manager Performance Analyst D Principal Planner Senior Policy Analyst Senior Transportation Policy Advisor			
9	81,984	94,284	106,584
Benefits Administrator Business Intelligence Analyst Civil Engineer IT Systems Analyst C Parking Manager Payroll Manager Professional Land Surveyor Recreation Facility Manager Senior Budget Analyst Traffic Engineer Video Services Manager Strategic Communications Manager GIS Supervisor Public Engagement Manager			
8	77,868	89,550	101,232
Assistant City Attorney I Benefits Analyst			

	Range Start	Range Mid-Point	Top of the Range
Environmental Scientist Employee and Labor Relations Analyst Senior Financial Analyst IT Systems Analyst B Police Records Manager Property Management Specialist Senior Planner Training and Development Specialist Internal Auditor			
7	73,992	85,092	96,192
Associate Civil Engineer Budget Analyst Senior Communications Specialist Emergency Equipment Supervisor Equipment Mechanic Supervisor Finance and Logistics Supervisor Senior Park Developer Permit Center Supervisor Safety Officer Technical Engineering Supervisor Worker's Compensation Analyst			
6	70,284	80,826	91,368
Accountant C Classification and Compensation Analyst Finance Supervisor II Financial Analyst HRIS/Leave Analyst Management Analyst B Recreation Services Supervisor Safety Coordinator Solid Waste Supervisor Special Events Manager Urban Forester Volunteer Coordinator			

	<b>Range Start</b>	<b>Range Mid-Point</b>	<b>Top of the Range</b>
5	66,780	76,794	86,808
Associate Planner Park Developer Utility Service Supervisor CTR Coordinator Senior Procurement Specialist			
4	63,456	72,960	82,464
Administrative Assistant to the City Manager Evidence Supervisor IT Systems Analyst A Records Supervisor Senior Legal Assistant Police Records Supervisor			
3	60,264	69,300	78,336
2	57,252	65,838	74,424
Construction Project Coordinator			
1	52,776	60,702	68,628
Parking Supervisor			

	Range Start	Range Mid-Point	Top of the Range
<b>Positions by Non-Exempt Range</b>			
<b>1-1-2020 Annual Salary Ranges</b>			
	Range Start	Range Mid-Point	Top of the Range
13	\$ 78,336	\$ 88,128	\$ 97,920
Senior Digital Forensics Investigator Computer Technician Supervisor			
12	\$ 74,448	\$ 83,742	\$ 93,036
11	\$ 70,716	\$ 79,542	\$ 88,368
Senior Computer Support Specialist			
10	\$ 67,356	\$ 75,768	\$ 84,180
Neighborhood Coordinator Solid Waste Analyst Digital Forensics Investigator			
9	\$ 64,008	\$ 71,994	\$ 79,980
Accountant B Citizen Liaison Communications Specialist Computer Support Specialist Educator Help Desk Specialist Web Content Manager			
8	\$ 60,792	\$ 68,388	\$ 75,984
Assistant to the City Council Material Control Coordinator Video Producer Procurement Specialist			
7	\$ 57,732	\$ 64,956	\$ 72,180
Administrative Assistant Assistant Planner Assistant Financial Analyst Human Resources Assistant Program Coordinator			

	Range Start	Range Mid-Point	Top of the Range
Risk Analyst A Video Services Coordinator Management Analyst A			
6	\$ 54,864	\$ 61,722	\$ 68,580
Accountant A Communications Coordinator			
5	\$ 52,104	\$ 58,614	\$ 65,124
Resources Service Technician			
4	\$ 49,500	\$ 55,692	\$ 61,884
Support Specialist III Volunteer Program Assistant			
3	\$ 46,932	\$ 52,788	\$ 58,644
2	\$ 44,664	\$ 50,262	\$ 55,860
Support Specialist II			
1	\$ 42,432	\$ 47,748	\$ 53,064
Departmental Aide	\$ 27,577	\$ 30,759	\$ 33,942





# Financial Summary Report

## Expense by Fund

	2021 Baseline + Recommended Decision Packages	2022 Baseline + Recommended Decision Packages	Total 2021-22 Budget
<b>Operating Budget</b>			
<b>General, Street, and Fire Funds</b>			
General Fund	172,668,447	171,099,889	343,768,336
Street Fund	17,408,693	17,421,510	34,830,203
Fire Fund	50,012,475	50,069,273	100,081,748
<b>Total General, Street, and Fire Funds</b>	<b>240,089,615</b>	<b>238,590,672</b>	<b>478,680,287</b>
<b>Special Revenue Funds</b>			
Street Funding Initiative - Operating Fund	11,213,032	11,353,483	22,566,514
Investigative Fund	78,643	61,660	140,303
Drug Enforcement Fund	277,721	279,253	556,974
CED Grants	6,422,905	2,445,939	8,868,844
Tourism Fund	3,812,246	3,984,881	7,797,127
Affordable Housing	6,140,071	6,145,418	12,285,489
Parkhill Cemetery Improvement Fund	20,006	20,015	40,021
Criminal Justice Fund	228,745	230,262	459,007
Transportation Special Revenue Fund	1,825,091	1,834,139	3,659,230
REET 1 (2002 Special Revenue Fund)	2,963,054	1,993,207	4,956,261
Parks & Recreation Special Revenue Fund	20,293	20,298	40,591
Downtown Initiatives Fund	356,700	136,496	493,196
Senior Messenger Fund	319,122	(0)	319,122
Fire Equipment Fund	2,901,914	800,000	3,701,914
Emergency Ambulance Services Contract Admin Fund	787,771	796,367	1,584,138
Impact Fees - School Districts	5,690,530	5,690,530	11,381,060
<b>Debt Service Funds</b>			
G O Debt Service Fund	7,321,767	7,516,050	14,837,817
L I D Debt Fund	5,225	-	5,225

## Expense by Fund (cont.)

### Enterprise Funds

City Tree Reserve Fund	121,342	71,669	193,011
Surface Water Management Fund	21,004,966	22,038,912	43,043,878
Water Utility Fund	51,858,482	52,432,653	104,291,135
Systems Development Reserves	2,550,000	2,580,000	5,130,000
SCIP Fund	900,000	900,000	1,800,000
Utility Customer Assistance	30,000	30,000	60,000
Sewer Utility Fund	54,175,301	56,272,042	110,447,342
Sewer System Development	3,720,000	3,760,000	7,480,000
Airport Fund	816,867	686,075	1,502,942
Building Inspection Fund	7,429,865	7,526,377	14,956,242
Solid Waste Fund	2,496,642	2,506,600	5,003,242
Parking Services Fund	4,294,585	3,879,169	8,173,754
Tennis Center Fund	752,992	752,992	1,505,984

### Internal Service Funds

Equipment Services Operations Fund	7,236,269	7,304,852	14,541,121
Equipment Services Capital Fund	6,402,713	2,616,357	9,019,070
Computer Repair & Replacement	1,935,460	1,525,829	3,461,289
Grounds and Facilities Services Fund	15,025,619	14,677,455	29,703,074
Self-Insured Worker's Comp & Liability Fund	6,849,561	6,863,863	13,713,425
Internal Administrative Services Fund	21,159,596	21,651,123	42,810,719
Benefits Fund	13,158,221	13,799,812	26,958,033
Self-Insured Health Insurance Fund	11,850,882	12,473,712	24,324,594

### Fiduciary Funds

SW Washington Regional SWAT Team Fund	260,790	260,685	521,475
Police Pension Trust Fund	726,702	727,101	1,453,803
Fire Pension Trust Fund	1,390,180	1,390,740	2,780,920
Transportation Benefit District			
City/County Cable TV Fund	1,384,304	1,309,740	2,694,044
PEG Capital Support Fund	728,000	728,000	1,456,000

<b>Total Other Funds Expense Budget</b>	<b>289,318,259</b>	<b>282,661,983</b>	<b>571,980,242</b>
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<b>Total Operating Expense Budget</b>	<b>529,407,874</b>	<b>521,252,655</b>	<b>1,050,660,529</b>
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## Expense by Fund (cont.)

### Capital Project Funds

General Fund Capital	-	10,560,500	10,560,500
Downtown Initiatives			
VNHR Properties Fund	112,800	-	112,800
Fire Equipment Fund			
Transportation Capital Fund	15,583,482	1,569,624	17,153,106
Street Funding Initiative - Capital Fund	6,206,071	10,916,505	17,122,576
Fire Acquisition Fund	10,484,366	223,084	10,707,450
Capital Improvement Fund	7,240,257	3,157,958	10,398,215
VNHR Property Capital	264,028	304,280	568,308
Parks Construction Fund (Capital Projects only)	5,402,007	3,010,012	8,412,019
Drainage Construction Fund	3,625,866	3,909,233	7,535,099
Water Construction Fund	26,432,887	22,406,067	48,838,954
Sewer Construction Fund	22,545,339	22,971,339	45,516,678
Airport			
Parking Services			

<b>Total Capital Project Funds</b>	<b>97,897,103</b>	<b>79,028,602</b>	<b>176,925,705</b>
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### Capital Funding Transfers Supporting COV Capital Projects Budget

General Fund	2,465,575	5,293,823	7,759,398
Street Fund	185,000	165,000	350,000
Street Funding Initiative Operating	150,501	-	150,501
Drug Enforcement Fund	35,000	-	35,000
Transportation Special Revenue Fund	1,546,440	650,000	2,196,440
Columbia TIF District	363,424	-	363,424
Cascade TIF District	745,074	1,250,000	1,995,074
Pacific TIF District	100,000	-	100,000
Fire Fund	891,600	380,600	1,272,200
TIF - Vancouver	219,000	-	219,000
TIF - Evergreen	395,254	-	395,254
TIF - East City (South County)	379,926	-	379,926
PIF - Acq District 1	32,000	4,467	36,467

**Expense by Fund (cont.)**

PIF - Acq & Dev District 2	311,608	-	311,608
PIF - Acq & Dev District 4	2,231,160	-	2,231,160
PIF - Acq & Dev District 5	70,809	-	70,809
PIF - Acq & Dev District 7	201,000	627,284	828,284
PIF - District A	-	495,533	495,533
PIF District B	368,392	1,825,716	2,194,108
PIF - District C	1,889,974	157,358	2,047,332
VNHR Property Capital	112,800	-	112,800
Facilities Asset Mgmt and Replacement Reserve Fund	2,425,519	1,865,529	4,291,048
Transportation Benefit District	-	2,000,000	2,000,000
<b>Total Transfers for Capital</b>	<b>15,120,056</b>	<b>14,715,310</b>	<b>29,835,366</b>
	154,171,057	91,220,201	245,391,796
<b>Total Capital Expense Budget</b>	<b>113,017,159</b>	<b>93,743,912</b>	<b>206,761,071</b>
<b>Total Operating and Capital Expense Budget</b>	<b>642,425,033</b>	<b>614,996,567</b>	<b>1,257,421,600</b>

# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
<b>CED</b>								
CC0030 CED-Community & Economic Development Admin	4,182,279	4,777,684	4,415,855	837,943	837,943	4,439,566	642,025	642,025
CC0031 CED-Community Services Admin	2,234,461	1,794,178	501,562	5,971,343	5,921,343	508,146	1,937,793	1,937,793
CC0118 CED-Parking Admin	1,333,708	1,397,091	1,186,873	919,811	706,893	1,198,054	336,892	336,892
CC0119 CED-Parking Enforcement	682,602	591,654	635,118	49,000	49,000	640,542	47,941	47,941
CC0028 CED-Parking Collections & Maintenance	555,885	510,615	503,989	107,676	107,676	504,998	43,615	43,615
<b>Total</b>	<b>8,988,935</b>	<b>9,071,222</b>	<b>7,243,398</b>	<b>7,885,773</b>	<b>7,622,855</b>	<b>7,291,307</b>	<b>3,008,266</b>	<b>3,008,266</b>
<b>CED - Community Development</b>								
CC0004 CED-Affordable Housing	3,127,240	6,134,793	6,142,244	(2,173)	(2,173)	6,147,678	(2,260)	(2,260)
<b>Total</b>	<b>3,127,240</b>	<b>6,134,793</b>	<b>6,142,244</b>	<b>(2,173)</b>	<b>(2,173)</b>	<b>6,147,678</b>	<b>(2,260)</b>	<b>(2,260)</b>
<b>CED - Development Review Services</b>								
CC0104 CED-Land Use Review	1,311,869	1,305,459	1,379,077	(7,042)	(7,042)	1,398,980	(7,991)	(7,991)
CC0134 CED-Permit Center Admin	191,619	340,010	215,988	16,378	16,378	217,435	15,722	15,722
CC0095 CED-Inspection & Plan Review Admin	449,846	416,395	460,458	(1,113)	(1,113)	462,997	(1,844)	(1,844)
CC0012 CED-Building Inspections	1,898,106	2,201,630	2,247,970	71,759	71,759	2,302,945	54,585	54,585
CC0015 CED-Engineering Services	402,467	405,933	459,534	(15,902)	(15,902)	465,379	(16,546)	(16,546)
CC0136 CED-Permitting - Intake	699,540	741,600	731,766	6,009	6,009	745,130	5,766	5,766
CC0013 CED-Building Plans Examination	933,603	1,126,054	1,058,990	(8,546)	(8,546)	1,085,708	(14,981)	(14,981)
CC0027 CED-Code Compliance	690,980	837,795	812,231	(65,467)	(65,467)	829,618	(67,595)	(67,595)
<b>Total</b>	<b>6,578,031</b>	<b>7,374,876</b>	<b>7,366,014</b>	<b>(3,924)</b>	<b>(3,924)</b>	<b>7,508,193</b>	<b>(32,884)</b>	<b>(32,884)</b>
<b>CED - Planning</b>								
CC0139 CED-Planning Admin	966,367	1,248,058	499,628	55,191	55,191	505,961	58,970	58,970

# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
CC0032 CED-Comprehensive Planning	2,243,769	3,681,589	1,013,716	3,766,608	2,981,412	872,330	2,763,660	1,397,654
CC0008 CED-Annexation Planning	49,605	79,312	47,891	(3,679)	(3,679)	48,325	(3,848)	(3,848)
CC0212 CED-Economic Development	0	0	337,810	595,942	595,942	341,875	352,055	352,055
<b>Total</b>	<b>3,259,740</b>	<b>5,008,959</b>	<b>1,899,045</b>	<b>4,414,062</b>	<b>3,628,866</b>	<b>1,768,491</b>	<b>3,170,837</b>	<b>1,804,831</b>

### City Manager's Office

CC0109 CMO-Messenger Admin & Mgmt	286,253	348,929	360,088	(360,088)	(360,088)	361,116	(361,116)	(361,116)
CC0039 CMO-County Cable Programming	403,771	437,193	424,069	38,933	38,933	428,120	39,275	39,275
CC0173 CMO-Tourism Admin & Mgmt	1,870,419	2,035,208	2,027,226	1,785,020	1,785,020	2,027,226	1,957,655	1,957,655
CC0157 CMO-Services to End Homelessness	585,604	959,891	505,231	670,459	670,459	511,527	657,733	657,733
CC0130 CMO-PEG Capital Support	784,705	1,021,659	728,000	0	0	728,000	0	0
CC0129 CMO-Pearson Airport Mgmt	1,307,080	960,412	588,070	911,297	228,797	594,536	349,039	91,539
CC0114 CMO-Office of Neighborhoods	191,293	203,420	213,530	(10,861)	(13,861)	214,977	(11,004)	(14,004)
CC0020 CMO-City Cable Programming	505,680	522,172	476,423	41,315	41,315	480,474	40,082	40,082
CC0045 CMO-CVTV Mgmt & Admin	303,852	283,327	304,758	98,805	98,805	305,706	16,083	16,083
CC0029 CMO-Communications & Outreach	720,182	1,054,756	1,247,895	(17,585)	(42,585)	1,278,744	255,627	230,627
CC0021 CMO-City Mgmt	2,792,020	3,244,658	2,542,385	547,134	506,384	2,569,906	569,623	507,123
CC0090 CMO-Historic Trust Operations	158,076	435,430	170,430	60,808	60,808	170,430	20,506	20,506
CC0089 CMO-Historic Reserve	405,233	17,992	17,992	534,565	534,565	17,992	306,934	306,934
<b>Total</b>	<b>10,314,169</b>	<b>11,525,047</b>	<b>9,606,100</b>	<b>4,299,802</b>	<b>3,548,552</b>	<b>9,688,754</b>	<b>3,840,437</b>	<b>3,492,437</b>

# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
<b>Council</b>								
CC0038 CS-Council Support	693,992	794,585	806,851	94,346	44,346	818,062	47,582	47,582
<b>Total</b>	<b>693,992</b>	<b>794,585</b>	<b>806,851</b>	<b>94,346</b>	<b>44,346</b>	<b>818,062</b>	<b>47,582</b>	<b>47,582</b>
<b>Debt</b>								
CC0211 DBT-Debt Service	17,115,225	27,879,011	16,731,763	(187,415)	(187,415)	16,610,230	25,143	25,143
<b>Total</b>	<b>17,115,225</b>	<b>27,879,011</b>	<b>16,731,763</b>	<b>(187,415)</b>	<b>(187,415)</b>	<b>16,610,230</b>	<b>25,143</b>	<b>25,143</b>
<b>Department (Uncategorized)</b>								
City of Vancouver (Only)	(1,252,927)	1	0	339,360	339,360	0	25,637	25,637
<b>Total</b>	<b>(1,252,927)</b>	<b>1</b>	<b>0</b>	<b>339,360</b>	<b>339,360</b>	<b>0</b>	<b>25,637</b>	<b>25,637</b>
<b>Engineering &amp; Construction Services</b>								
CC0034 PW-Construction Services Admin	2,554,244	2,344,262	2,847,497	(399,565)	(404,065)	2,870,519	(418,112)	(418,112)
CC0198 PW-Surface Water Engineering/Capital	3,275,488	6,842,446	2,858,320	4,106,338	4,106,338	2,898,582	5,347,708	5,347,708
CC0194 PW-Water Engineering/Capital	13,223,366	35,910,512	2,125,095	36,767,226	36,767,226	2,151,315	33,258,153	33,258,153
CC0191 PW-Wastewater Treatment Engineering/Capital	23,126,100	22,789,134	13,237,304	25,678,882	25,678,882	13,259,584	25,392,634	25,392,634
CC0189 PW-Wastewater Collection Engineering/Capital	4,479,621	21,022,300	1,339,935	13,719,775	13,719,775	1,368,008	16,393,723	16,393,723
CC0075 PW-Facilities Capital	730,354	7,465,595	164,787	6,161,609	6,161,609	166,234	1,601,053	1,601,053
CC0037 PW-Construction Services Survey	209,787	52,791	952,981	(28,731)	(33,231)	978,917	(34,783)	(34,783)
CC0035 PW-Construction Services Capital	965,782	1,564,327	835,849	(211,894)	(211,894)	844,729	(212,086)	(212,086)
CC0036 PW-Construction Services Development	433,956	101,045	427,345	(7,185)	(7,185)	436,813	(8,022)	(8,022)
<b>Total</b>	<b>48,998,698</b>	<b>98,092,412</b>	<b>24,789,112</b>	<b>85,786,455</b>	<b>85,777,455</b>	<b>24,974,700</b>	<b>81,320,268</b>	<b>81,320,268</b>

### Environmental Resources



# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
CC0181 PW-Urban Forestry	792,066	898,004	849,450	44,465	44,465	858,194	(16,279)	(16,279)
CC0193 PW-Water Center	1,251,731	1,605,590	1,432,514	182,553	182,553	1,322,084	269,768	269,768
CC0158 PW-Solid Waste Admin	2,469,271	3,262,354	3,314,481	(817,656)	(817,656)	3,332,458	(825,671)	(825,671)
<b>Total</b>	<b>4,513,067</b>	<b>5,765,948</b>	<b>5,596,446</b>	<b>(590,638)</b>	<b>(590,638)</b>	<b>5,512,736</b>	<b>(572,182)</b>	<b>(572,182)</b>

### Finance

CC0106 FIN-Mailroom Services	179,569	187,029	191,106	(35,805)	(35,805)	191,129	(35,912)	(35,912)
CC0001 FIN-Accounts Payable	321,012	288,277	302,122	(2,507)	(2,507)	307,069	(3,028)	(3,028)
CC0180 FIN-Treasury	619,082	679,065	665,402	(27,244)	(27,244)	669,743	(27,908)	(27,908)
CC0144 FIN-Procurement	796,795	946,693	997,084	(111,293)	(111,293)	1,018,402	(103,920)	(103,920)
CC0128 FIN-Payroll	297,261	315,577	374,148	3,802	3,802	378,678	3,386	3,386
CC0098 FIN-Internal Audit Services	80,900	149,883	150,776	(13,693)	(13,693)	156,171	(13,722)	(13,722)
CC0067 FIN-Finance Admin	760,564	729,548	771,937	(136,478)	(136,478)	782,794	(137,826)	(137,826)
CC0044 FIN-Finance Customer Service	388,734	358,001	323,963	(36,690)	(36,690)	324,032	(37,461)	(37,461)
CC0017 FIN-Central Records	351,780	430,265	381,847	(1,485)	(1,485)	389,818	(1,937)	(1,937)
CC0016 FIN-Central Accounting & Analysis	951,702	987,087	1,019,304	191,906	191,906	1,042,652	232,195	232,195
CC0011 FIN-Budget & Analysis	605,838	789,147	1,013,504	1,477	1,477	1,036,153	855	855
CC0002 FIN-Accounts Receivable	525,333	447,212	540,624	(105,883)	(105,883)	552,613	(110,123)	(110,123)
CC0133 FIN-Performance & Business Planning	141,468	161,546	165,749	(4,410)	(4,410)	171,678	(4,549)	(4,549)
<b>Total</b>	<b>6,020,038</b>	<b>6,469,330</b>	<b>6,897,567</b>	<b>(278,303)</b>	<b>(278,303)</b>	<b>7,020,933</b>	<b>(239,950)</b>	<b>(239,950)</b>

### Finance & Asset Management

CC0083 PW-GIS Engineering	618,860	849,238	884,664	231,783	226,483	899,767	230,976	225,676
CC0148 PW-Finance & Asset Mgmt Admin	36,277,601	33,052,135	32,897,535	3,513,560	3,513,560	32,897,535	3,836,232	3,836,232
CC0203 PW-GIS Transportation	106,699	154,519	118,812	1,588	1,588	122,010	1,098	1,098

# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
<b>Total</b>	<b>37,003,160</b>	<b>34,055,892</b>	<b>33,901,011</b>	<b>3,746,931</b>	<b>3,741,631</b>	<b>33,919,313</b>	<b>4,068,306</b>	<b>4,063,006</b>
<b>Fire</b>								
CC0073 VFD-Fire Suppression	32,061,177	32,741,968	34,084,553	1,290,698	2,121,493	34,498,123	994,791	1,899,394
CC0071 VFD-Fire Marshal Office Admin	936,163	955,651	843,847	(521,829)	(479,853)	858,809	(526,861)	(483,215)
CC0176 VFD-Training	1,223,922	1,111,810	1,131,324	45,851	25,389	1,138,264	27,285	23,924
CC0135 VFD-Permit Code Enforcement	468,654	541,504	767,695	(255,576)	(195,981)	794,625	(266,477)	(204,357)
CC0064 VFD-Existing Occupancy Code Enforcement	1,077,325	1,498,528	1,121,767	71,984	71,984	1,177,340	55,505	55,505
CC0060 VFD-Emergency Medical Services	768,349	842,727	848,865	54,819	54,819	851,641	56,995	56,995
CC0059 VFD-Emergency Ambulance Contract Admin	739,948	668,726	694,851	14,476	14,476	696,298	21,633	21,633
CC0068 VFD-Fire Admin	8,022,577	9,325,452	6,772,489	2,645,920	2,870,905	6,795,708	2,022,005	2,256,006
CC0159 VFD-Special Operations	723,522	458,534	339,842	357,447	357,447	339,842	103,631	103,631
<b>Total</b>	<b>46,021,638</b>	<b>48,144,900</b>	<b>46,605,233</b>	<b>3,703,790</b>	<b>4,840,679</b>	<b>47,150,649</b>	<b>2,488,506</b>	<b>3,729,515</b>
<b>General Governmental</b>								
CC0041 GG-County District Court	1,495,167	1,600,000	1,600,000	0	0	1,600,000	0	0
CC0151 GG-Regional Transportation Council	47,872	48,000	48,000	0	0	48,000	0	0
CC0141 GG-Police Pension Support	2,083,738	2,083,738	1,000,000	0	0	1,000,000	0	0
CC0117 GG-Opportunity Reserve	92,068	203,105	150,513	0	0	150,513	0	0
CC0110 GG-Miscellaneous	7,255,304	2,316,788	1,770,509	6,855,765	6,855,765	1,770,509	8,145,425	8,145,425
CC0093 GG-Humane Society	399,776	326,510	400,000	0	0	400,000	0	0
CC0081 GG-GF-Tower Mall Real Estate	565,645	2,261,563	0	40,000	40,000	0	0	0
CC0080 GG-GF-Ops Center Real Estate	5,126,976	4,329,059	473,926	60,651	60,651	473,926	57,286	57,286

# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
CC0077 GG-General Governmental Support	17,672,566	5,633,819	2,769,735	1,233,129	1,233,129	2,769,735	247,224	247,224
CC0072 GG-Fire Pension Support	2,791,527	2,791,527	1,500,000	0	0	1,500,000	0	0
CC0061 GG-Emergency Mgmt (CRESA)	219,989	222,635	222,635	0	0	222,635	0	0
CC0042 GG-County Jail	2,472,567	4,600,000	3,600,000	0	0	3,600,000	0	0
CC0040 GG-County Corrections	1,479,391	1,550,000	1,550,000	0	0	1,550,000	0	0
CC0018 GG-Child Advocacy Intervention	327,680	400,000	400,000	0	0	400,000	0	0
CC0009 GG-Assoc of WA Cities (Dues)	86,358	90,000	90,000	0	0	90,000	0	0
CC0007 GG-Animal Control	282,472	504,405	350,200	0	0	350,200	0	0
CC0006 GG-Alcoholism Support	49,983	68,000	68,000	0	0	68,000	0	0
CC0005 GG-Air Pollution Control Auth Dues (SWAPCA)	93,142	95,936	95,936	0	0	95,936	0	0
CC0199 GG-City Cable Programming Support	515,000	515,000	515,000	0	0	515,000	0	0
CC0058 GG-Election Support	548,499	350,000	350,000	0	0	350,000	0	0
CC0201 GG-Street Support	13,884,202	14,603,055	14,603,055	3,246,064	3,246,064	14,603,055	6,055,578	6,055,578
CC0202 GG-Fire Support	37,186,290	31,696,290	33,766,731	3,756,484	3,740,687	33,766,731	3,036,194	2,493,199
CC0208 GG-Cemetery Support	475,075	737,338	0	717,434	717,434	0	698,208	698,208
CC0209 GG-Celebrate Freedom	200,000	170,000	170,000	0	0	170,000	0	0
CC0147 GG-Public Defender	1,151,993	1,400,000	1,400,000	22,500	22,500	1,400,000	0	0
<b>Total</b>	<b>96,503,280</b>	<b>78,596,768</b>	<b>66,894,240</b>	<b>15,932,027</b>	<b>15,916,230</b>	<b>66,894,240</b>	<b>18,239,914</b>	<b>17,696,920</b>

### Human Resources

CC0092 HR-Human Resources Admin	1,109,421	1,484,688	1,182,078	447,689	318,912	1,198,295	467,327	333,585
CC0150 HR-Recruitment	326,180	355,878	392,952	(209)	(209)	400,901	(597)	(597)
CC0132 HR-Pension Payments	2,131,085	2,979,325	2,979,325	(866,643)	(866,643)	2,979,325	(865,684)	(865,684)
CC0131 HR-Pension Admin	3,557	36,750	2,746	(2,746)	(2,746)	2,746	(2,746)	(2,746)

# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
CC0097 HR-Insurance Premiums	20,612,717	23,907,961	23,907,961	615,528	615,528	23,907,961	1,873,212	1,873,212
CC0062 HR-Employee Relations	312,286	444,646	466,331	8,175	8,175	476,969	7,969	7,969
CC0026 HR-Classification & Compensation	85,231	135,992	151,091	(11,905)	(11,905)	156,486	(12,031)	(12,031)
CC0023 HR-Citywide Training	146,067	252,165	252,806	(51,608)	(51,608)	258,201	(51,528)	(51,528)
CC0010 HR-Benefits Admin	419,389	383,874	514,062	5,596	5,596	532,642	5,284	5,284
CC0103 HR-Labor Relations	238,266	286,695	204,992	(114,304)	(114,304)	205,426	(12,670)	(12,670)
<b>Total</b>	<b>25,384,199</b>	<b>30,267,974</b>	<b>30,054,345</b>	<b>29,573</b>	<b>(99,204)</b>	<b>30,118,952</b>	<b>1,408,536</b>	<b>1,274,794</b>

### Information Technology

CC0100 IT-Admin	1,713,382	1,320,784	1,604,300	95,009	95,009	1,616,015	127,859	127,859
CC0113 IT-Network Support	571,680	554,720	595,029	883,841	883,841	599,370	883,398	883,398
CC0210 IT-GIS	63,480	0	0	248,925	213,925	0	245,973	210,973
CC0170 IT-Systems Admin Support	546,760	513,361	693,507	65,748	57,489	708,791	67,403	57,720
CC0146 IT-Programming Support	743,497	725,395	806,098	(138,277)	(138,277)	827,324	(89,604)	(89,604)
CC0138 IT-Phone Support	152,068	121,906	132,396	302,141	302,141	133,843	393	393
CC0101 IT-Applications	1,300,539	1,844,685	1,528,405	1,742,134	1,598,875	1,550,167	1,463,018	1,454,782
CC0088 IT-HelpDesk Support	241,002	283,713	261,085	(19,880)	(19,880)	267,198	(12,781)	(12,781)
CC0047 IT-Desktop Support	855,166	818,908	837,631	80,751	80,751	855,392	26,923	26,923
CC0102 IT-Equipment Repair & Replacement	4,999,198	4,060,667	2,925,112	(1,659,200)	(1,659,200)	2,925,112	(1,586,483)	(1,661,483)
CC0046 IT-Database Admin Support	339,943	329,881	348,994	5,502	5,502	351,527	4,472	4,472
<b>Total</b>	<b>11,526,715</b>	<b>10,574,020</b>	<b>9,732,559</b>	<b>1,606,694</b>	<b>1,420,176</b>	<b>9,834,740</b>	<b>1,130,571</b>	<b>1,002,652</b>

### Legal

CC0048 LGL-Domestic Violence Legal Services	1,126,618	1,140,343	1,118,446	8,218	8,218	1,140,633	6,111	6,111
CC0025 LGL-Civil Proceedings Legal Services	2,190,789	2,186,372	2,459,418	(154,107)	40,344	2,523,235	(162,696)	38,715

# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
CC0043 LGL-Criminal Prosecution Legal Services	2,041,875	2,527,554	2,803,340	(299,779)	(299,779)	2,855,827	56,853	56,853
<b>Total</b>	<b>5,359,282</b>	<b>5,854,269</b>	<b>6,381,204</b>	<b>(445,668)</b>	<b>(251,217)</b>	<b>6,519,695</b>	<b>(99,732)</b>	<b>101,679</b>
<b>Operations &amp; Maintenance</b>								
CC0185 PW-Utility Customer Service	920,096	999,249	1,105,885	35,268	35,268	1,136,483	13,515	13,515
CC0186 PW-Utility Locating	528,377	718,921	637,368	34,431	34,431	644,603	33,988	33,988
CC0188 PW-Warehouse	726,099	534,106	583,722	16,836	16,836	589,103	21,225	21,225
CC0190 PW-Wastewater Operations	11,186,498	10,341,365	6,910,833	809,160	809,160	6,981,125	626,216	626,216
CC0195 PW-Water Production/Treatment	5,400,087	5,130,808	5,039,080	1,019,967	1,019,967	5,075,174	821,831	821,831
CC0205 PW-Water Distribution	4,054,129	4,382,917	4,049,350	509,286	509,286	4,124,317	375,627	375,627
CC0184 PW-Utility Admin Information Technology	305,682	214,688	244,437	108,067	108,067	245,884	152,752	152,752
CC0192 PW-Water Admin	975,603	1,504,260	1,133,897	(332,087)	(332,087)	1,142,108	(331,744)	(331,744)
CC0204 PW-Cemetery	60,800	869,643	869,643	10,052	10,052	869,643	10,061	10,061
CC0182 PW-Utility Accounting	759,368	901,909	1,013,443	7,925	7,925	1,022,739	8,134	8,134
CC0169 PW-Surface Water	6,010,957	7,559,843	6,260,199	357,598	357,598	6,334,370	336,280	336,280
CC0116 PW-Fleet Services	11,327,450	14,811,838	5,792,525	6,300,948	6,358,498	5,841,063	2,447,319	2,509,197
CC0115 PW-Operations Admin	1,163,727	1,358,833	1,403,552	(1,675)	(1,675)	1,411,141	416	416
CC0096 PW-Inspections	891,667	835,931	861,353	47,590	47,590	874,994	47,835	47,835
CC0196 PW-Water Quality	701,719	641,675	685,589	84,626	84,626	701,597	88,980	88,980
CC0087 PW-Grounds Maintenance	5,322,021	7,177,773	6,223,248	(439,585)	(439,585)	6,294,754	(602,419)	(602,419)
CC0086 PW-Greenway Sensitive Lands	2,065,349	2,281,581	2,222,770	205,480	205,480	2,251,802	132,689	132,689
CC0070 PW-Fire Fleet Services	2,427,027	4,337,091	1,341,460	2,917,708	2,889,523	1,355,030	816,324	788,139
CC0065 PW-Facilities Admin/Maintenance	10,299,321	29,519,340	5,636,686	17,845,748	17,457,748	5,685,257	8,740,279	6,955,279

# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
CC0183 PW-Utility Admin	3,677,823	2,305,861	2,039,102	3,536,660	3,536,660	2,040,549	3,648,657	3,648,657
<b>Total</b>	<b>68,803,797</b>	<b>96,427,632</b>	<b>54,054,142</b>	<b>33,074,004</b>	<b>32,715,368</b>	<b>54,621,736</b>	<b>17,387,965</b>	<b>15,636,658</b>

### Parks & Recreation

CC0120 PKS-Parks Administration	9,730,143	9,722,118	9,277,888	2,839,422	2,839,422	9,243,536	2,751,094	2,751,094
CC0121 PKS-Parks Acquisition & Development	13,114,570	6,757,539	244,144	10,600,957	10,600,957	244,144	6,113,654	6,113,654
CC0107 PKS-Marshall	2,902,831	3,438,153	3,657,444	(402,110)	(402,110)	3,697,727	(417,475)	(417,475)
CC0074 PKS-Firstenburg	2,885,205	3,159,818	3,462,938	(123,884)	(223,884)	3,491,475	(183,869)	(238,869)
<b>Total</b>	<b>28,632,749</b>	<b>23,077,628</b>	<b>16,642,414</b>	<b>12,914,386</b>	<b>12,814,386</b>	<b>16,676,882</b>	<b>8,263,404</b>	<b>8,208,404</b>

### Police

CC0154 VPD-Safe Streets Gang TF (SSGTF)/Drug TF	744,423	969,021	962,076	12,965	12,965	970,758	11,600	11,600
CC0187 VPD-Volunteer Coordinator	120,013	137,003	148,486	(474)	(474)	152,848	(748)	(748)
CC0140 VPD-Police Admin	11,841,856	11,454,074	10,083,009	4,128,402	4,128,402	10,144,681	14,174,234	14,174,234
CC0142 VPD-Police Service Technician (PST) East	274,727	342,264	460,896	(533,264)	(178,002)	466,734	(542,437)	(183,048)
CC0143 VPD-Police Service Technician (PST) West	393,549	981,371	843,263	(1,204,162)	(774,577)	857,034	(1,219,940)	(783,222)
CC0177 VPD-Training	1,989,500	1,505,433	2,033,992	51,398	37,846	2,070,604	48,863	35,311
CC0149 VPD-Records Unit	1,809,236	1,845,774	2,140,686	(160,925)	295	2,197,558	(170,952)	(5,190)
CC0122 VPD-Patrol District 1	5,083,928	5,790,044	3,911,850	56,966	56,966	3,996,764	51,506	51,506
CC0155 VPD-School Resource Officer (SRO) East	354,531	504,868	17,345	959	959	17,345	959	959
CC0156 VPD-School Resource Officer (SRO) West	258,197	270,400	136,885	544	544	138,332	544	544
CC0160 VPD-Special Operations	580,665	391,865	545,551	2,556	2,556	549,892	1,926	1,926
CC0175 VPD-Traffic Unit	856,088	1,581,395	1,300,823	8,558	8,558	1,322,230	7,018	7,018
CC0127 VPD-Patrol West Admin	1,818,138	2,023,672	1,597,253	(230,647)	22,485	1,616,869	(234,591)	21,435

# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
CC0145 VPD-Professional Standards Unit	400,138	306,505	166,135	1,263	1,263	167,582	1,053	1,053
CC0019 VPD-Child Justice Center (CJC)	437,082	568,805	586,421	7,694	7,694	592,209	6,854	6,854
CC0124 VPD-Patrol District 3	4,541,120	4,260,106	5,640,817	(343,205)	76,495	5,723,212	(355,002)	69,039
CC0014 VPD-Canine	655,040	640,441	534,100	25,801	25,801	538,441	8,171	8,171
CC0126 VPD-Patrol East Admin	1,570,977	1,891,716	635,900	(231,147)	(281,147)	638,794	(281,567)	(281,567)
CC0033 VPD-Computer Forensics (DECU)	1,147,177	1,273,808	1,077,544	(134,073)	(12,482)	1,091,186	(139,946)	(13,640)
CC0049 VPD-Domestic Violence Unit	486,274	566,722	589,736	8,152	8,152	595,524	7,206	7,206
CC0063 VPD-Evidence	441,188	424,081	458,409	(62,356)	33,444	461,698	(69,758)	(2,201)
CC0091 VPD-Homeland Security (CDT)	9,501	31,764	31,155	1,257	1,257	31,155	1,257	1,257
CC0099 VPD-Investigations Admin	1,479,113	2,038,284	2,503,187	38,013	38,013	2,524,938	32,144	32,144
CC0111 VPD-Neighborhood Response Team East	715,416	718,186	750,404	12,008	12,008	757,639	10,958	10,958
CC0112 VPD-Neighborhood Response Team West	745,213	726,319	1,030,384	14,250	14,250	1,040,513	12,675	12,675
CC0123 VPD-Patrol District 2	3,779,853	4,078,035	4,426,642	65,396	65,396	4,504,730	59,095	59,095
CC0125 VPD-Patrol District 4	4,622,764	3,514,105	5,560,122	89,202	89,202	5,645,348	79,330	79,330
CC0066 VPD-Finance & Logistics Admin	7,577,564	9,965,615	8,379,879	(1,177,567)	(1,049,736)	8,394,628	(1,351,043)	(1,218,279)
<b>Total</b>	<b>54,733,270</b>	<b>58,801,676</b>	<b>56,552,950</b>	<b>447,564</b>	<b>2,348,132</b>	<b>57,209,247</b>	<b>10,149,409</b>	<b>12,104,420</b>
<b>Public Works Admin</b>								
CC0207 PW-Public Works Admin	25,580,750	30,407,320	1,785,566	116,112	116,112	1,793,501	106,576	106,576
<b>Total</b>	<b>25,580,750</b>	<b>30,407,320</b>	<b>1,785,566</b>	<b>116,112</b>	<b>116,112</b>	<b>1,793,501</b>	<b>106,576</b>	<b>106,576</b>
<b>Risk</b>								
CC0152 RSK-Risk Admin	5,003,962	5,685,429	6,217,534	578,749	631,827	6,231,183	574,285	632,480
CC0153 RSK-Risk Claims Mgmt	2,047,404	490,122	0	(358,490)	200	358,490	(358,490)	200

# City of Vancouver 2021-22 Biennium Budget

## Summary of Expenditure by Department

	Actuals FY2019	2020 Budget	2021 Baseline	2021 Submitted	2021 Recommended	2022 Baseline	2022 Submitted	2022 Recommended
<b>Total</b>	<b>7,051,366</b>	<b>6,175,551</b>	<b>6,217,534</b>	<b>220,259</b>	<b>632,027</b>	<b>6,231,183</b>	<b>215,795</b>	<b>632,680</b>
<b>Streets &amp; Transportation</b>								
CC0206 PW-Sidewalk Mgmt	636,947	1,453,039	1,018,433	238,577	(29,211)	1,023,272	223,084	(44,704)
CC0166 PW-Street Operations & Maintenance	7,628,224	8,464,981	7,863,269	(432,628)	(432,628)	7,921,402	(555,530)	(555,530)
CC0167 PW-Street Pavement Mgmt	12,655,869	11,521,353	10,459,922	4,525,821	1,234,877	10,464,997	4,668,489	1,377,545
CC0168 PW-Street & Transportation Admin	868,977	153,839	360,913	(15,853)	(15,853)	368,225	(13,587)	(13,587)
CC0174 PW-Traffic Engineering Operations/Capital	6,781,562	9,528,244	3,612,184	3,384,846	3,384,846	3,632,514	1,658,564	1,658,564
CC0178 PW-Transportation Development Review	350,024	389,276	420,560	(8,931)	(8,931)	432,548	(9,793)	(9,793)
CC0179 PW-Transportation Street Design Operations/Capital	13,626,942	30,400,434	1,532,865	23,030,751	23,030,751	1,558,669	15,437,030	15,437,030
<b>Total</b>	<b>42,548,545</b>	<b>61,911,166</b>	<b>25,268,146</b>	<b>30,722,583</b>	<b>27,163,851</b>	<b>25,401,627</b>	<b>21,408,257</b>	<b>17,849,525</b>



## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>General Funds</b>								
<b>General Fund</b>								
<b>Taxes</b>								
Brokered Natural Gas	2,478,792	3,515,250	2,479,347	2,479,347	2,479,347	2,528,934	2,528,934	2,528,934
Cable TV	1,900,655	3,000,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
Criminal Justice	-	500,000	-	-	-	-	-	-
Electric Tax	9,426,968	10,329,392	9,680,367	9,680,367	9,680,367	9,970,777	9,970,777	9,970,777
Excise Tax	663,919	664,415	800,000	800,000	800,000	800,000	800,000	800,000
Gambling Taxes	105,323	115,962	-	-	-	-	-	-
Liquor and Marijuana Taxes	2,996,769	1,900,000	3,074,102	3,074,102	3,074,102	3,151,326	3,151,326	3,151,326
Property Tax	49,897,847	50,413,080	48,999,887	48,999,887	48,999,887	54,496,736	54,496,736	54,496,736
Sales and Use Tax	46,191,583	45,330,843	36,554,976	45,054,976	45,054,976	41,866,149	45,866,149	45,866,149
Telephone Tax	2,984,718	3,509,373	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000
Utility Tax on Drainage	4,937,502	4,754,673	4,992,407	6,002,124	6,002,124	5,242,027	6,068,147	6,068,147
Utility Tax on Sewer	13,427,288	13,947,751	14,366,184	15,797,029	15,797,029	14,797,170	15,971,517	15,971,517
Utility Tax on Solid Waste	7,174,773	6,546,597	6,677,529	6,677,529	6,677,529	6,811,080	6,811,080	6,811,080
Utility Tax on Water	10,721,983	11,735,136	12,321,893	11,529,405	11,529,405	12,937,988	11,656,228	11,656,228
<b>Fees, Charges and Permits</b>								
Business License Fee & Surcharge	2,688,475	2,220,904	1,011,033	1,011,033	1,011,033	2,065,958	2,065,958	2,065,958
Development Fees	1,449,914	840,000	600,001	676,843	676,843	700,001	776,843	776,843
District Court Fees	75,527	90,000	-	-	-	-	-	-
Donations	119,937	8,887	-	-	-	-	-	-
Internal Services Charges	1,813,890	1,535,319	1,600,000	1,681,464	1,681,464	1,642,000	1,724,653	1,724,653
Misc. Revenue	320,714	245,000	90,000	90,000	90,000	90,000	90,000	90,000
Miscellaneous Revenue	11,737,314	765,000	250,000	260,000	260,000	250,000	260,000	260,000
Public Safety Fees and Charges	938,809	1,060,000	600,000	1,005,778	1,005,778	606,000	606,000	606,000
Recreation and Parks Fees	4,176,773	4,641,800	2,800,000	3,030,000	3,030,000	3,700,000	3,930,000	3,930,000
<b>Interest and Lease Revenue</b>								
External Leases	2,952,069	882,800	-	678,251	678,251	-	697,602	697,602
Interest	1,603,374	820,000	650,000	650,000	650,000	700,000	700,000	700,000
Internal Leases	1,411,523	1,960,156	2,266,000	1,775,070	1,775,070	2,333,980	1,766,245	1,766,245
<b>Grants</b>								
Federal Grants	876,698	400,000	-	635,448	635,448	-	558,442	558,442
Local Grants	74,694	80,000	80,000	420,000	420,000	80,000	330,000	330,000
State Grants	255,937	-	-	1,462,912	1,462,912	-	-	-
<b>Fines</b>								
Fines	1,429,207	1,515,000	750,000	750,000	750,000	1,000,000	1,000,000	1,000,000
<b>Transfers</b>								
Transfer from fund 001	-	-	-	1,312	1,312	-	1,312	1,312
Transfer from fund 103	10,000	-	-	-	-	-	-	-
Transfer from fund 107	202,647	111,428	120,000	128,448	128,448	120,000	129,895	129,895
Transfer from fund 109	57,018	-	-	-	-	-	-	-

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
Transfer from fund 128	194,732	207,836	207,836	224,856	224,856	207,836	226,303	226,303
Transfer from fund 134	20,000	-	20,000	20,000	20,000	20,000	20,000	20,000
Transfer from fund 138	-	-	-	220,000	220,000	-	-	-
Transfer from fund 148	-	-	-	319,122	319,122	-	-	-
Transfer from fund 151	11,242	1,958	-	6,667	6,667	-	6,667	6,667
Transfer from fund 330	19,510	836,928	-	-	-	-	-	-
Transfer from fund 343	-	1,000,000	-	-	-	-	-	-
Transfer from fund 445	-	-	-	10,000	10,000	-	10,000	10,000
Transfer from fund 490	11,242	91,309	89,351	96,018	96,018	89,351	96,018	96,018
Transfer from fund 491	4,653	25,000	-	10,000	10,000	-	10,000	10,000
Transfer from fund 510	42,754	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	5,729,219	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.)	(79,634)	-	-	-	-	-	-	-
<b>Total</b>	<b>191,056,356</b>	<b>175,601,797</b>	<b>156,480,913</b>	<b>170,657,989</b>	<b>170,657,989</b>	<b>171,607,313</b>	<b>177,726,832</b>	<b>177,726,832</b>
<b>Impact Fees - School Districts Fund</b>								
Fees, Charges and Permits								
Impact Fees	5,690,530	-	5,980,000	11,670,530	11,670,530	5,980,000	11,670,530	11,670,530
Miscellaneous Revenue	2,039	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	8,418	-	-	16,836	16,836	-	16,836	16,836
<b>Total</b>	<b>5,700,988</b>	<b>-</b>	<b>5,980,000</b>	<b>11,687,366</b>	<b>11,687,366</b>	<b>5,980,000</b>	<b>11,687,366</b>	<b>11,687,366</b>
<b>Facilities Asset Mgmt &amp; Replacement Reserve Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	59,647	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	335,483	65,000	250,000	250,000	250,000	250,000	250,000	250,000
Transfers								
Transfer from fund 001	7,111,280	5,900,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Transfer from fund 336	96,388	-	-	-	-	-	-	-
Transfer from fund 483	-	11,382	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(992)	-	-	-	-	-	-	-
<b>Total</b>	<b>7,601,805</b>	<b>5,976,382</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>
<b>SW Washington Regional SWAT Team Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	319	-	-	-	-	-	-	-
Public Safety Fees and Charges	179,405	324,905	300,000	300,000	300,000	300,000	300,000	300,000
Interest and Lease Revenue								
Interest	3,218	-	-	-	-	-	-	-
Grants								

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
Federal Grants	12,220	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(10,289)	-	-	-	-	-	-	-
<b>Total</b>	<b>184,872</b>	<b>324,905</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Special Revenue Funds</b>								
<b>Street Fund</b>								
Taxes								
MVFT and other Transportation Taxes	3,667,489	3,800,000	3,400,000	3,400,000	3,400,000	3,400,000	3,400,000	3,400,000
Fees, Charges and Permits								
Development Fees	345,740	275,000	450,000	450,000	450,000	600,000	600,000	600,000
District Court Fees	5,000	-	-	-	-	-	-	-
Internal Services Charges	508,857	422,539	400,000	400,450	400,450	412,000	412,450	412,450
Miscellaneous Revenue	(20,481)	-	-	-	-	-	-	-
Street Fees and Permits	539,640	480,000	-	-	-	-	-	-
Interest and Lease Revenue								
External Leases	203,632	272,500	250,001	191,531	191,531	250,001	191,531	191,531
Interest	175,792	140,000	50,000	50,000	50,000	50,000	50,000	50,000
Transfers								
Transfer from fund 001	8,607,928	8,607,926	-	9,607,926	9,607,926	-	9,607,926	9,607,926
Transfer from fund 103	-	-	-	3,752,027	552,027	-	3,752,027	552,027
Transfer from fund 490	73,335	73,335	73,335	73,335	73,335	73,335	73,335	73,335
Transfer from fund 634	-	23,502	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(287,645)	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.	(19,753)	-	-	-	-	-	-	-
<b>Total</b>	<b>13,799,533</b>	<b>14,094,802</b>	<b>4,623,336</b>	<b>17,925,269</b>	<b>14,725,269</b>	<b>4,785,336</b>	<b>18,087,269</b>	<b>14,887,269</b>
<b>Street Funding Initiative - Operating Fund</b>								
Taxes								
MVFT and other Transportation Taxes	476,312	350,000	500,000	500,000	500,000	500,000	500,000	500,000
Real Estate Excise Tax	4,749,199	3,200,000	3,500,000	4,052,027	4,052,027	3,640,000	4,192,027	4,192,027
Fees, Charges and Permits								
Business License Fee & Surcharge	965,694	1,000,000	-	-	-	-	-	-
Internal Services Charges	63,064	17,607	50,000	50,000	50,000	50,000	50,000	50,000
Miscellaneous Revenue	16,972	-	-	-	-	-	-	-
Street Fees and Permits	1,275	-	-	-	-	-	-	-
Interest and Lease Revenue								
External Leases	136,216	158,000	150,000	136,210	136,210	153,000	136,220	136,220
Interest	137,166	15,000	750,000	750,000	750,000	1,000,000	1,000,000	1,000,000
Grants								
Federal Grants	1,668,000	-	-	-	-	-	-	-
Transfers								

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
Transfer from fund 001	5,238,842	5,995,129	5,995,129	6,043,193	6,043,193	5,995,129	6,050,707	6,050,707
Transfer from fund 490	15,950	15,950	15,950	15,950	15,950	15,950	15,950	15,950
Transfer from fund 634	1,024,843	1,023,852	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(279,308)	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.	(1,050)	-	-	-	-	-	-	-
<b>Total</b>	<b>14,213,176</b>	<b>11,775,538</b>	<b>10,961,079</b>	<b>11,547,380</b>	<b>11,547,380</b>	<b>11,354,079</b>	<b>11,944,904</b>	<b>11,944,904</b>
<b>Investigative Fund</b>								
Fees, Charges and Permits								
Donations	13,070	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Miscellaneous Revenue	2,417	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Interest and Lease Revenue								
Interest	3,588	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	2,616	-	-	-	-	-	-	-
<b>Total</b>	<b>21,692</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Drug Enforcement Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	108,787	120,000	100,000	100,000	100,000	100,000	100,000	100,000
Interest and Lease Revenue								
Interest	19,215	10,000	-	-	-	-	-	-
Grants								
Local Grants	5,217	-	-	-	-	-	-	-
Fines								
Fines	42,925	100,000	80,000	80,000	80,000	80,000	80,000	80,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	347	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.	(5,209)	-	-	-	-	-	-	-
<b>Total</b>	<b>171,283</b>	<b>230,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>
<b>CED Grants Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	12,510	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	50,992	-	-	-	-	-	-	-
Grants								
Federal Grants	1,781,606	2,136,655	2,100,000	7,959,304	7,959,304	2,100,000	3,725,000	3,725,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(72,268)	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.	1,296,244	-	-	-	-	-	-	-
<b>Total</b>	<b>3,069,085</b>	<b>2,136,655</b>	<b>2,100,000</b>	<b>7,959,304</b>	<b>7,959,304</b>	<b>2,100,000</b>	<b>3,725,000</b>	<b>3,725,000</b>

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Tourism Fund</b>								
Taxes								
Hotel/Convention Center Tax	2,659,444	3,000,000	1,500,000	1,500,000	1,500,000	3,000,000	3,000,000	3,000,000
Fees, Charges and Permits								
Miscellaneous Revenue	17,752	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	115,706	50,000	55,000	55,000	55,000	55,000	55,000	55,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	11,624	-	-	-	-	-	-	-
<b>Total</b>	<b>2,804,527</b>	<b>3,050,000</b>	<b>1,555,000</b>	<b>1,555,000</b>	<b>1,555,000</b>	<b>3,055,000</b>	<b>3,055,000</b>	<b>3,055,000</b>
<b>Affordable Housing Fund</b>								
Taxes								
Property Tax	5,977,475	6,000,000	6,000,000	6,000,000	6,000,000	6,000,000	6,000,000	6,000,000
Sales and Use Tax	-	-	-	4,300,000	4,300,000	-	4,300,000	4,300,000
Fees, Charges and Permits								
Internal Services Charges	2	-	-	-	-	-	-	-
Miscellaneous Revenue	36,461	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	229,311	50,000	75,000	75,000	75,000	50,000	50,000	50,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(96,474)	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.	2,626,550	-	-	-	-	-	-	-
<b>Total</b>	<b>8,773,326</b>	<b>6,050,000</b>	<b>6,075,000</b>	<b>10,375,000</b>	<b>10,375,000</b>	<b>6,050,000</b>	<b>10,350,000</b>	<b>10,350,000</b>
<b>Parkhill Cemetery Improvement Fund</b>								
Fees, Charges and Permits								
Misc. Revenue	17,832	20,000	25,000	25,000	25,000	25,000	25,000	25,000
Miscellaneous Revenue	1,313	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	11,785	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(2,000)	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.	(306)	-	-	-	-	-	-	-
<b>Total</b>	<b>28,623</b>	<b>20,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Criminal Justice Fund</b>								
Taxes								
Criminal Justice	280,681	250,000	280,000	280,000	280,000	280,000	280,000	280,000
Fees, Charges and Permits								
Miscellaneous Revenue	2,096	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	16,153	10,000	10,000	10,000	10,000	10,000	10,000	10,000

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(412)	-	-	-	-	-	-	-
<b>Total</b>	298,519	260,000	290,000	290,000	290,000	290,000	290,000	290,000
<b>Affordable Housing Sales Tax Fund</b>								
Taxes								
Sales and Use Tax	933	-	-	650,000	-	-	650,000	-
<b>Total</b>	933	-	-	650,000	-	-	650,000	-
<b>REET 1 Fund (2002 Special Revenue)</b>								
Taxes								
Real Estate Excise Tax	4,587,527	3,000,000	3,290,000	3,290,000	3,290,000	3,421,600	3,421,600	3,421,600
Fees, Charges and Permits								
Miscellaneous Revenue	10,128	-	-	-	-	-	-	-
Interest	60,702	35,000	45,000	45,000	45,000	45,000	45,000	45,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(45,925)	-	-	-	-	-	-	-
<b>Total</b>	4,612,434	3,035,000	3,335,000	3,335,000	3,335,000	3,466,600	3,466,600	3,466,600
<b>Parks &amp; Recreation Special Revenue Fund</b>								
Fees, Charges and Permits								
Donations	4,000	-	-	15,000	15,000	-	15,000	15,000
Miscellaneous Revenue	7,915	-	10,000	10,000	10,000	10,000	10,000	10,000
Interest and Lease Revenue								
Interest	945	-	-	-	-	-	-	-
<b>Total</b>	12,860	-	10,000	25,000	25,000	10,000	25,000	25,000
<b>Downtown Initiatives Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	653	-	-	-	-	-	-	-
Interest and Lease Revenue								
External Leases	146,883	185,000	190,000	190,000	190,000	190,000	190,000	190,000
Interest	5,520	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	2,126	-	-	-	-	-	-	-
<b>Total</b>	155,182	185,000	190,000	190,000	190,000	190,000	190,000	190,000
<b>VNHR Properties Fund</b>								
Fees, Charges and Permits								
Donations	5,000	-	-	-	-	-	-	-
Miscellaneous Revenue	380,026	-	380,000	380,000	380,000	380,000	380,000	380,000
Interest and Lease Revenue								
External Leases	204,067	200,000	200,000	200,000	200,000	200,000	200,000	200,000

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
Interest	13,054	-	-	-	-	-	-	-
Grants								
Local Grants	-	380,000	-	-	-	-	-	-
Transfers								
Transfer from fund 337	-	-	-	112,800	112,800	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(33,613)	-	-	-	-	-	-	-
<b>Total</b>	<b>568,534</b>	<b>580,000</b>	<b>580,000</b>	<b>692,800</b>	<b>692,800</b>	<b>580,000</b>	<b>580,000</b>	<b>580,000</b>
<b>Senior Messenger Fund</b>								
Fees, Charges and Permits								
Donations	32,583	37,000	-	-	-	-	-	-
Miscellaneous Revenue	(4,981)	-	-	-	-	-	-	-
Recreation and Parks Fees	266,061	250,000	270,000	-	-	270,000	-	-
Interest and Lease Revenue								
Interest	8,745	4,000	6,000	-	-	6,000	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	9,522	-	-	-	-	-	-	-
<b>Total</b>	<b>311,930</b>	<b>291,000</b>	<b>276,000</b>	<b>-</b>	<b>-</b>	<b>276,000</b>	<b>-</b>	<b>-</b>
<b>Fire Fund</b>								
Fees, Charges and Permits								
Development Fees	69,615	50,000	-	-	-	-	-	-
Donations	2,725	-	-	-	-	-	-	-
Misc. Revenue	238	-	-	-	-	-	-	-
Miscellaneous Revenue	(70,269)	-	-	25,000	25,000	-	25,000	25,000
Public Safety Fees and Charges	11,011,177	13,339,047	11,455,983	12,550,921	12,546,256	13,051,133	13,936,699	13,776,333
Interest and Lease Revenue								
Interest	187,438	60,000	30,000	30,000	30,000	30,000	30,000	30,000
Grants								
Federal Grants	443,820	-	-	439,677	439,677	-	-	-
Local Grants	19,544	56,000	-	-	-	-	-	-
State Grants	5,216	-	-	-	-	-	-	-
Fines								
Fines	44,075	35,000	-	-	-	-	-	-
Transfers								
Transfer from fund 001	37,216,315	29,904,953	33,766,731	37,524,528	37,508,731	33,766,731	36,804,237	36,261,243
Transfer from fund 102	24,221	38,530	24,948	24,948	24,948	24,948	24,948	24,948
Transfer from fund 151	-	-	-	(36,039)	(36,039)	-	(36,039)	(36,039)
Transfer from fund 153	289,198	299,495	300,001	340,555	340,555	300,001	343,441	343,441
Transfer from fund 335	-	163,465	-	-	-	-	-	-
Transfer from fund 445	62,751	38,530	24,948	24,948	24,948	24,948	24,948	24,948
Transfer from fund 483	7,187	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
Prior Period Adjustments	(901,329)	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.)	(6,241)	-	-	-	-	-	-	-
<b>Total</b>	<b>48,405,683</b>	<b>43,985,020</b>	<b>45,602,611</b>	<b>50,924,538</b>	<b>50,904,076</b>	<b>47,197,761</b>	<b>51,153,235</b>	<b>50,449,874</b>
<b>Fire Equipment Fund</b>								
Fees, Charges and Permits								
Donations	12,000	16,000	-	-	-	-	-	-
Miscellaneous Revenue	59,030	-	-	-	-	-	-	-
Interest and Lease Revenue								
External Leases	-	51,402	-	-	-	-	-	-
Interest	220,157	40,000	120,000	120,000	120,000	120,000	120,000	120,000
Transfers								
Transfer from fund 151	829,265	905,627	-	905,627	905,627	-	905,627	905,627
Transfer from fund 335	-	716,914	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(26,593)	-	-	-	-	-	-	-
<b>Total</b>	<b>1,093,859</b>	<b>1,729,943</b>	<b>120,000</b>	<b>1,025,627</b>	<b>1,025,627</b>	<b>120,000</b>	<b>1,025,627</b>	<b>1,025,627</b>
<b>Emergency Ambulance Services Contract Admin Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	27,698	-	-	-	-	-	-	-
Public Safety Fees and Charges	743,235	730,000	750,000	750,000	750,000	765,000	765,000	765,000
Interest and Lease Revenue								
Interest	15,743	10,000	12,000	12,000	12,000	12,000	12,000	12,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	6,618	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.)	42,336	-	-	-	-	-	-	-
<b>Total</b>	<b>835,630</b>	<b>740,000</b>	<b>762,000</b>	<b>762,000</b>	<b>762,000</b>	<b>777,000</b>	<b>777,000</b>	<b>777,000</b>
<b>Transportation Benefit District Fund (TBD)</b>								
Taxes								
Vehicle License Fee	4,808,585	4,800,000	-	-	-	-	-	-
Fees, Charges and Permits								
Miscellaneous Revenue	13,901	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	82,303	15,000	50,000	50,000	50,000	50,000	50,000	50,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(39,584)	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.)	(40)	-	-	-	-	-	-	-
<b>Total</b>	<b>4,865,165</b>	<b>4,815,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>City/County Cable TV Fund</b>								
Fees, Charges and Permits								



## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
Misc. Revenue	41,790	-	35,000	35,000	35,000	40,000	40,000	40,000
Miscellaneous Revenue	1,121	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	8,774	-	6,000	6,000	6,000	6,000	6,000	6,000
Grants								
Local Grants	661,556	596,442	420,000	566,502	566,502	436,800	568,873	568,873
Transfers								
Transfer from fund 001	515,000	515,000	-	515,000	515,000	-	515,000	515,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	99,919	-	-	-	-	-	-	-
<b>Total</b>	<b>1,328,161</b>	<b>1,111,442</b>	<b>461,000</b>	<b>1,122,502</b>	<b>1,122,502</b>	<b>482,800</b>	<b>1,129,873</b>	<b>1,129,873</b>

### Debt Service Funds

#### Transportation Special Revenue Fund

Fees, Charges and Permits								
Business License Fee & Surcharge	2,531,154	2,700,000	1,898,365	1,898,365	1,898,365	2,500,000	2,500,000	2,500,000
Miscellaneous Revenue	10,223	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	80,104	40,000	50,000	50,000	50,000	50,000	50,000	50,000
Fines								
Fines	2,047	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	267,987	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.)	(2,850)	-	-	-	-	-	-	-
<b>Total</b>	<b>2,888,665</b>	<b>2,740,000</b>	<b>1,948,365</b>	<b>1,948,365</b>	<b>1,948,365</b>	<b>2,550,000</b>	<b>2,550,000</b>	<b>2,550,000</b>

#### G O Debt Service Fund

Interest and Lease Revenue								
Interest	-	2	-	-	-	-	-	-
Transfers								
Transfer from fund 001	3,516,606	4,183,594	2,428,605	2,428,605	2,428,605	2,311,413	2,311,413	2,311,413
Transfer from fund 102	-	316,716	-	454,215	454,215	-	454,215	454,215
Transfer from fund 108	-	-	-	-	-	-	300,000	300,000
Transfer from fund 131	1,818,379	1,810,348	1,801,115	1,801,115	1,801,115	1,809,732	1,809,732	1,809,732
Transfer from fund 133	2,177,194	1,731,757	1,762,882	1,762,882	1,762,882	1,793,032	1,793,032	1,793,032
Transfer from fund 139	378,219	378,019	379,916	379,916	379,916	376,646	376,646	376,646
Transfer from fund 151	302,550	304,750	361,550	361,550	361,550	348,050	348,050	348,050
Transfer from fund 330	301,482	302,252	587,698	587,698	587,698	577,175	577,175	577,175
<b>Total</b>	<b>8,494,430</b>	<b>9,027,438</b>	<b>7,321,766</b>	<b>7,775,981</b>	<b>7,775,981</b>	<b>7,216,048</b>	<b>7,970,263</b>	<b>7,970,263</b>

#### L I D Debt Fund

Fees, Charges and Permits								
Miscellaneous Revenue	17,137	-	-	-	-	-	-	-

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Interest and Lease Revenue</b>								
Interest	2,600	-	2,500	2,500	2,500	2,500	2,500	2,500
<b>Fines</b>								
Fines	164	-	-	-	-	-	-	-
<b>Total</b>	<b>19,901</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>L I D Guaranty Fund</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	102	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	1,004	-	-	-	-	-	-	-
<b>Total</b>	<b>1,106</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Projects Funds</b>								
<b>Columbia TIF District Fund</b>								
<b>Fees, Charges and Permits</b>								
Impact Fees	414,057	650,000	500,000	500,000	500,000	500,000	500,000	500,000
Miscellaneous Revenue	6,784	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	43,619	-	-	-	-	-	-	-
<b>L2 Hierarchy (Uncategorized)</b>								
Revenue Category Hierarchy (Uncateg.	(74,401)	-	-	-	-	-	-	-
<b>Total</b>	<b>390,058</b>	<b>650,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>
<b>Cascade TIF District Fund</b>								
<b>Fees, Charges and Permits</b>								
Impact Fees	344,262	250,000	300,000	300,000	300,000	300,000	300,000	300,000
Miscellaneous Revenue	4,751	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	31,543	-	-	-	-	-	-	-
<b>Total</b>	<b>380,556</b>	<b>250,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Pacific TIF District Fund</b>								
<b>Fees, Charges and Permits</b>								
Impact Fees	1,022,435	900,000	900,000	900,000	900,000	900,000	900,000	900,000
Miscellaneous Revenue	10,011	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	57,419	-	-	-	-	-	-	-
<b>Total</b>	<b>1,089,864</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>
<b>TIF - Vancouver Fund</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	774	-	-	-	-	-	-	-

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Interest and Lease Revenue</b>								
Interest	6,003	4,000	3,000	3,000	3,000	3,000	3,000	3,000
<b>Total</b>	<b>6,777</b>	<b>4,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>TIF - Orchards Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	2,138	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	15,582	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>Total</b>	<b>17,721</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>TIF - Evergreen Fund</b>								
Fees, Charges and Permits								
Impact Fees	61,435	6,000	50,000	50,000	50,000	50,000	50,000	50,000
Miscellaneous Revenue	4,877	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	37,029	-	25,000	25,000	25,000	25,000	25,000	25,000
<b>Total</b>	<b>103,341</b>	<b>6,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>TIF - East City Fund (South County)</b>								
Fees, Charges and Permits								
Impact Fees	67,386	-	50,000	50,000	50,000	50,000	50,000	50,000
Miscellaneous Revenue	1,620	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	11,163	25,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>Total</b>	<b>80,169</b>	<b>25,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>TIF - I205/Mill Plain Overlay Fund</b>								
Fees, Charges and Permits								
Impact Fees	64,340	50,000	55,000	55,000	55,000	55,000	55,000	55,000
Miscellaneous Revenue	450	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	2,386	-	4,000	4,000	4,000	4,000	4,000	4,000
<b>Total</b>	<b>67,176</b>	<b>50,000</b>	<b>59,000</b>	<b>59,000</b>	<b>59,000</b>	<b>59,000</b>	<b>59,000</b>	<b>59,000</b>
<b>TIF - South Orchards District Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	724	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	5,156	-	3,500	3,500	3,500	3,500	3,500	3,500
<b>Total</b>	<b>5,880</b>	<b>-</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>PIF - Acq &amp; Dev District 1 Fund</b>								

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	135	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	957	5,000	500	500	500	500	500	500
<b>Total</b>	<b>1,092</b>	<b>5,000</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>PIF - Acq &amp; Dev District 2 Fund</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	2,987	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	23,582	20,000	18,000	18,000	18,000	18,000	18,000	18,000
<b>Total</b>	<b>26,569</b>	<b>20,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
<b>PIF - Acq &amp; Dev District 3 Fund</b>								
<b>Fees, Charges and Permits</b>								
Impact Fees	4,770	-	-	-	-	-	-	-
Miscellaneous Revenue	2,648	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	29,395	20,000	20,000	20,000	20,000	20,000	20,000	20,000
<b>Total</b>	<b>36,813</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>PIF - Acq &amp; Dev District 4 Fund</b>								
<b>Fees, Charges and Permits</b>								
Impact Fees	635	-	-	-	-	-	-	-
Miscellaneous Revenue	8,815	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	81,613	40,000	55,000	55,000	55,000	55,000	55,000	55,000
<b>Total</b>	<b>91,062</b>	<b>40,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>
<b>PIF - Acq &amp; Dev District 5 Fund</b>								
<b>Fees, Charges and Permits</b>								
Impact Fees	17,334	-	-	-	-	-	-	-
Miscellaneous Revenue	3,542	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	30,566	35,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>Total</b>	<b>51,442</b>	<b>35,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>PIF - Acq &amp; Dev District 7 Fund</b>								
<b>Fees, Charges and Permits</b>								
Impact Fees	6,021	-	-	-	-	-	-	-
Miscellaneous Revenue	3,320	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	23,733	10,000	15,000	15,000	15,000	15,000	15,000	15,000

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Total</b>	33,074	10,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>PIF - District 6 Exemptions Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	57	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	405	-	200	200	200	200	200	200
<b>Total</b>	462	-	200	200	200	200	200	200
<b>PIF - District 7 Exemptions Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	1	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	11	-	-	-	-	-	-	-
<b>Total</b>	12	-	-	-	-	-	-	-
<b>PIF - District A Fund</b>								
Fees, Charges and Permits								
Impact Fees	354,719	70,000	352,113	440,141	440,141	352,113	550,177	550,177
Miscellaneous Revenue	1,725	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	7,232	-	5,000	5,000	5,000	5,000	5,000	5,000
L2 Hierarchy (Uncategorized)								
Revenue Category Hierarchy (Uncateg.	(2,243)	-	-	-	-	-	-	-
<b>Total</b>	361,433	70,000	357,113	445,141	445,141	357,113	555,177	555,177
<b>PIF - District B Fund</b>								
Fees, Charges and Permits								
Impact Fees	399,480	150,000	380,282	475,353	475,353	380,282	594,191	594,191
Miscellaneous Revenue	5,055	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	30,951	3,000	25,000	25,000	25,000	25,000	25,000	25,000
L2 Hierarchy (Uncategorized)								
Revenue Category Hierarchy (Uncateg.	(8,695)	-	-	-	-	-	-	-
<b>Total</b>	426,791	153,000	405,282	500,353	500,353	405,282	619,191	619,191
<b>PIF - District C Fund</b>								
Fees, Charges and Permits								
Impact Fees	1,256,009	450,000	1,267,606	1,584,508	1,584,508	1,267,606	1,980,634	1,980,634
Miscellaneous Revenue	3,208	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	18,017	3,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>Total</b>	1,277,234	453,000	1,282,606	1,599,508	1,599,508	1,282,606	1,995,634	1,995,634

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>2011 Bond Capital Fund - Waterfront</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	3,102	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	32,220	30,000	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(638)	-	-	-	-	-	-	-
<b>Total</b>	<b>34,684</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transportation Capital Fund</b>								
Fees, Charges and Permits								
Donations	395,833	350,000	-	-	-	-	-	-
Miscellaneous Revenue	863,892	4,029,507	-	1,615,000	1,615,000	-	-	-
Interest and Lease Revenue								
Interest	116,978	40,000	70,000	70,000	70,000	70,000	70,000	70,000
Grants								
Federal Grants	444,172	6,315,915	-	3,685,783	3,685,783	-	-	-
State Grants	15,000	3,000,000	-	3,000,000	3,000,000	-	-	-
Transfers								
Transfer from fund 001	37,431	-	-	-	-	-	-	-
Transfer from fund 102	-	400,000	-	20,000	20,000	-	-	-
Transfer from fund 103	-	2,000,000	-	150,501	150,501	-	-	-
Transfer from fund 131	640,658	1,235,137	-	1,416,440	1,416,440	-	500,000	500,000
Transfer from fund 141	-	-	-	363,424	363,424	-	-	-
Transfer from fund 142	-	1,286,574	-	745,074	745,074	-	250,000	250,000
Transfer from fund 143	221,929	599,570	-	100,000	100,000	-	-	-
Transfer from fund 160	-	-	-	219,000	219,000	-	-	-
Transfer from fund 161	2,682	43,868	-	-	-	-	-	-
Transfer from fund 162	2,211	413,043	-	395,254	395,254	-	-	-
Transfer from fund 164	48,631	524,931	-	379,926	379,926	-	-	-
Transfer from fund 166	60,000	60,000	-	-	-	-	-	-
Transfer from fund 324	1,766,098	323,315	-	-	-	-	-	-
Transfer from fund 634	1,000,000	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(4,850)	-	-	(19,840)	(19,840)	-	-	-
<b>Total</b>	<b>5,610,666</b>	<b>20,621,860</b>	<b>70,000</b>	<b>12,140,562</b>	<b>12,140,562</b>	<b>70,000</b>	<b>820,000</b>	<b>820,000</b>
<b>Street Funding Initiative - Capital Fund</b>								
Taxes								
Real Estate Excise Tax	161,672	130,000	140,000	140,000	140,000	160,000	160,000	160,000
Fees, Charges and Permits								
Miscellaneous Revenue	8,387	-	-	-	-	-	-	-
Street Fees and Permits	83,853	180,000	-	-	-	-	-	-

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Interest and Lease Revenue</b>								
Interest	52,129	-	35,000	35,000	35,000	35,000	35,000	35,000
<b>Grants</b>								
Federal Grants	49,502	-	-	580,000	580,000	-	350,000	350,000
State Grants	700,000	315,000	-	864,000	864,000	-	2,000,000	2,000,000
<b>Transfers</b>								
Transfer from fund 001	-	-	-	2,198,000	2,198,000	-	5,000,000	5,000,000
Transfer from fund 102	344,462	478,480	-	165,000	165,000	-	165,000	165,000
Transfer from fund 103	18,701	161,854	-	-	-	-	-	-
Transfer from fund 131	266,324	206,875	-	130,000	130,000	-	150,000	150,000
Transfer from fund 142	-	-	-	-	-	-	1,000,000	1,000,000
Transfer from fund 160	84,550	51,000	-	-	-	-	-	-
Transfer from fund 634	800,000	1,251,536	-	-	-	-	2,000,000	2,000,000
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	(1,392)	-	-	-	-	-	-	-
<b>Total</b>	<b>2,568,187</b>	<b>2,774,745</b>	<b>175,000</b>	<b>4,112,000</b>	<b>4,112,000</b>	<b>195,000</b>	<b>10,860,000</b>	<b>10,860,000</b>
<b>Fire Acquisition Fund</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	30,253	-	-	-	-	-	-	-
Public Safety Fees and Charges	765,761	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	198,879	-	-	-	-	-	-	-
<b>Transfers</b>								
Transfer from fund 151	539,540	987,299	-	891,600	891,600	-	1,080,600	380,600
Transfer from fund 335	-	(234,000)	-	-	-	-	-	-
Transfer from fund 501	50,555	844,000	-	-	-	-	-	-
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	(135,657)	-	-	-	-	-	-	-
<b>Total</b>	<b>1,449,332</b>	<b>1,597,299</b>	<b>-</b>	<b>891,600</b>	<b>891,600</b>	<b>-</b>	<b>1,080,600</b>	<b>380,600</b>
<b>Capital Improvement Fund</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	8,438	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	48,988	-	40,000	40,000	40,000	40,000	40,000	40,000
<b>Grants</b>								
State Grants	168,976	-	-	-	-	-	-	-
<b>Transfers</b>								
Transfer from fund 001	2,143,528	2,205,133	-	150,000	-	-	85,000	-
Transfer from fund 107	5,520	35,249	-	35,000	35,000	-	-	-
Transfer from fund 108	78,784	-	-	50,000	-	-	-	-
Transfer from fund 139	15,000	-	-	-	-	-	-	-
Transfer from fund 501	1,391,319	8,109,790	-	2,425,000	2,425,000	-	2,015,000	1,865,000

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
Transfer from fund 506	-	-	-	135,000	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	55,049	-	-	-	-	-	-	-
<b>Total</b>	<b>3,915,602</b>	<b>10,350,172</b>	<b>40,000</b>	<b>2,835,000</b>	<b>2,500,000</b>	<b>40,000</b>	<b>2,140,000</b>	<b>1,905,000</b>
<b>VNHR Property Capital Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	475,588	-	480,000	480,000	480,000	480,000	480,000	480,000
Interest and Lease Revenue								
Interest	22,395	-	18,000	18,000	18,000	18,000	18,000	18,000
<b>Total</b>	<b>497,983</b>	<b>-</b>	<b>498,000</b>	<b>498,000</b>	<b>498,000</b>	<b>498,000</b>	<b>498,000</b>	<b>498,000</b>
<b>Parks Construction Fund (Capital Projects only)</b>								
Fees, Charges and Permits								
Donations	1,012,000	1,090,000	-	-	-	-	-	-
Miscellaneous Revenue	24,772	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	36,139	-	10,000	10,000	10,000	10,000	10,000	10,000
Grants								
Local Grants	250,000	-	-	-	-	-	-	-
State Grants	345,000	345,000	-	-	-	-	-	-
Transfers								
Transfer from fund 001	12,275	200,000	-	-	-	-	-	-
Transfer from fund 133	16,000	100,000	200,000	200,000	200,000	200,000	200,000	200,000
Transfer from fund 171	9,842	-	-	32,000	32,000	-	4,467	4,467
Transfer from fund 172	128,277	829,634	-	311,608	311,608	-	-	-
Transfer from fund 173	565,607	-	-	-	-	-	-	-
Transfer from fund 174	1,145,595	291,262	-	2,231,160	2,231,160	-	-	-
Transfer from fund 175	73,871	1,167,723	-	70,809	70,809	-	-	-
Transfer from fund 177	3,203	-	-	201,000	201,000	-	627,284	627,284
Transfer from fund 194	-	-	-	-	-	-	495,533	495,533
Transfer from fund 195	-	-	-	368,392	368,392	-	1,825,716	1,825,716
Transfer from fund 196	1,429,087	119,593	-	1,732,616	1,732,616	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(148,924)	-	-	-	-	-	-	-
<b>Total</b>	<b>4,902,743</b>	<b>4,143,212</b>	<b>210,000</b>	<b>5,157,585</b>	<b>5,157,585</b>	<b>210,000</b>	<b>3,163,000</b>	<b>3,163,000</b>
<b>Enterprise Funds</b>								
<b>City Tree Reserve Fund</b>								
Fees, Charges and Permits								
Development Fees	58,596	40,000	50,000	50,000	50,000	50,000	50,000	50,000
Donations	7,320	1,250	-	-	-	-	-	-
Miscellaneous Revenue	(9,142)	-	-	-	-	-	-	-



## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Interest and Lease Revenue</b>								
Interest	17,256	5,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>Fines</b>								
Fines	71,744	40,000	60,000	60,000	60,000	60,000	60,000	60,000
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	16,480	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncategor)	(2,901)	-	-	-	-	-	-	-
<b>Total</b>	<b>159,353</b>	<b>86,250</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>
<b>Surface Water Construction Fund</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	4,849	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	27,880	-	25,000	25,000	25,000	25,000	25,000	25,000
<b>Grants</b>								
Local Grants	-	-	-	180,000	180,000	-	95,000	95,000
State Grants	577,528	2,127,726	-	2,102,828	2,102,828	-	2,545,025	2,545,025
<b>Transfers</b>								
Transfer from fund 444	500,000	1,000,000	-	500,000	500,000	-	1,200,000	1,200,000
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	(33,059)	-	-	-	-	-	-	-
<b>Total</b>	<b>1,077,197</b>	<b>3,127,726</b>	<b>25,000</b>	<b>2,807,828</b>	<b>2,807,828</b>	<b>25,000</b>	<b>3,865,025</b>	<b>3,865,025</b>
<b>Surface Water Management Fund</b>								
<b>Fees, Charges and Permits</b>								
Commercial/Industrial	5,761,832	5,215,746	6,049,923	6,049,923	6,049,923	6,352,420	6,352,420	6,352,420
Development Fees	307,528	329,000	265,000	265,000	265,000	265,000	265,000	265,000
Governmental	206,568	130,966	216,897	216,897	216,897	227,742	227,742	227,742
Governmental and Not for Profit	3,810,993	3,249,179	4,001,542	4,001,542	4,001,542	4,201,619	4,201,619	4,201,619
Misc. Revenue	19	-	-	-	-	-	-	-
Miscellaneous Revenue	2,714	-	-	-	-	-	-	-
Residential	8,303,739	9,339,071	8,718,926	10,114,873	10,114,873	9,154,873	9,829,909	9,829,909
Utility Fees - Other	3,376	1,522,664	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
External Leases	45,859	80,000	40,000	45,360	45,360	40,000	45,360	45,360
Interest	48,953	20,000	40,000	40,000	40,000	40,000	40,000	40,000
<b>Fines</b>								
Fines	37,890	30,000	35,000	35,000	35,000	35,000	35,000	35,000
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	(29,570)	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg)	(7,311)	-	-	-	-	-	-	-
<b>Total</b>	<b>18,492,591</b>	<b>19,916,626</b>	<b>19,367,288</b>	<b>20,768,595</b>	<b>20,768,595</b>	<b>20,316,654</b>	<b>20,997,050</b>	<b>20,997,050</b>

### Water Utility Fund

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Fees, Charges and Permits</b>								
Commercial/Industrial	6,324,617	6,752,533	6,640,849	6,640,849	6,640,849	6,972,890	6,972,890	6,972,890
Development Fees	5,616	-	-	-	-	-	-	-
Donations	5	-	-	-	-	-	-	-
Governmental and Not for Profit	1,361,419	1,290,893	1,429,958	1,429,958	1,429,958	1,501,105	1,501,105	1,501,105
Internal Services Charges	2,087,830	2,348,531	2,350,000	2,332,663	2,332,663	2,423,999	2,336,663	2,336,663
Misc. Revenue	246,499	225,000	230,000	230,000	230,000	230,000	230,000	230,000
Miscellaneous Revenue	524,051	20,000	-	-	-	-	-	-
Residential	30,365,958	31,416,647	31,884,255	31,884,255	31,884,255	33,478,469	33,478,469	33,478,469
Utility Fees - Other	615,594	570,000	599,000	599,000	599,000	599,000	599,000	599,000
<b>Interest and Lease Revenue</b>								
External Leases	188,026	225,000	195,000	195,710	195,710	195,000	195,710	195,710
Interest	335,794	120,000	270,000	270,000	270,000	270,000	270,000	270,000
Internal Leases	532,876	540,076	530,000	1,191,250	1,191,250	530,000	1,191,250	1,191,250
<b>Grants</b>								
Local Grants	75,219	95,000	-	-	-	-	-	-
<b>Fines</b>								
Fines	680,787	700,000	700,000	700,000	700,000	700,000	700,000	700,000
<b>Transfers</b>								
Transfer from fund 444	1,443,110	1,452,267	1,515,266	1,495,835	1,495,835	1,591,029	1,540,710	1,540,710
Transfer from fund 475	1,649,269	1,659,733	1,731,732	1,709,525	1,709,525	1,818,319	1,760,811	1,760,811
Transfer from fund 490	-	3,031	3,031	3,031	3,031	3,031	3,031	3,031
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	558,521	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.	(8,680)	-	-	-	-	-	-	-
<b>Total</b>	<b>46,986,511</b>	<b>47,418,711</b>	<b>48,079,091</b>	<b>48,682,076</b>	<b>48,682,076</b>	<b>50,312,842</b>	<b>50,779,639</b>	<b>50,779,639</b>
<b>Water/Sewer Capital Reserves Fund</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	9,699	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	69,047	30,000	-	-	-	-	-	-
<b>Total</b>	<b>78,747</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Systems Development Reserves Fund</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	5,167	-	-	-	-	-	-	-
Utility Fees - Other	3,800,001	3,300,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
<b>Interest and Lease Revenue</b>								
Interest	71,371	16,000	45,000	45,000	45,000	45,000	45,000	45,000
<b>L2 Hierarchy (Uncategorized)</b>								
Revenue Category Hierarchy (Uncateg.	(7,080)	-	-	-	-	-	-	-
<b>Total</b>	<b>3,869,459</b>	<b>3,316,000</b>	<b>3,545,000</b>	<b>3,545,000</b>	<b>3,545,000</b>	<b>3,545,000</b>	<b>3,545,000</b>	<b>3,545,000</b>

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Water Construction Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	327,267	20,000	-	-	-	-	-	-
Street Fees and Permits	3,140	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	1,035,212	500,000	700,000	700,000	700,000	700,000	700,000	700,000
Transfers								
Transfer from fund 445	10,000,000	5,000,000	-	7,800,000	7,800,000	-	8,300,000	8,300,000
Transfer from fund 447	3,500,000	3,000,000	-	2,550,000	2,550,000	-	2,580,000	2,580,000
Transfer from fund 449	600,000	600,000	-	600,000	600,000	-	600,000	600,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(2,973,087)	-	-	-	-	-	-	-
<b>Total</b>	<b>12,492,533</b>	<b>9,120,000</b>	<b>700,000</b>	<b>11,650,000</b>	<b>11,650,000</b>	<b>700,000</b>	<b>12,180,000</b>	<b>12,180,000</b>
<b>SCIP Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	11,547	-	-	-	-	-	-	-
Utility Fees - Other	830,551	490,000	675,000	675,000	675,000	675,000	675,000	675,000
Interest and Lease Revenue								
Interest	194,751	190,000	190,000	190,000	190,000	190,000	190,000	190,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(20,619)	-	-	-	-	-	-	-
<b>Total</b>	<b>1,016,230</b>	<b>680,000</b>	<b>865,000</b>	<b>865,000</b>	<b>865,000</b>	<b>865,000</b>	<b>865,000</b>	<b>865,000</b>
<b>Utility Customer Assistance Fund</b>								
Fees, Charges and Permits								
Donations	24,950	15,000	20,000	20,000	20,000	20,000	20,000	20,000
Miscellaneous Revenue	252	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	1,628	-	-	-	-	-	-	-
<b>Total</b>	<b>26,830</b>	<b>15,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Water Revenue Bond Debt Service Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	38	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	369	-	-	-	-	-	-	-
Transfers								
Transfer from fund 445	78,625	-	-	-	-	-	-	-
Transfer from fund 468	-	78,720	-	-	-	-	-	-
<b>Total</b>	<b>79,032</b>	<b>78,720</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Sewer Revenue Bond Debt Service Fund

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	1,879	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	18,087	-	10,000	10,000	10,000	10,000	10,000	10,000
<b>Transfers</b>								
Transfer from fund 468	-	3,857,280	-	-	-	-	-	-
Transfer from fund 475	3,852,609	-	-	-	-	-	-	-
<b>Total</b>	<b>3,872,575</b>	<b>3,857,280</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Debt Service Reserves Fund</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	11,972	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	85,235	20,000	-	-	-	-	-	-
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	(454)	-	-	-	-	-	-	-
<b>Total</b>	<b>96,754</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Sewer Utility Fund</b>								
<b>Fees, Charges and Permits</b>								
Commercial/Industrial	14,850,093	14,558,556	14,995,312	14,995,312	14,995,312	15,445,172	15,445,172	15,445,172
Governmental and Not for Profit	1,413,470	1,513,537	1,354,459	1,354,459	1,354,459	1,381,592	1,381,592	1,381,592
Miscellaneous Revenue	154,085	20,000	-	-	-	-	-	-
Residential	32,711,405	36,807,774	37,912,007	37,912,007	37,912,007	39,049,367	39,049,367	39,049,367
Utility Fees - Other	1,027,594	522,736	880,000	880,000	880,000	880,000	880,000	880,000
<b>Interest and Lease Revenue</b>								
External Leases	30,722	9,000	20,000	32,353	32,353	20,000	32,353	32,353
Interest	245,815	30,000	220,000	220,000	220,000	220,000	220,000	220,000
Internal Leases	16,660	16,660	-	8,507	8,507	-	8,507	8,507
<b>Transfers</b>								
Transfer from fund 449	300,000	300,000	-	300,000	300,000	-	300,000	300,000
Transfer from fund 477	4,500,000	3,000,000	-	-	-	-	-	-
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	3,121,071	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncategor)	(25)	-	-	-	-	-	-	-
<b>Total</b>	<b>58,370,890</b>	<b>56,778,263</b>	<b>55,381,778</b>	<b>55,702,638</b>	<b>55,702,638</b>	<b>56,996,131</b>	<b>57,316,991</b>	<b>57,316,991</b>
<b>Sewer Cap Contingency Replace Fund</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	24	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	172	-	-	-	-	-	-	-
<b>Total</b>	<b>196</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Sewer System Development Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	6,997	-	-	-	-	-	-	-
Utility Fees - Other	4,260,648	3,500,000	4,408,216	4,408,216	4,408,216	4,408,216	4,408,216	4,408,216
Interest and Lease Revenue								
Interest	100,438	-	100,000	100,000	100,000	100,000	100,000	100,000
L2 Hierarchy (Uncategorized)								
Revenue Category Hierarchy (Uncateg.	(9,517)	-	-	-	-	-	-	-
<b>Total</b>	4,358,566	3,500,000	4,508,216	4,508,216	4,508,216	4,508,216	4,508,216	4,508,216
<b>Sewer Construction Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	25,447	-	-	-	-	-	-	-
Street Fees and Permits	3,200	-	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	144,037	50,000	75,000	75,000	75,000	75,000	75,000	75,000
Transfers								
Transfer from fund 475	9,000,000	17,445,000	-	12,815,000	12,815,000	-	14,800,000	14,800,000
Transfer from fund 477	-	-	-	3,720,000	3,720,000	-	3,760,000	3,760,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(4,054)	-	-	-	-	-	-	-
<b>Total</b>	9,168,630	17,495,000	75,000	16,610,000	16,610,000	75,000	18,635,000	18,635,000
<b>Airport Fund</b>								
Fees, Charges and Permits								
Equipment Services Charges	6,370	5,500	-	-	-	-	-	-
Miscellaneous Revenue	(746)	-	-	-	-	-	-	-
Interest and Lease Revenue								
External Leases	687,756	720,000	700,000	700,000	700,000	700,000	700,000	700,000
Interest	12,907	4,000	10,000	10,000	10,000	10,000	10,000	10,000
Internal Leases	400	-	-	-	-	-	-	-
Grants								
Federal Grants	215,855	814,500	-	614,250	-	-	231,750	-
State Grants	1,917	-	-	34,125	-	-	12,875	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	43,884	-	-	-	-	-	-	-
<b>Total</b>	968,344	1,544,000	710,000	1,358,375	710,000	710,000	954,625	710,000
<b>Building Inspection Fund</b>								
Fees, Charges and Permits								
Development Fees	2,779,710	2,307,000	2,610,000	2,610,000	2,610,000	2,688,000	2,688,000	2,688,000
Internal Services Charges	299,743	411,037	300,000	406,045	406,045	300,000	418,226	418,226

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
Misc. Revenue	4,455,428	4,397,626	4,000,000	4,000,000	4,000,000	4,120,000	4,120,000	4,120,000
Miscellaneous Revenue	24,433	-	-	-	-	-	-	-
Interest and Lease Revenue								
External Leases	-	-	-	89,871	89,871	-	92,566	92,566
Interest	151,899	70,000	100,000	100,000	100,000	100,000	100,000	100,000
Internal Leases	217,092	222,646	220,000	137,546	137,546	220,000	139,755	139,755
Grants								
Local Grants	2,412	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	30,636	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncategor)	(91,818)	-	-	-	-	-	-	-
<b>Total</b>	<b>7,869,534</b>	<b>7,408,309</b>	<b>7,230,000</b>	<b>7,343,462</b>	<b>7,343,462</b>	<b>7,428,000</b>	<b>7,558,547</b>	<b>7,558,547</b>
<b>Solid Waste Fund</b>								
Taxes								
Utility Tax on Solid Waste	1,321,193	1,479,450	1,326,000	1,708,530	1,708,530	1,326,000	1,694,045	1,694,045
Fees, Charges and Permits								
Business License Fee & Surcharge	3,500	-	-	-	-	-	-	-
Donations	3,400	-	-	-	-	-	-	-
Misc. Revenue	14,760	-	-	-	-	-	-	-
Miscellaneous Revenue	(3,288)	-	-	-	-	-	-	-
Residential	101,178	640,000	100,000	100,000	100,000	100,000	100,000	100,000
Utility Fees - Other	158,918	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Interest and Lease Revenue								
Interest	70,970	55,000	65,000	65,000	65,000	65,000	65,000	65,000
Fines								
Fines	250	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	9,077	-	-	-	-	-	-	-
<b>Total</b>	<b>1,679,958</b>	<b>2,324,450</b>	<b>1,641,000</b>	<b>2,023,530</b>	<b>2,023,530</b>	<b>1,641,000</b>	<b>2,009,045</b>	<b>2,009,045</b>
<b>Parking Services Fund</b>								
Fees, Charges and Permits								
Donations	-	20,000	-	-	-	-	-	-
Misc. Revenue	116,764	26,600	50,000	50,000	50,000	100,000	100,000	100,000
Miscellaneous Revenue	1,447,567	550,000	800,000	800,000	800,000	1,200,000	1,200,000	1,200,000
Interest and Lease Revenue								
External Leases	1,860,559	2,816,070	1,470,000	1,593,108	1,593,108	1,650,000	1,843,266	1,843,266
Interest	80,506	35,000	40,000	40,000	40,000	75,000	75,000	75,000
Internal Leases	28,538	39,408	30,000	30,000	30,000	30,000	30,000	30,000
Fines								
Fines	1,062,532	700,000	360,000	375,000	375,000	700,000	715,000	715,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	517,117	-	-	-	-	-	-	-

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
Revenue Category Hierarchy (Uncategor)	(6,276)	-	-	-	-	-	-	-
<b>Total</b>	5,107,308	4,187,078	2,750,000	2,888,108	2,888,108	3,755,000	3,963,266	3,963,266
<b>Tennis Center Fund</b>								
Fees, Charges and Permits								
Donations	407,127	-	-	-	-	-	-	-
Miscellaneous Revenue	0	-	-	-	-	-	-	-
Recreation and Parks Fees	862,680	1,024,064	752,992	752,992	752,992	752,992	752,992	752,992
Interest and Lease Revenue								
Interest	104	-	-	-	-	-	-	-
Transfers								
Transfer from fund 001	37,000	35,000	-	-	-	-	-	-
<b>Total</b>	1,306,912	1,059,064	752,992	752,992	752,992	752,992	752,992	752,992
<b>Internal Service Funds</b>								
<b>Equipment Services Operations Fund</b>								
Fees, Charges and Permits								
Equipment Services Charges	3,470	-	-	-	-	-	-	-
Internal Services Charges	7,442,189	7,367,583	7,607,877	7,692,638	7,692,638	7,734,992	7,826,961	7,826,961
Miscellaneous Revenue	9,352	32,700	-	-	-	-	-	-
Street Fees and Permits	6,145	-	-	-	-	-	-	-
Interest and Lease Revenue								
External Leases	2,158	10,000	-	2,160	2,160	-	2,160	2,160
Interest	28,181	10,000	30,000	30,000	30,000	30,000	30,000	30,000
Internal Leases	94,660	-	95,000	95,000	95,000	95,000	95,000	95,000
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(326,628)	-	-	-	-	-	-	-
<b>Total</b>	7,259,527	7,420,283	7,732,877	7,819,798	7,819,798	7,859,992	7,954,121	7,954,121
<b>Equipment Services Capital Fund</b>								
Fees, Charges and Permits								
Miscellaneous Revenue	167,365	15,654	-	-	-	-	-	-
Interest and Lease Revenue								
External Leases	3,490,322	4,838,083	4,983,225	4,268,558	4,268,558	5,132,722	4,427,975	4,427,975
Interest	361,944	-	300,000	300,000	300,000	300,001	300,001	300,001
Transfers								
Transfer from fund 001	455,334	831,781	-	167,255	167,255	-	-	-
Transfer from fund 102	521,579	496,037	-	216,764	216,764	-	-	-
Transfer from fund 103	-	51,300	-	-	-	-	-	-
Transfer from fund 444	165,207	372,135	-	119,255	119,255	-	64,000	64,000
Transfer from fund 445	270,869	400,344	-	242,277	242,277	-	-	-
Transfer from fund 475	162,478	249,055	-	209,230	209,230	-	-	-
Transfer from fund 483	3,811	30,000	-	-	-	-	-	-

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
Transfer from fund 490	-	12,451	-	12,696	12,696	-	-	-
Transfer from fund 491	26,188	1,508	-	2,592	2,592	-	-	-
Transfer from fund 504	81,551	68,220	-	-	-	-	-	-
Transfer from fund 506	57,345	-	-	-	-	-	-	-
Transfer from fund 508	425,534	470,669	-	145,914	145,914	-	-	-
Transfer from fund 510	-	-	-	50,000	50,000	-	-	-
Transfer from fund 655	205	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(10)	-	-	-	-	-	-	-
<b>Total</b>	<b>6,189,720</b>	<b>7,837,237</b>	<b>5,283,225</b>	<b>5,734,541</b>	<b>5,734,541</b>	<b>5,432,723</b>	<b>4,791,976</b>	<b>4,791,976</b>
<b>Computer Repair &amp; Replacement Fund</b>								
Fees, Charges and Permits								
Internal Services Charges	4,569,785	3,907,516	4,000,000	2,667,751	2,664,539	4,000,000	2,367,817	2,364,605
Miscellaneous Revenue	20,813	4,127	-	-	-	-	-	-
Interest and Lease Revenue								
Interest	145,908	-	130,000	130,000	130,000	130,000	130,000	130,000
Grants								
Local Grants	69,806	75,218	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(60,535)	-	-	-	-	-	-	-
<b>Total</b>	<b>4,745,777</b>	<b>3,986,861</b>	<b>4,130,000</b>	<b>2,797,751</b>	<b>2,794,539</b>	<b>4,130,000</b>	<b>2,497,817</b>	<b>2,494,605</b>
<b>Grounds and Facilities Services Fund</b>								
Fees, Charges and Permits								
Donations	-	100,000	-	-	-	-	-	-
Internal Services Charges	9,205,782	11,356,577	9,300,000	14,680,743	14,680,743	9,300,000	14,342,460	14,342,460
Misc. Revenue	48	-	-	-	-	-	-	-
Miscellaneous Revenue	9,415	-	-	-	-	-	-	-
Interest and Lease Revenue								
External Leases	36,532	55,000	35,000	36,540	36,540	35,000	36,540	36,540
Interest	54,615	-	40,000	40,000	40,000	40,000	40,000	40,000
Transfers								
Transfer from fund 001	2,841,754	-	-	-	-	-	-	-
Transfer from fund 490	92,382	-	-	-	-	-	-	-
L2 Hierarchy (Uncategorized)								
Prior Period Adjustments	(303,076)	-	-	-	-	-	-	-
<b>Total</b>	<b>11,937,452</b>	<b>11,511,577</b>	<b>9,375,000</b>	<b>14,757,283</b>	<b>14,757,283</b>	<b>9,375,000</b>	<b>14,419,000</b>	<b>14,419,000</b>
<b>Self-Insured Worker's Comp &amp; Liability Fund</b>								
Fees, Charges and Permits								
District Court Fees	1,990	-	-	-	-	-	-	-
Internal Services Charges	8,009,804	6,531,693	8,022,668	7,263,309	7,263,309	10,400,000	7,263,309	7,263,309
Miscellaneous Revenue	183,507	-	-	-	-	-	-	-



## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Interest and Lease Revenue</b>								
Interest	147,740	-	130,000	130,000	130,000	130,000	130,000	130,000
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	1,063,771	-	-	-	-	-	-	-
<b>Total</b>	<b>9,406,812</b>	<b>6,531,693</b>	<b>8,152,668</b>	<b>7,393,309</b>	<b>7,393,309</b>	<b>10,530,000</b>	<b>7,393,309</b>	<b>7,393,309</b>
<b>Internal Administrative Services Fund</b>								
<b>Fees, Charges and Permits</b>								
Internal Services Charges	16,793,607	17,266,919	16,997,809	21,104,427	21,104,427	17,507,743	21,483,430	21,483,430
Misc. Revenue	240	309,423	100,000	211,990	211,990	100,000	224,506	224,506
Miscellaneous Revenue	45,872	110,000	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	313,399	70,000	300,000	300,000	300,000	300,000	300,000	300,000
<b>Transfers</b>								
Transfer from fund 445	25,000	-	-	-	-	-	-	-
Transfer from fund 475	25,000	-	-	-	-	-	-	-
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	(4,729,353)	-	-	-	-	-	-	-
<b>Total</b>	<b>12,473,766</b>	<b>17,756,342</b>	<b>17,397,809</b>	<b>21,616,417</b>	<b>21,616,417</b>	<b>17,907,743</b>	<b>22,007,936</b>	<b>22,007,936</b>
<b>Benefits Fund</b>								
<b>Fees, Charges and Permits</b>								
Internal Services Charges	11,929,674	14,860,370	12,000,000	12,000,000	12,000,000	12,600,000	12,600,000	12,600,000
Miscellaneous Revenue	8,730	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	28,246	-	25,000	25,000	25,000	25,000	25,000	25,000
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	510,650	-	-	-	-	-	-	-
<b>Total</b>	<b>12,477,301</b>	<b>14,860,370</b>	<b>12,025,000</b>	<b>12,025,000</b>	<b>12,025,000</b>	<b>12,625,000</b>	<b>12,625,000</b>	<b>12,625,000</b>
<b>Self-Insured Health Insurance Fund</b>								
<b>Fees, Charges and Permits</b>								
Internal Services Charges	9,702,777	9,946,000	9,975,885	9,975,885	9,975,885	10,474,680	10,474,680	10,474,680
Misc. Revenue	832,191	-	915,411	915,411	915,411	961,181	961,181	961,181
Miscellaneous Revenue	18,503	-	-	-	-	-	-	-
<b>Interest and Lease Revenue</b>								
Interest	85,853	-	-	-	-	-	-	-
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	738,469	-	-	-	-	-	-	-
<b>Total</b>	<b>11,377,793</b>	<b>9,946,000</b>	<b>10,891,296</b>	<b>10,891,296</b>	<b>10,891,296</b>	<b>11,435,861</b>	<b>11,435,861</b>	<b>11,435,861</b>
<b>Fiduciary Funds</b>								
<b>Police Pension Trust Fund</b>								

## Summary of Revenue by Fund and Source

	2019 Actual	2020 Forecast	2021 Baseline	2021 Submitted Forecast	2021 Recommended Forecast	2022 Baseline	2022 Submitted Forecast	2022 Recommended Forecast
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	2,119,566	2,083,738	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>Interest and Lease Revenue</b>								
Interest	65	-	-	-	-	-	-	-
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	12,452	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.	28	-	-	-	-	-	-	-
<b>Total</b>	<b>2,132,112</b>	<b>2,083,738</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>
<b>Fire Pension Trust Fund</b>								
<b>Taxes</b>								
Fire Insurance Premium	201,501	190,000	220,000	220,000	220,000	220,000	220,000	220,000
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	2,828,794	2,791,527	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
<b>Interest and Lease Revenue</b>								
Interest	253,861	95,000	200,000	100,000	100,000	200,000	100,000	100,000
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	17,090	-	-	-	-	-	-	-
Revenue Category Hierarchy (Uncateg.	13	-	-	-	-	-	-	-
<b>Total</b>	<b>3,301,259</b>	<b>3,076,527</b>	<b>1,920,000</b>	<b>1,820,000</b>	<b>1,820,000</b>	<b>1,920,000</b>	<b>1,820,000</b>	<b>1,820,000</b>
<b>PEG Capital Support Fund - Comcast</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	3,691	-	-	-	-	-	-	-
PEG Franchise Fees	743,273	650,000	600,000	600,000	600,000	600,000	600,000	600,000
<b>Interest and Lease Revenue</b>								
Interest	30,675	15,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	25,355	-	-	-	-	-	-	-
<b>Total</b>	<b>802,994</b>	<b>665,000</b>	<b>625,000</b>	<b>625,000</b>	<b>625,000</b>	<b>625,000</b>	<b>625,000</b>	<b>625,000</b>
<b>PEG Capital Support Fund - Century Link</b>								
<b>Fees, Charges and Permits</b>								
Miscellaneous Revenue	(3)	-	-	-	-	-	-	-
<b>L2 Hierarchy (Uncategorized)</b>								
Prior Period Adjustments	(5,940)	-	-	-	-	-	-	-
<b>Total</b>	<b>(5,943)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>\$ 603,921,699</b>	<b>\$ 597,641,315</b>	<b>\$ 480,900,011</b>	<b>\$ 599,641,784</b>	<b>\$ 594,784,735</b>	<b>\$ 510,644,792</b>	<b>\$ 607,642,686</b>	<b>\$ 601,906,488</b>

# Fund Balance Report

Fund Name	Cash	Fund Balance	2019 Ending Balance	2020 Revenue Budget	2020 Expense Budget	2020 Estimated Ending Fund Balance	2021-2022 Projected Revenue	2021-2022 Projected Expenses	2022 Estimated Ending Balance
General Fund	61,686,629	77,591,532	77,591,532	180,302,586	178,303,279	79,590,839	348,384,820	362,088,234	65,887,425
<b>Special Revenue Funds</b>									
Street Fund	7,812,450	8,157,222	8,157,222	13,747,472	15,389,869	6,514,825	29,612,538	35,180,203	947,160
Street Funding Initiative - Operating Fund	5,797,460	5,587,578	5,587,578	10,177,423	10,770,991	4,994,010	23,492,284	22,717,015	5,769,278
Fire Fund	6,703,755	5,924,880	5,924,880	50,838,299	51,612,653	5,150,526	101,353,949	101,353,948	5,150,527
Fire Equipment Fund	10,302,863	10,315,688	10,315,688	1,729,943	881,260	11,164,371	2,051,254	3,701,914	9,513,711
Emergency Ambulance Services Contract Admin	721,317	643,765	643,765	740,000	825,549	558,216	1,539,000	1,584,138	513,078
Investigative Fund	176,732	175,674	175,674	25,000	61,439	139,235	50,000	140,303	48,932
Drug Enforcement Fund	729,966	713,883	713,883	230,000	299,304	644,579	360,000	591,974	412,605
CDBG Entitlement Fund	3,549	(200,771)	(200,771)	2,905,970	2,507,533	197,666	11,684,304	8,868,844	3,013,126
Tourism Fund	6,063,832	6,148,218	6,148,218	3,050,000	2,035,208	7,163,010	4,610,000	7,797,127	3,975,883
Affordable Housing Fund	12,454,348	12,086,106	12,086,106	6,050,000	6,113,609	12,022,497	20,725,000	12,285,489	20,462,008
Parkhill Cemetery Improvement Fund	448,429	448,716	448,716	20,000	2,059	466,657	50,000	40,021	476,636
Criminal Justice Fund	716,038	786,112	786,112	260,000	210,892	835,220	580,000	459,007	956,213
Affordable Housing Sales Tax Fund	-	933	933	650,000	-	650,933	-	-	650,933
Transportation Special Revenue	3,492,058	3,280,460	3,280,460	2,740,000	1,058,160	4,962,300	4,498,365	5,855,670	3,604,995
REET 1 (2002 Special Revenue Fund)	3,459,708	3,975,913	3,975,913	3,035,000	1,831,892	5,179,021	6,801,600	4,956,261	7,024,360
Parks & Recreation Special Revenue Fund	29,784	30,297	30,297	-	230	30,067	50,000	40,591	39,476
Riverwest RDA Fund	-	-	-	-	-	-	-	-	-
Downtown Initiatives Fund	288,857	273,984	273,984	3,515,000	61,887	3,727,097	380,000	493,196	3,613,901
VNHR Properties	617,427	581,127	581,127	956,000	1,147,589	389,538	1,272,800	1,375,111	287,227
Senior Messenger Fund	444,840	459,371	459,371	291,000	348,400	401,971	-	319,122	82,849
<b>Special Revenue Funds - For Capital Projects</b>									
Columbia TIF District	2,317,246	2,325,953	2,325,953	650,000	-	2,975,953	1,000,000	363,424	3,612,529
Cascade TIF District	1,622,817	1,630,996	1,630,996	250,000	141,500	1,739,496	600,000	1,995,074	344,422
Pacific TIF District	3,419,626	3,219,027	3,219,027	900,000	364,570	3,754,457	1,800,000	100,000	5,454,457
TIF - Vancouver	264,382	263,679	263,679	4,000	51,000	216,679	6,000	219,000	3,679

## Fund Balance Report (cont.)

TIF - Orchards	730,426	725,488	725,488	10,000	43,868	691,620	20,000	-	711,620
TIF - Evergreen	1,665,723	1,730,542	1,730,542	6,000	17,788	1,718,754	150,000	395,254	1,473,500
TIF - Hazel Dell	-	-	-	-	-	-	-	-	-
TIF - East City (South County)	553,431	560,101	560,101	25,000	145,005	440,096	120,000	379,926	180,170
TIF - I205/Mill Plain Overlay	153,860	94,279	94,279	50,000	60,000	84,279	118,000	-	202,279
TIF - South Orchards District	247,396	247,353	247,353	-	-	247,353	7,000	-	254,353
PIF - Acq District 1	45,945	33,423	33,423	5,000	-	38,423	1,000	36,467	2,956
PIF - Acq District 2	1,020,156	1,018,090	1,018,090	20,000	719,026	319,064	36,000	311,608	43,456
PIF - Acq District 3	904,342	903,511	903,511	20,000	-	923,511	40,000	-	963,511
PIF - Acq District 4	3,010,961	3,010,644	3,010,644	40,000	380,000	2,670,644	110,000	2,231,160	549,484
PIF - Acq District 5	1,209,894	1,192,357	1,192,357	35,000	1,096,914	130,443	50,000	70,809	109,634
PIF - Acq District 7	1,134,098	1,147,790	1,147,790	10,000	-	1,157,790	30,000	828,284	359,506
Impact Fees - School Districts	696,647	235	235	11,397,896	11,397,896	235	23,374,732	11,381,060	11,993,907
PIF - District 6 Exemptions	19,431	19,457	19,457	-	-	19,457	400	-	19,857
PIF - District 7 Exemptions	508	1,203	1,203	-	-	1,203	-	-	1,203
PIF - District A	589,063	592,137	592,137	70,000	-	662,137	1,000,318	495,533	1,166,922
PIF - District B	1,726,790	1,735,949	1,735,949	153,000	(418,392)	2,307,341	1,119,544	2,194,108	1,232,777
PIF - District C	1,095,668	(293,872)	1,095,668	453,000	1,010,444	538,224	3,595,142	2,047,332	2,086,034
<b>Debt Service Funds</b>									
G O Debt Service Fund	-	-	-	17,077,438	17,077,437	1	15,746,244	14,837,817	908,428
L I D Debt Fund	6,495	16,247	16,247	-	17,100	(853)	5,000	5,225	(1,078)
L I D Guaranty Fund	35,004	35,586	35,586	-	-	35,586	-	-	35,586
<b>Capital Project Funds</b>									
2011 Bond Capital Fund - Waterfront	1,059,620	298,326	298,326	30,000	254,887	73,439	-	-	73,439
Transportation Capital Fund	4,663,195	6,046,661	6,046,661	10,774,532	10,627,254	6,193,939	12,960,562	17,153,106	2,001,395
Street Funding Initiative Capital Fund	2,864,792	3,075,820	3,075,820	1,591,265	462,908	4,204,177	14,972,000	17,122,576	2,053,601
Fire Acquisition Fund	10,333,969	824,507	10,333,969	1,052,299	1,384,715	10,001,553	1,272,200	10,707,450	566,303
Capital Improvement Fund	4,982,385	4,633,435	4,982,385	10,350,172	6,316,836	9,015,721	4,405,000	10,398,215	3,022,506
VNHR Property Capital	1,165,111	1,628,770	1,628,770	145,500	844,283	929,987	996,000	681,108	1,244,879
2015 Bond Capital Fund - VNHR	-	-	-	-	-	-	-	-	-
Metropolitan Park District (MPD) Construction	-	-	-	-	-	-	-	-	-
Parks Construction Fund (Capital Projects only)	1,490,234	2,250,399	1,490,234	4,365,634	4,271,614	1,584,254	8,320,585	8,412,019	1,492,820
REET-Urban 2nd Qtr	-	-	-	-	-	-	-	-	-

## Fund Balance Report (cont.)

REET II - County	-	-	-	-	-	-	-	-	-	
<b>Enterprise Funds</b>										
Surface Water Management Fund	909,378	18,620,730	909,378	21,196,335	19,496,485	2,609,228	41,765,645	43,043,878	1,330,995	
Water Utility Fund	11,998,652	99,949,215	11,998,652	48,045,759	46,191,403	13,853,008	99,461,715	104,291,135	9,023,588	
Systems Development Reserves	1,765,035	1,738,149	1,765,035	3,316,000	3,000,000	2,081,035	7,090,000	5,130,000	4,041,035	
Utility Customer Assistance	86,225	86,545	86,225	15,000	30,000	71,225	40,000	60,000	51,225	
Water Revenue Bond Debt Service Fund	13,101	(136,167)	13,101	78,720	78,720	13,101	-	-	13,101	
Sewer Revenue Bond Debt Service Fund	641,959	(6,660,994)	641,959	3,857,280	3,857,280	641,959	20,000	-	661,959	
Debt Service Reserves	4,089,486	4,095,817	4,089,486	20,000	3,936,000	173,486	-	-	173,486	
Sewer Utility Fund	10,062,138	150,467,459	10,062,138	56,895,443	56,401,476	10,556,105	113,019,629	110,447,342	13,128,392	
Airpark Fund	670,306	4,180,071	670,306	3,262,838	2,746,934	1,186,210	1,420,000	1,502,942	1,103,268	
Building Inspection Fund	8,087,172	8,742,136	8,087,172	7,445,367	6,558,718	8,973,821	14,902,009	14,956,242	8,919,589	
Solid Waste Fund	2,811,041	2,611,867	2,811,041	2,452,264	3,342,786	1,920,519	4,032,575	5,003,242	949,852	
Parking Services Fund	4,285,504	9,043,069	4,285,504	4,224,261	3,783,630	4,726,135	6,851,374	8,173,754	3,403,755	
Tennis Center Fund	157	(223,693)	157	753,249	753,406	(0)	1,505,984	1,505,984	(0)	
<b>Enterprise Funds - For Capital Projects</b>										
City Tree Fund	891,140	896,479	891,140	86,250	42,525	934,865	240,000	193,011	981,854	
Drainage Construction Fund	1,656,210	25,441,639	1,656,210	1,523,142	2,309,162	870,190	6,672,853	7,535,099	7,944	
Water/Sewer Capital Reserves	3,313,170	3,316,586	3,313,170	30,000	-	3,343,170	-	-	3,343,170	
Water Construction Fund	56,930,571	117,151,419	56,930,571	11,237,000	25,066,760	43,100,811	23,830,000	48,838,954	18,091,857	
SCIP Fund	1,236,031	5,430,406	1,236,031	680,000	900,000	1,016,031	1,730,000	1,800,000	946,031	
Sewer Contingency Capital Replacement	8,238	16,529	8,238	-	-	8,238	-	-	8,238	
Sewer System Development	2,394,090	2,478,083	2,394,090	3,500,000	3,000,000	2,894,090	9,016,432	7,480,000	4,430,522	
Sewer Construction Fund	8,692,120	26,413,105	8,692,120	17,495,000	15,857,087	10,330,033	35,245,000	45,516,678	58,355	
<b>Internal Service Funds</b>										
Facilities Replacement Fund	20,374,246	21,163,825	21,163,825	5,976,382	8,720,198	18,420,009	4,500,000	4,291,048	18,628,961	
Equipment Services Operations Fund	1,019,132	182,219	182,219	7,504,267	6,788,106	898,380	15,773,919	14,541,121	2,131,178	
Equipment Services Capital Fund	18,261,975	26,543,749	18,261,975	6,991,098	5,712,918	19,540,155	10,526,517	9,019,070	21,047,602	
Computer Repair & Replacement	6,461,019	7,605,602	6,461,019	3,986,861	3,950,667	6,497,213	5,289,144	3,461,289	8,325,068	
Grounds and Facilities Services Fund	1,659,669	1,092,849	1,092,849	15,997,428	12,709,859	4,380,418	29,176,283	29,703,074	3,853,627	
Self Insurance Fund	8,815,304	805,449	805,449	6,531,693	6,515,159	821,983	14,786,618	13,713,425	1,895,176	
Internal Administrative Services Fund	6,362,724	2,312,939	2,312,939	17,769,040	16,206,833	3,875,146	43,624,353	42,810,719	4,688,780	
Self Insurance Benefits Fund	3,088,933	3,017,920	3,017,920	14,860,370	14,979,522	2,898,768	24,650,000	26,958,033	590,735	

## Fund Balance Report (cont.)

Self Insured Health Insurance Fund	6,336,369	5,745,933	5,745,933	9,946,000	9,361,743	6,330,190	22,327,157	24,324,594	4,332,753
<b>Agency Funds</b>									
SW Washington Regional SWAT Team Fund	109,069	86,660	86,660	324,905	259,206	152,359	600,000	521,475	230,884
Police Pension Trust Fund	3,738,868	3,751,197	3,751,197	2,083,738	1,191,220	4,643,715	2,000,000	1,453,803	5,189,912
Fire Pension Trust Fund	10,856,831	12,628,289	12,628,289	3,076,527	1,826,673	13,878,143	3,640,000	2,780,920	14,737,223
Transportation Benefit District	4,748,270	4,768,779	4,768,779	15,000	2,998,890	1,784,889	100,000	2,000,000	(115,111)
City/County Cable TV Fund	694,108	734,263	734,263	1,405,933	1,410,746	729,450	2,252,375	2,694,044	287,781
PEG Capital Support Fund	1,259,949	1,194,237	1,194,237	665,000	1,021,659	837,578	1,250,000	1,456,000	631,578

# Strategic Plan Summary

For the last five years, the City of Vancouver has relied on a strategic plan, adopted by City Council and developed with input from the community, to guide its programs and policies towards successful implementation of the community vision. In this narrative section of the City's budget book, each department identifies how it aligns with the goals in the strategic plan as listed below.

Department narratives also include a high level summary of key accomplishments from the year 2019 and key objectives for the upcoming budget biennium. This information helps provide the link between budget dollars and how they are used to accomplish the vision of the community as defined in the strategic plan. Performance measures have been included to help determine progress toward objectives.

## Strategic Planning Framework



**Invest in a  
Safe and  
Welcoming  
City**



**Become a  
More  
Vibrant City**



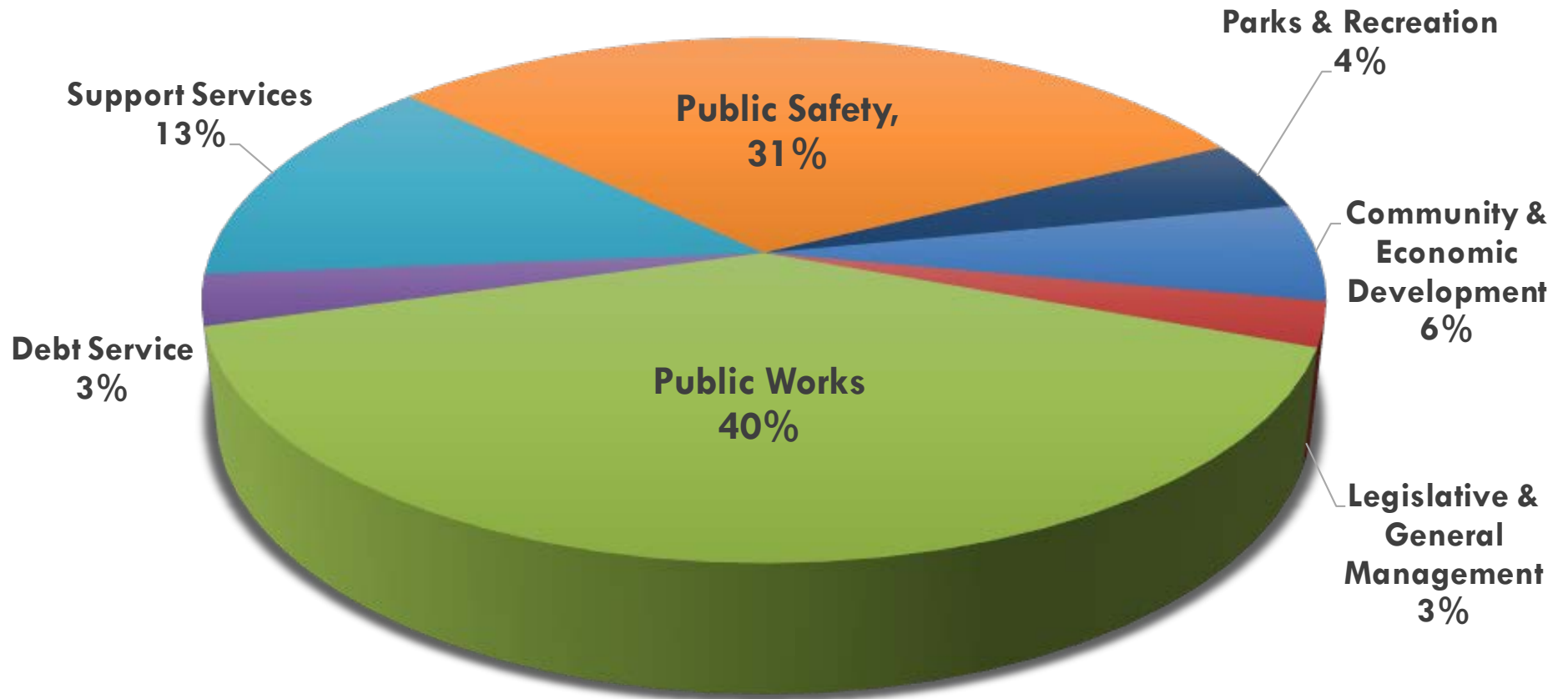
**Grow a  
More  
Prosperous  
City**



Operating



# Operating Budget by Function





# Department Operating Budget Reports



# Public Safety

# Fire Services

The Vancouver Fire Department provides services to 272,381 people in the combined City of Vancouver and Clark County Fire District 5 service area, which is comprised of 89.7 square miles. It serves a population equating to the second largest city in Washington State. The Vancouver Fire Department is a full-service fire department providing fire and life safety prevention, fire suppression, emergency medical services, hazardous materials, trench and confined space rescue, swift water and marine rescue, and high angle rescue. These services are provided from ten fire stations strategically located throughout the service area.

The mission of Vancouver Fire Department is to provide highly trained professionals, well-equipped to respond effectively to the education, prevention, and emergency response needs of our community.

## Services Provided

**Fire Marshal's Office (FMO) Administration:** The FMO delivers quality prevention services that promote public safety in a broad fashion aimed at reducing community risk and losses. The division provides comprehensive fire and life safety prevention services including fire code compliance inspections, fire plans review, new construction fire inspections, and commissions all fire protection equipment. The FMO conducts fire/explosion investigations and partners with Vancouver Police Department on fire/arson investigations. The division utilizes fire incident data to create community risk reduction programs designed to reduce hazards, fires, incident rates, and other emergencies. All FMO programs strive to maintain and reduce the already low level of fire injury, fire life loss, and monetary fire losses for citizens, visitors, businesses, and emergency service personnel.

### **Fire and Life Safety Compliance**

Fire and life safety compliance is achieved through a comprehensive fire inspection program for commercial businesses and multi-family occupancies by FMO staff. The FMO ensures all fire protection equipment is operational and will activate as designed (examples; fire sprinkler systems, fire alarm systems, smoke control systems). Fire protection equipment compliance is achieved through a partnership with private industry (licensed/endorsed fire contractors) and FMO staff by the inspection, testing, and maintenance reporting on all equipment.

**Fire New Development/Construction:** The FMO aids public safety by being proactively involved in the citywide review process of design and construction. The unit actively participates in new construction fire and life safety plans review, field inspections, and the acceptance and commissioning for all fire and life safety systems. Construction permits and engineering revenues, as well as costs associated with maintaining this unit is recorded here.

**Fire Suppression:** Fire Suppression provides timely fire suppression services 24/7/365. Contracted dispatch services and fleet maintenance costs are also recorded here.

**Fire Special Operations:** Costs associated with hazardous materials response, technical rescue response, and marine fire and rescue response and training for each of those specialties are recorded here.

**Emergency Medical Services:** Emergency Medical Services provides basic and advanced life support services. Medical equipment and consumable medical supplies used are recorded here.

**Fire Training:** Fire Training delivers quality instruction to all employees of the fire department in all relevant service areas including fire, incident command procedures, rescue, and emergency medical services. It also provides oversight of the apprenticeship training program (JATC). Fire Training ensures standards are met for local, state, and federal compliance related to ongoing training activities. Training new firefighters during probationary academies also falls under the Training Division's responsibility.

**Fire Support Services:** Administrative, recruitment, and logistical services in support of Fire and EMS services are recorded here. Functions of the Fire Chief's office, facilities, and citywide allocated costs are also found here.

**Emergency Ambulance Contract Administration:** Beginning January 2015, the City of Vancouver administers its own contracted ambulance services. Revenues and expenditures related ambulance services and contract administration are recorded here.

## Strategic Goal(s)

2

**Provide effective, innovative & well resourced police, fire and emergency medical services**

### 2019 Achievements

- Fire Protection Equipment – Reduced non-code compliant systems throughout businesses in the city by 85% and are projected to achieve total city-wide compliance by March 1, 2020. This process assures protection systems are operational and maintained in accordance with the associated fire codes and national standards and will reduce risk of fire in the city.
- Fire & Life Safety Community Resilience – Identified and abated over 15,200 fire hazards within businesses, industries, and multi-family residential complexes. These inspections ensure Washington state fire code compliance, increase public safety, and reduce risk while concurrently enhancing firefighter safety.
- School Fire Safety Visits – Educated 2,756 students within 46 schools inside the Vancouver and Evergreen districts including private schools. Increased children’s fire prevention knowledge by 92% by using pre/posting testing on all students. Additionally, the FMO created an original fire safety song and music video, which will enhance future school safety visits.
- Project Home Safe – Awarded a \$224,000 FEMA grant to fund a multi-media campaign for educating citizens on reducing “preventable fires.” The funding supports a fire prevention field campaign reaching 1,700 homes and apartments. This program has reduced preventable fires in residential homes by approximately 87%.
- Station 11 – Purchased property, completed design, and began permitting process for new Fire Station 11 adding a resource that will enhance response and emergency outcomes.
- SCBA/Training Grant – Awarded a \$937,220 FEMA grant to fund two projects: 1) to replace 107 Self Contained Breathing Apparatus (SCBA) units that do not meet the current National Fire Protection Association standards, and 2) to support specialized training in hazardous materials response and incident management for fire department staff. Both projects will enhance firefighter safety and improve our response and emergency outcomes.
- Lucas CPR Device – Introduced the Lucas CPR (mechanical compression) device as part of our emergency medical service delivery, which will lead to improved cardiac arrest patient outcomes.

## 2021-22 Objectives

- ❖ Meet Standard of Cover response goals for fire and medical response
- ❖ Construct, staff, and operationalize Fire Station 11
- ❖ Add additional Lucas CPR Devices to continue improving cardiac arrest outcomes
- ❖ Deploy new Self-Contained Breathing Apparatus (SCBA) acquired through federal grant
- ❖ Acquire and deploy new Thermal Imaging Cameras (TIC) acquired through federal grant
- ❖ Continue to successfully prioritize and compete for grants at the regional, state, and federal levels
- ❖ Continue to fund and execute apparatus replacement program per industry standards
- ❖ Upgrade Fire Officer Development Program using general fund and grant monies
- ❖ Assess and re-establish baseline funding options for Special Operations programs including Hazmat, Technical Rescue, and Marine (fireboat) teams
- ❖ Perform fire and life safety inspections and reduce fire inspection backlog that concurrently enhances firefighter safety.
- ❖ Increase resident resiliency and fully execute the awarded \$234,000 Fire Prevention FEMA Grant for Project Home Safe.
- ❖ Review and participate in development planning and new construction to assure that all fire related codes, national standards, and ordinances are compliant.
- ❖ Proactively maintain the inspection, testing, and maintenance of approximately 6,600 fire protection systems for operability.

- ❖ Determine fire origin and fire cause by conducting systematic, thorough, and professional investigations that concurrently increase the arrest and conviction rate for fire related crimes and decrease “preventable” caused fires.

## Performance Measures

- Standard of cover – turnout time and/or response time – Effectiveness measure: Standard of cover – turnout time and/or response time
- Workload measure: Total calls responded to.
- Fire and Life Safety Inspections: number of fire code deficiencies abated and decrease fire inspection backlog by 30%.
- Project Home Safe: complete 1,700 fire and life safety home safety educational visits and decrease “preventable” fires within the treatment area by 40%.
- Fire New Construction: maintain performance targets and averages; projects completed for fire plans review requests/approvals, in days.
- Fire Investigation: Reduce “preventable” caused fires by 10% and increase arrest/conviction rate for fire related crimes by 10%.
- Fire Protection Equipment: proactively process 100% of all known fire protection systems for operability and reliability.

Summary of Expenditure by Major Summary Group

**Fire Fund**

	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	2021		2022 Baseline	2022 Submitted	2022
					Recommended				Recommended
Salaries & Benefits	35,388,791	37,742,352	38,363,797	38,793,050	39,956,501	38,909,213	39,112,143	40,361,713	
Supplies & Services	2,083,048	2,697,783	1,710,939	1,945,704	1,922,454	1,710,939	1,626,031	1,620,831	
Other Intergovernmental	611,752	531,882	531,882	531,882	531,882	531,882	531,882	531,882	
Capital	33,352	206,245	-	-	-	-	-	-	
Interfund	7,013,715	7,507,121	5,621,406	8,496,549	8,477,237	5,607,906	8,638,809	7,935,448	
<b>Total</b>	<b>45,130,658</b>	<b>48,685,383</b>	<b>46,228,024</b>	<b>49,767,186</b>	<b>50,888,075</b>	<b>46,759,940</b>	<b>49,908,864</b>	<b>50,449,873</b>	
<b>Total FTE</b>	<b>213.00</b>	<b>230.00</b>	<b>230.00</b>	<b>218.50</b>	<b>229.50</b>	<b>230.00</b>	<b>218.50</b>	<b>229.50</b>	
<b>Total Frozen FTE</b>	-	-	-	2.00	2.00	-	2.00	2.00	



# Police Services

The Vancouver Police Department is a professional, progressive, and innovative law enforcement agency. We take pride in our role as an integral part of the community. We strive to be a full service organization that incorporates diverse values and beliefs to be fair, equitable, and responsible in providing quality law enforcement services to the public. Our employees are leaders in problem solving and crime prevention in the community, within the agency, and throughout the law enforcement profession. We partner with the community to preserve life, protect property, and enhance livability through equitable law enforcement and effective use of resources.

Vancouver Police accomplishes its vision and mission through its organizational values, which are:

- Ethics – Doing the right thing, maintaining self-discipline, credibility, and moral behavior.
- Respect – Treating all people with compassion, respect and fairness, and honoring diversity of thought, experiences, and opinions.
- Honesty – Upholding the principles of honesty and transparency.
- Communication – Communicating with openness and active listening, fostering an environment of inclusion, trust, and empowerment.
- Collaboration – Actively seeking collaboration with each other and the community to achieve mutually desired outcomes.

## Services Provided

The following section describes the various programs, divisions, or functions that make up the Police Services Department.


**Office of the Chief:** The Office of the Chief consists of the Chief of Police and 3 Assistant Chiefs, who oversee the Administration, Patrol, and Investigations Bureaus. Collectively, the Office of the Chief provides leadership and direction for essential police department operations and services, ensuring safe and efficient police protection, responsiveness to community needs, fair and equitable law enforcement, and effective use of public resources to enhance community safety, citizen engagement, and quality of life. The Chief's Office cultivates and leads highly trained professionals who are well-equipped to respond effectively to the emergency needs of our community, support high quality operational performance and responsiveness to community expectations, foster an environment of transparency and openness with all of the citizens and leaders of Vancouver, and make strategic decisions that enhance the safety of our community today and into the future.

**Finance and Planning:** The Finance and Planning Unit manages the police budget and resources to support daily police operations, provides timely and accurate financial data and analysis to guide operational planning, and applies sound fiscal practices to ensure audit success. Other specific duties include budget and report preparation, billing approval and expenditure analysis, payroll processing and overtime reports, grant processes, contract administration, and audit compliance. Staff also manage projects and provide research and analysis for the Office of the Chief. This unit consists of 3 employees working with Office of the Chief and Command Staff to prepare and manage an annual department budget of over \$55,000,000. This unit also provides fiscal management of the Regional SWAT team.

**Personnel:** The Personnel Unit coordinates police department human resource and personnel needs, including collective bargaining, civil service promotional exams, and policy development. The Personnel Unit supports the Office of the Chief by retaining quality employees. Utilizing services of a human resource analyst assigned to our department, this unit currently serves all staff including commissioned officers and civilians from various bargaining units.

**Support Services:** The Backgrounds Unit provides objective, timely, and thorough pre-employment screening and background investigation processes for police employee and volunteer applicants. The Backgrounds Unit promotes operational efficiency and saves money by filling vacancies in a timely manner with quality candidates. This unit operates with 1 sergeant and 3 officers. In 2019, the Backgrounds Unit hired 25 officers and 6 civilian employees. Based on expected attrition rates due in part to an aging police force, as well as our increased staffing plan for the year 2020, we anticipate hiring approximately 20-25 officers along with 12-15 civilians this year.

**Professional Standards Unit:** The Professional Standards Unit monitors potential risk areas and investigates reports of employee misconduct. Findings are used to assess training needs and guide policy development. The unit fosters an environment of professionalism, accountability, and trust between police and the public by ensuring department compliance with policy standards. In 2019, this unit of 1 lieutenant, 1 sergeant, and 1



corporal investigated a total of 367 separate incidents, which included 36 service inquiries, 6 firearms discharges, 122 allegations of misconduct or supervisory intervention, 19 applications of K-9 use of force, 11 vehicle pursuits, 20 vehicle collisions, and 104 commendations.

**Alarm Coordination:** The Alarms Unit ensures compliance with the City's Alarm Ordinance that requires citizens to obtain alarm permits and imposes penalties for excessive false alarms. Staff register alarm permits, process user changes and renewals, and track false alarms for billing.

The Unit promotes effective use of resources by reducing police responses to false alarms and applying user fees to support program costs. In 2019, this unit of 1 civilian employee, coupled with numerous volunteer hours, processed 1911 false alarms with a false alarm rate of 97%.

**Special Events:** The Special Events Unit ensures community safety and maintains public order at numerous special events city wide.


**Training Support Services:** The Training Unit is responsible for planning, scheduling, and documenting mandatory and specialized police training to improve operational efficiency, cost-effectiveness, safety, and services to the community, and reducing liability. Staff also coordinates new officer field training, legal updates, defensive tactics, required certifications, and mandatory in-service training. This unit enhances community safety and reduces risk by providing a professional and well-trained police workforce with the skills to perform their jobs safely and effectively by coordinating training that complies with State, Federal, and industry best practices and standards.

By the end of 2019, the Training Unit consisted of 1 sergeant, 1 corporal, 4 officers, and 1.5 support staff. The unit was responsible for coordinating and conducting 3,144 classes with over 11,448 student hours of training. The following classes make up some of the 144 classes:

- 61 Firearms (handgun, rifle and shotgun ) Qualifications classes
- 22 Emergency Vehicle Operator Course and Pursuit Intervention Technique/231 hours
- 9 CPR Re-certifications classes/681 hours
- 8 Carotid Restraint classes/187.50 hours
- 8 Taser Re-certification classes/190.50 hours
- 5 Initial Taser Certification classes/100 hours
- 5 High Risk Vehicle Stops/1,428 hours

The Unit also hosted 6 courses/7 classes on the following topics:

- Victim's Rights (National Crime Victim Law Institute)
- Strangulation Investigations and Prevention
- Strengthening Relationships with LGBTQ+ Community
- Stalking Response and Investigation
- Predominant Aggressor Determination
- First Line Officer Response to Sexual Assault



Additionally, 332 department firearms were serviced and/or repaired. As we continue to promote staff, the Training Unit was able to provide 2 field training officer academies and one new sergeant orientation class. During the summer of 2019 the Chief's Diversity Action Committee, new DV advocates and the media were provided a patrol scenario day Shoot Don't Shoot training, which received positive feedback.

**Police Records Division:** The Records Division performs a variety of specialized services to support the Police Department, the City, partner criminal justice agencies, and the community. These services include responsibilities for proper management of each stage of the information lifecycle of all agency records to include entries, verifications and timely removal of warrants and protection orders; processing police reports and citations; responding to public and law enforcement records requests; and fingerprinting and processing applications for Pistol Transfers. By the end of 2019, the Records Division consisted of 1 manager, 3 supervisors, 3 leads, and 15 specialists. In total, the Records Division processed 6,846 public records requests, 2,136 criminal history inquiries, 6,656 warrants, 1,207 protection orders, and 31,343 police reports and citations. Additionally, the division scanned 40,948 supporting documents and released 2,832 reports to 4,537 applications. The Records Division also started accepting Concealed Pistol Licenses and processed background checks for 399 applicants.


**Investigations Division:** The Investigations Division is comprised of seven investigative units investigating felony-level crimes in a cost-effective, efficient, and timely manner to protect victims, hold offenders accountable, and prevent further crime. Solvability factors are used to screen, prioritize, and assign cases to manage workload. This division reduces and prevents crime by investigating the city's most serious felony-level violent crimes, apprehending suspects, and providing support for prosecution.

**Major Crime Unit:** This unit consists of 1 sergeant, 1 corporal and 5 detectives with a primary focus on violent crime including robbery, rape, assault, homicide, and officer-involved-shootings. The Detectives also investigate suicides and suspicious deaths. In 2019, they reviewed 1,143 cases and assigned 393 cases for investigation. Additionally, the Major Crime Unit conducted 23 death investigations.

**Special Investigations Unit:** The Special Investigations Unit (SIU) was established in January 2018 and consists of 1 sergeant, 1 detective and 3 crime analysts. SIU provides investigative support involving cases of organized crime, domestic and international terrorism, Homegrown Violent Extremists (HVE), threats to commit acts of mass violence, and special investigative projects. Additionally, SIU conducts threat assessments for major events and dignitary visits, and investigates threats to public officials or other high-profile individuals. The unit also monitors global events that may have a nexus to public safety in Vancouver, Washington. SIU is tasked with gathering and maintaining information that is criminal predicate driven and used to support ongoing investigations, and to help identify suspect(s) involved in criminal activities.

The crime analysts assigned to the unit provide intelligence to both administration and line level officers. They utilize a set of systematic analytical processes that provide timely and pertinent information on crime patterns and trends. This process assists the operational and administrative personnel in planning the deployment of resources for the prevention and suppression of criminal activities, aiding the investigative process, and increasing apprehensions and the clearance of cases. SIU supports several department functions, including Administrative Services, Crime Prevention, Investigations, Patrol, Special Operations, and Tactical units.

**Children's Justice Center:** The Children's Justice Center (CJC) is a regional taskforce designed to stop felony-level child abuse, minimizing trauma



for child victims and preventing further justice system involvement for residents of the city of Vancouver. Specially trained Detectives investigate felony-level abuse reports, support prosecution, and connect families with social services to aid recovery. This multidisciplinary team comes from across agencies and jurisdictions to address crimes against children in a comprehensive manner. The Vancouver Police Department has assigned 1 sergeant and 3 detectives to this team. Combined with Prosecuting Attorneys and others, this team reviewed over 2100 Child Protective Services referrals, 2500 law enforcement reports, and investigated 255 cases in 2019.


**Drug Investigations:** The Drug Task Force (DTF) is a regional police taskforce that investigates and apprehends high-level drug dealers to reduce illegal drug use and related crimes in our community. The Vancouver Police Department currently has 1 detective assigned to this multiregional task force, and has selected 1 additional detective for 2020. In 2019, the task force was assigned 215 cases which resulted in 82 arrests and 80 search warrants.

Additionally, they seized 20 firearms, \$293,177 in cash, 101 pounds of methamphetamine, 23 pounds of heroin, 73 pounds of marijuana (bulk), 4 ounces of cocaine, and 17 vehicles.

**Computer Forensics:** The Digital Evidence Cybercrime Unit (DECU) investigates crimes involving computer technology, digital evidence, and the internet. Nearly all crimes now contain some digital evidence that could be used to support an investigation, and some crimes are committed exclusively by computer. Specialized forensic protocols must be precisely followed in retrieving electronic evidence, or it may be inadmissible or destroyed. As a Department of Justice Internet Crimes Against Children Task Force affiliate, this unit investigates cases involving child exploitation, child pornography, child abuse, and child molestation. This unit also investigates missing person cases and manages the tracking of registered sex offenders in the community.

The Digital Evidence Cybercrime Unit is comprised of 3 detectives, 1 special agent, 3 forensic examiners and 1 sergeant. The unit provides support to all of the Vancouver Police Department's investigative units and patrol through its digital capabilities. In 2019, the unit managed 76 leads from the National Center for Missing and Exploited Children and monitored 674 Sex Offender Verifications. The DECU unit conducted 458 investigations and 873 cases involved the Missing Persons Unit.

**Domestic Violence:** The Domestic Violence Unit participates in a regional domestic violence center that centralizes police, probation, prosecution, advocacy, and social services to keep victims and their families safe from further harm while enforcing offender accountability for domestic violence, stalking, and sexual assault crimes. Police rely on threat assessment tools to identify and prioritize high-risk cases for investigation and follow-up, support prosecution, and reduce future violence by holding offenders accountable. The goals of the Domestic Violence Unit are to reduce and prevent family violence through a zero tolerance policy for domestic violence offenses and violation of protection orders, while supporting victims and connecting them with the resources they need to lead safe and healthy lives.



The Domestic Violence Unit is comprised of 3 detectives and 1 sergeant who work within the Domestic Violence Prosecution Center (DVPC). The DVPC also houses Prosecutors, Advocates, and additional legal staff. In 2019, 2,777 domestic violence incidents were investigated by the Vancouver Police Department and referred to the Domestic Violence Prosecution Center. Of those referred, 327 were investigated by detectives in the unit.

**Safe Streets Task Force:** The Safe Streets Task Force is a regional taskforce that investigates cases involving the unlawful possession of firearms, firearms trafficking, drug trafficking, and violent felonies with an effort to suppresses gang crime and violence in our community. Detectives investigate gang-related cases, address neighborhood livability in chronic problem areas, and work with neighboring jurisdictions to resolve problems instead of just displacing them.


The Safe Streets Task Force (SSTF) is comprised of 1 sergeant, 2 detectives, 2 Department of Corrections supervision officers, and 1 FBI agent. This multi-agency investigative team is hosted by the FBI. The Safe Streets Task Force focuses on investigations related to adult criminal activity involving firearms, drugs and violent felonies. In 2019, the SSTF made 282 arrests, recovered 70 firearms, and seized \$160,643 in US currency. The Safe Streets Task Force seized 4.5 pounds of cocaine, 25.5 pounds of heroin, 69 pounds of methamphetamine, 91 pounds of marijuana oil, and over 100,000 fentanyl laced pills.

**Property Crimes Unit:** The Property Crimes Unit consists of 1 sergeant and 2 detectives with two currently unfilled additional positions. Another detective assigned to the Elder Justice Center also reports to the property crimes sergeant. This unit conducts investigations involving thefts, burglaries, and fraud that require significant follow-up and actions beyond what can be done at a patrol level. The Property Crimes Unit investigated 145 investigations during 2019 and reviewed over 1500 cases.

**Arson Investigators:** The Arson Investigations Unit is a team of collateral duty officers, supervised by the Property Crimes Unit sergeant, and are specially trained and equipped to respond to suspicious fires, investigate and preserve evidence, apprehend suspects, and support prosecution for arson cases in partnership with the fire marshal and prosecutors. They reduce and prevent crime by investigating arson cases, apprehending criminals, and providing support for prosecution. The Arson Unit consists of 3 investigators working collaboratively with other departments and agencies on suspicious fire cases. The unit responded along with the Fire Marshal's Office to the scene of 18 incidences and conducted 36 total arson investigations.

**Evidence:** The Evidence Unit enhances criminal investigations and prosecution by providing secure storage and documenting the chain of custody during the intake, storage, and release of every item in the evidence system. The Evidence Unit enhances community safety and operational effectiveness by providing a secure evidence system capable of supporting criminal investigations and prosecution in compliance with local, state, and federal law.

The Evidence Unit is comprised of 1 supervisor and 3 civilian technicians. In 2019, they entered 13,654 items into the evidence facility which currently holds approximately 49,383 items of evidence. They disposed of or released 12,432 items, donated 85 bikes to charity, and shipped 2,519 items to labs for processing.



**Special Weapons and Tactics:** The Special Weapons and Tactics (SWAT) team is a regional team that responds to high-risk crisis events with specialized equipment and tactics to improve operational efficiency and mission success while minimizing risk of harm to citizens and public safety responders. Vancouver Police has 10 participating members. There is 1 sergeant assigned full-time to Tactical Services Unit and another 9 officers respond as collateral duty assignment. The SWAT team ensures community safety and minimizes risk of violence in high-risk crisis situations through a specialized response team that is properly trained and equipped in a range of response strategies.

In 2019, this team participated in 50 missions, served 21 high-risk search warrants, responded to 12 barricaded subject incidents, conducted 15 high-risk apprehensions, and responded to 0 hostage rescue calls and 2 special situation deployments. 10 of their missions had a nexus with drugs.


**Crisis Negotiator Team:** The Crisis Negotiator Team (CNT) is a regional team of officers specially trained and equipped in communication tactics to safely de-escalate high-risk events through dialogue. Officers respond as a collateral duty with the regional Special Weapons and Tactics Team. Vancouver Police has 5 participating members. In 2019, this team participated in 56 missions, 36 of which were in support of SWAT. The missions included pre-planned search warrants, high-risk warrants, barricaded subjects, hostage situations, mental health, and people in crisis.

**Tactical Emergency Medical Services:** The Tactical Emergency Medical Services (TEMS) team is a regional team of officers specially trained and equipped with medical supplies and equipment to treat people, sick or injured, inside warm zone operations. Officers respond as a collateral duty with the regional Special Weapons and Tactics Team. Vancouver Police has 3 participating members. The TEMS team ensures community safety and reduces risk of harm by providing emergency medical care for injuries sustained in high-risk scenes until it is safe for fire and ambulance staff to reach the patient. In 2019, this team participated in 34 missions, 31 of which were in support of SWAT, 2 in support of DTF, and 1 in support of Mobile Field Force.

**Honor Guard:** The Honor Guard represents the City and Police Department at ceremonial and community events including City functions such as the Mayor's State of the City speech or parades, and law enforcement officer funerals and memorial services. The Honor Guard enhances accessibility to the public and supports positive interaction and partnerships with the community. In 2019, the honor guard participated in 21 ceremonies including 12 ceremonies in which the national anthem was sung.

**Police Patrol:** Police patrol officers protect life and property by responding to 911 calls for service, and are responsible for patrol issues, problem solving, protecting life and property through enforcement of laws and ordinances, responding to patrol calls for service, preventing, detecting and investigating crimes, issuing civil infractions, and decreasing crime and increasing livability. Officers also enhance community livability through problem solving and proactive enforcement as time is available.

**Bike Unit:** Bike Unit consists of 4 police officers working in teams of two. The Bike Unit officers are assigned to the Patrol Operations Division and provide support by enhancing patrol efforts in the community. Bike officers are responsible for patrol issues, problem solving, protecting life and property through enforcement of laws and ordinances, responding to patrol calls for service, preventing, detecting and investigating crimes, issuing civil infractions, and decreasing crime and increasing livability. This unit is primarily assigned in the downtown corridor.



**Canine:** The Canine Unit supports community safety and enhance police services, saving valuable staff time in critical emergency situations by quickly locating people or evidence with their enhanced senses, including missing persons, lost children, endangered adults, or dangerous suspects fleeing from police. Police canine teams are also specially trained to track and locate evidence or detect illegal drugs. Canines are highly trained and have special abilities, and often protect officers from harm.

The unit consists of 4 canine teams dually certified for patrol and narcotics detection. In 2019, the unit had 859 total deployments and conducted 715 suspect searches resulting in 159 suspect captures. 18 captures involved a bite. Additionally, there were 133 narcotic searches with 70 narcotic finds, and 11 evidence searches with 8 evidentiary finds. The unit had 41 canine callouts in 2019.

**Volunteer Coordinator:** A Volunteer Coordinator recruits, screens, and schedules training for potential volunteers before they are assigned to other police divisions for job-specific training and supervision. The Volunteer Coordinator increases community safety and quality of life, while cost-effectively enhancing services to the public by engaging citizens in everyday police operations. In 2019, citizens donated over 10,300 hours of time and talent to the police department and the community. There was a total of 109 NOW volunteers and 25 support team volunteers.

**Neighborhood Response Team (West and East Precincts):** The Neighborhood Response Team (NRT) conducts precinct-level investigations and supports patrol by providing a project-oriented focus to reduce crime and improve community safety and quality of life. In 2019, the NRT West team had 371 cases cleared by arrest and wrote 1,215 reports. They also authored 241 search warrants for drugs, guns, and stolen property. West NRT seized \$107,647 in cash, 79 firearms, and 5 vehicles. East NRT seized \$11,873 in cash, 27 firearms, and 6 vehicles.


**Police Service Technicians (West and East Precincts):** Police Service Technicians (PST) are specially trained civilian staff who provide support for patrol operations and assist citizens with non-emergencies by phone and in-person from the precinct. These staff reduce response time for citizens and free officers for problem solving activities and emergency response.

**Field Police Service Technicians:** Field Police Service Technicians (PSTs) work in the patrol environment and are specially trained civilian staff who provide support for patrol operations and assist citizens with non-emergencies by phone and in-person, reducing response time for citizens and freeing officers for problem solving activities and emergency response.

**School Resource Officers (Vancouver and Evergreen School Districts):** School Resource Officers (SROs) are assigned to local high schools through a partnership with the school districts to reduce crime in and around local schools by providing a consistent presence for emergency response and proactive patrols and creating positive working relationships with students and staff.

There are currently 2 officers assigned full-time to the Vancouver School District. While the officers are typically assigned to Ft. Vancouver High School and Hudson's Bay High School, the officers will assist at the elementary and middle schools as needed. There are 3 officers assigned to the Evergreen School District. While the officers are typically assigned to Union High School, Mountain View High School and Evergreen High School, the officers will assist at the elementary and middle schools as needed.





**Traffic:** The Traffic Unit enhances the safety of citizens traveling in Vancouver by applying evidence-based best practices to prevent high-risk behaviors and situations. Officers investigate and report collisions as state law requires. This Unit consists of 1 sergeant, 5 officers (cars) and 1 commercial vehicle enforcement employee. This unit also conducts major traffic collision investigation and collision reconstruction and works closely with patrol and other units to provide these investigative and technical skills. In 2019, this unit was called out to 17 major traffic investigations (6 of which involved a fatality), conducted 4,817 traffic stops, and issued 3,281 citations.


**Logistics Support Services:** The Logistics Unit ensures police are properly equipped, maximizing operational efficiency and use of public resources for increasing efficiencies and future sustainability. Staff purchase equipment and supplies and coordinate fleet and facility issues with other departments, ensuring that procurement, billing, and disposition processes comply with local, state, and federal requirements. Being properly equipped ensures that our police can respond effectively to the needs of our community.

This unit currently consists of 3 civilian employees. The material control coordinator assists in the management of a fleet of over 150 vehicles and serves as the department's technology procurement contact. The 2 procurement specialists order, receive, inventory, and distribute all of the supplies and equipment needed by the department. In 2019, the Logistics Unit receipted 1,355 types of items in stock and issued 3,099 transactions. There are currently 24,217 individual stock items with a value of over \$326,671. The unit also added 809 new assets in 2019 bringing the total tracked assets to 8,307 with an estimated value of \$6,600,000.

**Police Communications:** Police Communications with citizens and other first responders are an essential part of policing. To ensure regional interoperability and cost-effectiveness, we contract with Clark Regional Emergency Services Agency (CRESA) for 911 call-taking, police radio system dispatch, access, support, and computer aided dispatch. CRESA coordinates police, fire, and medical services for all public agencies in the region to provide a cost-effective and consistent system that broadcasts emergency communications in real-time with no delay.

**Special Operations:** The Tactical Services and Special Operations Unit manages the Traffic Unit, Canine Unit, and SWAT team components. This unit also coordinates department planning and participation in regional emergency preparedness, disaster response, and large-scale public safety incidents. This unit currently consists of a sergeant and lieutenant working under the investigations commander.

**Metropolitan Explosive Disposal Unit:** The Metropolitan Explosive Device Unit (MEDU) is a Portland-based regional team responsible for responding 24/7 to explosive, chemical, biological, radiological, or nuclear incidents in the area. This team of police officers is highly trained and specially equipped to safely recognize, handle, and dispose of suspicious materials and devices. Vancouver Police has 1 participating member who responds as a collateral duty assignment. In 2019, the unit had 350 missions, with the participating Vancouver Police Department member responding to 74 of those missions. 69 total missions were in Clark County's jurisdiction. Eighteen of the missions within Clark County were in support of SWAT.



**Critical Incident Team:** The Critical Incident Team (CIT) is a collateral duty for police officers who are specially trained to respond to emergency calls involving people with mental health conditions, medication problems, or stressful life events that may present a threat to themselves, their families, public safety responders, or other citizens. This team partners with the mental health community to provide intensive training that teaches officers to establish trust and de-escalate a crisis situation.

**Grant/Other Funding:** The department works to secure federal, state, and local grants to enhance public safety and police services for the community with minimal cost to the General Fund. In 2019, the department managed over \$744,000 in federal, state, and local grants.

# Strategic Goal(s)



**2** Provide effective, innovative & well resourced police, fire and emergency medical services

## 2019 Achievements

- **Recruited and hired two new Assistant Chiefs**
- **Grants other financial conversions**
  - VPD submitted 11 grant proposals and received 9 awards totaling \$599,859 in new funding for public safety programs and initiatives. Staff also managed the implementation of 9 additional open grant projects and \$2,002,283 in active awards.
  - Converted over \$300K in seized/forfeited property
  - Received a new competitive \$314k grant from WASPC for Mental Health Field Response Grant to support VPD collaboration with Clark County Crisis Services and SeaMar Community Services Northwest

- Received a new City Arts & Heritage Grant to build Police Mini-Museums in our precincts, which will feature historic VPD artifacts and curated exhibits as soon as 2020

### ➤ **Contracts and studies**

- Signed contract with Mark 43 to for a new report writing and records management system
- Issued an RFP and signed a contract with the Police Executive Research Forum for a use of force study
- Began researching body worn cameras

### ➤ **Facility Improvements**

- Upgraded interview rooms (hardware & software) at precincts, and created polygraph room at West Precinct
- Signed agreement for new headquarters and training building

### ➤ **Led a community-wide initiative for DV Awareness Month in October 2019**

## 2021-22 Objectives

Presently, the Police Department is engaged in several key initiatives which will be continued into the next biennium.

- ❖ Complete the facility improvements and fully move into the new HQ/Training building at 521 Chkalov
- ❖ Work with the Community Task Force on Policing to implement the Police Executive Research Forum's (PERF) recommendations from their use of force analysis of the department
- ❖ Implement and train staff on PERF's Integrating Communications, Assessment, and Tactics (ICAT) model for de-escalating critical incidents
- ❖ Implement an internal Critical Incident Review Board (CIRB) for use of force incidents, pursuits, and canine deployments
- ❖ Evaluate less-lethal resource options for implementation
- ❖ Complete a workload and staffing analysis for Patrol Operations



## Performance Measures

- Reduction in use of force incidents/level of force
- Sergeant's response time to difficult calls
- Percent of officers receiving training in Critical Decision-Making Model (and/or ICAT)

## Summary of Expenditure by Major Summary Category

### Police General Fund

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021</u> <u>Baseline</u>	<u>2021</u> <u>Submitted</u>	<u>2021</u> <u>Recommended</u>	<u>2022</u> <u>Baseline</u>	<u>2022</u> <u>Submitted</u>	<u>2022</u> <u>Recommended</u>
Salaries & Benefits	37,681,292	41,448,716	42,077,146	39,990,140	41,954,260	42,733,443	40,451,897	42,450,460
Supplies & Services	2,731,737	3,235,519	2,001,249	2,498,596	2,487,396	2,001,249	2,172,652	2,161,452
Other Intergovernmental	2,355,853	2,981,222	2,964,062	2,964,062	2,964,062	2,964,062	2,964,062	2,964,062
Capital	278,268	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-
Interfund	10,712,512	9,575,597	8,770,316	9,993,953	9,941,601	8,770,316	20,502,824	20,470,472
<b>Total</b>	<b>53,759,663</b>	<b>57,241,054</b>	<b>55,812,773</b>	<b>55,446,751</b>	<b>57,347,319</b>	<b>56,469,070</b>	<b>66,091,435</b>	<b>68,046,446</b>
<b>Total FTE</b>	<b>269.50</b>	<b>297.50</b>	<b>295.50</b>	<b>295.50</b>	<b>295.50</b>	<b>295.50</b>	<b>295.50</b>	<b>295.50</b>
<b>Total Frozen FTE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24.00</b>	<b>5.00</b>	<b>-</b>	<b>24.00</b>	<b>5.00</b>

### Investigative Fund

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021</u> <u>Baseline</u>	<u>2021</u> <u>Submitted</u>	<u>2021</u> <u>Recommended</u>	<u>2022</u> <u>Baseline</u>	<u>2022</u> <u>Submitted</u>	<u>2022</u> <u>Recommended</u>
Supplies & Services	8,188	35,490	35,490	52,490	52,490	35,490	35,490	35,490
Other Intergovernmental	-	200	200	200	200	200	200	200
Capital	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Interfund	749	749	749	953	953	749	970	970
<b>Total</b>	<b>8,937</b>	<b>61,439</b>	<b>61,439</b>	<b>78,643</b>	<b>78,643</b>	<b>61,439</b>	<b>61,660</b>	<b>61,660</b>
<b>Total FTE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Frozen FTE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Drug Enforcement Fund

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	29,514	55,719	-	-	-	-	-	-
Supplies & Services	87,322	91,685	91,685	143,035	143,035	91,685	143,035	143,035
Other Intergovernmental	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Interfund	211,890	150,400	115,151	168,186	168,186	115,151	134,718	134,718
<b>Total</b>	<b>328,726</b>	<b>299,304</b>	<b>208,336</b>	<b>312,721</b>	<b>312,721</b>	<b>208,336</b>	<b>279,253</b>	<b>279,253</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

## Criminal Justice Fund

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Interfund	197,788	210,892	210,892	228,745	228,745	210,892	230,262	230,262
<b>Total</b>	<b>197,788</b>	<b>210,892</b>	<b>210,892</b>	<b>228,745</b>	<b>228,745</b>	<b>210,892</b>	<b>230,262</b>	<b>230,262</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

## SW Washington Regional SWAT Team Fund

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Supplies & Services	158,531	209,754	210,058	210,058	210,058	210,058	210,058	210,058
Interfund	51,390	49,452	49,452	50,732	50,732	49,452	50,627	50,627
<b>Total</b>	<b>209,921</b>	<b>259,206</b>	<b>259,510</b>	<b>260,790</b>	<b>260,790</b>	<b>259,510</b>	<b>260,685</b>	<b>260,685</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

# Legal Services – Criminal Division

Criminal Prosecution/Diversion: prosecutes crimes of violence, theft, livability and other crimes that occur in the City so that justice is served, crime is reduced, and the residents' sense of safety within the community is increased. The criminal division includes a criminal diversion program that diverts a number of offenders out of the traditional criminal justice system and allows them to enter agreements resulting in dismissed or lesser charges in exchange for compliance with specified conditions.



## Department Program Information

The following section describes the various programs, divisions, or functions that make up the Legal Services Department in the Public Safety function.

### Criminal Prosecution Functions

The Criminal Prosecution Division prosecutes misdemeanor and gross misdemeanor criminal cases occurring in the City of Vancouver in each aspect of the criminal justice system. This division reviews police reports for charging decisions, engages in applicable plea negotiations, collects and presents relevant evidence to the court, and represents the City at pretrial hearings, jury, and bench trials. Post-conviction, this division advocates for the City at criminal sentencing, seeks restitution for crime victims, and represents the City in any criminal appeals. The Criminal Prosecution Division provides up-to-date legal advice and training to the City police department through new officer orientation, notification of changes in the law, and focused training on pertinent subjects. This division researches and responds to fact-specific legal questions posed by City police officers. The Criminal Prosecution Division monitors state criminal justice legislation and state and federal case law with potential impacts to the City or its residents. The division drafts ordinances on specific criminal issues as needed. The Criminal Prosecution Division also provides staff for specialty courts including Veteran's Court, Substance Abuse Court, and Mental Health Court, and runs diversion programs for qualifying domestic violence offenders and Driving while license suspended (DWLS) offenders as an alternative to traditional district court case processing.

### Domestic Violence Prosecution Functions

Pursuant to an interlocal agreement, City and County prosecutors, legal support staff, and law enforcement work cooperatively to operate the Domestic Violence Prosecution Center (DVPC). Attorneys assigned to the DVPC prosecute criminal cases involving domestic violence within the City of Vancouver and unincorporated Clark County. DVPC attorneys also provide ongoing advice and training to law enforcement personnel in the field of domestic violence. By leveraging shared City/County resources, the DVPC seeks to increase efficiency and avoid gaps in communication in order to promote victim safety, hold domestic violence offenders accountable, and reduce recidivism.



## Strategic Goal(s)



## 2019 Achievements

The Vancouver City Attorney's Office successfully transitioned to a pre-plea mental health court allowing defendants with mental illness avoid a criminal conviction if they successfully complete treatment and court requirements.

## 2021-22 Objectives

- ❖ Hold offenders accountable, obtain justice for crime victims, and reduce recidivism using means that are just, equitable, and consistent with nationally recognized prosecution standards.
- ❖ Provide legal advice and training to law enforcement.
- ❖ Equitably provide opportunities for participation in therapeutic courts, diversion programs, and alternatives to prosecution.

## Performance Measures

**Effectively divert cases from traditional prosecution:** % of criminal cases that are referred to diversion program and successfully complete the program.

**Equitably deliver prosecution services and alternatives to prosecution:** demographics of offenders prosecuted, victims served, and participants in existing alternatives to prosecution.

Summary of Expenditure by Major Summary Category

**Legal - Domestic Violence**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	829,728	982,359	960,462	943,574	943,574	982,649	965,489	965,489
Supplies & Services	159,342	118,572	118,572	116,672	116,672	118,572	116,672	116,672
Capital	24,421	-	-	-	-	-	-	-
Interfund	113,128	39,412	39,412	66,418	66,418	39,412	64,583	64,583
<b>Total</b>	<b>1,126,618</b>	<b>1,140,343</b>	<b>1,118,446</b>	<b>1,126,664</b>	<b>1,126,664</b>	<b>1,140,633</b>	<b>1,146,744</b>	<b>1,146,744</b>
<b>Total FTE</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

**Legal - Criminal**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	1,478,030	1,526,185	2,004,746	1,742,025	1,742,025	2,057,233	1,787,057	1,787,057
Supplies & Services	64,943	377,939	177,664	182,557	182,557	177,664	542,007	542,007
Interfund	498,902	623,430	620,930	578,979	578,979	620,930	583,616	583,616
<b>Total</b>	<b>2,041,875</b>	<b>2,527,554</b>	<b>2,803,340</b>	<b>2,503,561</b>	<b>2,503,561</b>	<b>2,855,827</b>	<b>2,912,680</b>	<b>2,912,680</b>
<b>Total FTE</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
<i>Total Frozen FTE</i>	-	-	-	1.00	1.00	-	1.00	1.00



# Public Works

# Public Works Administration

Public Works Administration sets department goals and objectives, oversees department projects, and provides administrative and technical support to four Public Works divisions including City Engineering, Construction Services, Operations and Maintenance, and Environmental Services.

Finance and Asset Management is a separate administrative division within Public Works that provides financial planning, asset management, property services and GIS for the entire department.

## Services Provided

- Policy direction
- Financial planning and utility rate modeling
- GIS mapping
- Asset management
- Property services
- Customer service
- Communication

## Strategic Goal(s)



## 2019 Achievements

- Advanced the goal of a future Public Works Operations Center, which will replace the existing outdated, seismically deficient and constrained site, with authorization to purchase a 35-acre site from Clark County. Vancouver's Operations Center is a 24/7 hub for essential City services and disaster response – streets, water, sewer, traffic signals, streetlights, grounds maintenance, facilities, utility customer services, vehicle/equipment services, and more
- Updated capital improvement plans for transportation, storm, sewer, and water.

## 2021-22 Objectives

Public Works Administration provides leadership and general policy making decisions, giving direction to all divisions within Public Works to effectively develop and maintain public infrastructure assets utilizing best practices that promote safety, health, and livability at the lowest possible life cycle cost in support of the City vision.

In 2021-2022 Public Works Administration will:

- ❖ Further work on the Operations Center development
- ❖ Implement Utility Rate Study recommendations
- ❖ Review and update capital improvement plans for transportation, facilities, storm, sewer and water
- ❖ Look for ways to continuously improve the way we operate and maintain Public Works assets

## Performance Measures

- Annual asset reinvestment versus annual asset depreciation (2019):
  - Water =  $10,000,000/6,571,456 = 152\%$
  - Sewer =  $9,000,000/7,967,783 = 113\%$
  - Surface Water =  $500,000/997,335 = 50\%$
  
- Number of as-built drawings converted to GIS (2019):
  - Private development as-builts =
  - Capital project as-builts =
  
- Percentage customer satisfaction with communication on Public Works services
  
- Revenue from leased spaces versus insurance replacement costs for equivalent square footage (2019):
  
- Operating and capital funds maintaining reserve levels (end of 2019):
  - Water operating min. target = 6,333,212; balance = 11,811,820 (maintaining)
  - Water capital min. target = 3,025,395; balance = 58,514,855 (maintaining)
  - Sewer operating min. target = 6,272,100; balance = 14,239,952 (maintaining)
  - Sewer capital min. target = 3,644,475; balance = 11,761,949 (maintaining)
  - Surface Water operating min. target = 2,817,142; balance = 1,305,143 (not maintaining)
  - Surface Water capital min. target = 519,234; balance = 1,993,201 (maintaining)
  
- Capital work delivered versus budgeted in a given year (2019):
  - Water =  $11,194,850/11,650,011 = 96\%$
  - Sewer =  $12,798,780/16,091,857 = 79.5\%$
  - Surface Water =  $1,010,107/1,016,596 = 99.4\%$

Summary of Expenditure by Major Summary Category

**Public Works Admin Department**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	896,452	878,239	971,765	960,458	960,458	979,700	968,378	968,378
Supplies & Services	52,124	266,374	125,074	200,305	200,305	125,074	180,562	180,562
Interfund	10,433,272	5,441,211	424,231	413,902	413,902	424,231	419,254	419,254
<b>Total</b>	<b>11,381,849</b>	<b>6,585,824</b>	<b>1,521,070</b>	<b>1,574,665</b>	<b>1,574,665</b>	<b>1,529,005</b>	<b>1,568,194</b>	<b>1,568,194</b>
<b>Total FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

**Sewer Utility - Finance & Asset Mgmt**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	4,535,062	5,136,026	5,305,847	5,438,216	5,438,216	5,427,598	5,566,993	5,566,993
Supplies & Services	13,324,166	12,798,718	12,640,192	12,722,916	12,721,326	12,640,192	12,651,731	12,650,141
Other	14,461,569	14,925,251	14,925,251	16,774,029	16,774,029	14,925,251	16,948,767	16,948,767
Capital	43,713	80,000	-	-	-	-	-	-
Interfund	18,643,435	23,397,806	4,044,018	19,241,730	19,241,730	4,044,018	21,106,141	21,106,141
<b>Total</b>	<b>51,007,945</b>	<b>56,337,801</b>	<b>36,915,308</b>	<b>54,176,891</b>	<b>54,175,301</b>	<b>37,037,059</b>	<b>56,273,632</b>	<b>56,272,042</b>
<b>Total FTE</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>	<b>44.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

## Street Fund - Finance & Asset Mgmt

	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	2021		2022 Baseline	2022 Submitted	2022	
					Recommended	Recommended			Recommended	Recommended
Salaries & Benefits	68,079	47,405	107,137	105,784	105,784	105,784	110,335	108,912	108,912	108,912
Supplies & Services	2,061	50,496	7,175	10,925	10,925	10,925	7,175	10,925	10,925	10,925
Interfund	1,931	800	800	3,262	3,262	3,262	800	2,842	2,842	2,842
<b>Total</b>	<b>72,071</b>	<b>98,701</b>	<b>115,112</b>	<b>119,971</b>	<b>119,971</b>	<b>119,971</b>	<b>118,310</b>	<b>122,679</b>	<b>122,679</b>	<b>122,679</b>
<b>Total FTE</b>	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-	-	-

## Water Utility - Finance & Asset Mgmt

	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	2021		2022 Baseline	2022 Submitted	2022	
					Recommended	Recommended			Recommended	Recommended
Salaries & Benefits	287,482	353,445	376,233	395,005	395,005	395,005	385,219	403,827	403,827	403,827
Supplies & Services	110,996	171,419	112,481	189,793	187,143	187,143	112,481	165,131	162,481	162,481
Other	12,657,694	13,594,136	13,594,136	13,388,405	13,388,405	13,388,405	13,594,136	13,515,478	13,515,478	13,515,478
Capital	2,900	-	-	-	-	-	-	-	-	-
Interfund	82,019	-	-	133,663	133,663	133,663	-	132,823	132,823	132,823
<b>Total</b>	<b>13,141,091</b>	<b>14,119,000</b>	<b>14,082,850</b>	<b>14,106,866</b>	<b>14,104,216</b>	<b>14,104,216</b>	<b>14,091,836</b>	<b>14,217,259</b>	<b>14,214,609</b>	<b>14,214,609</b>
<b>Total FTE</b>	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-	-	-



# Construction Services

Construction Services protects the City's contractual legal rights pursuant to capital construction contracts and development agreements. The quality assurance services delivered through timely and thorough inspections are critical to the provision of high quality public facilities. Construction Services provides contract management and quality assurance inspection during the contracting and construction of all public water, sewer, storm sewer, roadway, traffic signal, and illumination projects within the City limits and the water/sewer service area. Construction Services also provides quality assurance and project management for private development projects which construct facilities that are to be turned over to the City for ownership and perpetual maintenance when complete.

Construction Services also includes the City Surveyor's Office. Survey Engineering ties the past to the present and the future by tracing the history of legal property boundary locations and ensuring a high level of accuracy and quality control in the location measurements of public construction projects.

## Services Provided

- Capital construction contract management
- Quality assurance through inspection of public infrastructure construction
- Project management of private development projects
- Accurate and timely surveying

## Strategic Goal(s)

**1** Ensure our built urban environment is one of the safest, most environmentally responsible and well maintained in the Pacific Northwest.

**9** Build the strongest, most resilient economy in the region.

### 2019 Achievements

- Completion of Phase 1 of Water Station #1
- Beginning of Water Station #1 Phase 2 project
- Completion of Waterfront Park
- Successful completion of the entire 2019 Pavement Management program (10 separate contracts)

- Started project to replace over 11,500 City street lights with energy efficient LED fixtures
- Completed 5 Sewer Connection Incentive projects bringing sewer service to hundreds of new customers
- Resurfaced the runway at Pearson Field
- Completed the downtown 6<sup>th</sup> St parking lot
  - Successful management of 46 separate construction contracts with a total contract value of \$61 million

### 2021-22 Objectives

The goal of Construction Services is to provide quality infrastructure improvements utilizing knowledge and professional expertise and experience in a cost effective, verifiable, responsive manner focused on quality of end-products and customer service.

Construction Services hourly billing rate (less than 80% of consultant rate)



**Performance Measures**  
 Administration expenses costs, including overhead, less than 18% of contract value for projects under \$500,000 and less than 12% of contract value for projects over \$500,000



Change orders represent a small portion of total construction contract value at completion



Replace 100% of disturbed survey monuments within 90 days of a project being declared substantially complete



100% compliance with state and federal audits on construction management projects

Summary of Expenditure by Major Summary Category

**Construction Services - Operating**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	1,893,087	1,717,141	3,807,946	2,983,696	2,983,696	3,875,252	3,042,020	3,042,020
Supplies & Services	272,755	323,968	289,968	304,012	295,012	289,968	326,007	326,007
Capital	58,288	65,000	20,000	20,000	20,000	20,000	20,000	20,000
Interfund	1,014,969	1,000,677	945,758	1,108,589	1,108,589	945,758	1,069,948	1,069,948
<b>Total</b>	<b>3,239,099</b>	<b>3,106,786</b>	<b>5,063,672</b>	<b>4,416,297</b>	<b>4,407,297</b>	<b>5,130,978</b>	<b>4,457,975</b>	<b>4,457,975</b>
<b>Total FTE</b>	<b>28.00</b>	<b>30.00</b>	<b>30.00</b>	<b>31.00</b>	<b>31.00</b>	<b>30.00</b>	<b>31.00</b>	<b>31.00</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

# Fleet Services

Fleet Services provides a high quality, cost-effective fleet of vehicles and equipment for use by all city departments, including emergency response vehicles in the Fire and Police departments.

Fleet Services provides mission-ready vehicles and major equipment for the City. It manages, plans, and coordinates the purchase, maintenance, repair, and replacement of all City vehicles and equipment, including management of fueling sites. Fleet Services ensures that all vehicles are maintained in a professional and environmentally conscious manner, and looks for ways to make the City's fleet and operation more sustainable. The department continually researches ways to reduce its environmental impact and remain cost competitive through a combination of efficient operations and contracted support.

## Services Provided

- Preventative maintenance
- Vehicle procurement
- Repair and replacement of damaged and malfunctioning equipment
- Customer service
- Fuel management and distribution

## Strategic Goal(s)

1

Ensure our built urban environment is one of the safest, most environmentally responsible and well maintained in the Pacific Northwest.

### 2019 Achievements

- Named one of the Top 100 Fleets in the country due to its service and commitment to the City's customers
- Ordered 125 replacement vehicles across all departments, including four Hybrid Ford Fusion sedans
  - 46 vehicles sent to auction
- 96% of the fleet was available for and ready for use
- Provided 11,157 repairs
- Completed 4,412 work orders
- Provided 21,241 labor hours resulting in 96% shop productivity
- Disbursed 360,802 gallons of fuel
- Introduced E10 unleaded and renewable diesel alternative fuels to the fleet
- The fleet traveled 2,933,760 miles over the course of the year

### 2021-2022 Objectives

The goal of Fleet Services is to respond quickly to service needs through innovative thinking.

In 2021-2022, Fleet Services will reduce greenhouse gas emissions by embracing alternative fuels and technology, i.e., hybrids, electrification, propane conversion, renewable gas, diesel, and propane fuels.

### Performance Measures

Percent availability of fleet

Number of fuel gallons used

Percent of work orders completed

Summary of Expenditure by Major Summary Category

**Equipment Services Operations**

					<u>2021</u>		<u>2022</u>	
	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Salaries & Benefits	2,830,762	2,939,271	2,968,641	2,864,639	2,894,003	3,030,750	2,922,565	2,956,258
Supplies & Services	3,526,085	3,388,811	3,300,711	3,343,509	3,343,509	3,300,711	3,349,959	3,349,959
Other	19,910	16,000	20,000	20,000	20,000	20,000	20,000	20,000
Capital	-	85,500	-	-	-	-	-	-
Debt	84,644	125,848	86,391	86,391	86,391	85,499	85,499	85,499
Interfund	889,608	896,471	828,851	892,366	892,366	828,851	893,136	893,136
<b>Total</b>	<b>7,351,009</b>	<b>7,451,901</b>	<b>7,204,594</b>	<b>7,206,905</b>	<b>7,236,269</b>	<b>7,265,811</b>	<b>7,271,159</b>	<b>7,304,852</b>
<b>Total FTE</b>	<b>25.00</b>	<b>26.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>
<b>Total Frozen FTE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2.00</b>	<b>1.00</b>	<b>-</b>	<b>2.00</b>	<b>1.00</b>

## Equipment Services Capital Fund

			<u>2021</u>				<u>2022</u>	
	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Salaries & Benefits	16	-	-	-	-	-	-	-
Capital	6,087,329	10,920,523	-	6,382,673	6,382,673	-	2,595,959	2,595,959
Interfund	2,991	15,781	15,781	20,040	20,040	15,781	20,398	20,398
<b>Total</b>	<b>6,090,335</b>	<b>10,936,304</b>	<b>15,781</b>	<b>6,402,713</b>	<b>6,402,713</b>	<b>15,781</b>	<b>2,616,357</b>	<b>2,616,357</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

## Fire Equipment Fund

			<u>2021</u>				<u>2022</u>	
	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Capital	1,269,903	3,783,174	-	2,901,914	2,901,914	-	800,000	800,000
<b>Total</b>	<b>1,269,903</b>	<b>3,783,174</b>	<b>-</b>	<b>2,901,914</b>	<b>2,901,914</b>	<b>-</b>	<b>800,000</b>	<b>800,000</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

# Facilities Maintenance

Facilities Maintenance provides for preventative maintenance, repair, and capital renovation of all City-owned buildings to ensure that the facilities remain functional assets and that employees and the public have safe, clean, and secure facilities to conduct business. The department responds to customer requests for maintenance, tenant improvements, and facility inspections. Facilities Maintenance also provides support, leadership, and strategic planning for present and future maintenance needs of City-owned facilities.

Since the emergence of the COVID-19 Pandemic, Facilities has undertaken strategic measures to aid in reducing the risk of transmission of the virus within each of our City facilities. These measures include enhanced filtration of air, increased ventilation, the addition of multiple hand sanitizer stations, and increased sanitation measures by our contracted janitorial company.

In addition, Facilities Maintenance provides maintenance for many of the City's unique features and structures such as the Glockenspiel Bell Tower, Salmon Run Stream, Forestry Fountain, Water Resource Education Center Fountain, and various park structures.

## Services Provided

- Remodel/tenant improvements
- HVAC repair and replacement
- Electrical repair
- Mechanical systems repair
- General maintenance
- Project management



## Strategic Goal(s)

1

Ensure our built urban environment is one of the safest, most environmentally responsible and well maintained in the Pacific Northwest

### 2019 Achievements

- Added ADA door openers to City facilities
- Improved video security coverage of City facilities
- Added emergency power generators at the Marshall/Luepke Community Center complex

### 2021-2022 Objectives

In 2021-2022 Facilities Maintenance will:

- ❖ Upgrade the asset management program
- ❖ Implement a cost recovery model similar to Fleet Services
- ❖ Upgrade the building card access system
- ❖ Implement a customer communication SOP for work orders and projects
- ❖ Implement a strategic energy management program for all City facilities

### Performance Measures

Cost per square foot for all building maintenance (materials)

Percentage of users who rate building maintenance as satisfactory or better

Number and type of work orders completed

Summary of Expenditure by Major Summary Category

**Facilities Maintenance**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	1,916,456	2,127,414	1,912,032	2,176,979	2,176,979	1,960,603	2,230,421	2,230,421
Supplies & Services	3,464,146	3,003,769	2,991,069	5,853,345	5,803,345	2,991,069	5,662,999	5,662,999
Interfund	662,917	758,596	718,864	858,077	858,077	718,864	858,235	858,235
<b>Total</b>	<b>6,043,520</b>	<b>5,889,779</b>	<b>5,621,965</b>	<b>8,888,401</b>	<b>8,838,401</b>	<b>5,670,536</b>	<b>8,751,655</b>	<b>8,751,655</b>
<b>Total FTE</b>	<b>15.00</b>	<b>15.00</b>	<b>14.00</b>	<b>15.00</b>	<b>15.00</b>	<b>14.00</b>	<b>15.00</b>	<b>15.00</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

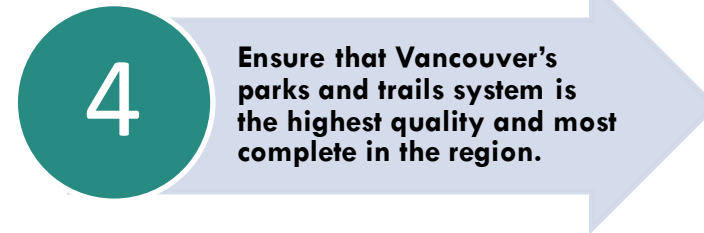
# Grounds Maintenance

Grounds Maintenance provides landscaping services for City-owned facilities, parks, open spaces, trails, street medians, and transportation right of ways. This includes mowing, irrigation, weed control, turf repair, litter control, restroom sanitation, boat dock and boat ramp maintenance, tree pruning, shrub maintenance, leaf removal, and playground and play equipment maintenance. Grounds staff provides support for other activities and customers including city league softball, special events, festivals and concerts at Esther Short Park, the Chipper Day program, and activities sponsored by the Office of Neighborhoods. The Grounds Maintenance department also operates and manages three City-owned cemeteries. Activities include grounds maintenance, selling plots and niches, assisting with funerals, and helping visitors locate plots of friends and family.

## Services Provided

- General landscape and irrigation
- Park sanitation
- Cemetery services
- Vegetation management
- Tree and shrub trimming

## Strategic Goal(s)



## 2019 Achievements

- Partnered with Urban Forestry to complete the 5<sup>th</sup> year of a six-year pruning cycle focused on Tree health and public safety in Parks
- Mowed 17,082 acres of turf grass
- Capital Improvements made by Parks Admin at First Place and Clear Meadows Neighborhood Parks
- Provided pruning and maintenance on roadway medians & right-of-way landscapes

## 2021-2022 Objectives

The mission of Grounds Maintenance is to provide superior vegetation management for the City of Vancouver. This is done by being professional, providing high quality service, maintaining functional, inviting, safe landscapes, and promoting efficient community partnerships.

In 2021-2022 Grounds Maintenance will:

- ❖ Reduce City water usage and expense by exercising enhanced irrigation management practices
- ❖ Reduce herbicide use dependence and expense by implementing best integrated pest management practices
- ❖ Improve playgrounds and sports court safety, maintenance, and sanitation using certified staff
- ❖ Expand utilization of volunteers in parks and cemeteries to supplement FTE labor resources
- ❖ Reorganize staff composition and practices to maximize efficiencies and effectiveness



## Performance Measures

- Average quantity of acres mowed in Parks, Cemeteries and Medians
- Average quantity and cost of herbicide treatment in Parks, Cemeteries and Medians
- Average quantity and cost of water use in Parks, Cemeteries and Medians
- Average quantity and cost to inspect and maintain play structures

Summary of Expenditure by Major Summary Category

**Parkhill Cemetery Improvement**

	2021					2022		
	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	Recommended	2022 Baseline	2022 Submitted	Recommended
Salaries & Benefits	6	6	6	-	-	6	-	-
Other	267	1,664	1,664	1,664	1,664	1,664	1,664	1,664
Interfund	60,527	867,973	867,973	18,342	18,342	867,973	18,351	18,351
<b>Total</b>	<b>60,800</b>	<b>869,643</b>	<b>869,643</b>	<b>20,006</b>	<b>20,006</b>	<b>869,643</b>	<b>20,015</b>	<b>20,015</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

**Grounds Maintenance Department**

	2021					2022		
	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	Recommended	2022 Baseline	2022 Submitted	Recommended
Salaries & Benefits	2,071,029	2,160,271	2,277,782	2,095,178	2,095,178	2,330,925	2,162,866	2,162,866
Supplies & Services	1,269,974	1,834,161	1,711,066	1,741,402	1,741,402	1,711,066	1,711,840	1,711,840
Other	335	1,000	600	600	600	600	600	600
Interfund	1,462,746	1,807,548	1,376,611	1,832,710	1,832,710	1,376,611	1,689,040	1,689,040
<b>Total</b>	<b>4,804,084</b>	<b>5,802,980</b>	<b>5,366,059</b>	<b>5,669,890</b>	<b>5,669,890</b>	<b>5,419,202</b>	<b>5,564,346</b>	<b>5,564,346</b>
<b>Total FTE</b>	<b>18.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>
<b>Total Frozen FTE</b>	-	-	-	<b>2.00</b>	<b>2.00</b>	-	<b>2.00</b>	<b>2.00</b>

## Street Funding Initiative - Grounds Maintenance

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	227,179	505,937	459,149	562,294	562,294	477,512	580,412	580,412
Supplies & Services	163,222	157,315	157,315	157,315	157,315	157,315	157,315	157,315
Interfund	112,359	292,025	240,725	253,853	253,853	240,725	249,951	249,951
<b>Total</b>	<b>502,760</b>	<b>955,277</b>	<b>857,189</b>	<b>973,462</b>	<b>973,462</b>	<b>875,552</b>	<b>987,678</b>	<b>987,678</b>
<b>Total FTE</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

# Operations Center

The Operations Center is a consolidated organization, formed in the late 1970's, that combines all maintenance and operations functions for the City's utilities (water, sewer and storm water), streets, facilities, and grounds services. This efficient model allows the City to utilize all resources in emergencies and facilitate sharing personnel and equipment on a daily basis.

Within the Operations Center, Administration respond to maintenance and emergency emails and service requests through the MyVancouver app, provides field worker assistance, and assists customers in resolving their issues or concerns. The Utility Locates program responds to requests to identify and mark City utility lines before digging. The Operations Center also houses the Safety Program for Public Works. Most of the work performed by this program is mandatory and regulated by the Washington Industrial Safety and Health Administration (WISHA). This involves working in compliance with Labor and Industries at the local and state levels. Services include determining required training, annual work area inspections, and assisting in compliance with the WISHA laws.

## Services Provided

- Utility locating for City-owned utilities
- Safety program for the Public Works department
- Administrative and technical support
- Fleet services
- Water production, treatment and distribution
- Wastewater operations and maintenance
- Storm Water operations and maintenance
- Grounds and Greenways/Sensitive Lands operations and maintenance
- Facilities maintenance and repair
- Utility billing
- Customer service
- 24/7 emergency response



## Strategic Goal(s)

**1** Ensure our built urban environment is one of the safest, most environmentally responsible and well maintained in the Pacific Northwest

**4** Ensure that Vancouver's parks and trails system is the highest quality and most complete in the region

## 2019 Achievements

- Added ADA door openers to City facilities
- Improved video security coverage of City facilities
- Added emergency power generators at the Marshall/Luepke Community Center complex

## 2021-2022 Objectives

The goal of the Operations Center division is to provide basic urban services to the citizens and to support its internal customers.

In 2021-2022, the Operations Center will:

- Update and develop the Safety Program including Safety Manual, trainings, industrial first aid and injury prevention.
- Upgrade internal software (Infor) to most current version for increased efficiency

Customer inquiries responded to within 24 hours 95% of the time

Number of injuries or accidents within Public Works

Percentage of lost work days due to injury per 100 FTE

Amount of workers' compensation claims within Public Works

Safety training cost per FTE

## Performance Measures

Summary of Expenditure by Major Summary Category

**Operation Administration**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	637,302	746,846	808,590	797,574	797,574	816,179	805,077	805,077
Supplies & Services	200,521	282,805	266,305	305,596	305,596	266,305	306,473	306,473
Other	88	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Interfund	325,817	318,182	317,657	287,707	287,707	317,657	289,007	289,007
<b>Total</b>	<b>1,163,727</b>	<b>1,358,833</b>	<b>1,403,552</b>	<b>1,401,877</b>	<b>1,401,877</b>	<b>1,411,141</b>	<b>1,411,557</b>	<b>1,411,557</b>
<b>Total FTE</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

# Solid Waste

The Solid Waste program plans for and manages the delivery of garbage and recycling collection services within the City of Vancouver through a long-term comprehensive contract with a private operator and through cooperative efforts between City and County partners. The group manages activities and programs to improve the efficiency, quality, and environmental performance of the community's waste handling systems. Support is provided to a variety of community cleanup efforts as well as for outreach efforts of local non-profit partners through on-going directed grants (including to the Watershed Alliance, SHARE, and Columbia Springs).

## Services Provided

- Comprehensive collection services, including
  - Curbside recycling
  - Multi-family recycling
  - Organics collection
  - Commercial recycling – Vancouver Recycles pilot
  - City workplace recycling
- Community clean-up services, including
  - Neighborhood Saturday clean-ups and chipper events
  - Spring yard debris and tire coupon program
  - Fall leaf boxes and coupon program
  - RecycleU classes
  - Mini-grants to Neighborhood Associations for RecycleU and Resource Conservation Challenge
- Other outreach and technical support
  - Plan review for commercial, industrial and multi-family developments
  - Recollect residential customer tool for calendar reminders, recycling A-Z director

## Strategic Goal(s)



## 2019 Achievements

- Awarded a new 10-year Comprehensive Garbage, Recycling and Organics collection contract that:
  - updates the former subscription yard debris service to every-other-week organics collection with the addition of food scraps.
  - provides cost savings to the City and enhanced services for customers.
  - expands drop-off recycling options at transfer stations.
- Expanded the City's partnership with Talkin' Trash, a program of local non-profit Share, that employs people experiencing homelessness to help address litter in the community. In 2019, Talkin' Trash received a Nonprofit Award for Excellence in Innovation and a private \$55,000 grant from the

Firstenburg Foundation to purchase a new truck. The City of Vancouver

- was awarded \$180,000 in grants for 2019-2021 from the State Department of Commerce Housing Assistance Unit to increase Talkin' Trash program hours, staffing and community coverage. Talkin' Trash is staffed by individuals who use Share's shelter services, receive work experience and training to help in the transition from homelessness
- Expanded staff role in reviewing and commenting on solid waste impacts of new development projects and support for efficient collection infrastructure

## 2021-22 Objectives

The Solid Waste program's goal is to protect community health and safety and conserve resources through planning for and managing the delivery of high quality, economical, and efficient garbage and recycling collection services within the City of Vancouver.

In 2021-2022 the Solid Waste program will:

- ❖ Refine the Interlocal Agreement (ILA) with Clark County and continue to support regional program priorities – food waste prevention, long-term system planning, and coordinated planning
- ❖ Support state and regional recycling contamination reduction efforts
- ❖ Provide flexible and adaptable services to residents and neighborhoods including cleanups, trainings, and assistance with waste disposal.
- ❖ Introduce Lean practices and integrate efficiency concepts into the work team
- ❖ Strive to include equity, diversity, inclusion and environmental justice focus into program efforts

## Performance Measures

Percentage contamination in single family residential recycling (allocation study) < 27%

Average recovery from single family garbage, recycling and organics collections (percent diversion) > 45%

Recollect – addresses with reminders (countywide) > 20,000

Number of neighborhoods coordinating a neighborhood cleanup > 50

Summary of Expenditure by Major Summary Category

**Solid Waste Fund**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	461,316	518,903	601,090	604,847	604,847	619,067	622,824	622,824
Supplies & Services	1,554,629	2,188,956	2,185,756	1,382,904	1,382,904	2,185,756	1,383,062	1,383,062
Other	3,875	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Interfund	536,803	532,044	517,635	498,891	498,891	517,635	490,714	490,714
<b>Total</b>	<b>2,556,623</b>	<b>3,249,903</b>	<b>3,314,481</b>	<b>2,496,642</b>	<b>2,496,642</b>	<b>3,332,458</b>	<b>2,506,600</b>	<b>2,506,600</b>
<b>Total FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

# Streets & Transportation Services

The Streets & Transportation Division of Public Works manages use of the City's transportation assets by different modes of transportation to provide for the safe, efficient, and cost effective movement of people and goods. This is accomplished within multiple work groups including transportation engineering, pavement management, sidewalk management, street operations, transportation development review, and traffic engineering/operations.

Transportation Engineering is tasked with implementing the six-year Transportation Improvement Program with objectives defined by the City Council, the City Manager, and the Transportation Systems Plan. Utilizing a forward-looking approach, design staff takes a leadership role in prioritizing projects and meeting transportation and mobility needs. They provide efficient and appropriate transportation solutions to maximize available funding, and respect the regional, state, federal, and international transportation network needs and priorities as they integrate them with the City's strategic objectives.

Transportation Development Review Services (TDRS) administers the City's transportation development regulations (Vancouver Municipal Code Title 11) in association with the development review process while promoting and facilitating new development opportunities within the City of Vancouver.

Streets Maintenance coordinates and manages maintenance needs for all paved and graveled streets, alleys, and road shoulders including traffic signs and marking. Pavement Management evaluates and maintains the City's street assets and manages the condition of the asset within the available resources. The group also develops design standards for new pavement construction and restoration of City streets, coordinates street repair, rehabilitation, and trench restoration with other City departments, and manages pavement resurfacing projects.

Traffic Engineering is responsible for the design, engineering, and development of the City's traffic signal system, street lighting, and intelligent transportation systems (ITS) in accordance to federal and state requirements. They define which traffic control devices shall be used and activities required to keep the street system operating in a safe and efficient manner, implement system operational and safety improvements, and conduct routine evaluations of signal timing plans to reflect changes in traffic volumes and travel demands.



## Services Provided

- Streets maintenance
- Transportation design and development review
- Transportation engineering
- Pavement management
- Sidewalk program
- Streetlight maintenance and installation
- Traffic signals maintenance
- Traffic engineering



## Strategic Goal(s)

1

Ensure our built urban environment is one of the safest, most environmentally responsible and well maintained in the Pacific Northwest.

9

Build the strongest, most resilient economy in the region

## 2019 Achievements

- With the support of the City's Street Funding Strategy, accomplished a \$12.6 million Pavement Management program that benefited nearly half of the City's neighborhoods. In 2019, we repaved 27 lane miles of streets, preserved (slurry seal, cape seal, micro surfacing and bonded-wearing course) 77 lane miles of streets and constructed 147 ADA-compliant curb ramps, in addition to the 24 ADA curb ramps

constructed under the Sidewalk Management Program. Note: Voter approval of Initiative 976, which capped vehicle license fees and repealed the vehicle license renewal fees adopted by Transportation Benefit Districts, including in Vancouver, will impact the 2020 Pavement Management Program.

- Received \$6.6 million in transportation grant awards
- Implemented sidewalk code case compliance tracking system
  - 300 code cases opened since May
  - 383 notices sent, 647 inspections performed, and 134 cases closed
- Implemented and updated the outdoor seating/sidewalk café standards, permit process, and City webpage
  - 20 permit applications received with an additional mailing to 31 businesses in the downtown area without a permit
- Processed 57 right of way permits for sidewalk repair and/or replacement and 143 ROW permit inspections for sidewalk repairs
- Responded to 130 service requests for sidewalks
- Reconstructed 24 curb ramps (\$246,000) and \$63,000 in repairs with City ADA grant funds
- Reconstructed and moved existing wood pole traffic signals at the intersections

of Fourth Plain/Norris and St James/42<sup>nd</sup> with new steel pole traffic signals

- Installed new radar feedback signs at 192<sup>nd</sup>/18<sup>th</sup> St, 112<sup>th</sup> Ave/39<sup>th</sup> St, 97<sup>th</sup> Ave, Fourth Plain/Franklin, and Lincoln Ave
- Installed new LED flashing pedestrian crossing signs at the intersections of Evergreen/113<sup>th</sup>, 194<sup>th</sup> Ave/20<sup>th</sup> St, McLoughlin/13<sup>th</sup> St, McLoughlin/32<sup>nd</sup> St

## 2021-22 Objectives

- ❖ Maintain overall network pavement condition
- ❖ Maintain or reduce percentage of streets in very poor/failed condition
- ❖ Implement sidewalk repair assistance program for property owners
- ❖ Complete sign inventory throughout the City
- ❖ Complete LED Retrofit of streetlights
- ❖ Reconstruct traffic signal at Columbia/13<sup>th</sup> and add streetlights

## Performance Measures

### Streets Maintenance

- Overall pavement network condition (PCI=73)
- Percentage of centerline miles in fair or better condition (86%)
- Percentage of centerline miles in very poor/failed condition (14%)
- Percentage pothole assessment within 48 hours (77%)
- Percentage of sign knock down (52%) and graffiti requests (34%) responded to within 48 hours

### Transportation Development Review

- Average time to approve concurrency requests, in days
- Percentage of concurrency corridors achieving minimum acceptable service levels
- Percentage of intersections meeting concurrency expectations (minimum standards for delay)

### Traffic Engineering and Operations

- Percentages of time traffic signals are operational
- Percentage of intersections receiving timing updates each year
- Average number of days to complete signal maintenance
- Average number of days to complete street light maintenance

### Sidewalks

- Number of sidewalk requests responded to and number of inspections
- Number of deficiencies repaired or removed
- Number of curb ramps installed or upgraded.

Summary of Expenditure by Major Summary Category

**Street Fund - Streets & Transportation**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021</u>		<u>2022</u>	
					<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Salaries & Benefits	5,353,246	5,747,868	5,954,576	7,025,709	6,325,680	6,074,782	7,150,029	6,444,468
Supplies & Services	6,109,152	5,952,666	5,624,566	6,341,071	6,201,084	5,624,566	6,453,651	6,313,664
Other	(676)	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Capital	48,417	-	-	8,554,949	-	-	8,554,949	-
Interfund	4,232,369	5,289,703	3,901,604	5,028,187	4,940,425	3,901,604	4,786,926	4,699,164
<b>Total</b>	<b>15,742,507</b>	<b>16,991,237</b>	<b>15,481,746</b>	<b>26,950,916</b>	<b>17,468,189</b>	<b>15,601,952</b>	<b>26,946,555</b>	<b>17,458,296</b>
<b>Total FTE</b>	<b>43.94</b>	<b>45.00</b>	<b>45.00</b>	<b>49.00</b>	<b>45.00</b>	<b>45.00</b>	<b>49.00</b>	<b>45.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

**Street Funding Initiative - Streets & Transportation**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021</u>		<u>2022</u>	
					<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Salaries & Benefits	639,143	665,955	757,056	635,112	776,409	770,331	642,645	789,474
Supplies & Services	288,366	582,126	142,537	(197,450)	142,537	142,537	(197,450)	142,537
Capital	10,199,112	8,934,949	8,554,949	(269,674)	8,285,275	8,554,949	(162,406)	8,392,543
Interfund	165,889	1,082,212	170,358	3,996,120	883,882	170,358	3,846,110	733,872
<b>Total</b>	<b>11,292,511</b>	<b>11,265,242</b>	<b>9,624,900</b>	<b>4,164,108</b>	<b>10,088,103</b>	<b>9,638,175</b>	<b>4,128,899</b>	<b>10,058,426</b>
<b>Total FTE</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>2.00</b>	<b>6.00</b>	<b>6.00</b>	<b>2.00</b>	<b>6.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

# Urban Forestry

The Urban Forestry Program supports the City in meeting federal NPDES permit requirements and provides three important services to the community: planning, education, and management related to maintenance and growth of the urban tree canopy. Planning includes reviewing site development applications for conformance to existing tree ordinances, working with various partners on strategies to grow the citywide tree canopy, and assessing, inventorying and monitoring the health of the City's urban forest resources. Education promotes the benefits of trees, educates the public about trees and how to properly care for them, manages the Tree Stewards program to train community volunteers to become neighborhood tree stewards, administers the Heritage Tree and Witness Tree programs, and collaborates with neighborhood associations and citizens to assist in the stewardship of the City's urban forest. Urban Forestry also coordinates with City departments and outside agencies regarding policy and program development, enforces policies and regulations, and provides quality customer service to residents and businesses through its management services. The citizen Urban Forestry Commission, appointed by City Council, provides an opportunity for community members to take active implementation and advisory roles in all three of these service areas. The direction of the Urban Forestry program is set in the adopted [Urban Forestry Management Plan](#) (2007).

## Services Provided

- Assesses, inventories, monitors, and enhances the City's urban tree canopy
- Development review and permitting
- Tree Stewards, Heritage Tree, and Witness Tree programs
- Outreach, education, and environmental stewardship

## Strategic Goal(s)



### 2019 Achievements

- Vancouver was named “Tree City USA” for the 30th year and received the prestigious Tree City USA Growth Award for the 14th consecutive year
- The Urban Forestry Commission and staff updated VMC 12.02, the City Ordinance that defines the Urban Forestry Commission
- The Urban Forestry Commission recognized former Commissioner Dale Erickson with the Silva Bolds-Whitfield Award for his enduring commitment to the community’s urban forest and open spaces
- Planted and maintained 1,515 large trees with a survival rate of 98%

- 1,734 individuals volunteered more than 5,152 hours toward Urban Forestry projects
- Initiated a new Yard Tree Giveaway program

### 2021-22 Objectives

In 2021-2022, the Urban Forestry program will:

- ❖ Maximize the many benefits trees provide, including clean air and water, while minimizing conflicts to assure a healthy, green Vancouver for future generations
- ❖ Complete a tree canopy assessment using recent GIS data and compare with the 2011 GIS Tree Canopy Assessment to provide a measurable benchmark for the city, identify changes in the urban forest, and make recommendations for the future
- ❖ Create better communities with a commitment to equity, diversity, inclusion, and environmental justice. Strive to include equity, diversity, inclusion, and environmental justice in all areas of the Urban Forestry Program and explore feasibility of new program elements



## Performance Measures

Targeted outcomes:

- Average response time for site inspections < 12 days
- Percent of new customers participants “satisfied” or better > 90%
- Trees planted > 1,000
- Survival rate of new trees > 97%

Summary of Expenditure by Major Summary Category

**Urban Forestry City Tree Reserve Fund**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	80	80	80	-	-	80	-	-
Supplies & Services	12,099	27,500	27,500	103,100	103,100	27,500	53,100	53,100
Interfund	16,472	14,945	14,945	18,242	18,242	14,945	18,569	18,569
<b>Total</b>	<b>28,651</b>	<b>42,525</b>	<b>42,525</b>	<b>121,342</b>	<b>121,342</b>	<b>42,525</b>	<b>71,669</b>	<b>71,669</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

**Urban Forestry O&M**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	427,305	441,015	488,295	481,668	481,668	497,039	490,348	490,348
Supplies & Services	237,542	315,281	241,781	241,781	241,781	241,781	241,781	241,781
Interfund	95,008	88,316	76,849	55,224	55,224	76,849	44,217	44,217
<b>Total</b>	<b>759,855</b>	<b>844,612</b>	<b>806,925</b>	<b>778,673</b>	<b>778,673</b>	<b>815,669</b>	<b>776,346</b>	<b>776,346</b>
<b>Total FTE</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

# Utility Administration

Utility Administration is a component of Public Works responsible for the connection, meter reading, billing, collection, accounting, and administrative services for the City's water, sewer, and storm water services.

The Customer Service workgroup is the first point of contact for the citizens of Vancouver, assisting with utility billing and operations inquiries. Customer Service explains billing, adjusts, maintains and updates accounts, negotiates credit extensions, and processes payments. This group also responds to maintenance phone calls from the public and dispatches service requests to the appropriate field staff.

Accounting is responsible for utility billing, cash management, and daily reconciliation of utility account transactions and collection of delinquent accounts.

The Inspection work group responds to customer requests for starting and stopping services, performs utility service inspections, works to resolve customer problems, and collects unpaid utility bills at service addresses.

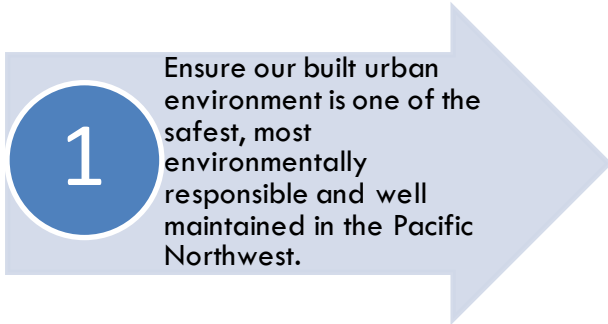
Meter Reading provides timely, efficient, economical, and accurate meter reading and related support services.

## Services Provided

- Utility billing and accounting
- Utility collections
- Meter reading
- Service inspections
- Customer service
  - Maintenance dispatch
  - H2O Program



## Strategic Goal(s)



**1** Ensure our built urban environment is one of the safest, most environmentally responsible and well maintained in the Pacific Northwest.

## 2019 Achievements

- Processed 462,890 meters reads for billing
- Responded to 93,620 customer calls and 4,800 emails
- Dispatched 23,600 calls to field staff
- Utilities field staff visited 30,170 properties
- Mailed approximately 700,000 utility bills and notices
- Assisted approximately 100 customers with financial help from the H2O program
- Completed 1,000 sewer audits on City accounts

## 2021-22 Objectives

In 2021-2022 Utility Administration will:

- ❖ Upgrade the current IVR and Web portal to better assist our customers and allow them greater access to make changes to their accounts.

## Performance Measures

- Customer hold time on phones
- Number of customers assisted
- Annual cost to read residential and commercial meters, per meter
- Number of utility customer accounts per year

Summary of Expenditure by Major Summary Category

**Surface Water Management Fund - Utility Administration**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Supplies & Services	39,485	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Interfund	-	-	-	1,495,835	1,495,835	-	1,540,710	1,540,710
<b>Total</b>	<b>39,485</b>	<b>40,000</b>	<b>40,000</b>	<b>1,535,835</b>	<b>1,535,835</b>	<b>40,000</b>	<b>1,580,710</b>	<b>1,580,710</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

**Water Utility Fund - Utility Administration**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	2,369,799	2,561,182	2,594,764	2,679,741	2,679,741	2,651,193	2,740,227	2,740,227
Supplies & Services	1,367,032	1,487,123	1,460,123	1,705,960	1,705,960	1,460,123	1,733,270	1,733,270
Other	0	43,200	43,200	43,200	43,200	43,200	43,200	43,200
Interfund	909,765	896,133	896,133	1,089,369	1,089,369	896,133	1,097,224	1,097,224
<b>Total</b>	<b>4,646,596</b>	<b>4,987,638</b>	<b>4,994,220</b>	<b>5,518,270</b>	<b>5,518,270</b>	<b>5,050,649</b>	<b>5,613,921</b>	<b>5,613,921</b>
<b>Total FTE</b>	<b>25.75</b>	<b>28.50</b>	<b>28.50</b>	<b>28.50</b>	<b>28.50</b>	<b>28.50</b>	<b>28.50</b>	<b>28.50</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

## Sewer Utility Fund - Utility Administration

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Supplies & Services	192,486	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Interfund	1,649,797	-	-	1,709,525	1,709,525	-	1,760,811	1,760,811
<b>Total</b>	<b>1,842,283</b>	<b>200,000</b>	<b>200,000</b>	<b>1,909,525</b>	<b>1,909,525</b>	<b>200,000</b>	<b>1,960,811</b>	<b>1,960,811</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

## Utility Customer Assistance Fund

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Interfund	13,967	30,000	30,000	30,000	30,000	30,000	30,000	30,000
<b>Total</b>	<b>13,967</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

# Water, Sewer, and Surface Water Engineering

The Water, Sewer and Storm Water Engineering divisions provide technical expertise in support of the City's utility collection, treatment, and distribution systems. The groups prepare and maintain capital improvement programs for projects in order to meet present and future demands, follow technology and regulatory trends to maintain and improve each utility's System Design and Construction Standards, and designs, contracts, and manages construction of improvement projects.

Water Engineering provides safe, clean, reliable drinking water to all homes, businesses and industries within the water service boundary through high level technical management, comprehensive planning and sound engineering design for water production, treatment, storage and distribution facilities. Water Engineering also provides customer service by conveying technical data and reviewing plans for developments and other system improvements, monitors, reviews, analyzes and ensures compliance with all regulatory requirements, analyzes and forecasts system demands to ensure adequate system capacity, evaluates risk and schedules replacement of existing infrastructure, and ensures the protection of source water and water rights.

Sewer Engineering provides technical management, comprehensive planning, and sound engineering direction to operate the City's wastewater conveyance and treatment systems and ensures compliance with water quality protection requirements, air quality requirements, disposal requests and customer needs. Sewer Engineering also oversees the Sewer Connection Incentive Program (SCIP). This program follows the City's comprehensive land use policies to ensure sanitary sewer service is available to all developed properties and moves toward the elimination of all septic systems within the City's sanitary sewer service area. The SCIP program is a proactive approach to providing an affordable and efficient sanitary sewer system to the entire service area while protecting its water resources and public health.

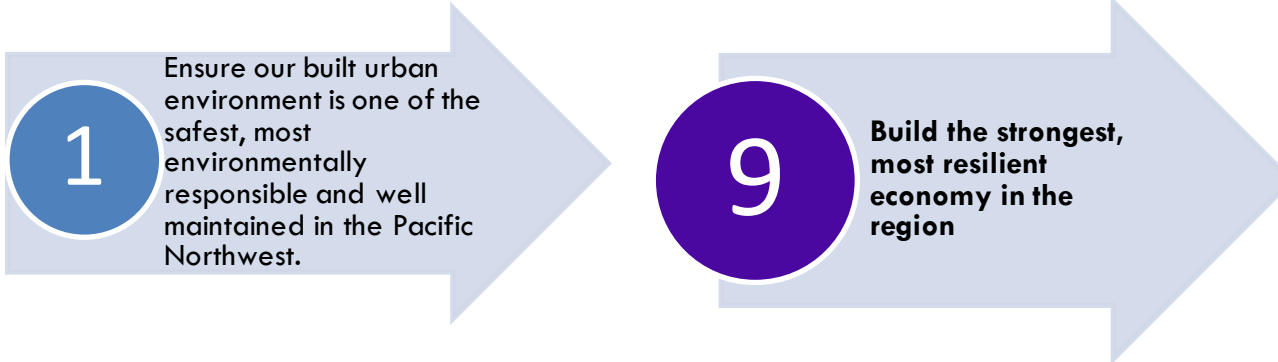
Storm Water Engineering provides regulatory compliance, technical management, comprehensive planning, and engineering design for the management of the City's storm water for flood control, effective management of runoff, surface water and groundwater protection, fish passage, habitat, recreation opportunities, and community aesthetics. The program's objectives are to protect people, property and environment from flood damage, protect groundwater, surface water, aquatic life, and land resources, provide implementation of programs for compliance with environmental regulations, provide consistent and effective regulatory oversight, promote practices which protect water resources, and protect and enhance riparian and habitat areas.



## Services Provided

- Comprehensive planning
- Utility engineering for all City-owned utilities
- Technical management and operations support
- Sewer Connection Incentive Program (SCIP)
- Regulatory and permit compliance
- Capital project design and management
- Support and review of development projects

## Strategic Goal(s)



## 2019 Achievements

### Water

- Completion of Water Station 1 Phase 1 including a new control and treatment buildings, site electrical upgrade, new booster pumps and emergency power improvements
- Finalized design and began construction of Water Station 1 Phase 2 to construct two new reservoirs, a new standpipe, and site security improvements
- Completed Phase 1 of our SCADA improvement project and finalized a SCADA master plan to guide system needs into the future
- Completed construction to seismically improve three water storage towers
- Installed 8,800 LF of new water transmission and distribution main, including the completion of several water main replacement projects supporting sound asset management principals

### Wastewater/Sewer

- 10,500 LF of new sanitary sewer made available to 176 parcels with the Sewer Connection Incentive Program (SCIP), completed design/construction of 7 capital projects to rehabilitate existing infrastructure using trenchless methods as well as dig and replace construction
- Completed design of the Southside Interceptor Rehabilitation Phase 1
- SCADA upgrades and rehabilitation completed at the Fisher's Grove Pump Station
- Completed SCADA upgrade project for Marine Park, including a modernized plant wide control networks and control room
- Completed two major asset upgrade projects at Westside including replacement of solids incinerator heat exchanger with better materials and improved function; and rehabilitation of a solids gravity thickener clarifier
- Conducted technology review, condition assessment, business case evaluation and engineering design for Industrial Pretreatment Lagoon upgrades

## Storm

- Signed contracts with Ecology for funding of five Ecology funded projects totally over \$7 million in grants including; Lower Grand Industrial Area, NE Ross Street, East Orchards 4<sup>th</sup> Plain Water Quality, NE 4<sup>th</sup> Plain Water Quality and Blandford Sub-basins LID
- Established Water Protection group within storm water management for compliance with many of the mandates in the city's Storm Water NPDES permit, reissued 8/1/19
- Two staff were promoted and four vacancies were filled to establish this group of six, whose responsibilities include compliance with regulations through the implementation of programs including; water protection, surface water quality monitoring, erosion prevention, source control, and private facility maintenance
- Storm water engineers and technicians conducted 592 development reviews of site plans for the following types of permits; ENG, PIR, CMI, SDP, LUP/LUF and RES in 2019
- Meets the storm water NPDES requirements for reviewing all site plans as mandated in the permit

## 2021-22 Objectives

### Water

- ❖ Complete construction of the Water Station 1 Phase 2 project to construct two new reservoirs, a new standpipe, and site security improvements
- ❖ Complete design and begin construction of the Water Station 5 project to construct two new reservoirs and a booster pump station
- ❖ Complete design and construction to replace the gas chlorine systems at Water Stations 7, 8 and Ellsworth with on-site sodium hypochlorite generation systems

- ❖ Complete construction of a transmission main in Mill Plain from Water Station 5 to the east as well as a transmission main in Fourth Plain from Lincoln to W. 26<sup>th</sup> Ave. Additional water main replacement projects will be completed to replace high risk water mains
- ❖ Complete an internal and external coating project on the Water Station 6 elevated tank

### Wastewater/Sewer

- ❖ Complete construction/relocation of the 63rd Street Pump Station and also complete SCADA upgrades and conversion of the Port Pump Station from a wet well/dry well to a submersible station as well as adding back up power to key stations
- ❖ Complete design/construction of the Southside Interceptor Phase 2 CIPP project
- ❖ Continue to provide new sewer with the Sewer Connection Incentive Program (SCIP) to developed areas utilizing septic systems as well as rehabilitate existing infrastructure as identified through our detailed inspections and asset management criticality model
- ❖ Complete SCADA upgrades at Westside including integration with all other wastewater treatment functions (Marine Park, lagoon, large pump stations)
- ❖ Complete construction of Industrial Pretreatment Lagoon upgrades

- ❖ Engineering design for transport of Marine Park solids to Westside solids processing

### Storm

- ❖ Complete construction of five Ecology funded projects totally over \$7 million in grants including; Lower Grand Industrial Area, NE Ross Street, East Orchards 4<sup>th</sup> Plain Water Quality, NE 4<sup>th</sup> Plain Water Quality and Blandford Sub-basins LID
- ❖ Complete Ordinance revisions of the Water Resources Protection code (VMC 14.26) for implementation of Storm Water NPDES Permit requirements for Source Control program
- ❖ Continue to meet the demands for quality and timely Development Review, to support the community and approve viable, maintainable, effective storm water systems and facilities
- ❖ Continued compliance with regulations through the implementation of programs including; water protection, surface water quality monitoring, erosion prevention, source control, and private facility maintenance

## Performance Measures

### Water

- Maintain unaccounted-for water below 6 percent within the distribution system
- Maintain over 98% of the service connections above the standard of 30 psi
- Maintain 100% of the system water quality samples at or below state and federal drinking water standards

### Wastewater/Sewer

- Maintain 100% compliance with treatment plant air permit and wastewater permit discharge limits; maintain 100% compliance with permit sampling requirements
- Less than four (4) sewer system overflows caused from roots and buildup of debris and grease.
- Maintain effort levels for electrical energy efficiency program by implementing at least four (4) initiatives each year
- Construct 15,000 LF of sewer main extensions associated with planned SCIP projects to provide public sewer service to parcels currently on septic systems

### Storm

- Successful completion of construction of five Ecology funded grant projects (listed in the 21/22 Objectives) as required by the contract with Ecology and timelines
- Review of all storm water site plans for proposed development activities, per the Storm Water NPDES permit
- Inspection, as assigned to Storm Water Engineering, of all permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls, per the Storm Water NPDES permit
- Complete field screening for an average of 12% of the city's municipal separate storm sewer system
- Annual inspections of all private storm water treatment and flow control BMPs/facilities that discharge to the municipal separate storm sewer system and were permitted by the city per the Storm Water NPDES permit



Summary of Expenditure by Major Summary Category

**Surface Water Management Fund - Engineering Services**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	1,437,905	1,683,262	1,831,065	1,804,250	1,804,250	1,871,327	1,951,615	1,951,615
Supplies & Services	217,911	424,280	424,280	423,187	423,187	424,280	430,625	430,625
Interfund	585,350	557,446	549,795	1,111,355	1,111,355	549,795	1,890,817	1,890,817
<b>Total</b>	<b>2,241,167</b>	<b>2,664,988</b>	<b>2,805,140</b>	<b>3,338,792</b>	<b>3,338,792</b>	<b>2,845,402</b>	<b>4,273,057</b>	<b>4,273,057</b>
<b>Total FTE</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>15.00</b>	<b>15.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

**Water Utility Fund - Engineering Services**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	719,697	991,769	1,272,349	1,252,952	1,252,952	1,298,569	1,278,758	1,278,758
Supplies & Services	64,717	133,692	129,692	154,354	154,354	129,692	130,085	130,085
Interfund	788,821	689,031	675,449	8,443,020	8,443,020	675,449	8,955,450	8,955,450
<b>Total</b>	<b>1,573,235</b>	<b>1,814,492</b>	<b>2,077,490</b>	<b>9,850,326</b>	<b>9,850,326</b>	<b>2,103,710</b>	<b>10,364,293</b>	<b>10,364,293</b>
<b>Total FTE</b>	<b>7.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

## Sewer Utility Fund - Engineering Services

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	1,445,659	1,858,181	1,988,415	1,950,695	1,950,695	2,038,768	2,000,217	2,000,217
Supplies & Services	12,298,320	11,609,182	11,588,296	11,588,889	11,588,889	11,588,296	11,516,827	11,516,827
Other	-	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Capital	42,147	80,000	-	-	-	-	-	-
Interfund	1,023,813	954,061	954,061	13,786,181	13,786,181	954,061	15,787,574	15,787,574
<b>Total</b>	<b>14,809,940</b>	<b>14,510,924</b>	<b>14,540,272</b>	<b>27,335,265</b>	<b>27,335,265</b>	<b>14,590,625</b>	<b>29,314,118</b>	<b>29,314,118</b>
<b>Total FTE</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>
<b>Total Frozen FTE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Water, Sewer & Stormwater Maintenance

The Water, Sewer and Storm Water Maintenance divisions proactively maintain and respond to emergency repair needs for the City's utilities systems.

Water Maintenance maintains water pipes, water station pump buildings and grounds. The division pumps water from wells, reservoirs, and water towers in quantities sufficient to meet the demands of customers, removes contaminants for aesthetics, increases water pH to reduce corrosion, and adds chlorine for disinfection and fluoride to reduce dental disease. In addition to water production, the Water Maintenance division assures the quality of the City's water system by taking weekly bacteriological samples, responding to customer inquiries regarding water quality and pressure issues, maintaining the backflow inspection and cross connection control programs, and providing water main flushing to ensure water quality.

Sewer Maintenance maintains the wastewater collection system by cleaning and inspecting wastewater pipes, pump stations and facilities to minimize sewer overflows or back-ups.

Storm Water Maintenance repairs and maintains the City's stormwater collection system, including cleaning and inspecting storm water catch basins, mains, manholes and drywells, providing street sweeping, and inspecting and maintaining storm water pump stations.

The Greenway Sensitive Lands program, funded through the Stormwater Utility, maintains, manages and restores the Burnt Bridge Creek watershed, and other environmentally sensitive lands through the City of Vancouver.

## Services Provided

- Emergency and preventative maintenance for City-owned utilities
- Infrastructure system assessment
- Water quality monitoring
- Water, sewer and storm water treatment
- Street sweeping
- Greenways/Sensitive Lands maintenance

## Strategic Goal(s)

1

Ensure our built urban environment is one of the safest, most environmentally responsible and well maintained in the Pacific Northwest.

## 2019 Achievements

- Completion of Station 1 Phase I project
  - Included pipe upgrade/replacements, new SCADA integration, new control building, replacement of tower booster pumps and transition from old Chlorine gas disinfection system to Sodium Hypochlorite disinfection
- Water Station 1 Project - Phase 2
  - Project was awarded earlier this year. The contractor has almost completed the new 4 Million Gallon reservoir at this time
  - Pedestrian paths have been improved and lighting for the paths to work
- around the new reservoir site
  - Water Station 9 – Hypo Building
    - Worked with Engineering to design a building for Hypo generation and eliminate one more site that has the Chlorine Gas
  - 8th and King
    - Replaced 220 ft. of AC pipe with DI pipe
    - All AC pipe on 8th and King Street has been replaced
  - Coliform Bacteria Samples maintained at a 100% satisfactory result
  - Completed 318,500 lf of root foaming at a cost of \$0.41/lf
    - When this work was done with a contractor approximately 90,000 lf were completed per year at a cost of \$0.90/lf
  - Performed 2000 lf of in house trenchless repairs at a cost of \$28,000
    - Dig and replace would have resulted in costs of over \$200,000
- Continued history of low public sanitary sewer overflows
  - 7 this year, compared to cities of same size/population will have 30-40 in a year
- Sealed and rehabbed 12 manholes using City staff
  - saved \$50,000 in labor and equivalent savings in sewer treatment and electrical from no more water intrusion
- Flushed over 1.2 million feet of sewer pipe
- Collected 5,039 tons of decant and sweep material
- Swept 16,300 lane miles
- Cleaned 12,592 catch basins
- Planted 24,000 native trees/shrubs
- Removed 1,600 yards invasive species
- Partnered with Vancouver Watershed Alliance on 42 Project Restore projects

## 2021-22 Objectives

### Water Distribution

- ❖ Respond to customer generated requests for service within 1 day
- ❖ Maintain compound meter accuracy at or above the American Water Works Association guidelines
- ❖ Completion of MRI reports, meter exchanges & new meter requests as they filter in
- ❖ Make water leak repairs within 24 hours to continue providing customers with safe & reliable drinking water
- ❖ Renew water services, hydrants & Valves as needed
- ❖ Devote maintenance hours to preventative maintenance programs

### Water Production

- ❖ Meet or exceed all State and Federal mandated Drinking Water regulations
- ❖ Treat raw potable water removing regulated contaminants, increasing the pH, removing aesthetically objectionable components, and adding chlorine and fluoride
- ❖ Maintain all booster stations, including pump & motor rebuilds
- ❖ Monitor the security of the Water Stations and SCADA system

### Water Quality

- ❖ Maintain the Cross-Connection Control program to ensure that all facilities are in compliance with State regulations

- ❖ Continue the Water Line Flushing program to ensure safe & reliable drinking water is delivered to the customer
- ❖ Continue sampling the distribution system for Coliforms, Disinfection By-products & lead & copper as needed
- ❖ Maintain a 100% satisfactory result on Coliform samples

### Sewer

- ❖ Root foam approximately 300,000 lf of sewer pipe per year
- ❖ Continue with a goal of \$.41/lf cost
- ❖ Goal of 1.1 million feel of sewer pipe flushed with a cost goal of \$ .34/lf
- ❖ Goal of rehabbing 20 manholes per year with labor savings goal of \$4000/MH and water intrusion reduction of 10%

### Storm Water/Greenway Sensitive Lands

- ❖ Continue to meet or exceed the NPDES requirements
- ❖ Continue to provide exceptional customer service, and work towards solutions with storm water asset deficiencies
- ❖ Adapt to and successfully maintain Complete Streets improvements
- ❖ Identify and respond accordingly to homeless encampments
- ❖ Continue to remove invasive vegetation and reestablish native vegetation along Burnt Bridge Creek
- ❖ Continue to partner with Vancouver Watershed Alliance and other external agencies, to improve the storm water conditions of the Burnt Bridge Creek watershed

## Performance Measures

### Water

- Percent of unaccounted-for water
- Percent of water quality samples meeting state and federal drinking water standards
- Percent of high-risk connections with adequate backflow protection
- Annual water use (million gallons)
- Water distribution system integrity: leaks repaired per 100 miles

### Sewer

- Number of residents reporting sewer system backups, events per year
- Number of sewer spills, events per year
- Percent of biological oxygen demand (BOD) that is removed from the wastewater treated at the plant
- Cost per 1,000 gallons of acceptably treated sewage

### Storm Water/ Greenway Sensitive Lands

- Percent of known municipally owned or operated storm water treatment and flow control BMPs/facilities inspected.
- Percent of known municipally owned or operated storm water treatment and flow control BMPs/facilities maintained.
- Percent of municipally owned catch basins inspected
- Percent of municipally owned catch basins cleaned
- Cost per acre to clean catch basin

Summary of Expenditure by Major Summary Category

**Surface Water O&M**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021</u>		<u>2022</u>	
					<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Salaries & Benefits	3,464,512	3,717,727	4,025,095	4,070,003	4,070,003	4,122,599	4,174,292	4,174,292
Supplies & Services	885,121	980,473	899,073	1,338,110	1,338,110	899,073	1,338,548	1,338,548
Interfund	3,425,591	4,645,583	3,291,966	3,336,396	3,336,396	3,291,966	3,235,351	3,235,351
<b>Total</b>	<b>7,775,223</b>	<b>9,343,783</b>	<b>8,216,134</b>	<b>8,744,509</b>	<b>8,744,509</b>	<b>8,313,638</b>	<b>8,748,191</b>	<b>8,748,191</b>
<b>Total FTE</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

**Water O&M**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021</u>		<u>2022</u>	
					<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Salaries & Benefits	4,556,465	5,136,162	5,155,999	5,277,470	5,277,470	5,295,396	5,577,382	5,577,382
Supplies & Services	4,373,514	3,952,046	3,861,486	4,686,217	4,686,217	3,861,486	4,405,207	4,405,207
Other	399	9,700	9,700	9,700	9,700	9,700	9,700	9,700
Interfund	2,724,073	2,716,036	2,387,831	2,741,409	2,741,409	2,387,831	2,539,199	2,539,199
<b>Total</b>	<b>11,654,452</b>	<b>11,813,944</b>	<b>11,415,016</b>	<b>12,714,796</b>	<b>12,714,796</b>	<b>11,554,413</b>	<b>12,531,488</b>	<b>12,531,488</b>
<b>Total FTE</b>	<b>43.75</b>	<b>47.75</b>	<b>47.75</b>	<b>47.75</b>	<b>47.75</b>	<b>47.75</b>	<b>47.75</b>	<b>47.75</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

## Wastewater Collection & Treatment O&M

	2019 Actual	2020 Budget	2021 Baseline	2021		2022 Baseline	2022	
				Submitted	Recommended		Submitted	Recommended
Salaries & Benefits	2,917,551	3,117,093	3,134,625	3,281,003	3,281,003	3,204,917	3,359,156	3,359,156
Supplies & Services	822,280	922,991	849,751	920,642	920,642	849,751	921,519	921,519
Interfund	2,922,871	3,175,512	2,926,457	3,518,348	3,518,348	2,926,457	3,326,666	3,326,666
<b>Total</b>	<b>6,662,701</b>	<b>7,215,596</b>	<b>6,910,833</b>	<b>7,719,993</b>	<b>7,719,993</b>	<b>6,981,125</b>	<b>7,607,341</b>	<b>7,607,341</b>
<b>Total FTE</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

## Water Utility Fund - Utility Locating

	2019 Actual	2020 Budget	2021 Baseline	2021		2022 Baseline	2022	
				Submitted	Recommended		Submitted	Recommended
Salaries & Benefits	444,025	604,556	523,003	541,546	541,546	530,238	549,388	549,388
Supplies & Services	28,143	71,400	71,400	71,400	71,400	71,400	71,400	71,400
Interfund	56,208	42,965	42,965	58,853	58,853	42,965	57,803	57,803
<b>Total</b>	<b>528,377</b>	<b>718,921</b>	<b>637,368</b>	<b>671,799</b>	<b>671,799</b>	<b>644,603</b>	<b>678,591</b>	<b>678,591</b>
<b>Total FTE</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-



# Water Resources Education Center

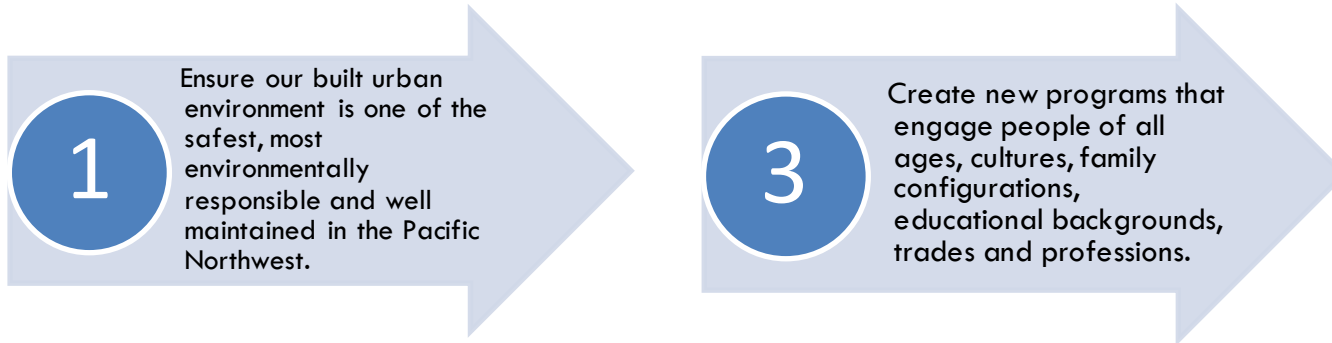
The Water Resources Education Center is owned by Vancouver's Department of Public Works and operated as a program of the Environmental Resources Division. The Center provides education and outreach programs that fulfill the City's strategic commitment to ensure a 'Healthy, Livable and Sustainable Vancouver'. The Center is part of the Vancouver National Historic Reserve and has provided a community gathering space and tourism destination since its opening in 1996.

The Center, in partnership with a variety of internal and external organizations, provides a rich environment for learning through interactive exhibits and interpretation of the natural environment, classroom visits, coordination of the county-wide student watershed monitoring network, special events, hands-on activities and caring for 50 acres of Columbia River wetlands through service learning efforts. Center staff serves schools and the general public through on-site and some off-site education activities and encourages the entire community to get involved in the stewardship of the region's vital water resources and other environmental assets, both within and beyond local watersheds.

## Services Provided

- Student watershed monitoring program – in partnership with Clark County Clean Water program
- Second Saturday and seasonal one time/recurring/special events to engage the community
- Educational programs for K-12 and other groups as well as drop-in visitors
- Interactive exhibits, internships and community room rentals

## Strategic Goal(s)



## 2019 Achievements

- Staff/program transitions – new Educators in 2019 are helping strengthen our capacity and leverage/grow our programs - particularly public outreach and the Student Watershed Monitoring Network (through FieldScope grant in partnership with Clark County)
- Continued providing high quality and diverse educational experiences for K-12 students and other Vancouver community members of all ages, at no cost – Sturgeon Festival on September 14<sup>th</sup> hosted roughly 900 visitors and set a recent record for participation in that event
- Crafted a new 5 year grant agreement with the Watershed Alliance of SW Washington to continue providing environmental outreach and stewardship opportunities for our community
- Worked with Leadership Clark County team in starting an opportunity analysis to identify potential areas for expanding our reach and impact in the community
- The Water Center prepares a year end [Annual Report](#) which is a component of the City's efforts to meet Public Education & Outreach and Public Involvement & Participation requirements of the MS4 – NPDES permit

## 2021-2022 Objectives

The Water Resources Education Center's mission is to teach people of all ages how to care for and make wise decisions about water, one of our greatest life-giving resources.

- ❖ Retool programming to accommodate COVID-19 restrictions and continue delivering important information to residents about environmental stewardship.
  - K-12 education organizations
  - General public outreach
  - Walk-in visitors
  - Community room rentals
  - Student Watershed Monitoring Network
- ❖ Update the strategic plan to incorporate new programming for COVID-19 restrictions and apply an equity, diversity, inclusion, and environmental justice lens to program development.
- ❖ Collaborate with partners to continue providing information and education that meets their needs for both content and COVID-19 friendly delivery.



## Performance Measures

- Walk in visitors – over 12 months > 5,000
- K-12 School visits over academic year (students/classes) > 1,500/45
- Community room participants/scheduled events – over 12 months > 14,000/200
- Student Watershed Monitoring Network participants (students/schools/teachers) served > 3,500/30/80

Summary of Expenditure by Major Summary Category

**Water Resource Education Center**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	750,699	797,021	862,668	852,873	852,873	752,238	734,710	734,710
Supplies & Services	231,010	479,575	240,852	286,031	286,031	240,852	386,031	386,031
Other	(33)	-	-	-	-	-	-	-
Interfund	270,055	328,994	328,994	476,150	476,150	328,994	471,098	471,098
<b>Total</b>	<b>1,251,731</b>	<b>1,605,590</b>	<b>1,432,514</b>	<b>1,615,054</b>	<b>1,615,054</b>	<b>1,322,084</b>	<b>1,591,839</b>	<b>1,591,839</b>
<b>Total FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>Total Frozen FTE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



# Community and Economic Development

# Economic Development and Planning

The City's role in economic development is to provide the environment for development to occur, by ensuring that Vancouver continues to be a great place to live, work, and locate or grow a business. To accomplish this goal, Economic Development staff and partner agencies work together to plan for the physical and economic development of the City, implement plans, and develop programs that support businesses and the community. We focus efforts and resources in specific geographic areas in order to make opportunities for growth more attractive to the private sector, and to ensure that development occurs equitably across the City.

## Services Provided

The following section describes the various programs, divisions, or functions that make up Economic Development and Planning.

**Administration:** Provides leadership, program development and implementation, budget, administrative support, customer service, and community-wide communication. Staff supports formal Boards and Commissions as well as stakeholder groups, including:

- **Planning Commission:** a seven-person commission that acts in an advisory role to staff and the Vancouver City Council on planning issues.
- **City Center Redevelopment Authority:** a seven-person board that provides an independent legal entity to undertake, assist with and facilitate redevelopment of downtown.
- **Bike and Pedestrian Stakeholder Group:** a group of bike and pedestrian advocates that advises staff on multimodal planning and projects, and the City's Complete Streets Program.


- Downtown Stakeholder Group: a group of downtown business and community interests that advises and works with staff to address downtown issues, opportunities and challenges.
- Innovation Partnership Zone (IPZ) management team: a group of tech businesses, economic development organizations, and higher education representatives that work with staff to increase the market for applied digital technology.

**Economic Development:** Economic Development leads programs and projects that improve the economy. Staff members manage programs that incentivize business and property development, such as Opportunity Zone incentives, Business Improvement District formation, Multi Family Tax Exemption Incentives, and Pre Lease site visits for relocating businesses. Economic development joins with regional leaders to implement programs that recruit new businesses, help start local businesses and provide opportunities for business expansion with a focus on business sectors of computer and electronics, clean tech, software, metals and machinery, and life sciences. Economic Development coordinates with regional initiatives of the state-designated Columbia River Economic Development Council and the federally designated Greater Portland Economic Development District, Inc. Additionally, economic development coordinates city economic development goals with regional entities as a board liaison, including Vancouver's Downtown Association, Visit Vancouver, Vancouver Farmer's Market, and the SW Washington Small Business Providers.

**Long Range Planning:** Long Range Planning is responsible for comprehensive planning to guide the growth and development of the City, and for establishing tools and programs to implement plans. This includes subarea and district planning and implementation, management of the City's Annual Review Program and updates to the Comprehensive Plan and zoning code, and management of critical areas policy and the Shoreline Master Program. Long Range Planning coordinates with regional partners on land use policy, and ensures compliance with the Washington State Growth Management Act and the State Environmental Policy Act.

**Transportation Planning:** Transportation Planning is responsible for the management and implementation of transportation projects, programs, and plans including: the City's Transportation Grant Program, Traffic Calming Program, Safety, Accessibility and Mobility Program, Complete Streets Program, Transportation System Plan, and Transportation Demand Management Program (includes the Commute Trip Reduction Program guided by RCW 70.94.521). Transportation Planning coordinates with key regional partners on plans and projects, such as the I-5 bridge replacement, SR-500 Safety Project, Mill Plain Bus Rapid Transit, and the Regional Transportation Plan. In coordination with Long Range Planning, Transportation Planning leads coordination with regional partners to enhance the regional, bi-state transportation system, including agencies in both Washington and Oregon.

**Annexation Planning:** Annexation is the process by which new areas are brought into the City, and is guided by Washington's Growth Management Act. The City creates long-term plans to guide annexation and the efficient provision of urban services to areas within its Urban Growth Area (UGA). This includes coordination with Clark County and special district service providers to develop interlocal agreements on the transition of responsibility for services, costs and revenues. Annexation also reviews utility covenants to ensure that they meet the requirements of state law.

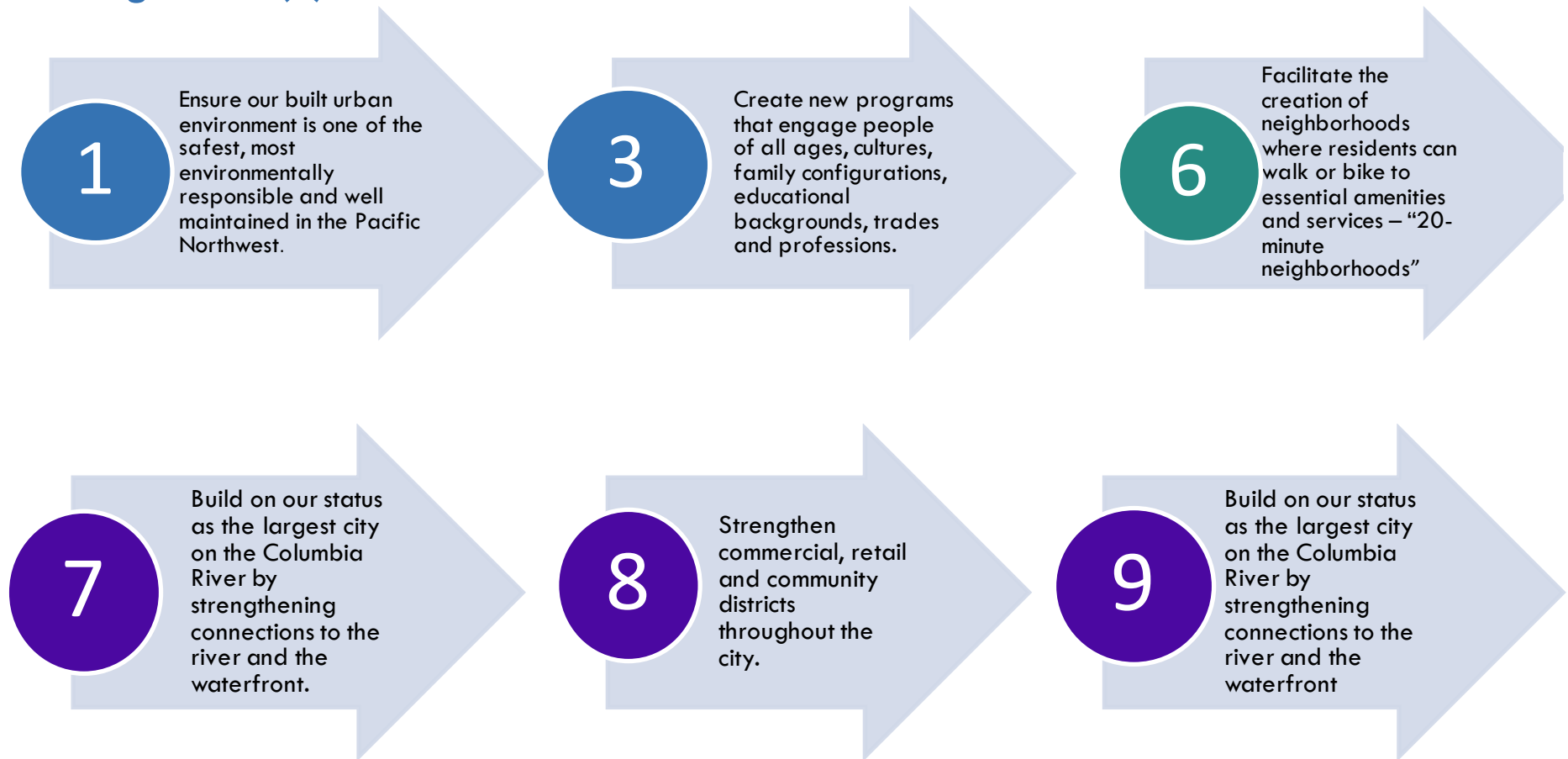


**Housing and Community Planning:** The City, along with community stakeholders, is working to address the rise in homelessness in Vancouver. This includes the City's recent purchase of a building located at 2018 Grand Boulevard for use as the Vancouver Navigation Center. The Navigation Center will house the Share Day Center and other services to help people who are homeless meet their basic needs and reduce barriers to housing. The City is responsible for building maintenance.

**Downtown Initiatives:** This is a Special Revenue Fund used to track the spending of downtown located initiatives.



## Strategic Goal(s)



## 2019 Key Achievements

Economic development achievements included the expansion of local boat manufacturer Vigor into the former Christensen Yacht space, where over 400 employees will be building large aluminum landing craft for the U.S. Army.

Additionally, H.P. Inc., which employs 1,110 skilled workers at Columbia Tech Center, opted to remain in Vancouver and will be building a new 68-acre corporate campus in Section 30. The Washington Economic Development Association presented Vancouver with awards for both business expansion efforts.

## 21/22 Objectives

### Economic Development Programs:

- ❖ Provide grants and technical assistance through programs that assist small businesses: Small Business Assistance program, IPZ, Pre Lease program and Opportunity Zone program.

### Economic Development Projects:

- ❖ Release Request for Qualifications and contract with a development partner for 7 acres of city-owned property at Waterfront Gateway.
- ❖ Update economic development plan in partnership with CREDC to more efficiently coordinate with economic development partners to recruit, retain and expand businesses in target sectors of computer and electronics, clean tech, software, metals and machinery and life sciences.

### Economic Development Partnerships:

- ❖ Update internal processes to more efficiently coordinate with economic development agencies to achieve the city's economic development goals: CREDC, GPI, Visit Vancouver, Vancouver Farmer's Market, VDA

## Performance Measures

### Economic Development Programs:

- Effectiveness measure: Assist at least 1% of the city's small businesses (140 businesses) through city programs.

### Economic Development Projects:

- Efficiency measure: Provide timely assistance on economic development projects including RFP's, RFQ's, development projects, measured by partner feedback on timeliness of response.

### Economic Development Partnerships:

- Efficiency measure: Manage partner contracts by processing contracts and invoices, collecting and distributing progress reports within 30 days of receipt.

Summary of Expenditure by Major Summary Category

**Downtown Initiatives Fund**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021</u>		<u>2022 Baseline</u>	<u>2022</u>	
				<u>Submitted</u>	<u>Recommended</u>		<u>Submitted</u>	<u>Recommended</u>
Salaries & Benefits	192	192	192	-	-	192	-	-
Supplies & Services	110,122	102,431	102,431	102,431	102,431	102,431	102,431	102,431
Other	-	1,533	1,533	1,533	1,533	1,533	1,533	1,533
Interfund	13,633	26,186	26,186	252,736	252,736	26,186	32,532	32,532
<b>Total</b>	<b>123,947</b>	<b>130,342</b>	<b>130,342</b>	<b>356,700</b>	<b>356,700</b>	<b>130,342</b>	<b>136,496</b>	<b>136,496</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

**CED - Planning**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021</u>		<u>2022 Baseline</u>	<u>2022</u>	
				<u>Submitted</u>	<u>Recommended</u>		<u>Submitted</u>	<u>Recommended</u>
Salaries & Benefits	1,596,408	1,710,745	1,500,575	1,820,218	1,820,218	1,370,021	1,773,950	1,773,950
Supplies & Services	1,161,480	2,887,466	90,200	4,118,900	3,333,704	90,200	2,787,794	1,421,788
Other	-	100,000	-	-	-	-	-	-
Capital	166,962	-	-	-	-	-	-	-
Interfund	334,891	310,748	308,270	373,989	373,989	308,270	377,584	377,584
<b>Total</b>	<b>3,259,740</b>	<b>5,008,959</b>	<b>1,899,045</b>	<b>6,313,107</b>	<b>5,527,911</b>	<b>1,768,491</b>	<b>4,939,328</b>	<b>3,573,322</b>
<b>Total FTE</b>	<b>11.75</b>	<b>13.75</b>	<b>10.00</b>	<b>13.00</b>	<b>13.00</b>	<b>10.00</b>	<b>13.00</b>	<b>13.00</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

# Development Review Services

The mission of the Development Review Division is to foster the development of our community by ensuring orderly and safe growth within the City all while providing exceptional customer service. We do this by acting as the City's primary point of contact for zoning and building construction questions, plan review, permitting, inspections, and code compliance. The Division is comprised of Building Plan Review and Inspections, Land Use Planning, Code Compliance, and Permitting.

## Services Provided

- Permitting
- Planning
- Inspection
- Code Compliance



## Department Program Information

The following section describes the various programs, divisions, or functions that make up Development Review Services.

**Administration:** Provide administrative management, support, and leadership to department staff. Provide technology systems management and support for all development related and administrative software programs utilized within the department. Provide permit and inspection activity and performance reporting. Provide staff support for Hearings Examiner, Planning Commission, Historic Preservation Commission, and City Council regarding land use issues and requests.

**Permitting:** Process permit applications, routing of plans to reviewers, fee collection, and establishing permit tracking of applications. Assist and support other City Department plan review groups in processing permit applications and project tracking

Respond to public or other inquiries relative to engineering utility services, public infrastructure and development review policies and procedures. Administer city engineering standards and regulations into the development review process applications and process intake of associated engineering fees and system development charges. Coordinate and maintain all engineering and utility service related public information materials, applications, and maps. Administer other community development review activities assigned to the engineering counter program.

**Land Use:** Implement the community's planning and environmental goals through objective, consistent, and fair application of city development standards and procedures to all development applications to ensure consistency with the community's vision as articulated in the City's Comprehensive Plan. Provide technical oversight and support for City's Land Use and Development Code, the State Environmental Policy Act, Shoreline Master Plan, and other related programs. Respond to planning information requests and review development proposals for compliance with various land use and zoning standards

**Building:** Review plans and specifications for proposed construction to verify that plans reasonably indicate compliance to the adopted codes and regulations and to ensure all buildings are built safe, sustainable and accessible.

Inspect all buildings during construction to verify that the construction details are in conformance with the approved plans and adopted codes. Maintain accurate and complete records of all inspection and plan review activity including daily inspection reporting and coordination with other regulatory internal and external agencies.

**Code Compliance:** Maintain the safety, health, welfare and livability of neighborhoods by ensuring compliance with the Vancouver Municipal Codes, including the Minimum Property Maintenance Code, the Building Code and Zoning Ordinances. The Code Compliance Team's goal is to gain voluntary compliance through education and assistance.

## Strategic Goal(s)



## 2019 Key Achievements

- Building permits were issued for the construction of 1,046 new multi-family units and 6,600 units are currently in the review process or under construction
- Facilitated the approval of approximately 600 land use applications
- Became the first City in Southwest Washington to implement a 100% electronic plan review/payment process
- Successfully resolved 1,300 code compliance cases including two longstanding cases that resulted in the removal of 127 tons of solid waste
- Completed LEAN improvement process that resulted in decreased review times for all Engineering applications

## 21/22 Objectives

The Development Review Division is part of the Community and Economic Development Department. Our objectives are to continue to provide high level assistance to citizens, property owners, developers, and design professionals by providing technical expertise and support throughout the entire process of all development applications, including plan review and inspections. A number of permit process improvements are underway, such as implementing policies and software that will allow payment by electronic checks, testing of new inspection software called “Plans Anywhere” that will streamline the field inspection process, continued refinements to our ePlans permitting software based on applicant user feedback, upgrades to our inspection request process and software, and implementation of LEAN practices to the permit intake process to reduce review timelines.



## Performance Measures

### Effectiveness:

- Average review time by permit type compared to defined “target” time.

### Output:

- # of Planning Applications Received by Quarter by Type
  - of Application
- # of Building Permits Received by Quarter by Type of Construction (Res., Comm., Multi-Family)
- # of Code Compliance Cases Successfully Resolved
- # of Civil Plans Reviewed by Quarter

Summary of Expenditure by Major Summary Category

**CED - Development Review Services**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021</u>		<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022</u>	
					<u>Recommended</u>	<u>Recommended</u>			<u>Recommended</u>	<u>Recommended</u>
Salaries & Benefits	2,075,027	2,129,947	2,365,997	2,287,339	2,287,339	2,409,524	2,329,340	2,329,340	2,329,340	2,329,340
Supplies & Services	176,847	239,297	169,473	155,973	155,973	169,473	155,973	155,973	155,973	155,973
Other	29,947	26,600	29,600	29,600	29,600	29,600	29,600	29,600	29,600	29,600
Interfund	164,260	190,081	159,255	161,383	161,383	159,255	159,188	159,188	159,188	159,188
<b>Total</b>	<b>2,446,081</b>	<b>2,585,925</b>	<b>2,724,325</b>	<b>2,634,295</b>	<b>2,634,295</b>	<b>2,767,852</b>	<b>2,674,101</b>	<b>2,674,101</b>	<b>2,674,101</b>	<b>2,674,101</b>
<b>Total FTE</b>	<b>17.50</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>
<b>Total Frozen FTE</b>	-	-	-	0.50	0.50	-	0.50	0.50	0.50	0.50

**Building Inspection Fund**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021</u>		<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022</u>	
					<u>Recommended</u>	<u>Recommended</u>			<u>Recommended</u>	<u>Recommended</u>
Salaries & Benefits	3,892,180	4,303,241	4,482,242	4,477,550	4,477,550	4,591,580	4,586,888	4,586,888	4,586,888	4,586,888
Supplies & Services	456,142	754,134	590,337	722,071	722,071	590,337	692,704	692,704	692,704	692,704
Interfund	2,058,663	1,954,277	1,860,569	2,230,244	2,230,244	1,860,569	2,246,785	2,246,785	2,246,785	2,246,785
<b>Total</b>	<b>6,406,985</b>	<b>7,011,652</b>	<b>6,933,148</b>	<b>7,429,865</b>	<b>7,429,865</b>	<b>7,042,486</b>	<b>7,526,377</b>	<b>7,526,377</b>	<b>7,526,377</b>	<b>7,526,377</b>
<b>Total FTE</b>	<b>35.00</b>	<b>40.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-	-	-



# Affordable Housing Fund

In November 2016, Vancouver voters passed a levy to raise \$42 million over seven years for affordable housing and services available to very low-income residents. The City uses its Affordable Housing Fund resources to increase the supply of affordable housing, preserve existing housing, and provide homelessness prevention assistance. The Vancouver Affordable Housing Fund is restricted and may only be used to serve households at 50% AMI or below.

## Services Provided

- Management of the Affordable Housing Fund in accordance with Administration and Financial Plan adopted by City Council.

## Strategic Goal(s)

2

Provide effective, innovative & well resourced police, fire and emergency medical services

### 2017-2019 Achievements

- Produced 137 affordable housing units, 201 projects in progress.
- Preserved 7 housing units, 172 projects in progress.
- Prevented homelessness for 549 families, working with 62 families.
- Provided shelter (30 beds), projects in progress will provide 162 beds.

### 21/22 Objectives

- ❖ Provide program analysis to help inform leadership so that they can determine if the property tax levy should expire or if the public will be asked to renew the levee.
- ❖ Affordable housing production and preservation: solicit projects to support with 20/21 funds
- ❖ Rental assistance and services to prevent homelessness: solicit projects to support with 20/21 funds

### Performance Measures

- Output measure: # of affordable units constructed
- Output measure: # of units preserved
- Output measure: # of families prevented from becoming homeless

Summary of Expenditure by Major Summary Category

**Affordable Housing Sales Tax Fund**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
<b>Total</b>	-	-	-	-	-	-	-	-
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

**Affordable Housing Fund**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	139,497	232,847	265,482	261,667	261,667	270,916	267,033	267,033
Supplies & Services	2,965,612	5,856,084	5,852,084	5,857,084	5,857,084	5,852,084	5,857,084	5,857,084
Interfund	22,131	24,678	24,678	21,320	21,320	24,678	21,301	21,301
<b>Total</b>	<b>3,127,240</b>	<b>6,113,609</b>	<b>6,142,244</b>	<b>6,140,071</b>	<b>6,140,071</b>	<b>6,147,678</b>	<b>6,145,418</b>	<b>6,145,418</b>
<b>Total FTE</b>	<b>0.70</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

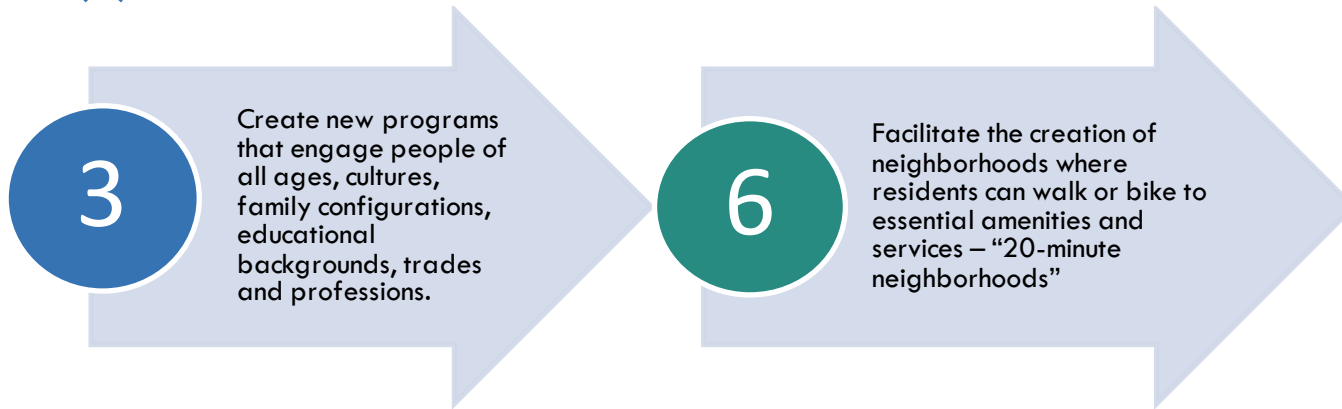
# Community Development Block Grant (CDBG)

The City receives an annual entitlement of Community Development Block Grant (CDBG) and HOME Investment Partnerships Program funds from the U.S. Department of Housing and Urban Development. These resources support projects and programs that benefit low- and moderate-income people (80% Area Median Income or below) by increasing housing and economic opportunity, revitalizing neighborhoods, and addressing public service and infrastructure needs. In recent years, the City has received approximately \$2 million in CDBG and HOME per year. The funds are used by the City and community partners for eligible projects through an annual application process.

## Services Provided

- Grant application and management services
- Project management
- Project Development
- Federal Reporting
- Community Outreach

## Strategic Goal(s)



## 2019 Key Achievements

- Managed an annual application process resulting in contracts for a total of \$1,761,635 in CDBG funds and \$698,291 in HOME funds, with a grand total of \$2,459,926. Service type, amount allocated and contracted numbers to be served list below:
  - Public Services: \$246,000, 5,943 individuals served
  - Public Facility Improvement: \$496,500, direct benefit to 4,275 individuals
  - Economic Development: \$89,500, 33 businesses served
  - Housing Projects, Construction, Rehab and Homeownership: \$588,500, benefiting 61 households
  - Housing Services: \$163,000, 50 households served
  - Rental Assistance: \$333,648, 50 households served
  - Homelessness Services (Day Center Phase II): \$210,000
  - City Administration: \$332,778, total program benefit for 10,251 individuals, 111 households and 99 units of housing produced
- Provided annual report and analysis of previous grants highlighting the following accomplishments:
  - \$1.75 million in expenditures between CDBG and HOME
  - \$240,000 in Public Services
  - \$220,000 in Public Facilities
  - \$930,000 for Housing and Housing Services
  - \$111,500 in Economic Development
  - \$250,000 in Administration with a total program impact of:
    - 13,225 low/moderate income individuals served
    - 30 formerly homeless individuals placed in new units
    - 4,725 individuals served through public facility improvements
    - 135 individuals with increased economic opportunity
    - 21 homes rehabilitated
    - 8,093 individuals experiencing homelessness assisted
    - 104 households assisted with rental assistance

## 21/22 Objectives

- ❖ Conduct a project selection process that addresses these goals:
  - Affordable Housing: Increase and preserve affordable housing opportunity for low-income households and people experiencing homelessness.
  - Public Services: Reduce poverty, increase stability, and prevent and address homelessness for individuals and families. Where possible, support existing City and community initiatives.
  - Economic Development: Increase economic opportunity by supporting small businesses.
  - Public Facilities and Infrastructure: Create and preserve buildings and spaces that serve the public.
- ❖ Provide timely and effective management of existing grant agreements.

## Performance Measures

- Efficiency measure: # of projects delivered on time and within budget.
- Effectiveness measure: % increase in affordable housing units.
- Outcome measure: # of people assisted with services
- Outcome measure: # of households assisted

Summary of Expenditure by Major Summary Category

**CED Grants Fund**

					<u>2021</u>		<u>2022</u>	
	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Salaries & Benefits	348,179	391,022	394,812	389,800	389,800	401,396	396,325	396,325
Supplies & Services	1,714,362	1,240,842	17,300	1,876,909	1,876,909	17,300	1,642,609	1,642,609
Other	-	-	-	4,050,000	4,050,000	-	-	-
Interfund	172,620	162,314	89,450	156,196	106,196	89,450	407,005	407,005
<b>Total</b>	<b>2,235,161</b>	<b>1,794,178</b>	<b>501,562</b>	<b>6,472,905</b>	<b>6,422,905</b>	<b>508,146</b>	<b>2,445,939</b>	<b>2,445,939</b>
<b>Total FTE</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

# Parking Program

The mission of the Parking Program is to provide competent professionals who work with the community to develop and operate an effective and fiscally responsible parking system that meets our City's current and projected parking needs. In a busy downtown environment with a high demand for parking (and a limited supply), managing the spaces to support the needs of business patrons, employees, and residents is crucial to ensuring the vitality of our City. The program operates as an enterprise fund which means its expenses are covered by the revenue generated from the parking operation.

The core parking divisions are Administration, Planning, Operations, Maintenance, and Enforcement for the on-street and off-street parking systems. The focus is primarily Vancouver's downtown area for both on-street and the off-street parking garages and surface lots owned or leased by the City.


## Services Provided

**Administration:** Parking Administration provides customer service to the general public, public agencies, and others; and, provides leadership and administrative support to Parking Services programs.

**Planning:** Parking Planning works with the community to review, develop, and implement Parking Management Plans for the various parking districts in the City. Coordinates with the Trip Reduction Program and alternative transportation programs, and develops regulations and ordinances.

**Off-Street Operations:** Off-Street Parking Operations operates two Park 'n Go™ garages and a number of municipal parking surface lots within the off-street parking system to provide parking supply to meet priority customer parking demand.





**Off-Street Maintenance:** Off-Street Parking Maintenance provides building and equipment maintenance for all parking facilities and equipment. It creates, implements, and maintains secure and routine revenue collection routes, and schedules and maintains all collection equipment, inventory and supplies.

**Off-Street Enforcement:** Off-Street Parking Enforcement enforces parking regulations in our lots and garages, and provides information to customers.

**On-Street Operations:** On-street Parking Operations manages the on-street parking system to provide appropriate parking supply to meet public parking demand, manage on-street regulatory projects, provide effective permitting services, and manage the meter hood program for construction and events.

**On-Street Maintenance:** On-street Parking Maintenance maintains regulatory/control devices such as signs, striping, parking meters, and pay stations; responds to customer complaints about parking meters and pay stations; coordinates the installation of new parking meters and pay stations; maintains a supply of maintenance parts; and maintains updated asset inventory control tools. It creates, implements, and maintains secure and routine revenue collection routes and schedules and maintains all collection equipment inventory and supplies.

**On-Street Enforcement:** On-Street Parking Enforcement enforces parking regulations on the street and provides information to customers.

## Strategic Goal(s)

8

Strengthen commercial, retail and community districts throughout the city

### 2019 Key Achievements

Increased parking supply in downtown: 1) restriped on-street parking to add nearly 80 spaces; 2) expanded the City Hall parking lot to add 40 spaces available to the general public; and 3) improved a surface lot behind the convention center for patron parking, which added capacity downtown.

Eliminated waiting lists for on-street parking spaces and the Vancouvercenter Garage.

### 21/22 Objectives

- Continue to ensure the public has convenient access (via parking) to their downtown destinations.
- Invest in technology to improve user experience and facilitate staff efficiency.
- Explore property development (parking garage) to increase supply as needed to support economic development.
- Manage current supply optimally.
- Continue to finance the Parking Program exclusively with parking revenues.

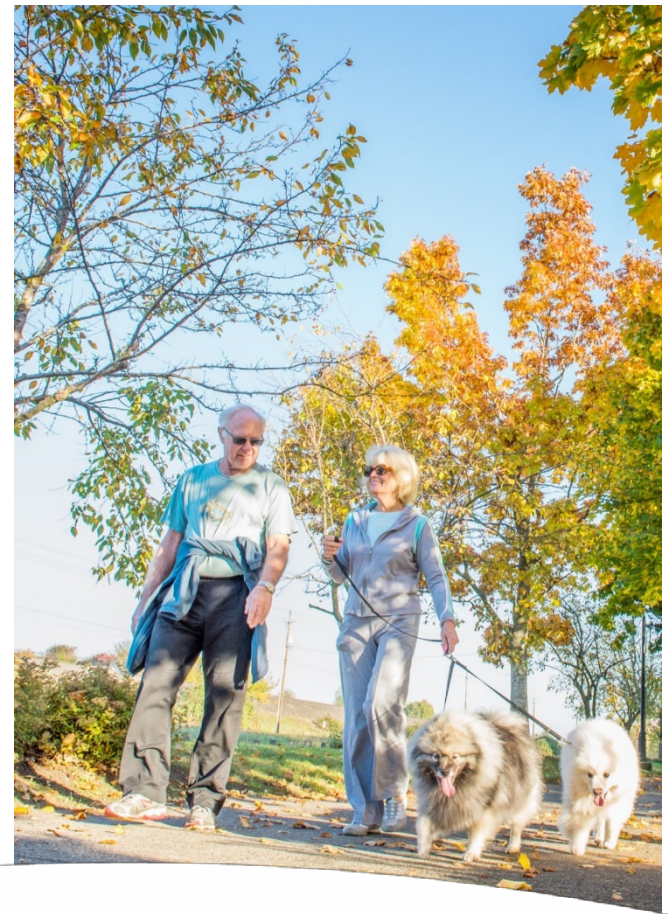
### Performance Measures

**Cost-Effectiveness** – Cost recovery of parking program. Target: 100%

Summary of Expenditure by Major Summary Category

**Parking Services Fund**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	976,524	1,022,357	1,053,056	1,060,314	1,060,314	1,070,671	1,078,502	1,078,502
Supplies & Services	772,184	728,535	544,449	1,145,536	1,145,536	544,449	725,936	725,936
Other	88,767	35,078	35,078	272,996	60,078	35,078	60,078	60,078
Capital	-	20,000	-	20,000	20,000	-	-	-
Debt	1,118,034	1,116,214	1,120,036	1,120,036	1,120,036	1,122,126	1,122,126	1,122,126
Interfund	734,719	693,390	693,397	888,621	888,621	693,397	892,527	892,527
<b>Total</b>	<b>3,690,229</b>	<b>3,615,574</b>	<b>3,446,016</b>	<b>4,507,503</b>	<b>4,294,585</b>	<b>3,465,721</b>	<b>3,879,169</b>	<b>3,879,169</b>
<b>Total FTE</b>	<b>10.50</b>	<b>10.50</b>	<b>10.00</b>	<b>10.50</b>	<b>10.50</b>	<b>10.00</b>	<b>10.50</b>	<b>10.50</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-



# Parks and Recreation

# Parks & Recreation

The Recreation Department is based on the City's commitment to provide quality recreational services for all segments of the community. That commitment encompasses broad-based programs including special events, sports, enrichment classes, social activities, fitness, and swimming. Specialized programs are targeted for youth, teens, adults, seniors, and individuals needing accommodations.


The Parks, Trails, and Natural Resources program provides the department's administrative services, as well as planning, grant development, park and trail acquisitions, staff support of capital development/repairs, and property management for the Vancouver Parks system. This also includes facilitation of programs, services, events, permitting and security for the Parks system. In addition, the department is responsible for providing community events that allow community members to enjoy programming held in parks and encourage tourism. These events also offer opportunities for the community to be involved in their parks and centers through volunteerism and community service.

## Services Provided

**Administration:** Administration provides overall leadership general management, staff support, customer service, and effective community-wide communication for the Vancouver Parks and Recreation Department. Staff also supports the Parks and Recreation Advisory Commission, a ten-person commission who act in an advisory manner to staff, the Vancouver City Council, and advocates to decision makers and the public on parks and recreation issues.

**Inclusion Services:** Inclusion Services provide accommodations for participants who need support to fully participate in recreational services and activities.

**Youth, Teen, and Sports:** The Youth, Teen, and Sports program provides a variety of classes, dances, sports, and special events for youth and teens in a safe and supervised setting at both Firstenburg and Marshall Community Centers and within our city parks and sports fields. Classes include arts and crafts, music, dance, theater, day camps, and sports camps. Hundreds of people volunteer in our youth sport leagues as a way to get involved in our community. We offer free teen services after school during the school year as well as Teen Late Night every Friday during



the school year. We serve an average of 275 teens each Friday after our community centers close to the public. In addition, this program provides sports programming for adults: in drop-in sports at both community centers and sports leagues for men and women including basketball, kickball, softball, and volleyball.

**Fitness:** The Fitness program provides quality, affordable, safe and effective fitness activities to meet the needs of all ability levels and ages at both Firstenberg and Marshall Community Centers. Programming includes group exercise classes, personal training, massage, and childcare services. We partner with a variety of insurance programs to provide financial support for memberships to individuals aged 65 or older. We also offer over 30 classes per week tailored to a variety of cardio, flexibility, strength, balance, interval and functional exercise programs. Our Youth Opportunity Pass partnership with both school districts has allowed us to serve over 1,500 teens in our community by allowing access to the fitness center programs.

**Aquatics:** The Aquatics program provides swim time for different interest groups, such as lap swim, senior swim, family swim, public swim, water exercise classes, and private swim rentals at both Firstenberg and Marshall Community Centers. Additionally, swim lessons for all ages and abilities are offered year round. The Aquatics team is also responsible for water quality monitoring of our outdoor water features located at Esther Short Park and the new Waterfront Park.

**Adult, Seniors, and Special Programs:** The Adult and Seniors Program provides classes and excursions for adults and seniors all throughout Clark County and beyond. Over 30 clubs per week are offered at the Trapadero II at Firstenberg Community Center and at Luepke Senior Center adjacent to Marshall Community Center, so that hundreds can gather to socialize and sharpen their mindset skills. In addition, we partner with Meals on Wheels People, as a site for enjoying a hot, nutritious meal. The Special Programs team coordinates the annual Summer Playgrounds and Play Time in the Parks program which serves over 1,500 children in the community. These programs provide fun, structured and positive activities for children ages 6-11 at convenient neighborhood sites for several weeks in the summer. Recreation staff partners with SHARE as a USDA summer lunch site, to be able to provide free nutritious meals. The Special Programs team also runs the Access to Recreation program, which offers classes specifically tailored for people with disabilities. Classes include cooking, arts and crafts, recreational bowling, dances, aquatics, and trips, as well as an exercise class for people with or without cognitive developmental disabilities.

**Community Center Administration:** The Administration program at both Firstenberg and Marshall Community Centers provide an expedient registration process and a professional, customer-focused approach to assisting the public with questions or requests. The customer service team sells membership passes and daily drop-in passes to the public. In addition, they assist with registrations to classes throughout the year. Our administrative staff provides scholarships that take special care to process as well as partnering with various insurance agencies that support a large percentage of our memberships. We recently partnered with Evergreen Public Schools and Vancouver Public Schools to offer Youth Opportunity Passes which includes free memberships to local middle and high school students. The front desk teams have already processed over

1,500 of these passes for the 2017-2018 school year. In addition, the facilities team offers room rental services for all spaces including weddings, receptions, anniversaries, quinceañeras, baby showers, birthday parties, and all-night graduation parties for high schools.

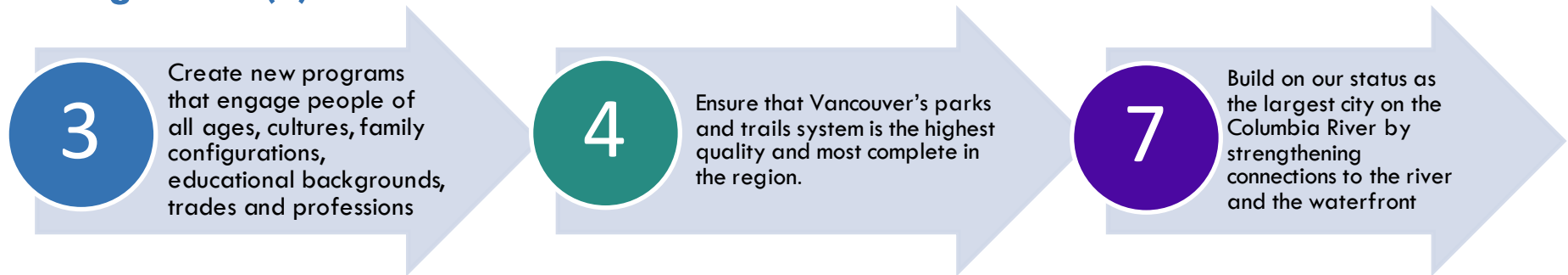
**Tennis Center:** The Vancouver Tennis Center is a public facility with a wide range of programs and events for all ages and ability levels. It is managed by the United States Tennis Association (USTA) Pacific Northwest in a partnership with the City of Vancouver. The City is responsible for a portion of annual maintenance, while USTA-PNW provides high quality, affordable instruction and competitive programs for adults and kids of all skill levels. With renovations to the roof and indoor tennis courts made in 2018, and the transition to new management in the fall, VTC will remain a community asset for years to come.

**Parks Assets, Planning and Operations:** The Parks Assets, Planning, and Operations program provides planning, grant development, and parks operations of the Vancouver Parks system. These tasks equal acquisition of land for future park sites, facilitating environment and other required land studies, pre development activities in parks as well as major development activity on land sites and on-going capital repairs.

**Special Events:** The Special Events Program coordinates planning and production of all City sponsored special events including concerts, movie nights, groundbreakings, press events and special programs like the Urban Youth Program. Special Events manages the rentals and event scheduling for several parks, including Esther Short Park and Waterfront Park, setting rental fees, processing reservations, securing financial sponsorships and promoting facilities to event producers. Staff review and issue permits for special events, those with over 100 attendees that occur within city limits and/or events that impact right of way, facilities, or services. In a year, attendance for all special events exceeds 325,000 and over 100 events are permitted by the Special Events team per year.

**Volunteer Management:** The Volunteer Management program promotes the benefits of Parks and Recreation programs and focuses on garnering public and private support for services through management of various volunteer and partnership activities and programs. These volunteer activities are coordinated city-wide. Ongoing or one time opportunities with the City are available for individuals, families, groups, businesses and people of all ages and abilities. In particular, the program supports community volunteer activities such as VolunTOUR, Adopt-A-Park, SMART (Speed Monitor Awareness Radar Trailer), Vancouver's Ivy Near Elimination (V.I.N.E) Squad, FireCorps, Neighbors On Watch (NOW), as well as volunteer opportunities at Firstenburg and Marshall Community Centers, Water Resources Education Center, Urban Forestry, and as Ambassadors at City Events, to name a few. Thousands of volunteers throughout the City spend over 54,000 hours annually to help foster a healthy and vibrant community.

## Strategic Goal(s)



## 2017-2019 Achievements

- Opened Waterfront Water feature
- Operated Navigation Center and served different individuals which equaled 27,556 facility visits
- Completed Clear Meadows Playground with the new themed playground motif
- Completed a major renovation of First Place Park
- Completed master plan for both Dubois Park and Summers Walk
- Served 2,530 participants in Summer of 2019 in summer day camps

## 21/22 Objectives

- ❖ Adapt past business modeling and staffing to meet the challenges of operating a Parks and Recreation Department in a pandemic environment

- ❖ Complete the final work on two large development projects started in 2020-- Dubois and North Image neighborhood Parks
- ❖ Complete the ADA/accessible playground improvements at Esther Short Park in 2021

## Performance Measures

- **Effectiveness** – Fill 80% of the available reservation-only programming slots at the Community Center during Phase 2 and Phase 3 of COVID
- **Effectiveness** – Offer at least 10 special events that meet the COVID regulations during FY 2021
- **Effectiveness** – Number of residents who used a park or trail
- **Input** – Cost recovery at Community Centers



## Summary of Expenditure by Major Summary Category

### Parks & Recreation Department

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021</u>		<u>2022</u>	
					<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Salaries & Benefits	6,324,655	7,006,624	7,130,059	6,422,386	6,422,386	7,164,527	6,516,945	6,516,945
Supplies & Services	1,736,775	1,764,435	1,848,002	2,288,429	2,288,429	1,848,002	2,178,033	2,178,033
Other	(3,021)	40,202	33,202	37,202	37,202	33,202	37,202	37,202
Interfund	6,103,905	6,955,192	6,633,371	9,485,734	9,385,734	6,633,371	9,271,629	9,216,629
<b>Total</b>	<b>14,162,314</b>	<b>15,766,453</b>	<b>15,644,634</b>	<b>18,233,751</b>	<b>18,133,751</b>	<b>15,679,102</b>	<b>18,003,809</b>	<b>17,948,809</b>
<b>Total FTE</b>	<b>39.25</b>	<b>41.25</b>	<b>40.25</b>	<b>42.25</b>	<b>42.25</b>	<b>40.25</b>	<b>42.25</b>	<b>42.25</b>
<b>Total Frozen FTE</b>	-	-	-	<b>4.75</b>	<b>4.75</b>	-	<b>4.75</b>	<b>4.75</b>

### Parks & Recreation Special Revenue Fund

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021</u>		<u>2022</u>	
					<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Interfund	20,230	230	230	20,293	20,293	230	20,298	20,298
<b>Total</b>	<b>20,230</b>	<b>230</b>	<b>230</b>	<b>20,293</b>	<b>20,293</b>	<b>230</b>	<b>20,298</b>	<b>20,298</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

# Tennis Center Fund

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Supplies & Services	1,278,646	753,406	753,406	752,992	752,992	753,406	752,992	752,992
<b>Total</b>	<b>1,278,646</b>	<b>753,406</b>	<b>753,406</b>	<b>752,992</b>	<b>752,992</b>	<b>753,406</b>	<b>752,992</b>	<b>752,992</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-



# Legislative and General Government

# City Council

The Mayor and City Council members are elected by the citizens of Vancouver to provide leadership and establish the policies of the City, which are then carried out by the City Manager and staff. Formal decisions by the Council are made in regular Council meetings. Informational meetings or workshops are held weekly and as needed on subjects. The City Council represents the citizens of Vancouver and promote effective and efficient government. It also determines policy direction of the City to meet the needs of the community.

## Department Program Information

The following section describes the various programs, divisions, or functions that make up the City Council.

### City Council Support

City Council establishes policies and direction that are implemented by the city employees, led by the City Manager. The Council budget supports education and training for Councilmembers, participation in regional and national professional conferences, and staff support for the work of the Council.

Summary of Expenditure by Major Summary Category

**City Council**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	294,037	385,607	419,436	419,271	419,271	430,647	430,482	430,482
Supplies & Services	126,949	143,851	122,288	148,361	98,361	122,288	98,118	98,118
Interfund	273,006	265,127	265,127	333,565	333,565	265,127	337,044	337,044
<b>Total</b>	<b>693,992</b>	<b>794,585</b>	<b>806,851</b>	<b>901,197</b>	<b>851,197</b>	<b>818,062</b>	<b>865,644</b>	<b>865,644</b>
<b>Total FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-

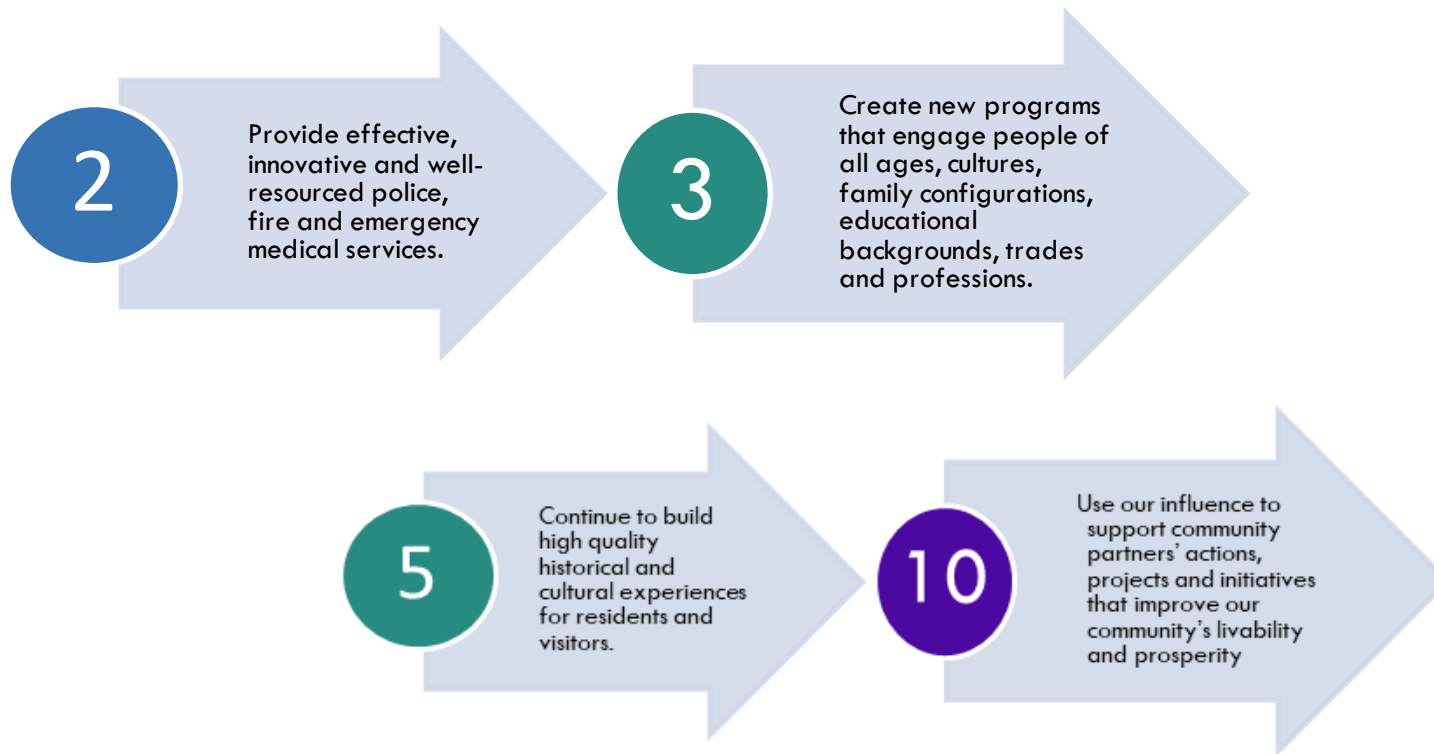
# City Manager's Office

The City Manager's Office oversees the day-to-day operations of City government. The City Manager and staff support the policy work of the City Council, provide direction to City departments, and manage citywide communications including community engagement functions such as liaison services and the Office of Neighborhoods. Other functions of the office include policy development and government relations.

## Services Provided

- Contract administration including
  - Public, Education and Government grant funds
  - Indigent Defense Services
  - Government Relations: Federal and State Lobbyist
- Strategic Planning for the city as an organization and the community
- Public Policy development
- Representing the City in community and regional partnerships
- Homeless Assistance Response Team
- Emergency Planning and Management
- **Communications**
  - CTV
  - Internal/External Communications
  - Community Engagement
    - Office of Neighborhoods – coordinated services that support collaboration and communication between residents and city government through recognized neighborhood associations
    - Resident Liaison – issue/complaint resolution and information/referrals

## Strategic Goal(s)



## 2019 Achievements

- Opened the Navigation Center to provide a day shelter for people experiencing homelessness
- Authorized a new public development authority, the Culture, Arts and Heritage Commission
- Restarted the cultural grant program that provides funding to cultural, arts and heritage organizations
- Adopted Vancouver's first Public Art Plan
- Developed a streamlined process to submit issues and questions to HART for efficient resolution
- Provided targeted community engagement related to Navigation Center
- Supported neighborhood associations in development of neighborhood action plans, convening meetings, providing trainings and communications (website/newsletters).

## 21/22 Objectives

- ❖ Strategic Plan update
- ❖ Pandemic response
- ❖ Climate Action Plan
- ❖ Evaluation of Indigent Defense program
- ❖ Evaluation of City's role in addressing homelessness effectively
- ❖ Expansion of Diversity, Equity and Inclusion initiatives
- ❖ Secure State/Federal Grant Funds (Specifically for CMO grants)
- ❖ State Lobbying Efforts
- ❖ Maintain/update Emergency Management Plan
- ❖ Provide residents with a contact to navigate city services, share comments and input from residents to City Leadership
- ❖ Increase diversity and participation in neighborhood associations by providing training, guidance and support

## Performance Measures

- Effectiveness measure: # of State/Federal grants secured (managed by CMO office)
- Workload measure: # of individuals served by Homelessness Assistance Response Team
- Effectiveness measure – # of neighborhoods that participate in training
- Effectiveness measure: Success rate of City supported/opposed state legislation
- Workload measure– number of contacts handled by resident liaison



## Summary of Expenditure by Major Summary Category

### City Manager's Office

	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	2021		2022 Baseline	2022 Submitted	2022	
					Recommended	Recommended			Recommended	Recommended
Salaries & Benefits	2,215,364	2,755,414	2,953,222	3,361,455	3,361,455	3,019,334	3,410,008	3,410,008		
Supplies & Services	1,144,727	2,003,436	853,271	895,585	826,835	853,271	1,203,813	1,113,313		
Other	20	20	20	20	20	20	20	20		
Interfund	928,989	703,855	702,529	1,441,129	1,441,129	702,529	1,433,292	1,433,292		
<b>Total</b>	<b>4,289,100</b>	<b>5,462,725</b>	<b>4,509,042</b>	<b>5,698,189</b>	<b>5,629,439</b>	<b>4,575,154</b>	<b>6,047,133</b>	<b>5,956,633</b>		
<b>Total FTE</b>	<b>16.00</b>	<b>20.00</b>	<b>19.00</b>	<b>21.00</b>	<b>21.00</b>	<b>19.00</b>	<b>21.00</b>	<b>21.00</b>		
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-		

### VNHR Properties Fund

	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	2021		2022 Baseline	2022 Submitted	2022	
					Recommended	Recommended			Recommended	Recommended
Salaries & Benefits	-	1,143	1,143	-	-	1,143	-	-		
Supplies & Services	72,386	303,077	38,077	244,937	244,937	38,077	49,695	49,695		
Interfund	479,900	516,198	518,095	541,946	541,946	514,825	538,533	538,533		
<b>Total</b>	<b>552,286</b>	<b>820,418</b>	<b>557,315</b>	<b>786,883</b>	<b>786,883</b>	<b>554,045</b>	<b>588,228</b>	<b>588,228</b>		
<b>Total FTE</b>	-	-	-	-	-	-	-	-		
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-		

## City/County Cable TV Fund

					<u>2021</u>		<u>2022</u>	
	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Salaries & Benefits	642,870	624,601	702,796	704,756	704,756	711,845	713,805	713,805
Supplies & Services	283,306	400,708	284,352	424,915	424,915	284,352	339,915	339,915
Other	1,604	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Capital	65,993	-	-	-	-	-	-	-
Interfund	219,334	216,383	217,103	253,633	253,633	217,103	255,020	255,020
<b>Total</b>	<b>1,213,107</b>	<b>1,242,692</b>	<b>1,205,251</b>	<b>1,384,304</b>	<b>1,384,304</b>	<b>1,214,300</b>	<b>1,309,740</b>	<b>1,309,740</b>
<b>Total FTE</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

## Senior Messenger Fund

					<u>2021</u>		<u>2022</u>	
	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>Recommended</u>
Salaries & Benefits	57,227	51,658	62,817	0	0	63,845	(0)	(0)
Supplies & Services	212,994	282,454	282,454	-	-	282,454	-	-
Other	3,991	4,000	4,000	-	-	4,000	-	-
Interfund	12,041	10,817	10,817	319,122	319,122	10,817	-	-
<b>Total</b>	<b>286,253</b>	<b>348,929</b>	<b>360,088</b>	<b>319,122</b>	<b>319,122</b>	<b>361,116</b>	<b>(0)</b>	<b>(0)</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

# Pearson Field Airport

This program provides for the administration and management of Pearson Field Airport pursuant to safety standards provided by the Federal Aviation Administration and Washington State Department of Transportation, Aviation Division.

## Services Provided

- Hangar space for general aviation users (T-hangars or tie downs)
- All-weather lighted runway
- Contract administration including
  - Fixed-base operator (FBO) located at Pearson Field provides for aviation maintenance, fuel, flight instruction, aircraft rental and sales
- Business Planning for the airport

## Strategic Goal(s)

5

Continue to build high quality historical and cultural experiences for residents and visitors.

## 2019 Achievements

- Rehabilitation of main runway.

## 21/22 Objectives

- ❖ Update business plan to continue airport management and maintenance.
- ❖ Conduct a comparison of hangar rates and adjustments to remain competitive with other airports.

## Performance Measures

- Effectiveness measure - Occupancy rate of hangars/tie-downs. Target: Maintain 100% occupancy rate.
- Cost effectiveness measure - Revenue equal to or greater than operational cost (self-sufficient).

Summary of Expenditure by Major Summary Category

**Airport Fund**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	95,668	252,205	176,858	173,592	173,592	183,324	179,948	179,948
Supplies & Services	242,002	362,972	289,472	423,865	423,865	289,472	288,865	288,865
Other	-	11,500	11,500	11,500	11,500	11,500	11,500	11,500
Capital	775,988	223,495	-	682,500	-	-	257,500	-
Interfund	193,421	110,240	110,240	207,910	207,910	110,240	205,762	205,762
<b>Total</b>	<b>1,307,080</b>	<b>960,412</b>	<b>588,070</b>	<b>1,499,367</b>	<b>816,867</b>	<b>594,536</b>	<b>943,575</b>	<b>686,075</b>
<b>Total FTE</b>	<b>1.00</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Total Frozen FTE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# General Governmental

The General Government department includes a variety of contracts with other entities. A variety of public services are efficiently carried out through contractual agreements with other government or non-governmental agencies and businesses. In addition, interfund transfers to support other funds within the City are included in this departmental budget.

Summary of Expenditure by Services

**General Governmental**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Air Pollution Control Auth Dues	93,142	95,936	95,936	95,936	95,936	95,936	95,936	95,936
Alcoholism Support	49,983	68,000	68,000	68,000	68,000	68,000	68,000	68,000
Animal Control	282,472	504,405	350,200	350,200	350,200	350,200	350,200	350,200
Assoc of WA Cities (Dues)	86,358	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Child Advocacy Intervention	327,680	400,000	400,000	400,000	400,000	400,000	400,000	400,000
County Corrections	1,479,391	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000
County District Court	1,495,167	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
County Jail	2,472,567	4,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000	3,600,000
Election Support	548,499	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Emergency Mgmt (CRESA)	219,989	222,635	222,635	222,635	222,635	222,635	222,635	222,635
Fire Pension Support	2,791,527	2,791,527	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
General Governmental Support	17,188,929	5,633,819	2,769,735	3,002,864	3,002,864	2,769,735	3,016,959	3,016,959
GF-Ops Center Real Estate	5,126,976	4,329,059	473,926	534,577	534,577	473,926	531,212	531,212
GF-Tower Mall Real Estate	565,645	2,261,563	-	40,000	40,000	-	-	-
Humane Society	399,776	326,510	400,000	400,000	400,000	400,000	400,000	400,000
Miscellaneous	1,564,774	2,316,788	1,770,509	2,935,744	2,935,744	1,770,509	4,225,404	4,225,404
Opportunity Reserve	92,068	203,105	150,513	150,513	150,513	150,513	150,513	150,513
Police Pension Support	2,083,738	2,083,738	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Public Defender	1,151,993	1,400,000	1,400,000	1,422,500	1,422,500	1,400,000	1,400,000	1,400,000
Regional Transportation Council	47,872	48,000	48,000	48,000	48,000	48,000	48,000	48,000
City Cable Programming Support	515,000	515,000	515,000	515,000	515,000	515,000	515,000	515,000
Street Support	13,884,202	14,603,055	14,603,055	17,849,119	17,849,119	14,603,055	20,658,633	20,658,633
Fire Support	37,186,290	29,904,953	33,766,731	37,916,869	37,901,072	33,766,731	37,605,660	37,062,666
Cemetery Support	475,075	737,338	-	717,434	717,434	-	698,208	698,208
Celebrate Freedom	200,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000



# Support Services



# Financial Management Services

FMS ensures fiscal prudence, conformance with legal and professional standards, and provides for the short and long-term financial needs of the City while ensuring its continued financial viability. FMS provides objective analysis and consulting to stakeholders for the optimal allocation of scarce resources in order to achieve the identified goals of the community.


## Services Provided:

**Finance Administration:** Finance Administration provides general direction for the development of policies in a variety of fiscal functions including accounting and financial reporting, budget, payroll, accounts payable, accounts receivable, treasury management, procurement, internal audit, performance analysis, customer service, and records management.

**City Clerk:** The city clerk keeps a record of ordinances of the city and provides copies as authorized. The city clerk also performs the functions of a member/trustee of the police and firemen's pension boards as well as records street and water/sewer easements, street vacations, and other legal documents as required by State law.

**Central Records:** Central Records coordinates all public disclosure requests and serves as a main point of contact for the City through training and support of individual department records coordinators. Central Records maintains both electronic and physical records systems for Council, financial and other City records, and provides support to City departments for Citywide records retention requirements.

**Mailroom Services:** The mailroom provides mailroom services for all city departments across the City. This includes daily pickup and deliveries to the post office, after mail is picked up or delivered at the various city departments.



**Budget and Analysis:** Budget and Analysis provide stewardship for the City's biennial operating and capital budget process. Ensures long-term financial stability of City operations by making decisions consistent with Council approved financial policies. The Budget Office prepares financial forecast, provides review, coordination and analysis of budget issues and requests, and monitors spending compared to budget.

**Accounting:** Accounting provides reports of financial activities of the City to internal and external users. This is accomplished through the preparation of the Comprehensive Annual Financial Report, quarterly reports, and the cost allocation plan. Accounting assists management with establishing, implementing, and maintaining proper internal controls, policies, and procedures. Accounting also ensure compliance of grants with contractual provisions and federal, state, or other guidelines, and helps with preparation and submission of grant billings.


**Accounts Payable:** Accounts Payable coordinates the payment process for all suppliers, services, employee reimbursements, and capital expenditures of the City.

**Procurement Services:** Procurement Services provides centralized coordination and administration of citywide procurement functions, including the purchase of goods, materials, equipment, services, professional services, and construction (formal bids and small works projects). In addition, Procurement Services provides contract development, maintenance, and administration; assists with interlocal agreements; and coordinates the disposition of surplus items. Procurement Services provides timely procurement education and outreach to city departments and the supplier community.

**Payroll:** Payroll audits pay documents for compliance with relevant policies, procedures, and legal requirements. Payroll processes and remits payments to employees, pensioners, regulatory agencies, and vendors. Payroll also provides timely reporting to tax agencies and employees and provides appropriate training and assistance to City timekeepers to ensure accurate entry of payment source documents (timecards).

**Accounts Receivable:** Accounts Receivable provides revenue receipting function and timely and accurate billing and collection of customer accounts while ensuring compliance with relevant laws, regulations, and accounting principles.

**Treasury Management:** The Treasury Division is responsible for providing direction in all aspects of treasury management to maximize the returns on the City's assets and minimize debt interest expense on the City's outstanding debt. Treasury manages all banking services and performs bank/cash reconciliations for all of the city's bank accounts to the General Ledger. Treasury manages the City's investment portfolio to maximize returns while maintaining liquidity and the safety of City assets. Treasury monitors outstanding General Obligation and Revenue bonds, and ensures debt service payments are made in accordance with prescribed bond covenants.



**Customer Service:** Provide in person customer service related to receipting of payments, including payments for utilities, sewer connection incentive program loans, parking permits and violations, along with other payments received by the City.

**Internal Audit Services:** Internal Audit plans and conducts financial audits of various City activities; examines and evaluate the adequacy and effectiveness of the City's internal control systems; examines the reliability and integrity of information; ensures compliance with policies and procedures, laws and regulations; and prepares analysis, appraisals, recommendations, and information concerning activities reviewed.

**Performance & Business Planning:** Performance Planning provides guidance and technical advice to departmental leadership as they implement performance management and business-based planning principles and procedures within their organizations. Performance Planning facilitates the development and implementation of department-level business plans and helps to develop and track city-level indicators of performance. Performance planning assists City Departments in transitioning to real-time data reporting through the use of business intelligence software so managers are able to make operational business decisions at the time of need as well as develops reports for multiple departments across the City to report financial information from the City's Enterprise Resource Planning (ERP) system.

## Strategic Goal(s)

The City of Vancouver has set a series of strategic goals that include investing in a safe, welcoming, more vibrant community, and growing a more prosperous city. Financial and Management Services (FMS) supports all strategic goals set by the City by providing administrative direction in all aspects of the general financial affairs of the City.

## 2019 Achievements

- Implemented Workday Enterprise Resource Planning (ERP) system to replace an outdated Oracle Financials system. The implementation was inclusive of all financial modules, except for the budget module, and human resource management modules, including payroll administration. Developed internal reporting capabilities for the system, trained finance staff in all departments. Also tested all modules related to integrations of Workday with all various receivable subsystems.
- Implemented SymPro's debt software system to account for depreciation of issuance costs and Mortgage Office for loan tracking.
- Successfully processed 33 Bids, 30 Quotes, and 41 RFPs, representing an average 14% increase from 2018.
- Increased efficiencies to the processing of invoices by implementing a new process using Workday capabilities that will improve internal controls and accountability for invoice payments. Provided personal and group trainings to department users.
- Eliminated backlog of invoices, p-cards and expense reports before and after Workday implementation by year end.
- Reduced processing time for p-card, ad hoc and travel expense reports to being paid within a two-week period. Reduced a turn-

around average time for invoices to 5 days between the receipt of the submitted invoice and payment.

## 21/22 Objectives

- ❖ Financial Health – Maintain the financial health of the organization even in times of significant economic disruption.
- ❖ Communication about City's Financial State and Activities –
  - Create an on-line budget review tool for community members and for cross departmental financial data sharing to improve government financial transparency.
  - Create a more user-friendly on-line educational tool on City finances.
- ❖ Financial Materials – Complete and deliver the CAFR in compliance with state laws.

## Performance Measures

### Efficiency measures –


- Number of days to complete CAFR
- Number of days to process an invoice

### Effectiveness measures –

- Bond rating maintained (S&P is AA+ and Moody's is Aa2)
- Percent of invoices paid after 30 day period
- Number of procurements challenged

### Workload measures –

- Number of solicitations (RFPs, POs, Bids) processed, Number of days to process an invoice
- Time to turn-around solicitations (procurement)
- Percent of Auditor errors and issues corrected

- 
- Internal auditor – number of recommendations by internal auditor addressed by department
  - Internal auditor Help desk – number of issues resolved

**Cost-effectiveness –**

- Cost to complete CAFR

Summary of Expenditure by Major Summary Category

**Finance**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	4,541,253	5,179,403	5,682,832	5,481,016	5,481,016	5,806,198	5,637,137	5,637,137
Supplies & Services	821,699	738,892	664,406	715,251	715,251	664,406	719,014	719,014
Other Intergovernmental	-	1,750	1,750	1,750	1,750	1,750	11,750	11,750
Interfund	657,086	549,285	548,579	378,068	378,068	548,579	369,892	369,892
<b>Total</b>	<b>6,020,038</b>	<b>6,469,330</b>	<b>6,897,567</b>	<b>6,576,085</b>	<b>6,576,085</b>	<b>7,020,933</b>	<b>6,737,793</b>	<b>6,737,793</b>
<b>Total FTE</b>	<b>43.00</b>	<b>46.00</b>	<b>45.00</b>	<b>46.00</b>	<b>46.00</b>	<b>45.00</b>	<b>46.00</b>	<b>46.00</b>
<b>Total Frozen FTE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2.50</b>	<b>2.50</b>	<b>-</b>	<b>2.50</b>	<b>2.50</b>

# Risk Services

## **Risk Services**

Risk oversees the City's first party claims for property losses and recovery of losses through subrogation and restitution, provides support in the administration of third party liability claims against the City, tracks claims and loss data, and assists in the review of insurance and indemnity provisions in contracts. Risk assists City departments in identifying and analyzing potential risks and finding ways to mitigate those risks. Risk procures and manages the City's insurance portfolio ensuring that the City's property and operations are properly protected.

## **Safety**

Safety develops, manages, implements, and leads comprehensive safety and health programs for City employees, interprets complex state and federal safety laws and policies, interacts with management and employees in City departments, acts as a technical advisor on safety issues, and directs the administration of safety training to employees and departments. Safety also identifies, analyzes, and minimizes exposure to personnel and property losses, and serves as an ambassador for the City to promote safe work procedures.

## **Workers' Compensation**

The workers' compensation specialist administers the City's self-insured workers' compensation program and performs a variety of complex technical work related to monitoring and coordinating workers' compensation claims. This position also creates accurate case history documentation, contacts and assist injured workers through the workers' compensation process, and serves as liaison with the third party administration. It also acts as the City's designated point of contact for both employees and management in the processing and managing of work-related injuries, light duty assignments, and return to work processes.



## Services Provided

- Procure and manage the City's insurance portfolio
- Administer citywide safety and health program
- Ensure compliance with state and federal laws
- Provide technical support and training related to risk, health, and safety
- Process and manage work-related injuries, light duty assignments, and return to work processes
- Process first and third-party claims in a timely and cost-efficient manner



## Strategic Goal(s)

The City of Vancouver has set a series of strategic goals that include investing in a safe, welcoming, more vibrant community, and growing a more prosperous city. The Risk and Safety program supports all strategic goals by safeguarding the physical wellbeing of employees and citizens who come in contact with City operations, and preventing disruption of services protecting the City from loss, minimizing potential financial risk.

## 2019 Achievements

- Implemented a new Risk Management Information System (RMIS) to support consolidating property values, claims, policy, and exposure information and providing the tracking and management reporting capabilities to enable the user to monitor and control the overall cost of risk management.
- Successful insurance coverage renewal with new policies providing enhanced coverage terms to protect the City from losses and reduce the exposure to the effects of new and emerging threats.
- Successfully transitioned to an all in-house claims manager that has quickly and efficiently settled claims.
- Successfully implemented better transparency of the workers compensation payroll process.

## 21/22 Objectives

- ❖ Develop city-wide safety programs
- ❖ Reduce injuries through proactive safety initiatives
- ❖ Reduce financial impact associated with claims

## Performance Measures

- Effectiveness measure: Number of ergonomic injuries per year. Target: reduce injuries
- Effectiveness measure: Cost associated with injuries. Target: reduce cost
- Effectiveness measure: Number of days to settle claims.
- Workload measure: Number of claims

Summary of Expenditure by Major Summary Category

**Self-Insured Worker's Comp & Liability Fund**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	434,809	529,457	713,119	1,627,610	1,627,610	726,768	1,647,718	1,647,718
Supplies & Services	5,938,629	5,189,468	4,947,789	5,249,352	5,528,042	4,947,789	5,244,498	5,523,188
Other Intergovernmental	44,847	50,000	150,000	150,000	150,000	150,000	150,000	150,000
Capital	92,140	-	-	-	-	-	-	-
Interfund	543,080	406,626	406,626	458,400	458,400	406,626	463,907	463,907
<b>Total</b>	<b>7,053,504</b>	<b>6,175,551</b>	<b>6,217,534</b>	<b>7,485,362</b>	<b>7,764,052</b>	<b>6,231,183</b>	<b>7,506,124</b>	<b>7,784,814</b>
<b>Total FTE</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Total Frozen FTE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>1.00</b>

# Human Resources


Human Resources supports more than 1,000 regular employees, hundreds of seasonal and temporary workers, and City retirees. One of the top priorities for the HR department is to help cultivate a culture of inclusion, equity, and diversity through employee engagement, listening sessions, and staff training and education. The output from this should lead to improved communication, reduced conflict, and improved policies and processes. Other priorities include developing employee centric programs, initiatives, and benefit offerings that support employees and elevate the City as an Employer of Choice. Human Resources provides services and administers programs in a way that is customer-focused and responsive to the organization's need for a talented and diverse workforce.

## Services Provided

**Administration:** Human Resources is responsible for developing and administering City initiatives related to employee benefits, compensation, performance, and providing benefit information and administration that align with the City Council and City Manager's priorities.

**Training:** In the coming biennium, HR will focus on Diversity, Equity and Inclusion training to better serve and communicate with employees and customers to promote and safeguard a culture of inclusion and equity in the City of Vancouver. Additionally, HR will conduct supervisory and leadership development training throughout the year and introduce a new talent management and onboarding system geared toward helping employees grow in their roles and advance in the City.

**Recruitment:** Recruitment creatively sources candidates, provides departments with talented, diverse candidate pools, and assists in fair and timely selection of quality employees. Recruitment works with managers on innovative strategies to attract talent for unique and difficult to fill positions. Recruitment coordinates Civil Service processes between HR staff and the Police and Fire Departments and assists applicants and hiring managers in using the City's online application software. Human Resources staff is responsible for coordinating hundreds of internal and external recruitments each year, from inception through hire, including civil service (police and



fire) positions, and coordinating internal talent exchanges while continuing to enhance and develop pre-hire practices and comprehensive onboarding procedures for new employees.

**Labor Relations:** Labor Relations provides internal consulting services to all City departments to assist in ongoing employee and labor relations issues and activities. Human Resources staff is responsible for assisting with labor negotiations, including writing contract language proposals, Memoranda of Understanding, and other correspondence; administering union agreements throughout contract cycles; coordinating grievance responses; and working closely with unions, represented employees and supervisors and managers on a host of organizational issues. HR administers ten (10) collective bargaining agreements, representing more than 800 employees. In 2020, HR successfully negotiated four (4) new labor contracts, with three (3) contracts open for negotiation this summer 2020.

**Employee Relations:** Employee Relations offers guidance to employees, managers, and supervisors on employee relations matters and advises management and employees on matters concerning disciplinary actions, performance, and productivity as well as facilitating dispute resolution. Employee Relations also oversees and conducts investigations and fact findings to complaints by interviewing involved individuals, gathering related documents, and making recommendations. Employee Relations establishes and maintains relationships with managers to stay abreast of current and future employee relations issues to help prevent potential employee relation issues.

**Benefits:** Benefits works with brokers to understand premium cost drivers and determine options for addressing projected premium increases, communicates to HR and other staff issues related to insurance premiums, and researches or interprets data regarding other benefit plans and associated premiums. Staff receives, reconciles, and pays insurance bills for active employees, LEOFF I retirees, and COBRA recipients. Staff also coordinates payment of bills to the various healthcare trusts.

**Classification and Compensation:** Classification and Compensation performs a variety of technical and analytical classification and compensation actions in support of the development, implementation, and maintenance of the City's classification and compensation systems and market studies.

**Leave Administration:** The leave team administers the various leave programs governed by state and federal law as well as the City's paid leave programs. The leave team works with managers and employees through an interactive process to find reasonable accommodations under the Americans with Disabilities Act (ADA) and further assists employees with time of work under Family Medical Leave Act (FMLA), Washington Paid Family Medical Leave (WaPFML), and other protected leaves. Leave analysts administer the City's paid leave program including paid time off, sick and vacation.

## Strategic Goal(s)

The City of Vancouver has set a series of strategic goals that include investing in a safe, welcoming, more vibrant community and growing a more prosperous city. The Human Resources department supports all strategic goals set by the City by recruiting, onboarding, training, coaching, and supporting management and employees. The HR department manages all aspects of the employee experience and life cycle. HR supports the employees who drive and carry out the strategic goals

## 2019 Achievements

- Participated in the successful negotiation and implementation of a two-year collective bargaining agreement with the Joint Labor Coalition.
- Participated in the development and go live of the human capital management, performance management, absence, benefits, and recruitment modules of the City's new enterprise system, Workday.
- HR developed and successfully implemented the City's first electronic healthcare open enrollment process utilizing Workday.
- With the support of the City's defined contribution financial advisor, implemented improvements to the City's defined contribution plans through the mapping of existing fund line-ups to similar lower cost investments resulting in significant administrative and investment fee savings for plan participants.
- Developed and implemented the Washington Paid Family Medical Leave policy in response to the new state legislation effective January 1, 2020.

## 21/22 Objectives

- ❖ Develop and implement the Talent and Learning Management System modules in the new enterprise system, Workday
- ❖ Create a nimbler recruiting process, using new technology, proactive outreach programs and targeted recruitment to attract qualified and diverse talent.
- ❖ Further develop and enhance the City's employee recognition program and employee engagement
- ❖ Continue to streamline processes to create efficiencies and consistency in work product
- ❖ Ensure and promote a positive employee experience through consistent and excellent customer service
- ❖ Provide additional enhancements to the deferred compensation program by engaging in a competitive bid process for new contracts with service providers.



## Performance Measures

- Workload measure: # of recruitments/month (Recruitment)
- Effectiveness measure: # of recruitments that result in a successful hire that completes probation (Recruitment) Target: 80% or higher
- Efficiency measure: # of days to complete open enrollment (Benefits) Target: less than 30 days
- Effectiveness measure: # of employees satisfied with insurance options (Benefits) Target: 80% or higher (Benefits)
- Workload measure: # of employees enrolled per month (Benefits)

Summary of Expenditure by Major Summary Category

**Human Resources**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	1,599,810	2,199,931	2,026,263	2,455,179	2,241,195	2,090,870	2,536,392	2,314,002
Supplies & Services	516,258	572,010	566,210	519,037	519,037	566,210	520,651	520,651
Interfund	156,616	136,875	136,875	168,924	168,924	136,875	167,728	167,728
<b>Total</b>	<b>2,272,684</b>	<b>2,908,816</b>	<b>2,729,348</b>	<b>3,143,140</b>	<b>2,929,156</b>	<b>2,793,955</b>	<b>3,224,771</b>	<b>3,002,381</b>
<b>Total FTE</b>	<b>14.00</b>	<b>16.80</b>	<b>14.80</b>	<b>18.80</b>	<b>16.80</b>	<b>14.80</b>	<b>18.80</b>	<b>16.80</b>
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

**Benefits Fund**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
Salaries & Benefits	21,434	38,813	38,813	18,000	18,000	38,813	18,000	18,000
Supplies & Services	10,732,329	14,763,451	14,763,451	12,922,179	12,922,179	14,763,451	13,560,217	13,560,217
Other	-	3,084	3,084	-	-	3,084	-	-
Interfund	175,462	174,174	174,174	218,042	218,042	174,174	221,595	221,595
<b>Total</b>	<b>10,929,225</b>	<b>14,979,522</b>	<b>14,979,522</b>	<b>13,158,221</b>	<b>13,158,221</b>	<b>14,979,522</b>	<b>13,799,812</b>	<b>13,799,812</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-

## Self-Insured Health Insurance

	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	2021		2022 Baseline	2022 Submitted	2022	
					Recommended	Recommended			Recommended	Recommended
Salaries & Benefits	12,372	12,372	12,372	-	-	-	12,372	-	-	-
Supplies & Services	9,916,469	9,227,426	9,227,426	11,696,387	11,696,387	11,696,387	9,227,426	12,316,684	12,316,684	12,316,684
Interfund	121,944	121,945	121,945	154,495	154,495	154,495	121,945	157,028	157,028	157,028
<b>Total</b>	<b>10,050,785</b>	<b>9,361,743</b>	<b>9,361,743</b>	<b>11,850,882</b>	<b>11,850,882</b>	<b>11,850,882</b>	<b>9,361,743</b>	<b>12,473,712</b>	<b>12,473,712</b>	<b>12,473,712</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-	-	-

## Fire Pension Trust Fund

	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	2021		2022 Baseline	2022 Submitted	2022	
					Recommended	Recommended			Recommended	Recommended
Salaries & Benefits	1,121,601	1,792,583	1,775,000	1,325,000	1,325,000	1,325,000	1,775,000	1,325,000	1,325,000	1,325,000
Supplies & Services	28,953	9,550	9,550	33,950	33,950	33,950	9,550	33,950	33,950	33,950
Interfund	24,738	24,540	24,540	31,230	31,230	31,230	24,540	31,790	31,790	31,790
<b>Total</b>	<b>1,175,291</b>	<b>1,826,673</b>	<b>1,809,090</b>	<b>1,390,180</b>	<b>1,390,180</b>	<b>1,390,180</b>	<b>1,809,090</b>	<b>1,390,740</b>	<b>1,390,740</b>	<b>1,390,740</b>
<b>Total FTE</b>	-	-	-	-	-	-	-	-	-	-
<b>Total Frozen FTE</b>	-	-	-	-	-	-	-	-	-	-



# Information Technology

The mission of the City's IT Department is to support our internal customers by providing responsive, efficient, and forward-thinking information technology services aligned with the City's strategic commitments. The IT Department provides its services in accordance with the City's operating principles of: Stewardship, Fiscal accountability, Customer service, Integrity, Responsibility, Cooperation, and Leadership.

## Department Program Information

The following section describes the various programs, divisions, or functions that make up the Information Technology department.

**IT Administration:** IT Administration provides strategic and overall guidance of citywide Information Technology, manages IT staff and prioritizes workload, develops citywide technology and information security-related policies, maintains licenses, and manages all administrative matters of the IT Department.

**Computer Support:** Computer Support maintains City's computer hardware, operating systems and PC software, maintains and assists city-wide staff with desktop computers, laptops, mobile data computers (MDCs), and repairs or replaces equipment as needed.

**Phone Support:** Phone Support provides telecommunication infrastructure and manages voice circuits to City facilities. Phone Support administers and maintains the City telephone systems and voicemail, manages long distance service, and coordinates phone implementations for new City facilities.

**System Administration:** System Administration manages the overall infrastructure of Microsoft-based servers and virtual machines, manages the City's email environment, maintains all server equipment in the City's data center and replaces as needed, manages server licenses, and provides backup of all City systems.

**Applications Support:** Applications Support manages all major citywide applications. The applications include Workday, Infor/Hansen, T2 Parking and several other applications. In addition, the planning and change management for application updates, upgrades, and enhancements are managed and coordinated with citywide stakeholders. This group also manages overall infrastructure support for Workday, Infor/Hansen, and T2.



**Help Desk Support:** Help Desk Support provides responsive support to City Staff regarding requests for technology assistance, tracks all issues, provides City staff with updates on issue resolution, and maintains the City Help Desk system.

**Programming Support:** Programming Support develops and manages applications, interfaces, and technical support for several minor citywide systems as well as for Hansen and T2 Parking Applications. Programming Support creates data marts and provides data and reports to analysts and management for decision making. Programming Support also creates, develops, and maintains small database, processes, and applications for users throughout the City.

**Network Support:** Network services provides data wiring for facilities and network infrastructure administration, including within the City's data center. It includes deploying fiber infrastructure for connecting facilities, Internet service provision, and firewall management.

**Enterprise GIS:** Enterprise GIS provides GIS infrastructure, data, and services that are utilized across all departments. The GIS program manages all enterprise GIS operations including data structure and metadata development, GIS interfaces, user support, and training.

## Strategic Goal(s)

The Information Technology (IT) Department is an internal services department. As such the IT Department provides technology support for practically all the programs and services at the City of Vancouver, indirectly supporting all City Strategic Goals.

## 2019 Achievements

- Workday Adaptive Planning (Budget) Go-Live. The City implemented Workday Adaptive Planning (Budget) and used the application to budget the 2021/2022 biennial budget. Workday Adaptive Planning provided the City with a much better user experience, robust planning tools, and much less reliance on paper-driven processes.
- Assisted City during COVID-19. The IT Department assisted nearly all City departments by making it possible for staff to telework, utilize remote desktop, and stay connected to work during the stay-at-home orders. In addition, several software enhancements to systems so City Staff and external customers could continue doing business with the City while not coming to City Hall or other City customer service facilities.
- Completed electronic plan review (ePlans). All permits can now be applied for and reviewed electronically, eliminating the need for walk-in traffic and physical plans.
- Upgraded and Enhanced Infor/Hansen software. The City upgraded Infor/Hansen software relating to Community and Economic Development Permitting, utility billing, and other Public Works applications. The upgrade results in better security, enhanced functionality and overall stability of the applications.
- Completed upgrading all City computers from Microsoft Windows 7 to Windows 10.
- Implemented Smarsh Platform for the City. Smarsh provides a unified, search-ready repository of archived electronic communications including mobile text messaging.
- Initiated Microsoft 365 Citywide Deployment. The City is migrating from on-premise Office 2010 to Cloud-based Microsoft 365 and from Exchange email on-premise to the Cloud-based Exchange online. The Microsoft 365 Suite also includes Teams, Power BI, SharePoint and other applications which will provide efficiencies citywide.

## 21/22 Objectives

- For the 2021-2022 biennium, the IT Department goals include:
- ❖ Maintain existing citywide services and support to keep the City supported and running. (Microsoft Windows/Office; Workday; Network; Current software maintenance; and baseline GIS).
  - ❖ Upgrade important technologies that are obsolete or becoming obsolete (Utility billing portal, City phone system).
  - ❖ Maintain 2020 current IT service levels with minor position corrections (convert temporary services costs associated with Help Desk position to permanent; fix .25 FTE associated with filled position; re-class legacy IT Systems Analyst B to C).
  - ❖ Right-size span of control within department by changing two positions to supervisors.
  - ❖ Continue high-priority projects and move beyond bare-bones, in-house support for complex technologies.

- ❖ Evaluate moving systems to the cloud in order to improve support and simplify upgrades.
- ❖ Replace a non-ER&R vehicle with one that is supported under ER&R.

## 2021 /22 objectives (cont.)

Specific objectives are planned as follows:

- ❖ Continue Microsoft 365 Citywide Deployment. The City is migrating from on-premise Office 2010 to Cloud-based Microsoft 365 and from Exchange email on-premise to the Cloud-based Exchange online. The Microsoft 365 Suite also includes, Teams, Power BI, SharePoint and other applications which will provide efficiencies Citywide.
- ❖ Upgrade the Citywide Phone System.
- ❖ Implement Workday Learning Management and Talent Management. Workday Learning and Talent Management functionality represents the 3<sup>rd</sup> phase of the Workday suite of products for the City. Workday Learning will greatly enhance how the City deploys and tracks training for all employees. The training will be available online and through mobile devices. Workday Talent Management will complete the functionality initiated in phase 1 and will include, performance, skills, succession, and other personnel-related functionality.
- ❖ Upgrade the City's Utility Billing website. The website upgrade will include new functionality, such as updating recurring credit card information, logging in to the portal with username and password, and consolidating multiple utility accounts for payment by a single user account.
- ❖ Replace the City's 20-year old Help Desk system. Replace the City's Help Desk system with one that provides better self-service capability, problem and incident management, and SLA tracking.

## Performance Measures

The IT Department looks at various measures to gauge how we serve our customers and the efficiency of how support is delivered. Performance measures that will be used in 2021 and 2022 are:

- **Input Measure: Number of Help Desk calls / month.** This is a measure of the level of activity.
- **Effectiveness Measure: Percentage of helpdesk calls that are resolved within 5 hours.** This measure indicates that there is a growing backlog of calls or that calls are growing in complexity. A lower percentage is better.
- **Cost-Effectiveness Measure: Percentage of helpdesk tickets resolved by the helpdesk staff.** This measure indicates how equipped the IT Help Desk is to deal directly with calls being received. Closing calls at the Help Desk is the most cost effective. If they need to be passed on to a higher-cost resource to resolve this is more expensive, so a higher percentage is better.

Summary of Expenditure by Major Summary Category

**Information Technology**

	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	2021		2022 Submitted	2022	
					Recommended	2022 Baseline		Recommended	
Salaries & Benefits	4,491,360	4,846,768	5,168,572	5,044,295	5,027,777	5,270,753	5,195,826	5,177,907	
Supplies & Services	1,537,790	1,217,722	1,190,238	3,573,985	3,538,985	1,190,238	3,580,833	3,545,833	
Other	88,951	113,000	113,000	118,623	118,623	113,000	126,623	126,623	
Interfund	384,908	335,863	336,357	526,030	526,030	336,357	455,445	455,445	
<b>Total</b>	<b>6,503,009</b>	<b>6,513,353</b>	<b>6,808,167</b>	<b>9,262,933</b>	<b>9,211,415</b>	<b>6,910,348</b>	<b>9,358,727</b>	<b>9,305,808</b>	
<b>Total FTE</b>	<b>29.00</b>	<b>33.75</b>	<b>32.75</b>	<b>32.75</b>	<b>32.75</b>	<b>32.75</b>	<b>32.75</b>	<b>32.75</b>	<b>32.75</b>
<i>Total Frozen FTE</i>	-	-	-	1.75	1.75	-	1.75	1.75	1.75

**Computer Repair & Replacement Fund**

	2019 Actual	2020 Budget	2021 Baseline	2021 Submitted	2021		2022 Submitted	2022	
					Recommended	2022 Baseline		Recommended	
Salaries & Benefits	11,431	10,192	10,192	-	-	10,192	-	-	
Supplies & Services	4,435,300	3,369,245	2,241,144	1,391,275	1,391,275	2,241,144	1,054,675	979,675	
Other	116	-	-	-	-	-	-	-	
Capital	411,277	592,000	583,000	483,083	483,083	583,000	484,125	484,125	
Interfund	141,073	89,230	90,056	196,102	61,102	90,056	62,029	62,029	
<b>Total</b>	<b>4,999,198</b>	<b>4,060,667</b>	<b>2,924,392</b>	<b>2,070,460</b>	<b>1,935,460</b>	<b>2,924,392</b>	<b>1,600,829</b>	<b>1,525,829</b>	
<b>Total FTE</b>	-	-	-	-	-	-	-	-	-
<i>Total Frozen FTE</i>	-	-	-	-	-	-	-	-	-

# Legal Services

The Civil Division of the City Attorney's Office provides legal advice and support to the City Council, City Manager, City departments, and Boards and Commissions on a wide range of strategic matters. These include research and development of policies, legal and civil litigation strategy, risk management, and pre-defense. Services include oral advice, written opinions, and support of the City's internal service departments. This Division prepares or reviews all ordinances, resolutions, agreements, contracts and other documents needed to carry out City policies and Council decisions and ensures that such instruments are legally defensible and do not lead to (avoidable) litigation. Duties include timely review and/or preparation of other legal documents required for the transaction of city business. The Civil Division also initiates legal action to enforce City Code and represents the City in litigation of liability claims and challenges to City actions in state, federal and appellate courts, and in administrative proceedings.

## Services Provided

- **Civil Advisory:** provide relevant, timely legal advice to city staff, City Council and various boards and commissions to ensure that legally sound decisions are made in the development and implementation of city policies.
- **Civil Legislative and Document Preparation:** prepare properly drafted, legally defensible ordinances, resolutions, and related documents needed to carry out city policies and provide appropriate legal advice and recommendations to the City Council to assist in their role as the legislative body. Prepare and provide legal review of contracts, agreements, and other related documents needed to conduct city business.
- **Civil Litigation:** initiate or defend lawsuits and be successful in any litigation which cannot otherwise be avoided so that the City's policy objectives are achieved and the City's liability exposure is minimized.

## Strategic Goal(s)

The City of Vancouver has set a series of strategic goals that include investing in a safe, welcoming, more vibrant community, and growing a more prosperous city. The Legal Services department supports all strategic goals set by the City by providing legal advice, support and services to City staff, Council, and advisory boards.

## 2019 Achievements

- **New City Attorney:** Following a robust, nationwide search, Jonathan Young was confirmed as the Vancouver City Attorney by Mayor McEnery-Ogle and the Vancouver City Council. Jonathan joined the City of Vancouver in 2011 and served for five years as the Chief Assistant City Attorney and head of the civil division of the City Attorney's Office.
- **Charter Amendments:** The Vancouver City Attorney's Office provided legal support to the Charter Review Commission which put forward seven proposed charter amendments to the voters in November 2019. All seven Charter amendments passed by vote of the people.
- **New Public Safety and Resiliency Projects:**
  - **New Police Headquarters:** The City Attorney's Office provided support negotiating and drafting a lease/purchase option contract for a 44,500 square foot building located at 521 Chkalov Drive which will serve as the new Vancouver Police Headquarters.
  - **Mark43 Contract:** Negotiated and drafted a software as a service (SaaS) contract for cloud-based report writing and records management platform which is projected to go live in November 2020.
- **Emergency Response:** Following the onset of the novel coronavirus (COVID-19) and declared pandemic in March 2020, the City Attorney's Office assisted its internal clients formulate, draft and implement more than a dozen emergency orders including providing for utility ratepayer assistance, suspending the business license surcharge fee, requiring use of personal protective equipment in residential rental properties, and establishing parklets.
- **Large Scale Fossil Fuel Moratorium:** The City Attorney's Office drafted a moratorium on the creation of new, and expansion of existing, large-scale fossil fuel facilities.
- **Economic Development Projects:** The Vancouver City Attorney's Office supported several major economic development projects, including:
  - **Vigor:** The City Attorney's Office negotiated a complex real estate transaction with Washington State Department of Natural Resources which will bring new economic vitality to the former Christensen site: adding 400 jobs in conjunction with manufacturing of Army landing craft by shipbuilder Vigor.
  - **DA with HP, Inc.:** Marking the first step in development of Section 30, the City negotiated and drafted a Development Agreement with HP, Inc. The Development Agreement will activate a former mine site by allowing for development of a new research and development (R&D) facility and corporate campus.

- **DDA with Holland Partner Group:** Activating one of the last remaining undeveloped blocks in the downtown area (Block 10), the City Attorney's Office has assisted in the negotiation and drafting of a Disposition and Development Agreement and ground lease with Holland Partner Group which allow for the construction of a mixed use commercial building containing approximately 100 apartment units, 80,000 square feet of office space for Holland's corporate headquarters, an internal parking garage and 12,500 square feet of ground-floor retail.

## 21/22 Objectives

- ❖ Provide prompt, accurate, and helpful legal advice to the Vancouver City Council, City Manager, and City departments in furtherance of the City Strategic Plan.
- ❖ Draft and assist in the implementation of new legislation as needed.
- ❖ Minimize liability exposure through proactive legal guidance and effective legal representation in civil litigation matters.

## Performance Measures

The Civil Division of the City Attorney's Office has worked to increase collaboration and consistency among its attorneys by digitalizing legal opinions and commonly used checklists. In furtherance of this effort, more than 3,338 formal legal opinions and 366 informal legal opinions have been scanned into eDOCS. The performance management program for this area remains a work in progress. Further performance measures for Legal Services - Civil are not yet available.



Summary of Expenditure by Major Summary Category

**Legal Services - Civil**

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021</u> <u>Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022</u> <u>Recommended</u>
Salaries & Benefits	1,833,054	2,079,388	2,270,042	2,085,587	2,280,038	2,333,859	2,142,444	2,343,855
Supplies & Services	130,410	71,500	70,900	88,905	88,905	70,900	89,024	89,024
Interfund	210,461	35,484	118,476	130,819	130,819	118,476	129,071	129,071
<b>Total</b>	<b>2,173,926</b>	<b>2,186,372</b>	<b>2,459,418</b>	<b>2,305,311</b>	<b>2,499,762</b>	<b>2,523,235</b>	<b>2,360,539</b>	<b>2,561,950</b>
<b>Total FTE</b>	<b>9.80</b>	<b>12.50</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>
<i>Total Frozen FTE</i>	-	-	-	1.00	-	-	1.00	-



**Debt**

# General Obligation Bond Debt

This summary level program was established to budget for debt service payments for the City of Vancouver's Outstanding General Obligation Bond issues. The following section describes the purpose/project that each general obligation bond issue supports. An additional section has been added for the proposed debt issuance as seen below.

## **2011 Limited Tax General Obligation Bonds**

This bond was issued 6/22/2011 to finance transportation projects for the Waterfront Access project. The bond issue has a final maturity of 12/1/2021 (it was refunded by the 2021 LTGO Refunding bond issue) and a true interest cost of 3.93%.

## **2012A Limited Tax General Obligation Refunding Bonds**

This bond was issued 1/12/2012 to partially refund the 2003 LTGO bond issue that was issued to build the Firstenburg Community Center. The bond issue has a final maturity of 12/1/2029 and a true interest cost of 3.26%.

## **2012B &C Limited Tax General Obligation Refunding Bonds**

This bond was issued 12/12/2012 to partially refund the 2002 LTGO refunding bond issue that was issued for the VancouverCenter and West Coast Parking garages, and Transportation projects. The bond issue has a final maturity of 12/1/2025 and a true interest cost of 2.361%.

## **2015A Limited Tax General Obligation Bonds (Vancouver Heritage Bonds)**

This bond was issued 6/16/2015 for the West Barracks renovation.

The City sold bonds to individual investors residing in Clark County to connect residents to investing in their community. Bond sales were limited to a maximum of \$10,000 per household. The first bond payment to investors begins 12/1/2021. The bond issue has a final maturity of 12/1/2028 and a true interest cost of 4.33%

## **2015B Limited Tax General Obligation and Refunding Bonds**

This bond was issued 6/16/2015 to partially refund the 2005A, 2006, and 2008 LTGO bond issue that were issued to construct and equip the East Precinct Police facility, the Marshall Community Center remodel, Transportation projects, the West Police Precinct, Fire Station 10, and the Evidence Building. In addition, new bond proceeds were issued for the West Barracks renovation. The bond issue has a final maturity of 12/1/2034 and a true interest cost of 2.71%.

## **2016 Limited Tax General Obligation Refunding Bonds**

This bond was issued 6/22/2016 to partially refund the 2009 LTGO bond issue that was issued for Transportation projects. The bond issue has a final maturity of 12/1/2028 and a true interest cost of 1.89%.

### **2020 Limited Tax General Obligation Refunding Bonds**

This bond was issued 9/10/2020 to partially refund the 2010 LTGO bond issue that was issued to purchase the 415 City Hall Building. The bond has a final maturity of 12/1/2035 and a true interest cost of 1.56%.

### **2021 Limited Tax General Obligation Refunding Bonds**

This bond will be issued 9/7/2021 to partially refund the 2011 LTGO bond issue that was issued to fund transportation projects for the Waterfront Access Project. The bond has a final maturity of 12/1/2035 and a true interest cost of 1.67%.

### **2006 Public Works Trust Fund Loan**

This Public Works Trust Fund Loan was issued 6/30/2006 to fund Transportation projects on NE 138<sup>th</sup> Avenue, and NE 18<sup>th</sup> Street to NE 28<sup>th</sup> Street. The Washington State Department of Commerce Public Works Board provided the loan to the City of Vancouver. The bond issue has a final maturity of 6/1/2026 and has an interest rate of 0.5%.

### **2018 Public Works Trust Fund Loan**

This Public Works Trust Fund Loan was approved 5/31/2018 but did not have any draws until January 2020. It was issued to fund City Street Light Conversion to Light Emitting Diode Transportation (LED lighting). The Washington State Department of Commerce Public Works Board provided the loan to the City of Vancouver. The bond issue has a final maturity of 6/1/2038 and has an interest rate of 1.66%.

### **2010 Section 108 HUD Loan**

This bond was issued 7/7/2010 to fund Transportation projects related to the Waterfront Access project. The bond issue has a final maturity of 8/1/2029 and coupon rates range from 0.83% to 3.35%.

### **2014 Local Improvement District 545 Assessment Bond**

This bond was issued 9/23/2014 to fund the costs of street safety improvements at four rail crossings in the City. A local improvement district was formed, and the parcel owners in the district pay annual assessments to support the debt service on this bond issue. The bond issue has a final maturity of 9/1/2034 and the interest rate on the outstanding coupon is 4.5%. This bond issue has an option to call bonds annually.

### **PROPOSED DEBT:**

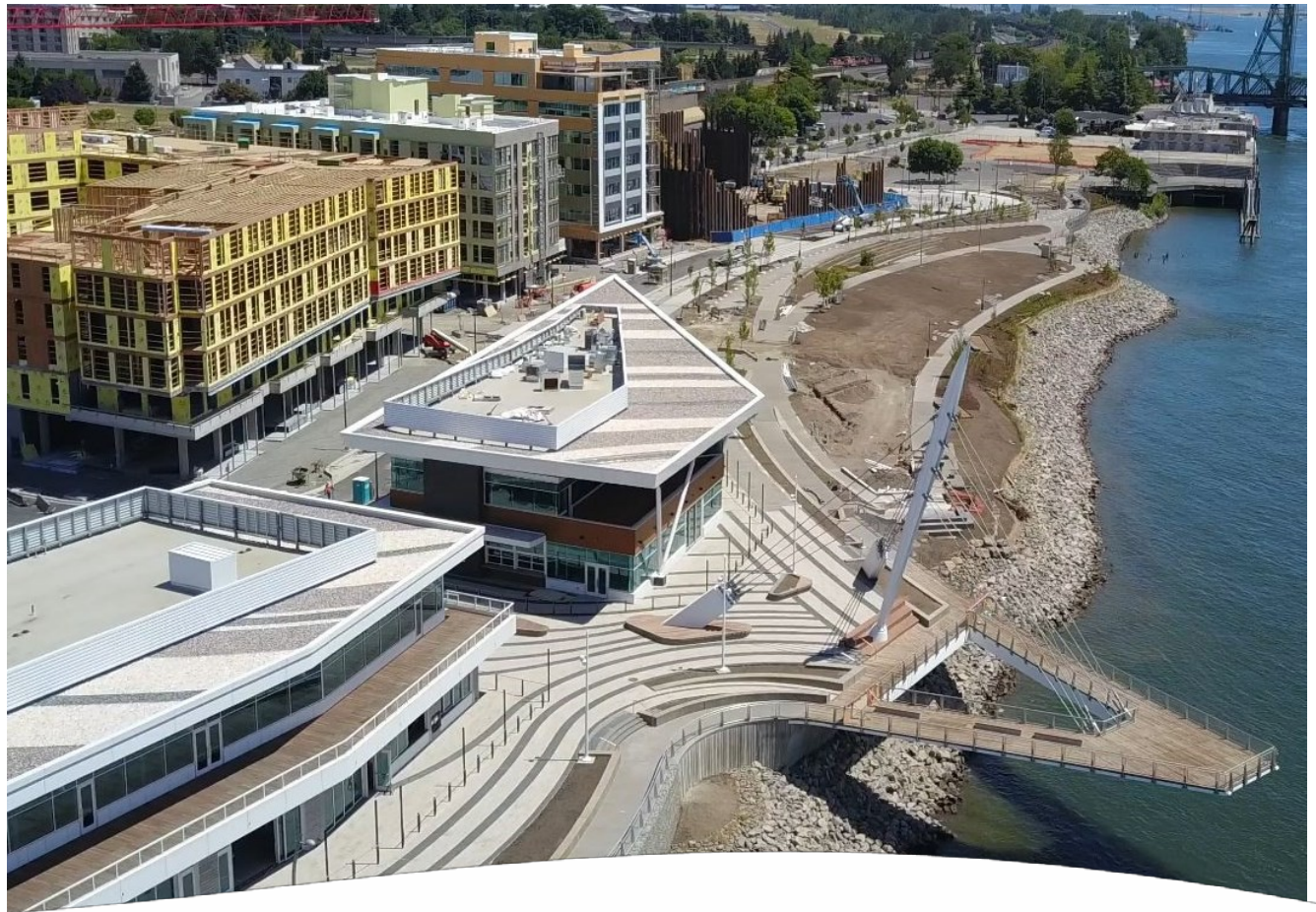
#### **2021 Section 108 CDBG Loan**

This proposed debt service is anticipated to be issued in 2021 and will support the related Fourth Plain Common's project collaboratively developed with Vancouver Housing Authority (VHA) and the City of Vancouver.

Summary of Expenditure by Debt Service

Debt Service by Debt Issuance

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Baseline</u>	<u>2021 Submitted</u>	<u>2021 Recommended</u>	<u>2022 Baseline</u>	<u>2022 Submitted</u>	<u>2022 Recommended</u>
2002 LTGO Refunding	-	1,000,000	-	-	-	-	-	-
2010 LTGO Bond	744,581	739,957	739,882	-	-	742,382	-	-
2011 LTGO Bond	703,638	706,638	708,638	553,819	553,819	704,638	-	-
2012 LTGO Refunding Bond (1/12)	1,299,356	1,318,557	1,341,882	1,341,882	1,341,882	1,363,282	1,363,282	1,363,282
2012 LTGO Refunding Bond (12/12)	2,654,059	1,828,614	1,120,036	1,120,036	1,120,036	1,122,126	1,122,126	1,122,126
2015A LTGO Vancouver Heritage Bond	-	-	252,497	252,497	252,497	165,478	165,478	165,478
2015B LTGO & Refunding Bond	2,855,469	2,877,869	2,831,269	2,831,269	2,831,269	2,887,519	2,887,519	2,887,519
2016 LTGO Refunding Bond	932,750	932,500	926,650	926,650	926,650	930,350	930,350	930,350
2004 Revenue Refunding	3,933,250	3,936,000	-	-	-	-	-	-
PWTF 2006	121,129	120,548	119,966	119,966	119,966	119,383	119,383	119,383
Section 108 Loan	301,482	302,252	302,698	302,698	302,698	297,175	297,175	297,175
LID 545 Assessment Bond	21,575	17,100	5,225	5,225	5,225	-	-	-
LED Street Light Bond	-	316,716	285,000	285,000	285,000	280,000	280,000	280,000
2020 LTGO Refunding Bond	-	-	-	578,050	578,050	-	581,950	581,950
2021 LTGO Refunding Bond	-	-	-	129,936	129,936	-	590,913	590,913
<b>Section 108 CDBG - Fourth Plain Commons</b>	-	-	-	-	-	-	<b>300,000</b>	<b>300,000</b>

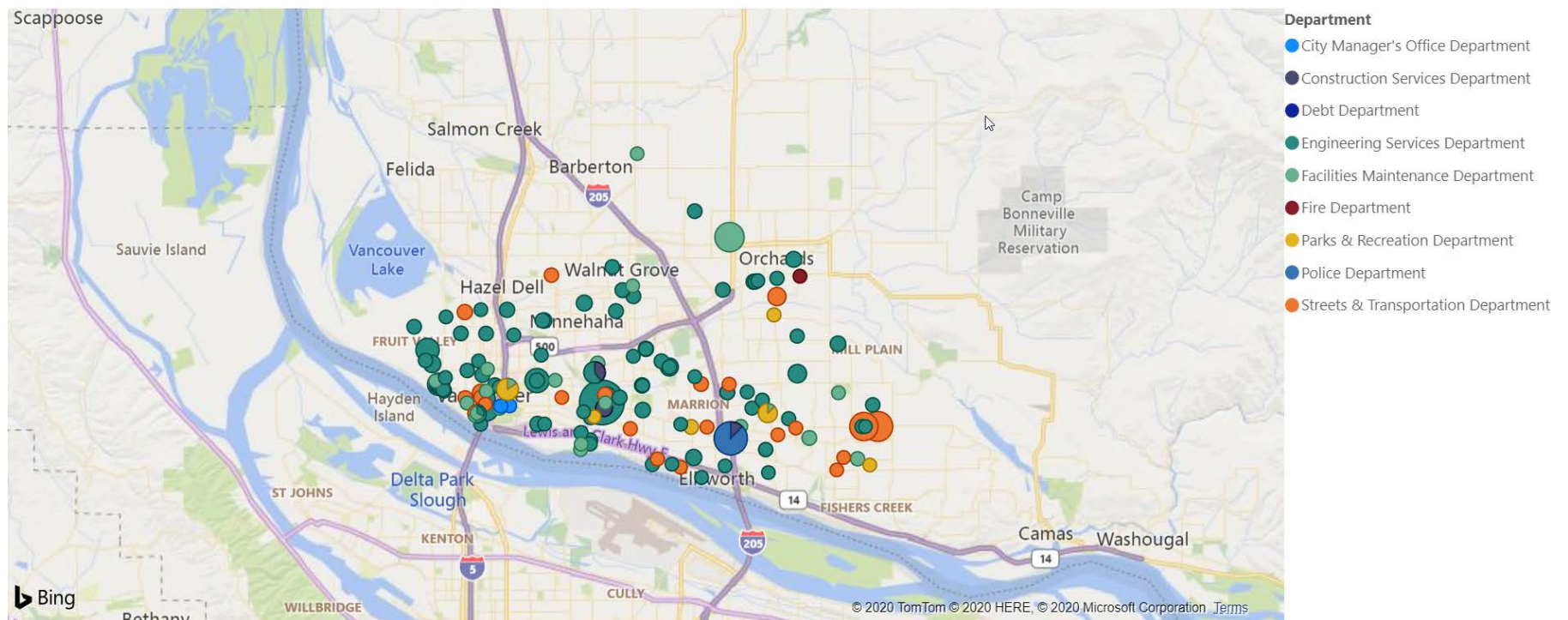


# Capital Planning

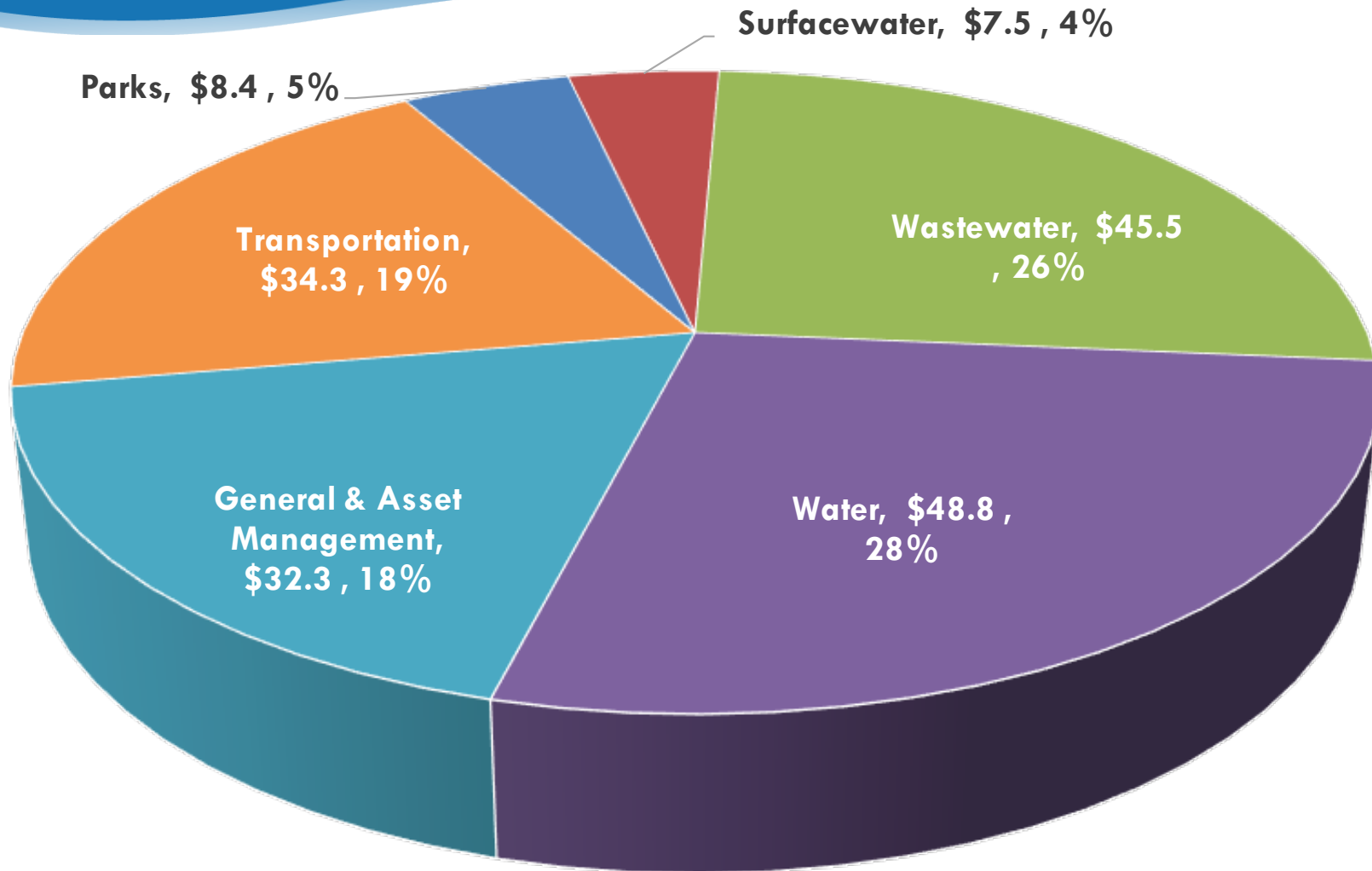
# Capital Planning

Capital Planning directly relates to our Strategic Plan to implement current initiatives and *Invest in Critical Infrastructure*. A new tool has been designed to provide an interactive experience displaying each project and location in the City.

## [Explore Capital](#)



# Capital Projects by Function





# Six Year Capital Plan

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
<b>General</b>							
Officer Row Grant House Roof Replacement		235,000					235,000
Officer Row Howard House Roof Replacement	250,000						250,000
Operations Center Redevelopment	1,200,000	800,000	25,000,000	25,000,000	-	-	52,000,000
Police HQ Chkalov	1,500,000	10,560,500	-	-	-	-	12,060,500
Tower Mall Demo	2,100,000	-	-	-	-	-	2,100,000
Officer Row Sidewalk Repair		55,000					55,000
Pearson Field Storm Water Mitigation			382,500				382,500
Landbridge Irrigation Repair	112,800						112,800
<b>General Total</b>	<b>5,162,800</b>	<b>11,650,500</b>	<b>25,382,500</b>	<b>25,000,000</b>	<b>-</b>	<b>-</b>	<b>67,195,800</b>
<b>General - Asset Management</b>							
CC Museum Elevator Rebuild			125,000				125,000
City Hall - Replace/Upgrade Fire Panel	50,000	-	-	-	-	-	50,000
City Hall DDC Replacement	175,000	-	-	-	-	-	175,000
Firstenburg - Upgrade Fire Panel	50,000	-	-	-	-	-	50,000
Firstenburg Intrusion System Upgrade					10,000		10,000
Luepke Carpet Replacement			50,000				50,000
Luepke Center - Replace Air Handlers and Exhaust Fan	-	-	-	-	75,000		75,000
Marine Park - Paint Picnic Shelter	10,000	-	-	-	-	-	10,000
Marine Park - Replace Roof on Restrooms/Picnic	15,000	-	-	-	-	-	15,000
Marine Park - Upgrade Electrical at Picnic Shelter	5,000	-	-	-	-	-	5,000
Marine Park - Upgrade Lighting at Picnic Shelter	5,000	-	-	-	-	-	5,000
Marine Park - Upgrade Plumbing Fixtures at Picnic	10,000	-	-	-	-	-	10,000
Marine Park Engineering Exterior Lighting			50,000				50,000
Marine Park Engineering Exterior Masonry			100,000				100,000
Marine Park Engineering Flat Roof Replacements						300,000	300,000
Marine Park Engineering S2 Access Control Upgrade				100,000			100,000
Marshall Center Customer Service Area Repairs				250,000			250,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
Marshall Center Gym Floor Replacement					150,000		150,000
Marshall Center Heating System						150,000	150,000
Marshall Center Pool Pumps Motor Upgrades			15,000		20,000		35,000
MCC - Replace Boiler	100,000	-	-	-	-	-	100,000
MCC - Upgrade Surge Protection for Building	-	-	20,000	-	-	-	20,000
VPD East - Replace Carpet (Report Writing/Briefing	-	-	75,000	-	-	-	75,000
VPD East - Replace HVAC Units	-	250,000	-	-	-	-	250,000
VPD East - Replace Roof	-	350,000	-	-	-	-	350,000
VPD West - Carpet in Office Areas	-	25,000	-	-	-	-	25,000
VPD West - East Lot Pavement	-	495,000	-	-	-	-	495,000
VPD West - Hard Surface Flooring	-	25,000	-	-	-	-	25,000
VPD West - Heat Pump Units	250,000	-	-	-	-	-	250,000
VPD West - North Roof Replacement	350,000	-	-	-	-	-	350,000
WREC Exterior Lighting			50,000				50,000
WREC Exterior Masonry			100,000				100,000
WREC Fire Panel				15,000			15,000
WREC Flat Roof Replacements						300,000	300,000
City Hall Boiler			120,000				120,000
City Hall Exterior Masonry				250,000			250,000
VPD East Precinct Exterior Masonry						120,000	120,000
VPD West Precinct Video Surveillance Upgrade					25,000		25,000
VPD West Precinct S2 Access Control Upgrade				100,000			100,000
VPD East Upgrade DDC System for HVAC						20,000	20,000
City Hall CMO Kitchen remodel			200,000				200,000
City Hall Interior Lighting Upgrade 1st Floor						150,000	150,000
Firstenburg LED Interior Lighting			100,000				100,000
Firstenburg Elevator Rebuild			140,000				140,000
City Hall Elevator Belt Replacement Car 2						50,000	50,000
City Hall Elevator Belt Replacement Car 1					50,000		50,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
VPD Evidence Upgrade Freezer Controls			25,000				25,000
VPD Evidence S2 Access Control Upgrade				100,000			100,000
Firstenburg Replace Air Handlers				150,000			150,000
VPD East Precinct Restripe Parking Lot				25,000			25,000
VPD East Precinct S2 Access Control Upgrade				100,000			100,000
City Hall Interior Lighting Upgrade 3rd and 4th Floors					250,000		250,000
Firstenburg S2 Access Control Upgrade			100,000				100,000
City Hall Chillers					200,000		200,000
City Hall Interior Lighting Upgrade 2nd Floor				120,000			120,000
Marshall Center Rebuild Elevator		125,000					125,000
Marshall Center Upgrade Heat Recovery System		150,000					150,000
City Hall South Side Window Replacements		300,000					300,000
City Hall Upgrade Video Surveillance		50,000					50,000
Firstenburg Add Gym Ventilation		150,000					150,000
Firstenburg Replace Cooling Tower		100,000					100,000
Firstenburg Pool Pumps Motor Replacements		15,000					15,000
Slocum House New Roof	115,000						115,000
VPD Evidence Upgrade Video Surveillance	15,000						15,000
VPD Evidence Upgrade FDC Sprinkler System		50,000					50,000
VPD Evidence Upgrade Generator Fuel Tank		25,000					25,000
Esther Short Seal and Paint Bell Tower Brick		100,000					100,000
Clark County Historic Museum Replace Roof	115,000						115,000
City Hall Replace VAVs	30,000						30,000
City Hall Update Server Room Inergen System	80,000						80,000
City Hall S2 Access Control Upgrade and Server	115,000						115,000
Esther Short Reconfiguration of Storage and Pump	50,000						50,000
Firstenburg Gym Floor Repairs	150,000						150,000
Marshall Center Cooling Tower Replacement	100,000						100,000
Marshall Center - Pool Bathroom Plumbing Upgrades	50,000						50,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
Marshall Center - Pool Shower Room Remodel	300,000						300,000
VPD East Precinct Glass Replacements	120,000						120,000
VPD Evidence Upgrade Parking Lot for Seized	20,000						20,000
Luepke Interior Paint			100,000				100,000
VPD East Precinct Replace Bullet Proof Glass			100,000				100,000
Marshall Center Gym Lighting Upgrade			75,000				75,000
Marshall Center Pool Coating				250,000			250,000
VPD Evidence HVAC Replacement						250,000	250,000
WREC S2 Access Control Upgrade				100,000			100,000
WREC Video Surveillance Upgrade				25,000			25,000
VPD West Precinct Glass Replacements				140,000			140,000
Marshall Center Pool Lighting Upgrade			75,000				75,000
VPD Evidence Video Surveillance Upgrade			15,000				15,000
Firstenburg Flooring Upgrades						100,000	100,000
Historic Museum - Upgrade/Replace Electrical Panel	12,000	-	-	-	-	-	12,000
Contingency	137,000	136,500					273,500
<b>General - Asset Management Total</b>	<b>2,429,000</b>	<b>2,346,500</b>	<b>1,635,000</b>	<b>1,725,000</b>	<b>780,000</b>	<b>1,440,000</b>	<b>10,355,500</b>
General - Fire Construction							
Fire Station 1 (old) Decommissioning	120,000	-	-	-	-	-	120,000
Fire Station 10 - Paint Exterior, Seal/Re-Paint	-	50,000	-	-	-	-	50,000
Fire Station 10 - Replace Building Gutters	40,000	-	-	-	-	-	40,000
Fire Station 11 Development	9,631,407	-	-	-	-	-	9,631,407
Fire Station 2 (new) Overhead Door Repairs			50,000				50,000
Fire Station 4 - Replace Roof	100,000	-	-	-	-	-	100,000
Fire Station 7 - Upgrade/Replace Fire Panel	10,000	-	-	-	-	-	10,000
Fire Station 7 Kitchen Remodel					300,000		300,000
Fire Station 8 - Paint Exterior, Seal/Re-Paint Masonry	45,000	-	-	-	-	-	45,000
Fire Station 9 - Add ADA Restroom	350,000	-	-	-	-	-	350,000
Fire Station 9 - Paint Exterior, Seal/Re-Paint Masonry	-	40,000	-	-	-	-	40,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
Fire Station 9 - Replace Fire Panel	-	10,000	-	-	-	-	10,000
Fire Station 5 Fire Panel Replacement			10,000				10,000
Fire Station 4 Upgrade Lighting					80,000		80,000
Fire Station 10 Truck Bay Heaters					80,000		80,000
Fire Station 6 S2 Access Control Upgrade				150,000			150,000
Fire Station 7 Exterior Upgrades			80,000				80,000
Fire Station 8 ADA Restroom Remodel			350,000				350,000
Fire Station 7 Upgrade Lighting			80,000				80,000
Fire Station 3 S2 Access Control Upgrade			100,000				100,000
Fire Station 1 (New) Surveillance Upgrade			50,000				50,000
Fire Station 1 (New) S2 Access Control Upgrade				100,000			100,000
Fire Station 2 (New) S2 Access Control Upgrade				100,000			100,000
Fire Boathouse Exterior				150,000			150,000
Fire Station 9 S2 Access Control Upgrade			150,000				150,000
Fire Station 2 (New) Surveillance Upgrade			50,000				50,000
Fire Station 10 S2 Access Control Upgrade			150,000				150,000
Fire Boathouse Technology Improvements					100,000		100,000
Fire Boathouse Fire Panel Replacement	20,000						20,000
Fire Boathouse Rodent Control		50,000					50,000
Fire Station 1 (New) Increase Grease Trap	65,000						65,000
Fire Station 2 (New) Increase Grease Trap	65,000						65,000
Fire Station 5 Blue Star Range	16,000						16,000
Fire Station 6 Repaint Exterior		50,000					50,000
Fire Station 6 Fire Panel Replacement		10,000					10,000
Fire Station 5 Dorm Remodel				350,000			350,000
Fire Station 5 ADA Restroom Upgrade					300,000		300,000
Fire Station 4 Fire Panel Replacement				12,000			12,000
Fire Station 8 S2 Access Control Upgrade				150,000			150,000
Fire Station 10 LED Lighting				80,000			80,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
Fire Station 1 (New) Overhead Door			50,000				50,000
Fire Station 4 S2 Access Control Upgrade				150,000			150,000
Contingency	15,000	6,000					21,000
<b>General - Fire Construction Total</b>	<b>10,477,407</b>	<b>216,000</b>	<b>1,120,000</b>	<b>1,242,000</b>	<b>860,000</b>		<b>13,915,407</b>
<b>Parks</b>							
Acquisition - District 2	600,000	100,000	-	-	-	-	700,000
Dubois Park Development	30,000	-	-	-	-	-	30,000
North Image NH Park Development	250,000	-	-	-	-	-	250,000
Summers Walk Park Development	20,000	-	-	-	-	-	20,000
Oakbrook Park Development	81,000	333,000					414,000
Wy'East Land Exchange	50,000	-					50,000
District 4 Park Acquisition	4,000,000						4,000,000
Jaggy Road Park		110,000					110,000
Rose Village park development	32,000	500,000					532,000
Peter S. Ogden Park development	120,000	590,000					710,000
Raymond E Shaffer Acquisition		1,320,000					1,320,000
Esther Short Playground	163,000						163,000
<b>Parks Total</b>	<b>5,346,000</b>	<b>2,953,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>8,299,000</b>
<b>Transportation/Streets - Street Initiatives</b>							
2019 Neighborhood Traffic Management Program	170,000	-	-	-	-	-	170,000
2020 Neighborhood Traffic Management Program	170,000	-	-	-	-	-	170,000
2021 Neighborhood Traffic Management Program	340,000	-	-	-	-	-	340,000
2022 Neighborhood Traffic Management Program		170,000					170,000
Columbia and 13th Signal	431,681	-	-	-	-	-	431,681
Devine Pedestrian Improvements - Mill Plain to 18th	864,000	-	-	-	-	-	864,000
Macarthur Boulevard Complete Streets Improvements	299,000	-	-	-	-	-	299,000
Main Street - 5th to 15th	10,000	-	-	-	-	-	10,000
Mcloughlin Boulevard Complete Streets Improvements	15,000	-	-	-	-	-	15,000
Multi Modal Safety and Accessibility Program	50,000	50,000	-	-	-	-	100,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
NE 115th Avenue extension - 16th St. to 18th St.	200,000	-	-	-	-	-	200,000
NE 18th St - NE 142nd Ave to NE 162nd Ave	-	-	-	-	-	750,000	750,000
NE 68th Street Sidewalk - City limits to St Johns	100,000	400,000	100,000	-	-	-	600,000
Non-Programmed Safety (Fund 331)	100,000	100,000	100,000	100,000	100,000	100,000	600,000
NTSA REET Administration - Fund 331	25,000	25,000	25,000	25,000	25,000	25,000	150,000
NW Neighborhood Connectivity (Lincoln Sidewalks)	1,000,000	-	-	-	-	-	1,000,000
SE 1st Street - 177th Ave to 192nd Ave	-	10,000,000	-	-	-	-	10,000,000
SE Tech Center Dr Bike Detection and Traffic Calming	62,000	-	-	-	-	-	62,000
Traffic Signal Sustainability <sup>2</sup>	165,000	165,000	-	-	-	-	330,000
Westside Bike Mobility	2,198,000	-	-	-	-	-	2,198,000
NE 192nd Ave and 13th St Signal Improvement	-	-	130,000	-	-	-	130,000
<b>Transportation/Streets - Street Initiatives Total</b>	<b>6,199,681</b>	<b>10,910,000</b>	<b>355,000</b>	<b>125,000</b>	<b>125,000</b>	<b>875,000</b>	<b>18,589,681</b>
Transportation/Streets - Transportation							
137th Ave Corridor - 49th to Fourth Plain	2,376,604	500,000	6,820,000	2,100,000	-	-	11,796,604
Evergreen Highway Trail Phase II	100,000	-	-	675,000	-	-	775,000
Evergreen Trail - Chelsea to Image	185,090	-	675,000	-	-	-	860,090
Jefferson St - Evergreen to Mill Plain	582,424	-	750,000	1,500,000	3,900,000	-	6,732,424
LED Street Light Retrofit	1,615,000	-	-	-	-	-	1,615,000
Mill Plain Blvd - 104th to NE Chkalov Dr.	150,501	-	-	-	-	-	150,501
Mill Plain Blvd Arrival on Green Improvement Project	92,000	-	-	-	-	-	92,000
NE 18th St - 97th Ave to 107th Ave	800,000	-	125,000	125,000	8,000,000	-	9,050,000
SE 1st St - 164th to 177th	8,738,783	250,000	-	-	-	-	8,988,783
SE 20th Street Median	24,000	-	-	-	-	-	24,000
SE Hearthwood & SE 1st St	91,766	-	-	-	-	-	91,766
<b>Transportation/Streets - Transportation Total</b>	<b>14,756,168</b>	<b>750,000</b>	<b>8,370,000</b>	<b>4,400,000</b>			<b>40,176,168</b>
Surfacewater							
27th and P St	-	-	-	25,000	150,000	-	175,000
Blandford Drive Subbasins LID Retrofits - Grant	81,405	-	-	-	-	-	81,405
Burnt Bridge Creek Stormwater Outfall Impact Survey	65,000	104,000	-	-	-	-	169,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
Capacity Grant 2020	25,000	-	-	-	-	-	25,000
Central Fourth Plain	40,000	65,000	2,030,000	-	-	-	2,135,000
Columbia Slope Culvert - Chelsea	-	-	145,000	-	-	-	145,000
Columbia Slope Culvert - Mill Creek	117,590	-	-	-	-	-	117,590
Columbia Slope Stormwater Retrofit Evaluation Study	175,000	175,000	200,000	232,000	-	-	782,000
Columbia Slope Water Quality Monitoring	135,000	50,000	-	-	-	-	185,000
Columbia Way to Columbia River Retrofits	12,000	30,000	30,000	40,000	1,746,821	-	1,858,821
Design Grant - Burton Channel Retrofits	27,684	-	-	-	-	-	27,684
East Mill Plain UIC Treatment	30,000	40,000	1,651,362	-	-	-	1,721,362
East Orchards Fourth Plain Water Quality Retrofits -	233,000	691,900	-	-	-	-	924,900
Evergreen Culvert Replacements	-	-	100,000	250,000	-	-	350,000
Expanded Private Stormwater Facility Inspection	110,983	-	-	-	-	-	110,983
Fruit Valley Rd (Design)	30,000	-	-	-	-	-	30,000
Fruit Valley Rd Infiltration Expansion	-	-	250,000	150,000	-	-	400,000
Hearthwood Infiltration Expansion	50,000	250,000	-	-	-	-	300,000
Image Infiltration Expansion	-	75,000	200,000	-	-	-	275,000
Land Donation at Arnold Park	10,000	-	-	-	-	-	10,000
Local Source Control Partnership	45,000	45,000	-	-	-	-	90,000
Lower Grand Industrial Area LID Retrofits	1,043,465	-	-	-	-	-	1,043,465
McGillivray Ponding Rehabilitation	-	-	-	50,000	200,000	-	250,000
NE Fourth Plain(123rd-131st South) Water Quality	231,000	662,800	-	-	-	-	893,800
NE Ross Street LID Retrofit	50,000	904,000	-	-	-	-	954,000
North Image - NE 129th Ave	-	-	-	-	20,000	100,000	120,000
NPDES TMDL Watershed Health & Water Quality	110,000	110,000	-	-	-	-	220,000
Primrose Court Swale Retrofit	-	-	23,000	-	-	-	23,000
Re-evaluation and Assessment	100,000	150,000	2,053,872	-	-	-	2,303,872
SE 17th Street Outfall	300,000	-	-	-	-	-	300,000
SE 18th Cir & SE 113th Ave Storm Sewer Upgrade	-	50,000	200,000	-	-	-	250,000
Talton Storm Sewer Extension	9,290	-	-	-	-	-	9,290



## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
W 22nd St & Thompson	3,708	70,000	100,000	2,304,997	-	-	2,478,705
WDOT Fee I-205 & Burton Study	155,423	-	-	-	-	-	155,423
WSDOT Fees 2020	363,000	363,000	363,000	363,000	363,000	363,000	2,178,000
<b>Surfacewater Total</b>	<b>3,553,548</b>	<b>3,835,700</b>	<b>7,346,234</b>	<b>3,414,997</b>	<b>2,479,821</b>	<b>463,000</b>	<b>21,093,300</b>
<b>Wastewater</b>							
Basin A-20-1 & Force Main Relocation(59th Street)	-	-	-	-	500,000	-	500,000
Basin B-4 Pump Station Removal	-	200,000	-	-	-	-	200,000
Broadway - 6th to McLoughlin	420,000	-	-	-	-	-	420,000
Broadway PH 2	148,290	-	-	-	-	-	148,290
Burnt Bridge Creek Interceptor Ph 1	-	-	200,000	1,200,000	-	-	1,400,000
Burnt Bridge Creek Interceptor Ph 2	-	-	150,000	680,000	-	-	830,000
Burnt Bridge Creek Interceptor Ph 3	-	-	50,000	240,000	-	-	290,000
Burnt Bridge Creek Interceptor Ph 4	-	-	50,000	575,000	-	-	625,000
Burnt Bridge Creek Pump Station Upgrade	363,397	600,000	-	-	-	-	963,397
Capital Preservation and Compliance	727,000	1,000,000	2,000,000	2,000,000	2,000,000	3,000,000	10,727,000
Central Vancouver North PH 2	600,000	-	-	-	-	-	600,000
CP&C 4 Multi Coating Projects	-	-	250,000	250,000	-	-	500,000
Demand Response - Evergreen Highlands SCIP	270,000	250,000	250,000	250,000	250,000	250,000	1,520,000
E Vancouver Central (SCIP)	-	3,000,000	1,400,000	2,000,000	-	-	6,400,000
East Interceptor Rehab Ph 1	-	3,200,000	-	-	-	-	3,200,000
East Interceptor Rehab Ph 2	-	200,000	300,000	-	-	-	500,000
East Interceptor Rehab Ph 3	-	-	-	200,000	2,200,000	-	2,400,000
East Interceptor Rehab Ph 4	-	-	-	-	200,000	4,000,000	4,200,000
East Interceptor Rehab Ph 5	-	-	-	-	-	200,000	200,000
East Van PH3	1,250,000	-	-	-	-	-	1,250,000
East Vancouver - North(392 Parcels)	400,000	1,000,000	-	-	-	-	1,400,000
GMA Pump Station Improvements	-	-	1,600,000	-	-	-	1,600,000
Grit Reroute	-	-	200,000	500,000	2,000,000	-	2,700,000
IR - Interceptor Rehabilitation	-	1,000,000	2,000,000	2,000,000	2,000,000	2,000,000	9,000,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
Lagoon Aeration Upgrade	3,460,000	2,500,000	1,500,000	-	-	-	7,460,000
Lagoon Upgrade Engineering Design	505,136	-	-	-	-	-	505,136
Main Industrial Pump Station Upgrade	100,000	400,000	-	-	-	-	500,000
Main St - 5th to 15th	-	-	-	-	520,000	-	520,000
Marine Park Bar Screens Upgrade	-	-	-	600,000	-	-	600,000
Marine Park Odor Control Scrubber Replacement	-	-	-	-	1,000,000	-	1,000,000
Marine Park Solids Conveyance Feasibility Study	400,000	-	-	-	-	-	400,000
Marine Park UV Upgrade	-	-	-	-	-	1,200,000	1,200,000
NE 137th Avenue, 49th to Fourth Plain	-	-	430,000	-	-	-	430,000
Ne 58th and Andresen Sewer Improvements (SCIP)	720,000	-	-	-	-	-	720,000
NE 60th St Sewer Improvements (SCIP)	1,470,000	-	-	-	-	-	1,470,000
Oswego Dr Sewer Improvements - Ops	25,000	-	-	-	-	-	25,000
Pinebrook Force Main Reroute	-	265,000	-	-	-	-	265,000
Process Controls Electronics	2,477,822	500,000	200,000	200,000	200,000	-	3,577,822
Secondary Clarifier Center Well Upgrade 3, 4, 5	-	200,000	-	-	-	-	200,000
Secondary Clarifier Tank Coating 1 & 2	-	-	300,000	-	-	-	300,000
Southside Interceptor Rehab Ph 2	1,500,000	-	-	-	-	-	1,500,000
Southside Interceptor Rehab Ph 3	500,000	1,600,000	-	-	-	-	2,100,000
Southside Interceptor Rehab Ph 4	-	2,100,000	-	-	-	-	2,100,000
Southside Interceptor Rehab Ph 5	-	250,000	2,400,000	-	-	-	2,650,000
Standby Power	100,000	100,000	100,000	100,000	100,000	100,000	600,000
UV Design Consultant (B&C) and 2025 UV Upgrade	-	-	-	-	500,000	-	500,000
Vista Robles Sewer Improvements (SCIP)	320,000	-	-	-	-	-	320,000
West 16th Pump Station (Pump Replacement)	-	-	200,000	-	-	-	200,000
West 16th St Force Main Reline	-	-	150,000	-	-	-	150,000
West Vancouver SCIP (216 homes)	600,000	-	-	-	-	-	600,000
Westside Blower	400,000	-	-	-	-	-	400,000
Westside Centrifuge Replacement	-	1,000,000	-	-	-	-	1,000,000
Westside Electrical Upgrade Design	500,000	750,000	500,000	1,000,000	-	-	2,750,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
Westside FBF Rehab/Replacement	-	-	-	-	2,000,000	-	2,000,000
Westside GBT/Polymer Refurbish	-	-	400,000	-	-	-	400,000
Westside Odor Control Scrubber Replacement	-	-	-	-	500,000	-	500,000
Westside Schwing Pump Replacement	300,000	-	-	-	-	-	300,000
Westside Wet Process Improvements	-	-	420,000	-	-	-	420,000
Wye Rehabilitation Phase 2	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Capital Preservation - Collection System	500,000	2,000,000	2,000,000	3,000,000	3,000,000	4,000,000	14,500,000
63rd St Pump Station Re-build / Relocate	600,000	-	-	-	-	-	600,000
SE 1st St. 164th to 192nd Ave Design	-	60,000	-	-	-	-	60,000
Southside Interceptor Rehab PH 1	700,000	-	-	-	-	-	700,000
Wastewater Collection SCADA	150,000	150,000	150,000	150,000	150,000	150,000	900,000
Port Pump Station Force main Bypass	1,100,000	-	-	-	-	-	1,100,000
Section 30 Arterial Expansion	500,000	-	-	-	-	-	500,000
G1 Trunk Interceptor Rehab	800,000	-	-	-	-	-	800,000
<b>Wastewater Total</b>	<b>22,006,645</b>	<b>22,425,000</b>	<b>17,300,000</b>	<b>15,045,000</b>			
Wastewater - SCIP							
Central Vancouver South (SCIP)	-	-	-	1,300,000	-	-	1,300,000
E Vancouver South (SCIP)	-	-	-	1,700,000	-	-	1,700,000
Central Vancouver - North SCIP(344 Parcels)	-	-	2,000,000	800,000	-	-	2,800,000
NE 9th St - East of 112th Ave SCIP (8 Lots)	-	-	200,000	-	-	-	200,000
<b>Wastewater - SCIP Total</b>	<b>-</b>	<b>-</b>	<b>2,200,000</b>	<b>3,800,000</b>	<b>-</b>	<b>-</b>	<b>6,000,000</b>
Water							
17th St to McLoughlin Blvd, F St to I-5 (D-3)	150,000	-	-	-	-	-	150,000
18th St - 97th Ave to 107th Ave Water Main	-	-	20,000	100,000	-	-	120,000
25th St, Grant St to Franklin St (T-5)	-	-	70,000	-	-	-	70,000
45th St Booster Pump Station Replace	-	-	-	1,750,000	-	-	1,750,000
4th Plain Blvd and 25th St, Lincoln Ave to Grant St (T-	-	475,000	-	-	-	-	475,000
4th Plain Blvd., 36th Ave to Lincoln Ave.(T-3)	2,282,060	-	-	-	-	-	2,282,060
52nd St - Daniels to Columbia (D-06)	45,000	-	-	-	-	-	45,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
99th St Extension, 94th Ave to 104th Ave County	600,000	-	-	-	-	-	600,000
99th St Transmission Main - 140th Ct to Ward Rd	-	-	-	-	2,777,000	-	2,777,000
9th St to 18th St, 112th Ave to 129th Ave (T-36)	-	-	200,000	5,300,000	-	-	5,500,000
Broadway - 9th St to 17th St	375,000	375,000	-	-	-	-	750,000
Chkalov Dr, south of Mill Plain Blvd (T-45)	-	-	-	-	515,000	-	515,000
Daniels St - 27th to 33rd (#9)	130,000	-	-	-	-	-	130,000
Daniels St. to Main St, 19th St to 4th Plain Blvd	-	900,000	-	-	-	-	900,000
E St, 16th St to 22nd St (T-7)	-	475,000	-	-	-	-	475,000
Ellsworth Hypo Gen	-	900,000	-	-	-	-	900,000
Ellsworth New Roof	700,000	-	-	-	-	-	700,000
Ellsworth Well Rehabilitation	-	-	-	300,000	-	-	300,000
Haagen Park, North of 9th St (T-37)	-	265,000	-	-	-	-	265,000
Jefferson St Realignment	-	-	10,000	140,000	-	-	150,000
Leak Abatement	920,000	100,000	1,000,000	600,000	600,000	1,700,000	4,920,000
Lower Grand Industrial Area	50,000	-	-	-	-	-	50,000
Mill Plain Blvd - 124th Ave to 131st Ave (T-46)	-	-	825,000	-	-	-	825,000
NW Lavina St and 42nd St (PR #7)	80,000	580,000	-	-	-	-	660,000
O & M Program Electronic Manual	-	300,000	-	-	-	-	300,000
Operations Center Redevelopment	1,800,000	1,200,000	37,500,000	37,500,000	-	-	78,000,000
PRV Flowmeters/SCADA System Connections	-	112,676	-	-	-	-	112,676
Rezone Study for Vancouver Low and Vancouver High	-	50,000	-	-	-	-	50,000
SCADA Firewall/Security/Data Concent/PLC So	290,000	-	-	-	-	-	290,000
SCADA PLC Hardware Upgrade	-	30,000	104,000	31,000	-	-	165,000
SCADA Software	76,000	-	-	16,000	216,000	23,000	331,000
SCIP Coordination Projects	100,000	100,000	100,000	100,000	100,000	100,000	600,000
SE 1st St - Transportation Coordination	355,000	-	-	-	-	-	355,000
Sodium Hypo Gen System WS 4	-	-	1,200,000	-	-	-	1,200,000
Sodium Hypo Gen System WS 9	300,000	-	-	-	-	-	300,000
SR500/I-5 Interchange (move 24")	-	-	-	-	-	550,000	550,000

## Six Year Capital Plan (Cont.)

Capital Group & Project Name	2021 Recommended Budget	2022 Recommended Budget	2023 Projected Budget	2024 Projected Budget	2025 Projected Budget	2026 Projected Budget	Six Year Projected Total
Study for Adding a 4th Pump at St Johns	-	-	-	-	-	10,000	10,000
Transmission Main - Burton Rd (T-34)	-	-	-	-	200,000	2,700,000	2,900,000
Treatment Regulations Compliance	-	-	-	-	1,000,000	-	1,000,000
VL Rezone South of Water Station 1	-	310,000	-	-	-	-	310,000
Water Demand Response	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Water Main NE 49th St-NE 15th Ave to St Johns	1,125,000	-	-	-	-	-	1,125,000
Water Station 1 Replace Wells 3, 4, 5	-	1,000,000	3,000,000	-	-	-	4,000,000
Water Station 1 Twin 4.0 MG Reservoirs and	6,500,000	-	-	-	-	-	6,500,000
Water Station 15 Hypo Gen System	-	650,000	-	-	-	-	650,000
Water Station 15 Wells 1-4 Replacement	-	-	-	-	3,000,000	1,500,000	4,500,000
Water Station 3 Master Plan	30,000	100,000	-	-	-	-	130,000
Water Station 3 Replace Wells 1 & 2 with one well	-	-	-	-	1,700,000	-	1,700,000
Water Station 3 Reservoir/Tower/Booster	-	500,000	2,500,000	8,500,000	5,420,000	-	16,920,000
Water Station 4 Well 4 Building Replacement	360,000	-	-	-	-	-	360,000
Water Station 5 to Evergreen Trans Main Blandford	-	-	932,000	-	-	-	932,000
Water Station 7 Greensand	-	-	-	-	-	250,000	250,000
Water Station 7 Tower Internal Coating	700,000	-	-	-	-	-	700,000
Water System Comp Plan	-	-	-	-	250,000	200,000	450,000
Westside Wellfield Property	-	-	-	-	-	2,000,000	2,000,000
WS 5 Reservoir, Pump, E-Power	5,369,000	13,000,000	6,570,000	-	-	-	24,939,000
WS 5 to WS 9 Transmission Main	1,170,000	-	-	-	-	-	1,170,000
WS 5 Tower Internal Coating	400,000	230,000	-	-	-	-	630,000
WS 6 Tower Internal/External Coating	760,000	-	-	-	-	-	760,000
WS 7 Hypo Gen System	750,000	-	-	-	-	-	750,000
WS 8 Hypo Gen System	350,000	350,000	-	-	-	-	700,000
Y Street 32nd to 35th	263,524	-	-	-	-	-	263,524
<b>Water Total</b>	<b>26,330,584</b>	<b>22,302,676</b>	<b>54,331,000</b>	<b>54,637,000</b>	<b>16,078,000</b>	<b>9,333,000</b>	<b>183,012,260</b>
<b>Grand Total</b>	<b>96,261,833</b>	<b>77,389,376</b>	<b>118,039,734</b>	<b>109,388,997</b>	<b>49,442,821</b>	<b>27,111,000</b>	<b>477,633,761</b>

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### General

#### Landbridge Irrigation Repair

Capital - Carry Forward

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
VNHR Properties Fund	112,800	0
<u>Revenue</u>		
VNHR Property Capital Fund	112,800	0

#### Officer Row Grant House Roof Replacement

Priority 2

Capital - New

Replacement of the Grant House Roof with estimates based on previous roof repairs of other historical buildings. Currently applying for WSHS grant to provide \$140,000 in support.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
VNHR Property Capital Fund	0	235,000
<u>Revenue</u>		
Capital Cash Balance	0	235,000

#### Officer Row Howard House Roof Replacement

Priority 1

Capital - New

Originally part of the WSHS Grant awarded in 2019, along with Building 1 and 2. However, Buildings 1 and 2 were in far worse shape than expected. The grant was amended to only fund Building 1 and 2 leaving Howard House to be funded by cash balance from the Historic Reserve. Currently ELA is under contract to review the roof and provide estimates on replacement.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
VNHR Property Capital Fund	250,000	0
<u>Revenue</u>		
Capital Cash Balance	250,000	0

#### Officer Row Sidewalk Repair

Priority 1

Capital - New

Officer Row sidewalk repairs.

	<u>2021 Budget</u>	<u>2022 Budget</u>

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Expense

VNHR Property Capital Fund	0	55,000
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### Revenue

Capital Cash Balance	0	55,000
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### **Operations Center Redevelopment**

Priority 1

Capital - New

This decision package provides funding for design of the new Operations Center. Funding is split 60% Water fund and 40% General fund. Total project cost is estimated at \$125m. Water, Sewer, Drainage rate model shows this project cost will be covered with the expected annual rate increases, but projection is to come in lower than estimated.

### 2021 Budget

### 2022 Budget

### Expense

Capital Improvement Fund	1,200,000	800,000
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### Revenue

Facilities Asset Mgmt & Replacement Reserve Fund	1,200,000	800,000
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### **Police HQ Chkalov**

Priority 36

Capital - New

This decision package requests funding to develop and design the reconstruction of Police HQ at Chkalov

### 2021 Budget

### 2022 Budget

### Expense

Capital Improvement Fund	1,500,000	0
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General Fund

0 10,560,500

### Revenue

Capital Cash Balance	0	10,201,608
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Capital Cash Balance	1,500,000	0
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### **Tower Mall Demo**

Priority 37

Capital - Carry Forward

This decision package requests to carry forward funding to demolish the Tower Mall structures. Using cash balance pre-transferred in 2020 from the General Fund.

### 2021 Budget

### 2022 Budget

### Expense

Capital Improvement Fund	2,100,000	0
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### Revenue

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Capital Cash Balance	2,100,000	0
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### General - Asset Management

<b>City Hall - Replace/Upgrade Fire Panel</b>	Priority 27	Capital - Carry Forward
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This decision package requests to carry forward funding for the fire panel replacement at City Hall. Using cash balance in 336 as funding source.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	50,000	0
<u>Revenue</u>		
Capital Cash Balance	50,000	0

<b>City Hall DDC Replacement</b>	Capital - Carry Forward
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This decision package requests carry forward funding to upgrade DDC controls. With adding new HVAC requirements and a generator, this project's timeline has increased. Using cash in fund 336 as funding source.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	175,000	0
<u>Revenue</u>		
Capital Cash Balance	175,000	0

<b>City Hall Replace VAVs</b>	Priority 26	Capital - New
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This decision package requests funding to replace the VAVs to ensure air temperature is properly dispersed.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	30,000	0
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	30,000	0



# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### City Hall S2 Access Control Upgrade and Server Install

Priority 29

Capital - New

This decision package requests funding for upgrading the card reader software and the server to support it. Currently the system we use would need to be upgraded and would cost more than the program that better fits security needs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	115,000	0
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	230,000	0

### City Hall South Side Window Replacements

Priority 19

Capital - New

This decision package requests funding to replace the exterior windows fogging and veining due to exposure from river moisture.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	0	300,000
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	0	600,000

### City Hall Update Server Room Inergen System

Priority 9

Capital - New

This decision package requests funding for buying spare tanks for emergency replacement of the Inergen system (fire suppression) in the server room. This also includes sensors in the server room for smoke detection.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	80,000	0
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	80,000	0

### City Hall Upgrade Video Surveillance

Capital - New

This decision package requests funding to upgrade the camera surveillance system and replace cameras as needed.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Capital Improvement Fund	0	50,000
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	0	50,000
<hr/>		
<b>Clark County Historic Museum Replace Roof</b>	Priority 8	Capital - New
This decision package requests funding to replace the roof at Clark County Historic Museum. It has not been replaced since it was built.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	115,000	0
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	230,000	0
<hr/>		
<b>Contingency</b>	Priority 1	Capital - New
Facilities capital contingency of 10% for projects on the workplan.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	137,000	136,500
<u>Revenue</u>		
Capital Cash Balance	137,000	136,500
<hr/>		
<b>Esther Short Reconfiguration of Storage and Pump house location</b>	Priority 17	Capital - New
This decision package requests funding for design and consultation services to reconfigure and separate the pump house and the electrical functions of the building. Currently chemicals for the pump house are being stored (and utilized in the pump system) in the building along with the electrical for the park's services. The electrical panels and outlets are rusting and corroding due to exposure to chemicals. This decision package requests the design phase of separating the two functions.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	50,000	0
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	100,000	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Esther Short Seal and Paint Bell Tower Brick

Priority 24

Capital - New

This decision package requests funding to reseal exterior brick due to stream chlorine exposure.

2021 Budget

2022 Budget

Expense

Capital Improvement Fund

0

100,000

Revenue

Facilities Asset Mgmt & Replacement Reserve Fund

0

200,000

### Firstenburg - Upgrade Fire Panel

Priority 28

Capital - Carry Forward

This decision package requests to carry forward funding for the fire panel replacement at Firstenburg. Using cash in 336 as funding source.

2021 Budget

2022 Budget

Expense

Capital Improvement Fund

50,000

0

Revenue

Capital Cash Balance

50,000

0

### Firstenburg Add Gym Ventilation

Priority 12

Capital - New

This decision package requests funding to add an exhaust to the gym for better air circulation and quality

2021 Budget

2022 Budget

Expense

Capital Improvement Fund

0

150,000

Revenue

Facilities Asset Mgmt & Replacement Reserve Fund

0

300,000

### Firstenburg Gym Floor Repairs

Priority 10

Capital - New

This decision package requests funding for the repairs of the gym floor. Due to leaks underneath, repairs will need to be made and with this striping prior coats and re-coating the new floor.

2021 Budget

2022 Budget

Expense

Capital Improvement Fund

150,000

0

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	150,000	0
<hr/>		
<b>Firstenburg Pool Pumps Motor Replacements</b>	Priority 30	Capital - New
This decision package requests funding to rebuild, replace or upgrade pool motors in pump during annual cleaning		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	0	15,000
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	0	15,000
<hr/>		
<b>Firstenburg Replace Cooling Tower</b>	Priority 20	Capital - New
This decision package requests funding to replace the cooling tower for the HVAC unit due to the lifespan of the unit.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	0	100,000
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	0	100,000
<hr/>		
<b>Historic Museum - Upgrade/Replace Electrical Panel and Breaker Switch</b>		Capital - Carry Forward
Upgrade/replace electrical panel and breaker switch at Historic Museum. This project is carried forward from the 2020 budget. Using cash in 336 as funding source.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	12,000	0
<u>Revenue</u>		
Capital Cash Balance	12,000	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Marine Park - Paint Picnic Shelter

Priority 33 Capital - Carry Forward

This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. Using cash in 336 as funding source.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	10,000	0
<u>Revenue</u>		
Capital Cash Balance	10,000	0

### Marine Park - Replace Roof on Restrooms/Picnic Shelter/Boat Landing

Priority 33 Capital - Carry Forward

This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. Using cash in 336 as funding source.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	15,000	0
<u>Revenue</u>		
Capital Cash Balance	15,000	0

### Marine Park - Upgrade Electrical at Picnic Shelter

Priority 33 Capital - Carry Forward

This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. Using cash in 336 as funding source.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	5,000	0
<u>Revenue</u>		
Capital Cash Balance	5,000	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Marine Park - Upgrade Lighting at Picnic Shelter

Priority 33 Capital - Carry Forward

This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter.. Using cash in 336 as funding source.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	5,000	0
<u>Revenue</u>		
Capital Cash Balance	5,000	0

### Marine Park - Upgrade Plumbing Fixtures at Picnic Shelter

Priority 33 Capital - Carry Forward

This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter.. Using cash in 336 as funding source.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	10,000	0
<u>Revenue</u>		
Capital Cash Balance	10,000	0

### Marshall Center - Pool Bathroom Plumbing Upgrades

Priority 14 Capital - New

This decision package requests funding to remodel and upgrade the shower rooms by the pool. With tile issues and the recent upgrades to the family changing rooms, the shower rooms need upgrades as well. This will include the plumbing upgrades in bathrooms to reduce costs and closures.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	50,000	0
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	50,000	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Marshall Center - Pool Shower Room Remodel

Priority 14

Capital - New

This decision package requests funding to remodel and upgrade the shower rooms by the pool. With tile issues and the recent upgrades to the family changing rooms, the shower rooms need upgrades as well. This will include the plumbing upgrades in bathrooms to reduce costs and closures.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	300,000	0
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	300,000	0

### Marshall Center Cooling Tower Replacement

Priority 18

Capital - New

This decision package requests funding to replace the cooling tower for the HVAC unit due to the lifespan of the unit.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	100,000	0
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	100,000	0

### Marshall Center Rebuild Elevator

Priority 13

Capital - New

This decision package request funding to rebuild the motor for the elevator to prolong life.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	0	125,000
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	0	125,000

### Marshall Center Upgrade Heat Recovery System

Priority 21

Capital - New

This decision package requests funding to upgrade the heat recovery system for efficiency and increased life

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	0	150,000

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Revenue

Facilities Asset Mgmt & Replacement Reserve Fund	0	150,000
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### **MCC - Replace Boiler**

Priority 7      Capital - Carry Forward

This decision package requests carry forward funding to replace the boiler at Marshall CC. Using cash in 336 as funding source.

<u>2021 Budget</u>	<u>2022 Budget</u>
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### Expense

Capital Improvement Fund	100,000	0
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### Revenue

Capital Cash Balance	100,000	0
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### **Slocum House New Roof**

Priority 11      Capital - New

This decision package requests funding to replace the roof after finding issues during the column repairs.

<u>2021 Budget</u>	<u>2022 Budget</u>
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### Expense

Capital Improvement Fund	115,000	0
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### Revenue

Facilities Asset Mgmt & Replacement Reserve Fund	115,000	0
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### **VPD East - Replace HVAC Units**

Priority 5      Capital - Carry Forward

This decision package requests carry forward funding for replacement of HVAC Roof unit at VPD East Precinct. Using cash in 336 as funding source.

<u>2021 Budget</u>	<u>2022 Budget</u>
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### Expense

Capital Improvement Fund	0	250,000
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### Revenue

Capital Cash Balance	0	250,000
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### **VPD East - Replace Roof**

Priority 4      Capital - Carry Forward

This decision package requests carry forward funding for replacement of Roof at VPD East Precinct. Using cash in 336 as funding source.

<u>2021 Budget</u>	<u>2022 Budget</u>
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### Expense



## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Capital Improvement Fund	0	350,000
<u>Revenue</u>		
Capital Cash Balance	0	350,000
<hr/>		
<b>VPD East Precinct Glass Replacements</b>	Priority 25	Capital - New
This decision package requests funding to replace the bullet proof glass as required by the life cycle.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	120,000	0
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	120,000	0
<hr/>		
<b>VPD Evidence Upgrade FDC Sprinkler System</b>	Priority 22	Capital - New
This decision package requests funding to upgrade current Fire department connection portion of the sprinkler system. Currently when testing the sprinklers the FDC floods the parking lot and will need to be rerouted.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	0	50,000
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	0	50,000
<hr/>		
<b>VPD Evidence Upgrade Generator Fuel Tank</b>		Capital - New
This decision package requests funding to upgrade current generator tank to larger tank for prolonged emergency power		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	0	25,000
<u>Revenue</u>		
Facilities Asset Mgmt & Replacement Reserve Fund	0	25,000

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### VPD Evidence Upgrade Parking Lot for Seized Vehicles

Priority 6

Capital - New

This decision package requests funding to fence a portion of the Evidence lot to store seized vehicles until the case is settled. This will include adding a camera for additional security Departmental request; not part of Facilities workplan.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	20,000	0
<u>Revenue</u>		
Drug Enforcement Fund	20,000	0

### VPD Evidence Upgrade Video Surveillance

Priority 7

Capital - New

This decision package requests funding to upgrade the camera surveillance system and replace cameras as needed. Departmental request; not part of Facilities workplan.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	15,000	0
<u>Revenue</u>		
Drug Enforcement Fund	15,000	0

### VPD West - Carpet in Office Areas

Priority 15

Capital - Carry Forward

This decision package requests to carry forward funding to replace carpet and hard surface flooring in high traffic and worn areas. Using cash in 336 as funding source.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Capital Improvement Fund	0	25,000
<u>Revenue</u>		
Capital Cash Balance	0	25,000

### VPD West - East Lot Pavement

Priority 6

Capital - Carry Forward

This decision package requests to carry forward funding to replace VPD West Precinct's parking lot with pavers similar to East Precinct. Drainage problems have been solved short term with drilling. The pavers present a long term cost efficient method than drilling every year.

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Expense

Capital Improvement Fund	0	495,000
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Revenue

Capital Cash Balance	0	495,000
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**VPD West - Hard Surface Flooring**

Priority 15      Capital - Carry Forward

This decision package requests to carry forward funding to replace carpet and hard surface flooring in high traffic and worn areas. Using cash in 336 as funding source.

	<u>2021 Budget</u>	<u>2022 Budget</u>
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Expense

Capital Improvement Fund	0	25,000
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Revenue

Capital Cash Balance	0	25,000
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**VPD West - Heat Pump Units**

Priority 3      Capital - Carry Forward

This decision package requests carry forward funding for replacement of HVAC Roof unit at VPD West Precinct. Using cash in 336 as funding source

	<u>2021 Budget</u>	<u>2022 Budget</u>
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Expense

Capital Improvement Fund	250,000	0
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Revenue

Capital Cash Balance	250,000	0
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**VPD West - North Roof Replacement**

Priority 2      Capital - Carry Forward

This decision package requests carry forward funding for replacement of the roof at VPD West Precinct. Using cash in 336 as funding source.

	<u>2021 Budget</u>	<u>2022 Budget</u>
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Expense

Capital Improvement Fund	350,000	0
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Revenue

Capital Cash Balance	350,000	0
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**General - Fire Construction**

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Contingency

Priority 1 Capital - New

Facilities capital contingency of 10% for projects on the workplan.

2021 Budget 2022 Budget

#### Expense

Fire Acquisition Fund

15,000 6,000

#### Revenue

Capital Cash Balance

15,000 6,000

### Fire Boathouse Fire Panel Replacement

Priority 14 Capital - New

This decision package requests to carry forward funding for the fire panel replacement at the Fire boathouse

2021 Budget 2022 Budget

#### Expense

Fire Acquisition Fund

20,000 0

#### Revenue

Capital Cash Balance

20,000 0

### Fire Boathouse Rodent Control

Priority 23 Capital - New

This decision package requests funding to add netting under and surrounding boathouse to deter rodent inhabitation. Departmental request; not part of Facilities workplan.

2021 Budget 2022 Budget

#### Expense

Fire Acquisition Fund

0 50,000

#### Revenue

Fire Fund

0 50,000

### Fire Station 1 (New) Increase Grease Trap

Priority 2 Capital - New

This decision package requests funding to increase the grease trap from a 50 gallon tank to a 1000 gallon tank. Due to the increase pumping required based on usage this will reduce this service and emergency callouts to pump.

2021 Budget 2022 Budget

#### Expense

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Fire Acquisition Fund	65,000	0
<u>Revenue</u>		
Capital Cash Balance	65,000	0
<hr/>		
<b>Fire Station 1 (old) Decommissioning</b>	Priority 16	Capital - Carry Forward
This decision package requests to carry forward funding for potential decommissioning costs of the old Fire Station 1 and appropriates proceeds from the sale of the property.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	120,000	0
<u>Revenue</u>		
Capital Cash Balance	120,000	0
<hr/>		
<b>Fire Station 10 - Paint Exterior, Seal/Re-Paint Masonry</b>	Priority 5	Capital - Carry Forward
This decision package requests carry forward funding for repairs on the exterior of Fire Station 10 to seal or re-paint brick		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	0	50,000
<u>Revenue</u>		
Capital Cash Balance	0	50,000
<hr/>		
<b>Fire Station 10 - Replace Building Gutters</b>	Priority 6	Capital - Carry Forward
This decision package requests carry forward funding to replace gutters on Station 10.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	40,000	0
<u>Revenue</u>		
Fire Fund	40,000	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Fire Station 11 Development

Priority 18      Capital - Carry Forward

This decision package requests carry forward funding to continue development and construction for Fire Station 11

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	9,631,407	0
<u>Revenue</u>		
Capital Cash Balance	9,631,407	0

### Fire Station 2 (New) Increase Grease Trap

Priority 3      Capital - New

This decision package requests funding to increase the grease trap from a 50 gallon tank to a 1000 gallon tank. Due to the increase pumping required based on usage this will reduce this service and emergency callouts to pump.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	65,000	0
<u>Revenue</u>		
Capital Cash Balance	65,000	0

### Fire Station 4 - Replace Roof

Priority 7      Capital - Carry Forward

This decision package requests carry forward funding for replacement of the Roof at Fire Station 4.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	100,000	0
<u>Revenue</u>		
Fire Fund	100,000	0

### Fire Station 5 Blue Star Range

Priority 25      Capital - New

Provide for the replacement of kitchen stove at Station 5 due to continuing voltage-related problems with the current unit. This is not part of Facilities work plan.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	16,000	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

<u>Revenue</u>		
Fire Fund	16,000	0
<hr/>		
<b>Fire Station 6 Fire Panel Replacement</b>	Priority 15	Capital - New
This decision package requests funding for replacement of the fire panel		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	0	10,000
<u>Revenue</u>		
Capital Cash Balance	0	10,000
<hr/>		
<b>Fire Station 6 Repaint Exterior</b>	Priority 13	Capital - New
This decision package requests funding to reseal exterior brick.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	0	50,000
<u>Revenue</u>		
Capital Cash Balance	0	50,000
<hr/>		
<b>Fire Station 7 - Upgrade/Replace Fire Panel</b>	Priority 11	Capital - Carry Forward
This decision package requests carry forward funding for replacement of the fire panel		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	10,000	0
<u>Revenue</u>		
Fire Fund	10,000	0
<hr/>		
<b>Fire Station 8 - Paint Exterior, Seal/Re-Paint Masonry</b>	Priority 8	Capital - Carry Forward
This decision package requests carry forward funding for repairs on the exterior of Fire Station 8 for masonry and gutters		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Fire Acquisition Fund	45,000	0
<u>Revenue</u>		
Fire Fund	45,000	0
<hr/>		
<b>Fire Station 9 - Add ADA Restroom</b>	Priority 3	Capital - Carry Forward
This decision package requests carry forward funding for ADA requirements in current restrooms and an additional gender neutral restroom.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	350,000	0
<u>Revenue</u>		
Fire Fund	350,000	0
<hr/>		
<b>Fire Station 9 - Paint Exterior, Seal/Re-Paint Masonry</b>	Priority 9	Capital - Carry Forward
This decision package requests carry forward funding for repairs on the exterior of Fire Station 9 for masonry and gutters		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	0	40,000
<u>Revenue</u>		
Capital Cash Balance	0	40,000
<hr/>		
<b>Fire Station 9 - Replace Fire Panel</b>	Priority 12	Capital - Carry Forward
This decision package requests carry forward funding for replacement of the fire panel		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Fire Acquisition Fund	0	10,000
<u>Revenue</u>		
Capital Cash Balance	0	10,000

### Parks



# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Acquisition - District 2

Priority 12      Capital - Carry Forward

One-half acre acquisition to expand George and Hazel Stein Neighborhood Park. The city has a recorded option for first right of refusal for this parcel, and current negotiations are estimating the sale to be completed in 2021, therefore time sensitive. The estimated value is based on assessment value and due diligence, with demolition costs of the existing structure in 2022.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	600,000	100,000
<u>Revenue</u>		
PIF - Acq & Dev District 2 Fund	281,608	0
PIF - District B	318,392	100,000

### District 4 Park Acquisition

Priority 7      Capital - New

Community Park acquisition in Park District 4/C. A target acquisition is 17 acres of Columbia River waterfront, but other locations will be pursued to commit the remaining extended concurrency funds in district 4. The budget amount is based upon prior appraisals of the target property, the \$250,000 per acre utilized in the PIF analysis, plus estimated due diligence costs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	4,000,000	0
<u>Revenue</u>		
Capital Cash Balance	235,415	0
PIF - District 4 Fund	2,211,160	0
PIF - District C Fund	1,553,425	0

### Dubois Park Development

Priority 11      Capital - Carry Forward

This is to establish budget in 2021 to cover any part of the project that we anticipate will be remaining.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	30,000	0
<u>Revenue</u>		
PIF - District 2	30,000	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Esther Short Playground

Priority 9

Capital - New

Base on budget negotiated with Developer. Playground replacement Plans and Spec w/ Develop funds deposited into ES PIF account funds, Development paid by Block 20 D.A.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	163,000	0
<u>Revenue</u>		
Capital Cash Balance	163,000	0

### Jaggy Road Park

Priority 18

Capital - New

Renovation: playground equipment, picnic table replacements, ADA improvements. This is to be funded by the increase of PIF rates.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	0	110,000
<u>Revenue</u>		
PIF - District B Fund	0	110,000

### North Image NH Park Development

Priority 10

Capital - Carry Forward

This is to establish budget in 2021 to cover any part of the project that we anticipate will be remaining.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	250,000	0
<u>Revenue</u>		
PIF - District 5	70,809	0
PIF - District C	179,191	0

### Oakbrook Park Development

Priority 15

Capital - New

Construct ADA compliant playground, benches, landscaping and Irrigation. Add additional benches along the existing trail system.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Parks Construction Fund (Capital Projects only)	81,000	333,000
<u>Revenue</u>		
PIF - District B	0	295,716
PIF - District 7	81,000	37,284
<hr/>		
<b>Peter S. Ogden Park development</b>	Priority 14	Capital - New
Develop neighborhood park to include ADA compliant play equipment, trails, sports court and or field, shade structures, picnic tables, benches, landscaping and irrigation.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	120,000	590,000
<u>Revenue</u>		
PIF - District 7	120,000	590,000
<hr/>		
<b>Raymond E Shaffer Acquisition</b>	Priority 19	Capital - New
Master Plan, Plans & Specs. This is to funded by the PIF rate increases.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	0	1,320,000
<u>Revenue</u>		
PIF - District B	0	1,320,000
<hr/>		
<b>Rose Village park development</b>	Priority 13	Capital - New
Construct ADA compliant playground, benches, picnic tables, trellis shade structure, sport court, landscaping and Irrigation.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	32,000	500,000
<u>Revenue</u>		
PIF - District A	0	495,533
PIF - District 1	32,000	4,467

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

#### Summers Walk Park Development

Priority 8      Capital - Carry Forward

This is to establish budget in 2021 to cover any part of the project that we anticipate will be remaining.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	20,000	0
<u>Revenue</u>		
PIF - District 4	20,000	0

#### Wy'East Land Exchange

Priority 17      Capital - New

Appraisals and other due diligence as needed to facilitate land exchanges with EPS.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Parks Construction Fund (Capital Projects only)	50,000	0
<u>Revenue</u>		
PIF - District B	50,000	0

#### Surfacewater

#### Blandford Drive Subbasins LID Retrofits - Grant

Priority 6      Capital - New

This decision package funds stormwater improvements in the Blandford Drive Sub-basins. A grant from the WA Department of Ecology provides reimbursement for project costs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	81,405	0
<u>Revenue</u>		
State/Federal Grants	61,054	200,000
Capital Cash Balance	20,351	0

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

#### Burnt Bridge Creek Stormwater Outfall Impact Survey

Priority 1      Capital - Carry Forward

This decision package funds a study to analyze the outfalls along Burnt Bridge Creek. A grant from the WA Department of Ecology provides reimbursement for project costs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	65,000	104,000
<u>Revenue</u>		
State/Federal Grants	48,750	78,000
Capital Cash Balance	16,250	26,000

#### Capacity Grant 2020

Priority 1      Capital - Carry Forward

This decision package provides funding for project planning and design of stormwater facility improvements. This project is 100% funded by a WA Department of Ecology Grant. The stormwater facility improvements will help meet the City's regulatory NPDES compliance.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	25,000	0
<u>Revenue</u>		
Capital Cash Balance	6,250	0
State/Federal Grants	18,750	0

#### Central Fourth Plain

Priority 12      Capital - New

This decision package funds stormwater improvements along Central Fourth Plain Boulevard. A grant from the WA Department of Ecology provides reimbursement for project costs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	40,000	65,000
<u>Revenue</u>		
Capital Cash Balance	10,000	16,250
State/Federal Grants	30,000	48,750

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Columbia Slope Culvert - Mill Creek

Priority 1 Capital - Carry Forward

This decision package funds stormwater improvements planned in the vicinity of Mill Creek.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	117,590	0
<u>Revenue</u>		
Capital Cash Balance	117,590	0

### Columbia Slope Stormwater Retrofit Evaluation Study

Priority 1 Capital - Carry Forward

This decision package provides funding to analyze possible retrofit solutions along the Columbia Slope. A grant from the WA Department of Ecology provides reimbursement for project costs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	175,000	175,000
<u>Revenue</u>		
State/Federal Grants	131,250	131,250
Capital Cash Balance	43,750	43,750

### Columbia Slope Water Quality Monitoring

Priority 1 Capital - New

This decision package provides funding to monitor water quality along the Columbia Slope. A local county grant provides funding for this project.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	135,000	50,000
<u>Revenue</u>		
State/Federal Grants	135,000	50,000

### Columbia Way to Columbia River Retrofits

Priority 11 Capital - New

This decision package funds stormwater improvements in the downtown area in the vicinity of Columbia Way and the Columbia River.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Surface Water Construction Fund	12,000	30,000
<u>Revenue</u>		
Capital Cash Balance	12,000	30,000

**Design Grant - Burton Channel Retrofits** Priority 1      Capital - Carry Forward

This decision package funds stormwater improvements in the Burton Channel. A grant from the WA Department of Ecology provides reimbursement for project costs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	27,684	0
<u>Revenue</u>		
Capital Cash Balance	6,921	0
State/Federal Grants	20,763	0

**East Mill Plain UIC Treatment** Priority 1      Capital - Carry Forward

This decision package funds UIC Treatment along East Mill Plain Boulevard. A grant from the WA Department of Ecology provides reimbursement for project costs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	30,000	40,000
<u>Revenue</u>		
Capital Cash Balance	7,500	10,000
State/Federal Grants	22,500	30,000

**East Orchards Fourth Plain Water Quality Retrofits - Grant** Priority 10      Capital - New

This decision package funds stormwater improvements along Fourth Plain Boulevard in East Orchards. A grant from the WA Department of Ecology provides reimbursement for project costs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	233,000	691,900
<u>Revenue</u>		
Capital Cash Balance	58,250	172,975

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

State/Federal Grants	174,750	518,925
<hr/>		
<b>Expanded Private Stormwater Facility Inspection Program Grant</b>	Priority 1	Capital - Carry Forward
This decision package funds expanded stormwater facility inspections. A grant from the WA Department of Ecology provides reimbursement for project costs.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	110,983	0
<u>Revenue</u>		
Capital Cash Balance	27,745	0
State/Federal Grants	83,238	0
<hr/>		
<b>Fruit Valley Rd (Design)</b>	Priority 1	Capital - Carry Forward
This decision package funds stormwater improvements planned along portions of Fruit Valley Road.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	30,000	0
Capital Cash Balance	30,000	0
<hr/>		
<b>Hearthwood Infiltration Expansion</b>	Priority 2	Capital - New
This decision package provides funding for the Hearthwood infiltration expansion.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	50,000	250,000
<u>Revenue</u>		
Capital Cash Balance	50,000	250,000
<hr/>		
<b>Image Infiltration Expansion</b>	Priority 3	Capital - New
This decision package provides funding for the Image infiltration expansion.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		



## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Surface Water Construction Fund	0	75,000
<u>Revenue</u>		
Capital Cash Balance	0	75,000
<hr/>		
<b>Land Donation at Arnold Park</b>	Priority 1	Capital - Carry Forward
This decision package provides funding to convert private ownership of property near Arnold Park to the City of Vancouver.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	10,000	0
<u>Revenue</u>		
Capital Cash Balance	10,000	0
<hr/>		
<b>Local Source Control Partnership</b>	Priority 1	Capital - Carry Forward
This decision package provides funding to monitor and address pollution discharge to Vancouver's water bodies. A federal environmental grant provides funding for this project.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	45,000	45,000
<u>Revenue</u>		
State/Federal Grants	45,000	45,000
<hr/>		
<b>Lower Grand Industrial Area LID Retrofits</b>	Priority 1	Capital - Carry Forward
This decision package funds water improvements in coordination with stormwater improvements in the Lower Grand Industrial area. A grant from the WA Department of Ecology provides reimbursement for project costs.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	1,043,465	0
<u>Revenue</u>		
Capital Cash Balance	260,865	0
State/Federal Grants	782,600	0

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

#### NE Fourth Plain(123rd-131st South) Water Quality Retrofits - Grant

Priority 9

Capital - New

This decision package funds stormwater improvements along NE Fourth Plain Boulevard, between 123rd and 131st South. A grant from the WA Department of Ecology provides reimbursement for project costs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	231,000	662,800
<u>Revenue</u>		
Capital Cash Balance	57,750	165,700
State/Federal Grants	173,250	497,100

#### NE Ross Street LID Retrofit

Priority 8

Capital - New

This decision package funds stormwater improvements along NE Ross Street. A grant from the WA Department of Ecology provides reimbursement for project costs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	50,000	904,000
<u>Revenue</u>		
State/Federal Grants	37,500	678,000
Capital Cash Balance	12,500	226,000

#### NPDES TMDL Watershed Health & Water Quality Monitoring

Priority 1

Capital - Carry Forward

This decision package provides funding to monitor and study the health of Vancouver's watershed health and water quality.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	110,000	110,000
<u>Revenue</u>		
Capital Cash Balance	110,000	110,000

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Re-evaluation and Assessment

Priority 1      Capital - Carry Forward

This decision package funds a planning study to re-evaluate and assess the City's stormwater system.

2021 Budget      2022 Budget

Expense

Surface Water Construction Fund

100,000

150,000

Revenue

Capital Cash Balance

100,000

150,000

### SE 17th Street Outfall

Priority 2

Capital - New

This decision package funds stormwater improvements planned along portions of Fourth Plain Boulevard.

2021 Budget      2022 Budget

Expense

Surface Water Construction Fund

300,000

0

Revenue

Capital Cash Balance

300,000

0

### SE 18th Cir & SE 113th Ave Storm Sewer Upgrade

Priority 4

Capital - New

This decision package funds storm sewer upgrades at SE 18th Cir & SE 113th Ave.

2021 Budget      2022 Budget

Expense

Surface Water Construction Fund

0

50,000

Revenue

Capital Cash Balance

0

50,000

### Talton Storm Sewer Extension

Priority 1

Capital - Carry Forward

This decision package funds stormwater improvements to portions of Talton Drive.

2021 Budget      2022 Budget

Expense

Surface Water Construction Fund

9,290

0

Revenue

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Capital Cash Balance	9,290	0
<hr/>		
<b>W 22nd St &amp; Thompson</b>	Priority 7	Capital - New
This decision package funds stormwater improvements planned in the vicinity of 22nd and Thompson.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	3,708	70,000
<u>Revenue</u>		
Capital Cash Balance	3,708	70,000
<hr/>		
<b>WDOT Fee I-205 &amp; Burton Study</b>	Priority 1	Capital - Carry Forward
This decision package funds the annual fee project for Washington State Department of Transportation (WSDOT). State code provides imposition of charges with respect to surface water from state highway right of ways. The project cost is estimated at \$353,000 per year.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	155,423	0
<u>Revenue</u>		
State/Federal Grants	155,423	0
<hr/>		
<b>WSDOT Fees 2020</b>	Priority 13	Capital - New
This decision package funds the annual fee project for Washington State Department of Transportation (WSDOT). State code provides imposition of charges with respect to surface water from state highway right of ways. The project cost is estimated at \$353,000 per year.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Surface Water Construction Fund	363,000	363,000
<u>Revenue</u>		
State/Federal Grants	363,000	363,000
<hr/>		
<b>Transportation/Streets - Street Initiatives</b>		

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### 2019 Neighborhood Traffic Management Program

Priority 1      Capital - Carry Forward

This decision package funds projects implemented as part of the ongoing Neighborhood Traffic Calming Program to help slow neighborhood traffic and enhance livability. These projects may address education and awareness on reducing speeds, pedestrian and bicyclist safety, and other strategies to improve neighborhood mobility. The Neighborhood Traffic Management Program is funded through annual REET deposits.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	170,000	0
<u>Revenue</u>		
Capital Cash Balance	170,000	0

### 2020 Neighborhood Traffic Management Program

Priority 1      Capital - Carry Forward

This decision package funds projects implemented as part of the ongoing Neighborhood Traffic Calming Program to help slow neighborhood traffic and enhance livability. These projects may address education and awareness on reducing speeds, pedestrian and bicyclist safety, and other strategies to improve neighborhood mobility. The Neighborhood Traffic Management Program is funded through annual REET deposits.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	170,000	0
<u>Revenue</u>		
Capital Cash Balance	170,000	0

### 2021 Neighborhood Traffic Management Program

Priority 1      Capital - New

This decision package funds projects implemented as part of the ongoing Neighborhood Traffic Calming Program help slow neighborhood traffic and enhance livability. These projects may address education and awareness on reducing speeds, pedestrian and bicyclist safety, and other strategies to improve neighborhood mobility.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	170,000	0
<u>Revenue</u>		
Capital Cash Balance	170,000	0

**City of Vancouver 2021-22 Biennium Budget**  
**Recommended Capital Decision Packages by Group**

**2022 Neighborhood Traffic Management Program**

Priority 1

Capital - New

This decision package funds projects implemented as part of the ongoing Neighborhood Traffic Calming Program help slow neighborhood traffic and enhance livability. These projects may address education and awareness on reducing speeds, pedestrian and bicyclist safety, and other strategies to improve neighborhood mobility.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	0	170,000
<u>Revenue</u>		
Capital Cash Balance	0	170,000

**Columbia and 13th Signal**

Priority 1

Capital - Carry Forward

This decision package provides for traffic signal reconstruction at Columbia and 13th. The project will remove existing spanwire installation and install to current standards, install pedestrian signals and update the detection system, and install pedestrian ramps and new curb returns in coordination with pavement management.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	431,681	0
<u>Revenue</u>		
Capital Cash Balance	431,681	0

**Devine Pedestrian Improvements - Mill Plain to 18th**

Priority 1

Capital - Carry Forward

This decision package funds sidewalk improvements along Devine from Mill Plain to 18th. The project is funded through a TIB urban sidewalks grant (\$464,000) and a state safety grant (\$400,000).

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	864,000	0
<u>Revenue</u>		
State/Federal Grants	864,000	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Macarthur Boulevard Complete Streets Improvements

Priority 1 Capital - Carry Forward

This decision package funds a complete street project for street improvements along Macarthur Boulevard. The project is funded 100% through a complete streets grant from TIB.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	299,000	0
<u>Revenue</u>		
Capital Cash Balance	299,000	0

### Main Street - 5th to 15th

Priority 1 Capital - Carry Forward

This decision package funds street improvements on Main Street from 5th to 15th.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	10,000	0
<u>Revenue</u>		
Transportation Special Revenue Fund	10,000	0

### McLoughlin Boulevard Complete Streets Improvements

Priority 1 Capital - Carry Forward

This decision package funds a complete street project to install traffic calming and pedestrian improvements, and pilot a bicycle facility on McLoughlin Boulevard between Reserve Street and Brandt Road. The City is currently evaluating results of the pilot project, and future improvements will be guided by results of the evaluation. The project is funded 100% through a complete streets grant from TIB.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	15,000	0
<u>Revenue</u>		
Capital Cash Balance	15,000	0

### Multi Modal Safety and Accessibility Program

Priority 1 Capital - Carry Forward

This decision package funds multi-modal safety and accessibility improvements.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Street Funding Initiative - Capital Fund	50,000	50,000
<u>Revenue</u>		
Capital Cash Balance	50,000	50,000
<hr/>		
<b>NE 115th Avenue extension - 16th St. to 18th St.</b>	Priority 1	Capital - Carry Forward
This decision package funds construction of new street at 115th Avenue between 18th Street and 16th Street. The project is funded through developer contributions.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	200,000	0
<u>Revenue</u>		
Capital Cash Balance	200,000	0
<hr/>		
<b>NE 68th Street Sidewalk - City limits to St Johns</b>	Priority 1	Capital - New
This decision package funds installation of a sidewalk and bike facility along 68th Street, in coordination with a County project to install sidewalk outside City limits. The project is partially funded by a federal grant (\$430,000).		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	100,000	400,000
<u>Revenue</u>		
State/Federal Grants	80,000	350,000
Transportation Special Revenue Fund	20,000	50,000
<hr/>		
<b>Non-Programmed Safety (Fund 331)</b>	Priority 1	Capital - New
This decision package provides funding for unanticipated transportation projects necessary to improve safety.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	100,000	100,000
<u>Revenue</u>		
Transportation Special Revenue Fund	200,000	200,000



# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### NTSA REET Administration - Fund 331

Priority 1

Capital - New

This decision package funds administration costs associated with running the neighborhood traffic management program. Funded by REET revenue deposited directly into fund 331.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	25,000	25,000
<u>Revenue</u>		
Capital Cash Balance	25,000	25,000

### NW Neighborhood Connectivity (Lincoln Sidewalks)

Priority 1

Capital - New

This decision package funds pedestrian improvements along multiple streets to improve walking routes to Lincoln Elementary school. The project is partially funded by a federal grant (\$500,000), as well as sale of surplus land.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	1,000,000	0
<u>Revenue</u>		
Capital Cash Balance	500,000	0
State/Federal Grants	500,000	0

### SE 1st Street - 177th Ave to 192nd Ave

Priority 1

Strategic Initiative

This decision package funds the second phase of the urban arterial upgrade of an existing 2-lane rural road, to increase safety, mobility and livability, and meet future subarea needs. The new cross section of the street will be 3 lanes wide with improvements to include sidewalks, ADA Ramps, bike facilities, stormwater, streetlights and, where required, sound walls. Funding includes \$2.0 million TIB grant, \$1.0 million from TIF Fund 142, and \$2.0 million from the TBD. The TBD request will be made in 2021 but this budget anticipates approval; if not approved, the budget will be adjusted. Funding of \$5.0 million could be awarded from a federal grant for the construction portion of the project, but is currently unfunded so this request includes \$5.0 million support from the General Fund.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	0	10,000,000
<u>Revenue</u>		
Transportation Benefit District Fund (TBD)	0	2,000,000
State/Federal Grants	0	2,000,000

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Cascade TIF District	0	1,000,000
General Fund	0	5,000,000

### SE Tech Center Dr Bike Detection and Traffic Calming on SE 168th Ave Priority 1    Capital - Carry Forward

This decision package funds a complete street project to improve pedestrian and bicycle improvements along Tech Center Drive, in addition to traffic calming on SE 168th Avenue. The project is funded 100% through a complete streets grant from TIB.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	62,000	0
<u>Revenue</u>		
Capital Cash Balance	62,000	0

### Traffic Signal Sustainability2 Priority 1    Capital - Carry Forward

This decision package provides funding for moving signals, replacing wooden signal poles, and other asset management projects that increase the safety of the City's transportation system and maintain the City's infrastructure. The project is funded through transfers from the Street Fund; the 2021-22 amounts were reduced to help with Street Fund cost reductions.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	165,000	165,000
<u>Revenue</u>		
Street Fund	165,000	165,000

### Westside Bike Mobility Priority 2    Strategic Initiative

This decision package funds the Westside Bike Mobility project. The first phase of implementation will be focused on the Columbia corridor, with implementation of other routes occurring in later years. The project will include traffic calming, bicycle and pedestrian improvements and be completed in coordination with pavement management. The City has applied for a state grant for a portion of the funding but approval is unknown until mid-2021; if received, the General Fund contribution will decrease.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Street Funding Initiative - Capital Fund	2,198,000	0
<u>Revenue</u>		
General Fund	2,198,000	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Transportation/Streets - Transportation

#### 137th Ave Corridor - 49th to Fourth Plain

Priority 1      Capital - Carry Forward

This decision package funds street improvements on the 137th Ave Corridor, from 49th to Fourth Plain Boulevard. The project is partially funded from federal grants (\$500,000) and sale of surplus property.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Transportation Capital Fund	2,376,604	500,000
<u>Revenue</u>		
State/Federal Grants	300,000	0
TIF - Evergreen	395,254	0
Capital Cash Balance	550,000	0
Transportation Special Revenue Fund	1,131,350	500,000

#### Evergreen Highway Trail Phase II

Priority 1      Capital - Carry Forward

This decision package funds improvements to the Evergreen Highway Trail.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Transportation Capital Fund	100,000	0
<u>Revenue</u>		
Transportation Special Revenue Fund	100,000	0

#### Evergreen Trail - Chelsea to Image

Priority 1      Capital - Carry Forward

This decision package funds improvements to the Evergreen Highway Trail, from Chelsea to Image.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Transportation Capital Fund	185,090	0
<u>Revenue</u>		
Transportation Special Revenue Fund	185,090	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Jefferson St - Evergreen to Mill Plain

Priority 1 Capital - New

This decision package funds street improvements at Jefferson Street, from Evergreen to Mill Plain.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Transportation Capital Fund	582,424	0
<u>Revenue</u>		
Columbia TIF District	363,424	0
TIF - Vancouver	219,000	0

### LED Street Light Retrofit

Priority 1 Capital - Carry Forward

This decision package continues funding for the LED Street Light Retrofit project. The second phase of the project updates decorative street lights to LEDs.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Transportation Capital Fund	1,615,000	0
<u>Revenue</u>		
Debt	1,615,000	0

### Mill Plain Blvd - 104th to NE Chkalov Dr.

Priority 1 Capital - Carry Forward

This decision package funds street improvements on Mill Plain Boulevard, from 104th to NE Chkalov.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Transportation Capital Fund	150,501	0
<u>Revenue</u>		
Street Initiative Fund	150,501	0

### Mill Plain Blvd Arrival on Green Improvement Project

Priority 1 Capital - Carry Forward

This decision package funds traffic signal improvements along Mill Plain Boulevard for bus and transit vehicles. The project is partially funded through a federal grant (\$72,000).

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		

## City of Vancouver 2021-22 Biennium Budget

### Recommended Capital Decision Packages by Group

Transportation Capital Fund	92,000	0
<u>Revenue</u>		
State/Federal Grants	72,000	0
Street Fund	20,000	0

#### **NE 18th St - 97th Ave to 107th Ave**Priority 1Capital - New

This decision package funds street improvements on NE 18th St, from 97th Ave to 107th Ave. The project is partially funded through a federal grant (\$600,000).

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Transportation Capital Fund	800,000	0
<u>Revenue</u>		
Cascade TIF District Fund	100,000	0
State/Federal Grants	600,000	0
Pacific TIF District	100,000	0

#### **SE 1st St - 164th to 177th**Priority 1Capital - Carry Forward

This decision package funds the urban arterial upgrade of an existing 2-lane rural road, to increase safety, mobility and livability, and meet future subarea needs. The new cross section of the street will be 3 lanes wide with improvements to include sidewalks, ADA Ramps, bike facilities, stormwater, streetlights and, where required, sound walls. Funding sources include two federal grants - one for \$1.2 million and another for \$1.5 million, TIB grant (\$3.0 million), transfers from TIF funds 142 (\$895,074 over both years) and 164 (\$379,926), and a transfer from TBD (\$2.0 million).

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Transportation Capital Fund	8,738,783	250,000
<u>Revenue</u>		
Capital Cash Balance	19,840	0
Cascade TIF District Fund	645,074	250,000
TIF - East City Fund (South County)	379,926	0
State/Federal Grants	5,713,783	0
Capital Cash Balance	2,000,000	0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### SE 20th St @ 176th Ave & 183rd Ave

Priority 1

Capital - New

This decision package originally funded pedestrian improvements at the intersection of 20th and 176th Avenue; however, previous developer contributions will not cover the amount of work that needs to be completed. This decision package will now be used to reimburse the developer.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Revenue</u>		
Capital Cash Balance	(19,840)	0

### SE 20th Street Median

Priority 1

Capital - Carry Forward

This decision package funds installation of a street median on SE 20th street near the entrance to Fred Meyers. The project is funded from developer contributions.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Transportation Capital Fund	24,000	0
<u>Revenue</u>		
Capital Cash Balance	24,000	0

### SE Hearthwood & SE 1st St

Priority 1

Capital - Carry Forward

This decision package provides funding to Install a new traffic signal at SE Hearthwood and SE 1st St to improve traffic and pedestrian safety, ADA accessibility, and operations. The project is funded through developer contributions.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Transportation Capital Fund	91,766	0
<u>Revenue</u>		
Capital Cash Balance	91,766	0

### Wastewater

Capital - New

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Revenue</u>		
Capital Cash Balance	22,545,339	22,971,339

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### 63rd St Pump Station Re-build / Relocate

Priority 1 Capital - Carry Forward

This decision package funds replacement of the existing 63rd St pump station. The pump station is at end of its service life. Project scope includes decommissioning the existing lift station to replace it with new, maintainable and reliable equipment and telemetry.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	600,000	0

### Basin B-4 Pump Station Removal

Priority 12 Capital - New

This decision package provides funding to decommission the Sandcastle Pump Station, which was built in 1980 as a temporary facility.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	0	200,000

### Broadway - 6th to McLoughlin

Priority 1 Capital - Carry Forward

This decision package funds improvements on Broadway from 6th to McLoughlin.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	420,000	0

### Broadway PH 2

Priority 1 Capital - Carry Forward

This decision package extends sanitary sewer service on Broadway as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	148,290	0

### Burnt Bridge Creek Pump Station Upgrade

Priority 1 Capital - Carry Forward

This decision package funds an upgrade to the Burnt Bridge Creek Pump Station.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	363,397	600,000

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Capital Preservation - Collection System

Priority 10

Capital - New

This decision package funds a multi-year program to rehab sewer mains where condition assessment shows pipe corrosion or structural failure. Condition assessments are driven by field inspection data collected through ongoing TV inspections.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	500,000	2,000,000

### Capital Preservation and Compliance

Priority 3

Capital - New

This decision package funds unanticipated maintenance of new capital and small equipment outside the limits of the treatment plant operations and maintenance contract.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	727,000	1,000,000

### Central Vancouver North PH 2

Priority 1

Capital - Carry Forward

This decision package extends sanitary sewer service in Central Vancouver North as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	600,000	0

### Demand Response - Evergreen Highlands SCIP

Priority 1

Capital - Carry Forward

This decision package extends sanitary sewer service in Evergreen Highlands as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	270,000	250,000



# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### E Vancouver Central (SCIP)

Priority 14

Capital - New

This decision package extends sanitary sewer service in East Vancouver Central as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

0

3,000,000

### East Interceptor Rehab Ph 1

Priority 3

Capital - New

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete "E" Interceptor, from Marine Park Water Reclamation Facility and upstream. The proposed repairs will use trenchless technology.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

0

3,200,000

### East Interceptor Rehab Ph 2

Priority 8

Capital - New

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete "E" Interceptor, from Marine Park Water Reclamation Facility and upstream. The proposed repairs will use trenchless technology.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

0

200,000

### East Van PH3

Priority 1

Capital - Carry Forward

This decision package extends sanitary sewer service in East Vancouver as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

1,250,000

0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### East Vancouver - North(392 Parcels)

Priority 1      Capital - Carry Forward

This decision package extends sanitary sewer service in East Vancouver North as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	400,000	1,000,000

### G1 Trunk Interceptor Rehab

Priority 1      Capital - Carry Forward

This decision package provides funding to rehabilitate the G-1 interceptor pipe in the City's sanitary sewer system.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	800,000	0

### IR - Interceptor Rehabilitation

Priority 11      Capital - New

This decision package funds design and contracts for needed interceptor repairs. Projects are prioritized based on actual condition information and estimated asset risk of loss for unplanned failure.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	0	1,000,000

### Lagoon Aeration Upgrade

Priority 2      Capital - New

This decision package funds replacement of lagoon diffusers that have deteriorated with age. The lagoon provides valuable treatment capacity to our system and must be maintained in reliable condition.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Sewer Construction Fund	3,460,000	2,500,000

### Lagoon Upgrade Engineering Design

Priority 1      Capital - Carry Forward

This decision package funds engineering design in anticipation of an industrial pretreatment lagoon upgrade. The pretreatment lagoon is located near Fruit Valley Road.

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Expense

Sewer Construction Fund	505,136	0
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**Main Industrial Pump Station Upgrade**

Priority 7 Capital - New

This decision package provides funding to upgrade the original Main Industrial Pump Station. The pump station provides service to industrial lagoon users.

2021 Budget      2022 Budget

Expense

Sewer Construction Fund	100,000	400,000
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**Marine Park Solids Conveyance Feasibility Study**

Priority 4 Capital - New

This decision package funds a study to evaluate alternatives to transporting solids away from Marine Park treatment facility.

2021 Budget      2022 Budget

Expense

Sewer Construction Fund	400,000	0
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**Ne 58th and Andresen Sewer Improvements (SCIP)**

Priority 1 Capital - Carry Forward

This decision package extends sanitary sewer service along NE 58th and Andresen as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

2021 Budget      2022 Budget

Expense

Sewer Construction Fund	720,000	0
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**NE 60th St Sewer Improvements (SCIP)**

Priority 1 Capital - Carry Forward

This decision package extends sanitary sewer service on NE 60th Street as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

2021 Budget      2022 Budget

Expense

Sewer Construction Fund	1,470,000	0
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# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Oswego Dr Sewer Improvements - Ops

Priority 1      Capital - Carry Forward

This decision package funds sanitary sewer improvements along Oswego Drive.

2021 Budget      2022 Budget

Expense

Sewer Construction Fund

25,000

0

### Pinebrook Force Main Reroute

Priority 13

Capital - New

This decision package funds installation of 700 feet of new force main to redirect the discharge from this pump station to the master planned location. This will eliminate a 4,400 foot long force main that has corroded downstream piping.

2021 Budget      2022 Budget

Expense

Sewer Construction Fund

0

265,000

### Port Pump Station Force main Bypass

Priority 1

Capital - Carry Forward

This decision package funds installation of a force main to bypass the Port of Vancouver's sanitary sewer pump station.

2021 Budget      2022 Budget

Expense

Sewer Construction Fund

1,100,000

0

### Process Controls Electronics

Priority 1

Capital - New

This decision package upgrades Programmable Logic Controls (PLC) hardware and operating platforms at both the Westside and Marine Park treatment plants. The three-year phased schedule began in 2018 with expected completion in the 2021-2022 biennium.

2021 Budget      2022 Budget

Expense

Sewer Construction Fund

2,477,822

500,000

### SE 1st St. 164th to 192nd Ave Design

Priority 15

Capital - New

This decision package funds design of the sewer connection component of the roadway coordination project on 1st Street, between 164th and 192nd. The project includes design to install needed stubs and/or laterals in SE 1st St, to provide sewer to parcels; construction will be included within the Transportation project to widen SE 1st St. Sewer construction timing is dependent on the Transportation project.

2021 Budget      2022 Budget

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Expense

Sewer Construction Fund

0

60,000

**Secondary Clarifier Center Well Upgrade 3, 4, 5**

Priority 9

Capital - New

This decision package funds replacement and rehabilitation of the wet wells in the Westside Secondary Clarifiers. Replacement of the wet wells will maintain process reliability at the treatment facility.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

0

200,000

**Section 30 Arterial Expansion**

Priority 6

Capital - New

This decision package budgets funds installation of sewer mains within Transportation's Section 30 (SE 1st St) Arterial Expansion Project identified in the Transportation Improvement Program. Timing is dependent on the Transportation project.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

500,000

0

**Southside Interceptor Rehab PH 1**

Priority 1

Capital - Carry Forward

This decision package provides design consultant and construction services for re-lining of 42" diameter concrete Southside Interceptor, from Westside Water Reclamation Facility headworks and upstream.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

700,000

0

**Southside Interceptor Rehab Ph 2**

Priority 1

Capital - Carry Forward

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete Southside Interceptor, from Westside Water Reclamation Facility headworks and upstream.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

1,500,000

0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Southside Interceptor Rehab Ph 3

Priority 1

Capital - New

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete Southside Interceptor, from Westside Water Reclamation Facility headworks and upstream. The proposed repairs will use trenchless technology.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

500,000

1,600,000

### Southside Interceptor Rehab Ph 4

Priority 2

Capital - New

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete Southside Interceptor, from Westside Water Reclamation Facility headworks and upstream.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

0

2,100,000

### Southside Interceptor Rehab Ph 5

Priority 7

Capital - New

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete Southside Interceptor, from Westside Water Reclamation Facility headworks and upstream. The proposed repairs will use trenchless technology.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

0

250,000

### Standby Power

Priority 5

Capital - New

This decision package funds a multi-year program installing emergency power standby generators at selected sewer pump stations.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

100,000

100,000

### Vista Robles Sewer Improvements (SCIP)

Priority 1

Capital - Carry Forward

This decision package extends sanitary sewer service in Vista Robles as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

2021 Budget

2022 Budget

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Expense

Sewer Construction Fund 320,000 0

**Wastewater Collection SCADA**

Priority 4 Capital - New

This decision package upgrades the existing Lift Station SCADA system throughout the sewer service area. Equipment replacement is needed to update our SCADA system electronics and hardware, and maintain system reliability.

2021 Budget 2022 Budget

Expense

Sewer Construction Fund 150,000 150,000

**West Vancouver SCIP (216 homes)**

Priority 1 Capital - Carry Forward

This decision package extends sanitary sewer service in West Vancouver as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

2021 Budget 2022 Budget

Expense

Sewer Construction Fund 600,000 0

**Westside Blower**

Priority 1 Capital - Carry Forward

This decision package funds replacement of existing turbo blowers at the Westside treatment facility. The turbo blowers have run 24/7 for the past 6-7 years without major service. The turbo blowers will provide for more aeration for secondary process and better control.

2021 Budget 2022 Budget

Expense

Sewer Construction Fund 400,000 0

**Westside Centrifuge Replacement**

Priority 5 Capital - New

This decision package funds replacement of the centrifuge at Westside Treatment Plant.

2021 Budget 2022 Budget

Expense

Sewer Construction Fund 0 1,000,000

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Westside Electrical Upgrade Design

Priority 6

Capital - New

This decision package funds a multi-year rehab and replacement project being designed and managed by Jacobs Engineering. Westside SCADA and process controls systems are at least 20 years old, outdated, not maintainable, and need updating and replacement.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

500,000

750,000

### Westside Schwing Pump Replacement

Priority 8

Capital - New

This decision package funds replacement of the 20-year old aging and outdated Schwing Pumps at the Westside treatment facility. Schwing Pumps are used in the USV Disinfection process. Replacement of the pumps will provide consistent process reliability and easier equipment maintenance.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

300,000

0

### Wye Rehabilitation Phase 2

Priority 9

Capital - New

This decision package funds repair of documented inflow and Infiltration sources to reduce and eliminate inflow and infiltration into the sewer collection system.

2021 Budget

2022 Budget

Expense

Sewer Construction Fund

100,000

100,000

### Water

Capital - New

2021 Budget

2022 Budget

Revenue

Capital Cash Balance

24,632,887

21,206,067

### 17th St to McLoughlin Blvd, F St to I-5 (D-3)

Priority 18

Capital - New

This decision package provides funding to replace 740 lf of substandard main with 740 lf of 8" ductile iron main along Mcloughlin Blvd. The project improves system reliability, and addresses system pressure and fire flow deficiencies as identified in the latest Water System Comprehensive Plan.

2021 Budget

2022 Budget



# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Expense

Water Construction Fund 150,000 0

**4th Plain Blvd and 25th St, Lincoln Ave to Grant St (T-4)**

Priority 17 Capital - New

This decision package replaces the existing substandard main with 1,590 lf of new 12" ductile iron main along Fourth Plain Boulevard and 25th St, from Lincoln Ave to Grant St. This project adds capacity for future growth and improved reliability, and addresses pressure deficiencies as identified in our most recent Water System Comprehensive Plan.

2021 Budget 2022 Budget

Expense

Water Construction Fund 0 475,000

**4th Plain Blvd., 36th Ave to Lincoln Ave.(T-3)**

Priority 1 Capital - Carry Forward

This decision package provides funding to replace the existing main on Fourth Plain Boulevard, between 36th Ave and Lincoln Ave, with 4,120 lf of new 24" ductile iron transmission main. This project will improve system reliability and capacity, and address system pressure deficiencies as identified in the latest Water System Comprehensive Plan.

2021 Budget 2022 Budget

Expense

Water Construction Fund 2,282,060 0

**52nd St - Daniels to Columbia (D-06)**

Priority 19 Capital - New

This decision package provides funding to replace one block of existing water main. The project will install 1,600 lf of new 8" DI water line and abandon 1,600 lff of 4 inch OD Steel water mains along 52nd Street, from Daniels to Columbia.

2021 Budget 2022 Budget

Expense

Water Construction Fund 45,000 0

**99th St Extension, 94th Ave to 104th Ave County**

Priority 14 Capital - New

This decision package provides funding for water system improvements as part of a roadway coordination project. The project installs 2500 lf of new 12" DI Water Main across the former Leichner Landfill, during construction of new roadway for Clark County CIP program.

2021 Budget 2022 Budget

Expense

Water Construction Fund 600,000 0

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Broadway - 9th St to 17th St

Priority 1 Capital - Carry Forward

This decision package provides funding to replace an aging water main in poor condition in this central downtown corridor.

2021 Budget      2022 Budget

Expense

Water Construction Fund

375,000      375,000

### Daniels St - 27th to 33rd (#9)

Priority 1 Capital - Carry Forward

This decision package provides funding to install 1,600 lf of new 8" DI water line and abandon 1,600 lf of 4 inch OD Steel water mains along portions of Daniels Street.

2021 Budget      2022 Budget

Expense

Water Construction Fund

130,000      0

### Daniels St. to Main St, 19th St to 4th Plain Blvd

Priority 15 Capital - New

This decision package provides funding to replace 740 lf of substandard main with 740 lf of 8" ductile iron main along Daniels Street. The project installs new pipelines to improve system reliability, and addresses system pressure and fire flow deficiencies as identified in the latest Water System Comprehensive Plan.

2021 Budget      2022 Budget

Expense

Water Construction Fund

0      900,000

### E St, 16th St to 22nd St (T-7)

Priority 20 Capital - New

This decision package provides funding to replace the existing substandard main with 1,550 lf of new 12" ductile iron main along E Street, from 16th to 22nd. This project adds capacity for future growth and improved reliability, and addresses pressure deficiencies as identified in our most recent Water System Comprehensive Plan.

2021 Budget      2022 Budget

Expense

Water Construction Fund

0      475,000

### Ellsworth Hypo Gen

Priority 8 Capital - New

This decision package provides funding to replace the existing chlorine gas system at the Ellsworth Water Station with a sodium hypochlorite generation system.

2021 Budget      2022 Budget

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Expense

Water Construction Fund

0

900,000

**Ellsworth New Roof**

Priority 5

Capital - New

This decision package funds replacement of the Ellsworth Water Station roof.

2021 Budget

2022 Budget

Expense

Water Construction Fund

700,000

0

**Haagen Park, North of 9th St (T-37)**

Priority 21

Capital - New

This decision package funds water system improvements at Haagen Park, north of 9th St. The project adds capacity for future growth and improved reliability, and addresses pressure deficiencies as identified in our most recent Water System Comprehensive Plan.

2021 Budget

2022 Budget

Expense

Water Construction Fund

0

265,000

**Leak Abatement**

Priority 12

Capital - New

This decision package provides funding for unexpected rehabilitation and replacement of substandard leaking water mains.

2021 Budget

2022 Budget

Expense

Water Construction Fund

920,000

100,000

**Lower Grand Industrial Area**

Priority 1

Capital - Carry Forward

This decision package funds water system improvements in coordination with stormwater improvements in the Lower Grand Industrial area.

2021 Budget

2022 Budget

Expense

Water Construction Fund

50,000

0

**NW Lavina St and 42nd St (PR #7)**

Priority 16

Capital - New

This decision package funds water system improvements NW Lavina St and 42nd St.

2021 Budget

2022 Budget

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Expense

Water Construction Fund

80,000

580,000

**O & M Program Electronic Manual**

Priority 1

Capital - Carry Forward

This decision package provides funding to create a digital Operations and Maintenance Manual for standard operating procedures (SOP). The project will document water system operations and maintenance work processes and procedures. The manual was recommended by the most recent Water System Comprehensive Plan.

2021 Budget

2022 Budget

Expense

Water Construction Fund

0

300,000

**Operations Center Redevelopment**

Priority 1

Capital - New

This decision package provides funding for design of the new Operations Center. Funding is split 60% Water fund and 40% General fund. Total project cost is estimated at \$125m. Water, Sewer, Drainage rate model shows this project cost will be covered with the expected annual rate increases, but projection is to come in lower than estimated.

2021 Budget

2022 Budget

Expense

Water Construction Fund

1,800,000

1,200,000

Revenue

Capital Cash Balance

1,800,000

1,200,000

**PRV Flowmeters/SCADA System Connections**

Priority 1

Capital - Carry Forward

This decision package provides funding for Supervisory Control and Data Acquisition (SCADA) system connection to support improved operations and system monitoring capabilities. This project upgrades the existing data collection capability for system operating pressures and flows, at all pressure reducing valves.

2021 Budget

2022 Budget

Expense

Water Construction Fund

0

112,676

**Rezone Study for Vancouver Low and Vancouver High**

Priority 1

Capital - Carry Forward

This decision package funds a System Pressure Study to optimize water system delivery pressures over the east half of our service area. The system study was recommended by the most recent Water System Comprehensive Plan.

2021 Budget

2022 Budget

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Expense

Water Construction Fund

0

50,000

**SCADA Firewall/Security/Data Concent/PLC So**

Priority 1

Capital - Carry Forward

This decision package provides funding to update the Supervisory Control and Data Acquisition (SCADA) system software to Wonderware and include all associated hardware at all Water Stations.

2021 Budget

2022 Budget

Expense

Water Construction Fund

290,000

0

**SCADA PLC Hardware Upgrade**

Priority 6

Capital - New

This decision package provides funding to update the SCADA system software to Wonderware and include all associated hardware at all Water Stations. This project will improve reliability for system monitoring and operations, improve system redundancy and operational monitoring and reporting capabilities.

2021 Budget

2022 Budget

Expense

Water Construction Fund

0

30,000

**SCADA Software**

Priority 1

Capital - Carry Forward

This decision package provides funding to update the Supervisory Control and Data Acquisition (SCADA) system software to Wonderware and include all associated hardware at all Water Stations.

2021 Budget

2022 Budget

Expense

Water Construction Fund

76,000

0

**SCIP Coordination Projects**

Priority 24

Capital - New

This decision package provides \$100,000 per year for future coordination work during Sewer Connection Incentive Program (SCIP). Projects replace aging main or substandard pipe materials in the distribution system.

2021 Budget

2022 Budget

Expense

Water Construction Fund

100,000

100,000

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### SE 1st St - Transportation Coordination

Priority 1 Capital - Carry Forward

This decision package funds water system improvements along 1st Street in coordination with a transportation improvement project along 1st Street from 164th to 192nd.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Water Construction Fund	355,000	0

### Sodium Hypo Gen System WS 9

Priority 2 Capital - New

This decision package provides funding to replace the existing chlorine gas system at Water Station 3 with a sodium hypochlorite generation system.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Water Construction Fund	300,000	0

### VL Rezone South of Water Station 1

Priority 23 Capital - New

This decision package provides funding for a System Pressure Study to optimize water system delivery pressures over the middle of our service area. The system study was recommended by the most recent Water System Comprehensive Plan.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Water Construction Fund	0	310,000

### Water Demand Response

Priority 22 Capital - New

This decision package provides funding for unexpected water system projects during roadway coordination, emergency work, or oversized mains associated with developments that come up during the budget cycle.

	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Water Construction Fund	300,000	300,000

### Water Main NE 49th St-NE 15th Ave to St Johns

Priority 13 Capital - New

This decision package provides funding to install 2,500 lf of 10 inch and 4,300 lf of 8 inch water main to replace the substandard and high risk asbestos cement water main along NE 49th Street.

# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Expense

Water Construction Fund	1,125,000	0
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**Water Station 1 Replace Wells 3, 4, 5**

	Priority 11	Capital - New
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This decision package provides funding to replace three existing aged wells and pump houses at Water Station 1 to provide security for the delivery of water from this site. Water rights will not be increased.

	<u>2021 Budget</u>	<u>2022 Budget</u>
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Expense

Water Construction Fund	0	1,000,000
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**Water Station 1 Twin 4.0 MG Reservoirs and Standpip**

	Priority 1	Capital - New
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This decision package continues funding for construction of twin reservoirs at Water Station 1. A reservoir constructed in 1909 and another constructed in the 1930's will be replaced by two new seismically sound 4 million gallon reservoirs. The existing 250 million gallon elevated tower constructed in the 1930's will also be replaced with a new 1 million gallon steel standpipe. Construction on the project began in 2019 with expected completion in 2022.

	<u>2021 Budget</u>	<u>2022 Budget</u>
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Expense

Water Construction Fund	6,500,000	0
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**Water Station 15 Hypo Gen System**

	Priority 7	Capital - New
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This decision package provides funding to replace the existing chlorine gas system at Water Station 15 with a sodium hypochlorite generation system.

	<u>2021 Budget</u>	<u>2022 Budget</u>
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Expense

Water Construction Fund	0	650,000
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**Water Station 3 Master Plan**

	Priority 9	Capital - New
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This decision package will fund an assessment of Water Station 3 to identify and prioritize needed upgrades, and to replace assets that have reached the end of their useful life.

	<u>2021 Budget</u>	<u>2022 Budget</u>
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Expense

Water Construction Fund	30,000	100,000
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# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Water Station 3 Reservoir/Tower/Booster Replace/Hypo

Priority 10

Capital - New

This decision package funds replacement of the aging reservoir and tower at Water Station 3. This project will extend asset service life and also improve system reliability.

2021 Budget

2022 Budget

Expense

Water Construction Fund

0

500,000

### Water Station 4 Well 4 Building Replacement

Priority 1

Capital - Carry Forward

This decision package funds replacement of the building sitting over Well #4 at Water station 4.

2021 Budget

2022 Budget

Expense

Water Construction Fund

360,000

0

### Water Station 7 Tower Internal Coating

Priority 3

Capital - New

This decision package provides funding to rehab the existing lining for our aging elevated steel tank at Water Station 7. This project will extend the asset service life.

2021 Budget

2022 Budget

Expense

Water Construction Fund

700,000

0

### WS 5 Reservoir, Pump, E-Power

Priority 4

Capital - New

This decision package provides funding to replace infrastructure components at Water Station 5.

2021 Budget

2022 Budget

Expense

Water Construction Fund

5,369,000

13,000,000

### WS 5 to WS 9 Transmission Main

Priority 1

Capital - Carry Forward

This decision package provides funding to install additional water transmission piping to improve transmission capacity. This project improves capacity to move larger amounts of water from production sites in the west half of the service area, to customers in the eastern part of the service area.

2021 Budget

2022 Budget

Expense



# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

Water Construction Fund	1,170,000	0
<hr/>		
<b>WS 5 Tower Internal Coating</b>	Priority 1	Capital - Carry Forward
This decision package provides funding to rehab the existing lining for our aging elevated steel tank at Water Station 5. This project will extend the asset service life.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Water Construction Fund	400,000	230,000
<hr/>		
<b>WS 6 Tower Internal/External Coating</b>	Priority 1	Capital - Carry Forward
This decision package provides funding to rehab the existing lining (internal and external) for our aging elevated steel tank at Water Station 6. This project will extend the asset service life.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Water Construction Fund	760,000	0
<hr/>		
<b>WS 7 Hypo Gen System</b>	Priority 1	Capital - Carry Forward
This decision package replaces the existing expensive chlorine gas disinfection system at Water Station 7 with sodium hypochlorite technology, which costs less and is much safer for the community and operators.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Water Construction Fund	750,000	0
<hr/>		
<b>WS 8 Hypo Gen System</b>	Priority 1	Capital - Carry Forward
This decision package replaces the existing chlorine gas system at Water Station 3 with a sodium hypochlorite generation system.		
	<u>2021 Budget</u>	<u>2022 Budget</u>
<u>Expense</u>		
Water Construction Fund	350,000	350,000
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# City of Vancouver 2021-22 Biennium Budget

## Recommended Capital Decision Packages by Group

### Y Street 32nd to 35th

Priority 1      Capital - Carry Forward

This decision package funds water main improvements along Y street from 32nd to 35th.

2021 Budget

2022 Budget

Expense

Water Construction Fund

263,524

0



# Appendix

# City Financial Policies

In addition to following all laws related to budgeting as outlined by RCW 35, the City has internal Financial Management Policies that are adopted by the City Council and reviewed every two years during the budget development process. The Financial Management Policies are a compendium of all city policies that shape the budget. The policies ensure that the City maintains a healthy financial foundation into the future. The goal of these policies is to promote:

- An extended financial planning horizon to increase awareness of future potential challenges and opportunities.
- Setting aside reserves for contingencies, replacement of capital equipment, and other similar needs.
- Maintaining the effective buying power of fees and charges and modifying cost recovery targets when appropriate to do so.
- Accountability for meeting standards for financial management and efficiency in providing services.
- Management of the city's physical assets to provide sustainable service levels into the future.
- Planning for the capital needs of the community and managing them for future use by citizens.
- Maintaining appropriate levels of debt while ensuring quality bond ratings.
- Investing public funds to provide maximum security with appropriate returns and timely liquidity.
- Communication to residents and customers on how the community goals are being addressed.


The policy statements are grouped by major category in alignment with the policy goals and are presented in the following order:

- Long Range Financial Planning and Resource Utilization
- Reserves
- Capital Planning and Asset Management
- Financial Asset and Liability Management

## Long-Range Financial Planning and Resource Utilization

It is very important to the City to incorporate a long-term perspective and to monitor the performance of the programs competing to receive funding. Management will ensure compliance with the legally adopted budget. Purchases and expenditures will comply with legal requirements and policies and procedures as set forth by the City.

1. A **long-term forecast** of revenues and expenditures will be developed for all operating funds for the six-year period following the end of the current biennial budget.
2. The financial **impact** from budget decisions made during the development of the biennial budget will be reviewed in the context of the **six-year** forecast.
3. The operating budget will be based on the principle that **current operating expenditures**, including debt service, will be **funded with current revenues**. The budget will not use one-time (non-recurring) sources to fund ongoing (recurring) uses, postpone expenditures, or use internal borrowing to fund operations. The budget will incorporate the best available estimates of revenues and expenditures.
4. **Performance management** will be utilized in the budget prioritization process to ensure alignment with city goals and strategic commitments. Performance data will be used to support budgetary decisions. Measures will be developed to reflect the City's efficiency and effectiveness. Status of key performance measures will be reported to council.
5. Progress towards **climate and social justice** will be measured annually. Equity and environmental sustainability lenses will be developed and utilized to support budgetary decisions. Status of key performance measures will be reported to council annually.
6. **Service levels will be defined and measured** in a manner that is based on results, **including improving equity in the community**, (e.g. units of service delivered, service quality & customer satisfaction) rather than resources allocated to provide the service.
7. The City will endeavor to maintain a **diversified general revenue base** to diminish the effects of short-term fluctuations in any given revenue. The goal is to have a combination of revenues that grow in response to a good economy and those that remain stable during times of economic downturn. Examples of the former include sales taxes, utility taxes, and building permit fees. Examples of the latter include property taxes, court fine revenues, and the gambling tax.
8. **Revenue estimates** will be developed using reasonably conservative, but realistic assumptions. Deviation of actual revenues from forecast shall not be greater than 2.5 percent. Revenues will be monitored and reported quarterly, including trends and year-end estimates.

- 
9. **User fees and utility rates** in all funds will be based on balancing the full cost of providing the service, the competitive market, public benefit, community affordability and other appropriate policy considerations. Beginning on January 1, 2019, fees and rates will be adjusted annually at least by the CPI- W for the Seattle-Bellevue-Tacoma using the index for the 12 month period ending in June of the prior year to reflect increases in the costs of providing services. Fees and rates will be reviewed every three to five years and further adjusted if necessary.
  10. On a regular basis, the City will conduct **cost of service studies** to identify the full cost of providing services funded with fees as well as the equity and affordability resulting from the cost recovery structures. The calculation of full cost will include all reasonable and justifiable direct and indirect cost components.
  11. Specific Council policies related to **cost recovery targets** by specific program are listed below.
    - Building Fee Cost Recovery Target: 100%
    - Land Use Fee Cost Recovery Target (2020): 75%
    - Development Review Fees in Transportation Target: 75%
    - Recreation Fees Cost Recovery Target (2011): under review in context of program, equity and inclusion objectives (The above target rates represent percentage of the full cost of providing the services, including city administrative costs, including Departmental administrative costs, cost of maintenance and operation of facilities that the services are provided from and maintenance and replacement of the equipment used.)
  12. **Full cost recovery** will be targeted in the enterprise fund operations:
    - City Utility Operations (water, sewer, storm water, solid waste);
    - Pearson Airport (currently is fully recovering its operating costs);
    - Parking Fund (as of 2018 no longer anticipated to receive a General Fund subsidy);
    - Tennis Center (the Center is operated by USTA, since September of 2018, but the General Fund will continue supporting indirect costs and up to \$10,000 per year in maintenance costs of the building).
  13. **Overhead costs** will be appropriately shared by all operating funds as determined by the City's indirect cost allocation plan. The amount charged by the City for services provided under interlocal, or similar agreements, will include a factor to cover the city's overhead costs.
  14. **Grants** that support city objectives and are consistent with high priority needs, including those helping to address climate and social justice, will be aggressively sought. Grants requiring a local match or a continuing city obligation to fund programs will be carefully considered prior to applying for the grant to ensure that ongoing resources will be available to meet the obligation. The City shall



attempt to recover all allowable costs, direct and indirect, associated with the administration and implementation of the program funded through grants.

15. **Expenditures will be controlled** by an annual appropriated budget at the department/fund level. The City Council shall establish appropriations through the budget process. The City Council does not require a re-appropriation of carry-forward funds in the second year of the biennium. New or increased appropriations require Council approval.
16. If a deficit is projected during the course of a fiscal year, the City will take steps to reduce expenditures, increase revenues, or, if the deficit is caused by an emergency, consider using one of the existing General Fund reserves. The City Manager may institute a variety of measures to ensure spending remains below reduced revenues.
17. The City's **classification and compensation plan** will be maintained in a manner consistent with the labor market by reviewing classification specifications and benchmarks, so that changes in the classification structure may coincide with the budget cycle. The City will compare employee compensation using a total compensation approach that includes the value of benefits. The City will target compensating employees at the market mean level, within its ability to pay. A schedule of pay ranges of non-represented staff will be attached to the budget for Council review and adoption.
18. **Full-time positions** are controlled by full-time employee (FTE) at a Citywide level. Vacant positions may be borrowed between funds for a time-limited term. Positions may be overfilled with permission by the City Manager or designee for a limited time period in situations where maintaining minimum staffing, reducing personnel related costs, transferring knowledge, and providing a seamless transition between new, terminating, and retiring employees necessitates the overfill. Overfills will be managed within the fund/department budget appropriations.
19. Actual expenditures will be closely and frequently monitored. The comparison of budget to actual expenditures shall be reported to Council on a quarterly basis.

## Reserves

Reserves are an important indicator of the City's financial position and its ability to withstand adverse events. Maintaining reserves is a prudent management practice.

20. An **emergency General Fund reserve** will be maintained equal to 7% of actual external revenues in the preceding fiscal year in the General, Street, and Fire Funds. The emergency reserve is for unexpected, large-scale events where damage in excess of \$1 million is incurred and immediate, remedial action must be taken to protect the health and safety of residents (e.g. major flood, earthquake, etc.). In the event that these "emergency reserve" funds are used, the City shall restore the reserve to the full 7% level within a reasonable amount of time as necessitated by the scale of emergency. A clear plan will be developed to refill the reserve and the first significant deposit will occur the following fiscal year after the event.
21. The City will maintain additional "**working capital**" reserves, sufficient to fund, on average, 60-90 days of operations in each operating city fund. This reserve will address cash flow requirements and allow the City to operate without funding its operations through short-term borrowing.
22. The City will maintain a "**revenue stabilization**" reserve with a goal of reaching 2.5% of the current year's budget in the General Fund. This reserve may be used to provide funding to temporarily offset unanticipated fluctuations in ongoing revenues or unanticipated events, such as unexpected external mandates, reductions in state-shared revenues, etc. The reserve funds will provide time for the City to restructure its operations in a deliberate manner to ensure continuance of critical city activities. If the reserve is spent down, it shall be restored within the following two years. This reserve could be utilized if there is an identified 3-6 month trend of reduced revenues.
23. An additional "**designated liability funding**" reserve will be created when the City accepts funding leading to future liabilities. The reserve will be equal to the stated liability in the future. If a federal or state grant requires local resources to fund the initiative after the grant expiration, the cost of funding the initiative is considered to be a liability that will be funded from the "designated liability funding" reserve.
24. The City will set aside a reserve to fund no less than fifty percent of the liability associated with **accrued compensated absences** in all city operating funds. Council may take action to designate reserves for a specific purpose. An example is Council's designation of reserves representing proceeds from the sale of the Columbia Arts Center.



25. Funds in excess of the reserves will be considered **unassigned General Fund balance** and could be used to fund high-priority Council-designated onetime purposes. This includes but is not limited to funding accumulated currently unfunded deferred liabilities.
26. **Equipment replacement reserves** will be maintained in the equipment services capital fund sufficient to replace covered vehicles and heavy equipment at the end of their useful lives with like equipment. Equipment rates will include a factor to accrue the estimated replacement cost over the life of the equipment. Reserve balances and rates will be reviewed bi-annually for sufficiency.
27. **Technology equipment replacement reserves** will be maintained in the technology equipment replacement fund sufficient to repair covered equipment and major software systems for replacement at the end of its useful life.
28. A **liability self-insurance reserve** will be maintained to cover potential liability for tort claims. The unrestricted fund balance subtracts from available cash all the known claims against the City and those claims that might have occurred, but not yet reported. The fund balance will be based on the most recent actuarial study of the self-insurance fund. The actuarial study of the fund is to be performed no less frequently than once every two years.
29. A **benefits self-insurance reserve** will be maintained to cover two months of costs associated with benefit insurance premiums. Additional reserve might be set, as needed, to smooth out annual health insurance cost increases over time. Self-insured health insurance reserves will be maintained at a level consistent with State of Washington requirements for self-insured benefit plans.
30. **Fire pension** benefit obligations will be addressed by annual contributions to the fire pension fund in accordance with recommendations in the most recent actuarial study, as required by R.C.W. 41.16.050. (*Note: This is a “closed” plan with no new participants.*) The current number of members who are retired and receiving pension payments from the city is 33 with no additional members on active duty. City obligations arise only for those firefighters hired prior to March 1, 1970. The State of Washington has assumed all obligations for those hired on or after that date.

In addition to the pension payments, the City is also responsible for life-time medical benefits for the 59 retired members. The City contribution includes the projected annual pension payments for the retired members eligible for retirement benefits and projected annual medical benefit payments for those retired members eligible for medical and long-term coverage.

31. **Police pension** benefit obligation will be funded on a pay-as-you-go basis by making contributions to the police pension fund in an amount sufficient to meet police pension benefit obligations. (Note: this is a “closed” plan with no new participants). The current number of members who are retired and receiving pension payments from the city is 14, with no additional members on active duty. City obligations arise only for those police officers hired prior to March 1, 1970. The State of Washington has assumed all obligations for those hired on or after that date.) In addition to the pension payments, the city is also responsible for the member’s life-time medical benefits of 40 retired members and none on active duty.
32. A **facilities asset management and replacement reserve** shall be established in a separate fund to provide for major maintenance and building replacement of the major city facilities at the end of their useful life. This policy currently applies to facilities of the first and second tiers as defined using contemporary asset management practices.

## Capital Planning and Asset Management

Asset management is a systematic process whereby the assets of the City (i.e. water system, sewer system, transportation system, property, buildings, etc.) are operated, maintained, replaced, and upgraded cost-effectively. It includes operations and maintenance costs, as well as capital investments which can take the form of new construction, rehabilitation, or replacement.

33. In pursuit of an asset management strategy that prioritizes safety, equity and climate action, the City will:
  - Consider the climate impacts of asset investments and pursue asset management strategies that reduce its contribution to climate change over time.
  - Consider equity impacts of capital projects and asset management strategies and prioritize investments that improve equity within the City.
  - Consider the potential improvements to community safety associated with capital investments and prioritize investments that improve community safety, particularly in the transportation system.
34. Asset management best practice involves managing the performance, risk and expenditures on infrastructure assets in an optimal and sustainable manner throughout their lifecycle covering planning, design, construction, operation, maintenance, and disposal. The City shall integrate the principles and best practices of asset management such as those embodied in the *International Infrastructure Management Manual* in the management of its assets.

35. **Asset inventory** will be maintained with maintenance, repair, and deferred maintenance costs identified and updated on an annual basis.
36. **Maintenance** of city assets shall be addressed on a current need, rather than deferred into the future.
37. In 2015, Council adopted a new **Street Funding Program** in response to formal recommendations from a citizen-led effort. Revenues from this program were established to supplement without supplanting street funding resources identified in the 2015-2016 Adopted Biennial Budget. Annual reporting to Council and the residents of outcomes achieved through the Street Funding Initiatives Program has been initiated in 2017 and shall continue into the future. The City will maintain funding of the **Pavement Management Program** at no less than that in the 2015-2016 Biennial Adopted Budget level increased by an appropriate inflationary factor, if necessary. To ensure accountability and transparency, the increase in program level funded by the new Street Funding Program revenue sources will be fully costed, budgeted for and spent from special funds created to track direct operating, capital and administrative expenses. Annual reporting of the outcomes will be published for the residents and the City Council prior to the end of the first quarter of each year for the prior year beginning for fiscal year 2016.
38. The City will redirect to the new Street Funding Program expiring debt service budget from pre-2015 debt issues for transportation projects, beginning with debt expiring in 2016.
39. A **six-year city-wide Capital Improvement Program** shall be developed annually and shall provide a prioritized list of reasonably funded projects and those in process of securing funding. Capital improvement plans for utility assets shall be updated no less frequently than every two years. The comprehensive plan will identify longer-term capital needs by program area.
40. Funding for capital projects, including major facilities maintenance projects, will be allocated in a manner that balances community needs with city priorities, the potential for attracting matching funds, and the ability to reduce or limit expenses in future years.
41. **Proceeds from the sale of capital assets of the city in the downtown area are to be reinvested into the public infrastructure projects facilitating further economic development in the downtown.**
42. The City's objective is to incorporate a "**pay-as-you-go**" approach (using available cash and current resources) in the Capital Improvement Program. Proceeds from the sale of city capital assets no longer utilized in operations will be deposited consistent with the initial ownership of the asset and invested in the highest priority city capital projects.
43. The capital budget will be adopted at the same time the City operating budget is adopted. The capital budget will only include fully funded projects. The capital budget will only contain projects identified in the Capital Improvement Program.

44. A **capital repair appropriation** will be maintained for unanticipated major repairs of general operating facilities and for emergency replacement of general fund equipment. Additions to the capital repair contingency reserve will be made based on Council directions.
45. **Impacts on net annual operating and maintenance costs** will be identified as part of the funding considerations for new capital projects such as buildings, parks, and street enhancements. This includes identifying potential reductions in maintenance costs if improvements are funded. The necessary funds to operate the capital facility will be identified at the time the capital budget is adopted.
46. In order to provide long-term sustainable utility services, the City will structure utility rates so that system reinvestment including major repair, rehabilitation, and replacement of utility assets can be fully funded on an ongoing basis in accordance with the City's "pay as you go" policy. This will be achieved through a plan of smaller incremental rate increases to maintain affordability. As identified by the utility capital improvement plan, rates will also include an investment component for capacity improvements and system expansion.
47. A **system development reserve** will be maintained to fund growth related capital costs. All systems development charge revenue will be contributed to the fund.

## Financial Asset and Liability Management

### Investment Policies


48. The City will invest public funds in a manner which will provide maximum security of principal with the highest investment return, while meeting the daily cash flow demands of the City. Detailed policies are found in Exhibit A – Investment Policies.
49. The City will conform to all state and local statutes governing the investment of public funds.
50. All investment security transactions will be conducted on a delivery-versus-payment (DVP) basis.
51. The City will only deposit money with financial institutions qualified by the Washington Public Deposit Protection Commission and in accordance with the provisions of RCW 39.58.
52. The City will issue Request for Proposals (RFPs) for banking services, safekeeping, trust services, and other contracts related to financial services.

## Debt Management Policies

53. The City will attempt to pay for capital projects on a “pay-as-you-go” basis. However, if debt is required, the City will follow debt policies as detailed in Exhibit B – Debt Management Policy.
54. The City will issue debt in conformance with the requirements of its statutory general obligation debt limits. The non-voted debt limit is a sub-part of that limit.
55. The City will reserve 10% of its non-voted debt capacity as a contingency against unforeseen emergencies requiring the issuance of debt.
56. The City shall not exceed 85% of the non-voted legal debt limit, excluding the 10% reserved for emergency purposes.
57. The City’s annual debt service payments will not exceed 10% of the total General Fund annual expenditure appropriation.
58. Any Capital projects financed through the issuance of bonds shall be financed for a period not to exceed the expected useful life of the project.
59. The City will adhere to all post-debt-issuance compliance policies as described in Exhibit B – Debt Management Policy.

# Acronyms

ADA	Americans with Disabilities Act	EEO	Equal Employment Opportunity
ALS	Advanced Life Support	EMS	Emergency Medical Response
AWC	Association of Washington Cities	ESA	Endangered Species Act
AWWA	American Water Works Association	ESD	Educational Services District
CAIC	Child Abuse Intervention Center	FEMA	Federal Emergency Management Agency
CDBG	Community Development Block Grant	FLSA	Fair Labor Standards Act
CED	Community & Economic Development	FMLA	Family and Medical Leave Act
CERT	Citizen Emergency Response Team	FMO	Fire Marshal's Office
CEU	Continuing Education Unit	FMS	Financial Management Services
CLG	Consolidated Local Government	FTE	Full Time Equivalent
CMOM	Capacity Management Operations and Maintenance	GIS	Geographical Information System
COBRA	Consolidated Omnibus Budget Reconciliation Act	GTF	Gang Task Force
COPPS	Community Oriented Policing and Problem Solving	HOME	Home Investment Partnerships Program
COV	City of Vancouver	HR	Human Resources
CREDC	Columbia River Economic Development Council	HRIS	Human Resource Information System
CRESA	Clark Regional Emergency Services Agency	HUD	Housing and Urban Development
CRT	Community Resource Team	HVAC	Heating Ventilation Air Conditioning
CVTV	Clark/Vancouver Television	ICMA	International City/County Management Association
CWLT	City Wide Leadership Team	IPD	Implicit Price Deflator
DBA	Database Administrator	IPM	Integrated Pest Management
DUI	Driving Under the Influence	IT	Information Technology
DV	Domestic Violence	ITS	Intelligent Transportation Systems



K-9	Canine program in Police	SDC	System Development Charge
LEOFF	Law Enforcement Officers & Fire Fighters retirement system	SMS	System Management Server
LLEBG	Local Law Enforcement Block Grant	SWAPCA	Southwest Air Pollution Control Act
LOS	Level Of Service	SWAT	Special Weapons And Tactics
LTGO	Limited Term General Obligation debt and refunding bonds	TIF	Transportation Impact Fee
LT	Limited Term	TDRS	Transportation Development Review Services
MDC	Mobile Data Terminals	UGA	Urban Growth Area
MGMT	Management	USAR	Urban Search and Rescue
NAP	Neighborhood Action Plan	USDA	United States Department of Agriculture
NPDES	National Pollutant Discharge Elimination System	USTA - PNW	United States Tennis Association Pacific Northwest
NTF	Narcotics Task Force	VADA	Vancouver Area Development Authority
NTMP	Neighborhood Traffic Management Planning	VMC	Vancouver Municipal Code
PEG	Public Education and Government access	VNHR	Vancouver National Historic Reserve
PERS	Public Employees Retirement System	VTC	Vancouver Tennis Center
PIF	Parks Impact Fee	VPS	Vancouver Public Schools
PMSA	Primary Metropolitan Statistical Area	VOIP	Voice Over Internet Protocol
RCW	Revised Code of Washington	VFD	Vancouver Fire Department
REET	Real Estate Excise Tax	VPD	Vancouver Police Department
RSVP	Retired & Senior Volunteer Program	VSD	Vancouver School District
RTC	Regional Transportation Council	WAC	Washington Administrative Code
SCIP	Sewer Connection Incentive Program	WISHA	Washington Industrial Safety and Health Administration
SCADA	System Control And Data Acquisition	WREC	Water Resources Education Center

# Glossary of Terms

**2019 Actuals** - actual expense, revenue or FTEs occurring in 2019

**2020 Budget** - budgeted expense, revenue or FTEs in 2020

**2021/2022 Baseline** - developed by the Budget Office using the 2018 budget including 2018 Supplemental 1 data, and removing one-time, capital, limited-term programs, and carryforward appropriations.

**2021/2022 Submitted Budget** - baseline budget plus decision packages in recommended and not recommended status

**2021/22 Recommended Budget** - baseline budget plus decision packages in recommended status

**Baseline Adj** - baseline adjustments made as shown in the personnel section indicating changes made to the baseline.

**2021/22 Rec Budget Adj** - decision package adjustments made as shown in the personnel section indicating changes made through recommended decision packages.

**Accrual** - A method of accounting that recognizes the financial impact of an expense or revenue when they occur, regardless of the timing of related cash flows.

**ActiveNet** - Recreation Management System



**ADA (Americans with Disabilities Act)** - A federal act which addresses the problem of discrimination against individuals with disabilities in critical areas such as employment, housing, public accommodations, education, transportation, communication, recreation and access to public services.

**Adopted Budget** - The budget that City Council approved by ordinance.

**Annexation** - A process whereby a city becomes responsible for providing services to a new geographic area contiguous with its existing city limits.

**Appropriation** - An authorization granted by City Council to make expenditures and to incur obligations for specific purposes up to a set dollar amount. The City's current biennial budget includes appropriations for 2019 and 2020.

**Assessed Valuation** - A valuation set upon real estate or other property by a government as a basis for levying taxes. For general property taxes, the County Assessor establishes this value.

**Baseline** - The cost of providing the same level of services in the upcoming fiscal year as the department provided in the current year. To develop the baseline, calculations are made to the current year budget to remove one-time expenditures and apply inflationary factors where appropriate. This becomes the starting point for developing the budget for the upcoming biennium. Also referred to as the Base Budget.

**Bond** - A written promise to pay a sum of money on a specific date at a specified interest rate. Common types of bonds issued by the city include General Obligation and Revenue bonds.

**Budget** - The financial, operating, and management plan for the city that establishes annual appropriations in accordance with Washington State law and allows for the provision of services.

**Budget Calendar** - Schedule of major events in the budget process.

**Budget Phases** - Steps within the development of the budget. These steps include Baseline, Decision Packages, Requested Budget and Adopted Budget. These four steps are defined separately in the Glossary.

**Cash Basis** - A method of accounting that recognizes the financial impact of an expense or revenue when the cash is expended or received. This was the basis used to develop the revenue and expenditure budget. Assumes that revenues and expenditures will be collected and spent during the biennium and that there will either be sufficient revenues to cover expenditures or that there are sufficient cash reserves in the fund to cover one-time expenditures.

**Capital Facilities Budget** - This budget includes capital projects that are expected to begin in the upcoming biennium and accounts for all future costs associated with completing each project. This budget reserves the funding associated with the entire project, although there may be expenditures that will not occur until future years.

**Capital Outlay** - These purchases are items necessary for city operations which cost more than \$10,000 and have a useful life of three or more years (examples include vehicles, street resurfacing, and routine replacements of water pipes).

**Capital Projects** - Major capital improvements, which are beyond the routine operation of the City, are budgeted under separate Capital Project Funds. These projects, which often require more than one year for completion, include items such as expansion of treatment plants and reconstruction of intersections.

**Capital Project Funds** - Fund type used to account for financial resources that must be used for the acquisition or construction of major capital projects or facilities.

**Concurrency** - A Growth Management Act requirement that public infrastructure improvements necessitated by public or private development are in place at the same time as (concurrent with) the development.

**COPPS (Community Oriented Policing and Problem Solving)** - Federal program of the Department of Justice intended to put more police officers on the street.

**Councilmanic (Non-voted) Bond** - A General Obligation Bond issued without voter approval to finance the general capital needs of the City. The amount of debt that can be issued without voter approval is limited by state statute to 1.5% of the City's assessed value.

**CRT (Community Resource Team)** - In April 2016, the Mayor directed the formation of a CRT consisting of 20 members, including three City Council members, representing a diverse range of backgrounds to work with the City Manager to review City trends, resources, service levels, and demands in order to recommend resource needs.

**Debt Service** - The amount of principal and interest payments due over a given period, usually one year, for short and long-term borrowing entered into by the City.

**Debt Service Funds** - Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Decision Package** - A request for funding that varies from the Baseline budget amount. This includes requests for expansion or reduction of existing programs and the establishment of new programs of FTEs.

**Department** - A major cost center within a Fund, which separates management responsibility and accountability for an operation or related operation within a functional area.

**Discretionary Programs** - A designation used to categorize city programs based on the service being provided. Programs classified as Discretionary include those programs that provide non-essential services to residents and businesses such as recreation programs, economic development, honor guard, etc.

**Economic Resources Measurement Focus** - Measurement focus where the aim of a set of financial statements is to report all inflows, outflows, and balances affecting or reflecting an entity's net assets. The economic resources measurement focus is used for proprietary and trust funds, as well as for government-wide financial reporting. It also is used by business enterprises and nonprofit organizations in the private sector.

**Enterprise Funds** - A fund type that accounts for operations that are financed and operated similarly to private business, where the intent is that the expenditures of the fund will be supported by charging fees to external users for goods or services. Examples of funds in this category include the Water, Sewer, and Drainage Utilities, Airpark, Building Inspection, and Tennis Center.

**E-Pact** – Recreation Management Systems

**Essential Programs** - A designation used to categorize city programs based on the service being provided. Programs classified as Essential include those programs that meet a critical public need related to health and safety such as Police patrol, fire suppression and traffic engineering.

**Expenditure** - An outflow of funds to pay for salaries, benefits, supplies, services or any other obligation of the city.

**Fiduciary Fund** - A fund type used to account for resources that the City does not have the authority to spend on its own because the City is holding the assets of these funds in a trustee capacity or as an agent for another organizational unit. Also known as Trust and Agency Funds.

**Financial Resources Measurement Focus** - Measurement focus where the aim of a set of financial statements is to report the near term (current) inflows, outflows, and balances of expendable financial resources. The current financial resources measurement focus is unique to accounting and financial reporting for state and local governments and is used solely for reporting the financial position and results of operations of governmental funds.

**Franchise Fee** - A monetary payment from private contractors for the exclusive right to provide services to citizens in a specific area at regulated prices. Typical services are solid waste collection and cable television.

**FTE (Full Time Equivalent)** - Full time employees are defined as working 40 hours per week. Full time equivalents combine employees working less than 40 hours per week to create a count that is equal to one employee working 40 hours per week. For example, two people each working half time, or 20 hours per week, are counted as one FTE.

**Full Accrual Accounting** - An accounting method where expenditures and revenues are recorded when incurred, rather than when the cash is spent or received.

**Fund** - A fiscal and accounting entity of the City with a self-balancing set of accounts that are segregated to record a specific set of activities.

**Fund Balance** - The excess of assets over liabilities as measured at year-end for a specified fund.

**General Fund** - A governmental fund type that typically serves as the chief operating fund of a government. The general fund is used to account for all activities not otherwise required to be accounted for in other fund types. The activities in this fund include police services, general public works, parks and recreation, legal services, general administration, and other general activities.

**General Obligation Bonds** - Voter or Councilmanic approved bonds backed by the full faith and credit and taxing authority of the City, which are used to fund general capital needs.

**GIS (Geographical Information System)** - A method of mapping locations based on longitude and latitude.

**Goal** - A long-range statement of broad direction and purpose of intent, based on the needs as identified.

**Grant** - A contribution awarded from another government or outside organization to support a particular function, activity, or project within the City.

**Growth Management Act** - State requirements related to development and its impact on public infrastructure.

**Infor (previously Hansen)** – City’s Utility Billing and Asset Management system.

**Impact Fee** - Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development. These fees finance expanded infrastructure needs such as roads and parks, which are deemed necessary to maintain service to a particular area at the expanded development level.

**Indirect Cost** - The costs assigned to funds in return for General Fund support services, such as accounting. These charges are a way of distributing these support costs to the benefiting City departments.

**Infrastructure** - Long-lived capital assets that are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of these include roads, bridges, drainage systems, and water and sewer systems.

**Interfund Charges** - A payment from one City fund to another as reimbursement for services provided.

**Intergovernmental Charges** - A payment between government agencies as a reimbursement for services provided.

**Internal Service Funds** - A fund type used to report any activity that provides goods or services to other funds, departments or agencies of the primary government, on a cost-reimbursement basis. Funds in this category include Internal Services Fund (Citywide Admin Type) Equipment Services, Grounds and Facilities Services, Technology Repair & Replacement, and the Self-Insurance Fund.

**Mandatory Programs** - A designation used to categorize city programs based on the service being provided. Programs classified as Mandatory include those programs or services required by Federal, State or local laws. Examples include building/plan review, court and jail costs, debt service, and City Council.

**Measurement Focus** - A reporting methodology that identifies which transactions and events should be recorded in regards to the inflow and outflow of resources that affect an entity.

**Mission** - A statement of an organization's or program's overall purpose.

**Modified Accrual Accounting** - An accounting method where revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

**NAP (Neighborhood Action Plan)** - A plan designed to identify issues of concern amongst residents of a neighborhood and devise strategies for addressing the concerns in order to protect and enhance the livability within the neighborhood and fulfill the community vision.

**Non-Cash Expenditure** - A type of expenditure that does not impact cash. These non-cash expenditures include depreciation, amortization and bad debt. The City budgets for non-cash expenditures in enterprise funds, the general fund and internal service funds where appropriate.

**OFM (Office of Financial Management)** - The department of the State that is responsible for budget planning, policy development, and fiscal administration for the executive branch of State government.

**Oracle** - City's current Financial & HR System

**Organization** - A broad function or a group of related activities within a Department. Also referred to as a Program or shortened to Org.

**Park 'n Go™** - Parking reservation software.

**Performance Measure** - An indicator that measures workload, productivity, or the degree of accomplishment of a certain objective.

**Permanent Funds** - A fund type that accounts for a donation or contribution set aside for a specific purpose. In these funds, the original principal must stay intact and only the interest earnings can be used to support expenditures. The City does not currently have any funds that fall into this fund type.

**Program** - A broad function or a group of related activities within a Department. Also referred to as an Organization or Org.

**Property Tax Levy** - The total amount of property taxes to be raised by the City in a given year as approved by the City Council. The regular levy excludes property taxes that are dedicated to debt service costs of voter approved bonds.

**Property Tax Millage** - The property tax rate per thousand dollars of assessed value. The millage multiplied by the City's total assessed value (expressed in \$1,000's) equals the property tax levy.

**Proprietary Fund** - A fund that focuses on the determination of operating income, changes in net assets (or cost recovery), financial position and cash flows. There are two types of Proprietary funds, Enterprise and Internal Service funds.

**RCW (Revised Code of Washington)** - The most recent edition, in a consolidated and codified form, of all the laws of the State of a general and permanent nature.

**Recommended Budget** - City Manager's Recommended budget presented to council for Adoption. This budget includes baseline and only recommended decision packages.

**Reserves** - Resources set aside for unanticipated, emergency expenses and downturns in the economy, which provide for the stability of ongoing services.

**Revenue** - Funds received as income by a governmental unit. It includes items such as taxes, fines, fees for services, interest earnings, and grants.

**Revenue Bond** - A bond issued for either a project or enterprise financing where the bond is secured by the revenues generated by the facility being financed. Typical examples are water and sewer utility project financing.

**SDC (System Development Charges)** - A fee charged on new development to finance required water and sewer infrastructure.

**Special Revenue Funds** - A fund type used to account for the proceeds of revenue sources that are legally restricted to be spent for specified purposes. Funds in this category include Street, Street Funding Initiative, Fire, and Tourism.

**Strategic Commitments** - A section of the City's Strategic Plan that addresses the six most important things the City needs to accomplish to move forward in support of the community and organizational visions. These commitments were developed by the City in response to the needs identified by the citizens of Vancouver.

**Strategic Plan** - A plan that outlines the broad vision of the community and organization, expresses fundamental values, and identifies the most important commitments that will move the community and the organization in the direction of the vision.

**Support** - A designation used to categorize city programs based on the service being provided. Programs classified as Support provide administrative, logistical, technical, or other support to City departments.

**Support for Mandatory or Essential Programs** - A designation used to categorize city programs based on the service being provided. Programs classified as Support for Mandatory or Essential programs provide administrative, logistical, technical, or other support to a mandatory or essential department.

**SWAT (Special Weapons And Tactics)** - The SWAT Team is an Agency fund that was established by the City in 2002 to account for the expenses related to providing specialized Police services within the City of Vancouver and the surrounding areas. The surrounding cities and counties contribute to this fund to help cover the costs of the service.

**T2** - City's permit & parking management software.

**Transportation Improvement Board** - This is an independent agency that manages the gas tax revenue grant program for Washington State.



**Transportation Improvement Plan** - A plan required by the Growth Management Act that identifies the City's transportation priorities over a six year timeframe. This plan is updated annually with input from a citizen committee.

**Trust and Agency Funds** - A fund type used to account for resources that the City does not have the authority to spend on its own because they are holding the assets in a trustee capacity or as an agent for another organizational unit. The Police and Fire Pension funds are examples of Trust Funds. The City/County Cable TV fund is an example of an Agency Fund. Also known as Fiduciary Funds.

**Urban Growth Area** - The areas established pursuant to the Growth Management Act that allow for the efficient provision of urban levels of governmental services and where urban growth will be encouraged.

**Urban Growth Boundary** - The line designating the extent of the Urban Growth Area. Cities cannot annex land outside of the Urban Growth Boundary.

**WAC (Washington Administrative Code)** - Laws adopted by State agencies to implement State legislation.

**Workday** – a cloud-based software vendor that specializes in human capital management and financial management applications.



# Decision Package Detail Report

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### City Manager's Office Department

#### CM00661 - Historic Reserve Officer Row Sidewalk Repair

**Recommended**

Officer Row sidewalk repairs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
337 VNHR Property Capital Fund	Expense	One-time	\$0	\$55,000	0.00	1.00	0.00	0.00

#### CM00665 - Construction of New Taxiway A2

**Not Recommended**

The recent taxiway rehab. project demo existing A2. This project reconstructs A2 in a new location.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
481 Airport Fund	Expense	One-time	\$682,500	\$0	0.00	1.00	0.00	0.00
481 Airport Fund	Revenue	One-time	(\$648,375)	\$0	0.00	2.00	0.00	0.00

#### CM00666 - Airfield Electrical Vault Rehabilitation

**Not Recommended**

This project will modify existing electrical circuits and add a regulator and generator.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
481 Airport Fund	Revenue	One-time	\$0	(\$244,625)	0.00	2.00	0.00	0.00
481 Airport Fund	Expense	One-time	\$0	\$257,500	0.00	1.00	0.00	0.00

#### CM00668 - Grant House Roof Replacement - Construction

**Recommended**

Replacement of the Grant House Roof with estimates based on previous roof repairs of other historical buildings. Currently applying for WSHS grant to provide \$140,000 in support.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

337 VNHR Property Capital Fund	Expense	One-time	\$0	\$235,000	0.00	1.00	0.00	0.00
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### CM00683 - Howard House Roof Replacement - Construction

**Recommended**

Originally part of the WSHS Grant awarded in 2019, along with Building 1 and 2. However, Buildings 1 and 2 were in far worse shape than expected. The grant was amended to only fund Building 1 and 2 leaving Howard House to be funded by cash balance from the Historic Reserve. Currently ELA is under contract to review the roof and provide estimates on replacement.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
337 VNHR Property Capital Fund	Expense	One-time	\$250,000	\$0	0.00	1.00	0.00	0.00

### Construction Services Department

### PW00857 - 336-CC0075 - Operations Center Redevelopment

**Recommended**

This decision package provides funding for design of the new Operations Center. Funding is split 60% Water fund and 40% General fund. Total project cost is estimated at \$125m. Water, Sewer, Drainage rate model shows this project cost will be covered with the expected annual rate increases, but projection is to come in lower than estimated.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$1,800,000	\$1,200,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$1,200,000	\$800,000	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$1,200,000	\$800,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$1,200,000)	(\$800,000)	0.00	1.00	0.00	0.00

### Engineering Services Department

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00706 - 478-CC0189 - Standby Power

**Recommended**

This decision package funds a multi-year program installing emergency power standby generators at selected sewer pump stations.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$100,000	\$100,000	0.00	1.00	0.00	0.00

#### PW00707 - 478-CC0189 - Interceptor Rehabilitation

**Recommended**

This decision package funds design and contracts for needed interceptor repairs. Projects are prioritized based on actual condition information and estimated asset risk of loss for unplanned failure.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$0	\$1,000,000	0.00	1.00	0.00	0.00

#### PW00708 - 478-CC0189 - Wye Rehabilitation Program

**Recommended**

This decision package funds repair of documented inflow and Infiltration sources to reduce and eliminate inflow and infiltration into the sewer collection system.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$100,000	\$100,000	0.00	1.00	0.00	0.00

#### PW00709 - 478-CC0189 - Capital Preservation - Collection System

**Recommended**

This decision package funds a multi-year program to rehab sewer mains where condition assessment shows pipe corrosion or structural failure. Condition assessments are driven by field inspection data collected through ongoing TV inspections.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$500,000	\$2,000,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00710 - 478-CC0189 - 63rd St Pump Station Re-Build

**Recommended**

This decision package funds replacement of the existing 63rd St pump station. The pump station is at end of its service life. Project scope includes decommissioning the existing lift station to replace it with new, maintainable and reliable equipment and telemetry.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$600,000	\$0	0.00	1.00	0.00	0.00

#### PW00711 - 478-CC0189 - SE 1st St 164th to 192nd Ave Design

**Recommended**

This decision package funds design of the sewer connection component of the roadway coordination project on 1st Street, between 164th and 192nd. The project includes design to install needed stubs and/or laterals in SE 1st St, to provide sewer to parcels; construction will be included within the Transportation project to widen SE 1st St. Sewer construction timing is dependent on the Transportation project.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$0	\$60,000	0.00	1.00	0.00	0.00

#### PW00712 - 478-CC0189 - Southside Interceptor Rehab Ph 1

**Recommended**

This decision package provides design consultant and construction services for re-lining of 42" diameter concrete Southside Interceptor, from Westside Water Reclamation Facility headworks and upstream.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$700,000	\$0	0.00	1.00	0.00	0.00

#### PW00713 - 478-CC0189 - Wastewater Collection SCADA

**Recommended**

This decision package upgrades the existing Lift Station SCADA system throughout the sewer service area. Equipment replacement is needed to update our SCADA system electronics and hardware, and maintain system reliability.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$150,000	\$150,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00714 - 478-CC0189 - Port Pump Station Rehab Force Main Bypass

**Recommended**

This decision package funds installation of a force main to bypass the Port of Vancouver's sanitary sewer pump station.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$1,100,000	\$0	0.00	1.00	0.00	0.00

#### PW00715 - 478-CC0189 - G2-1 Trunk Interceptor Rehab

**Recommended**

This decision package provides funding to rehabilitate the G-1 interceptor pipe in the City's sanitary sewer system.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$800,000	\$0	0.00	1.00	0.00	0.00

#### PW00716 - 478-CC0189 - Southside Interceptor Rehab Ph 2

**Recommended**

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete Southside Interceptor, from Westside Water Reclamation Facility headworks and upstream.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$1,500,000	\$0	0.00	1.00	0.00	0.00

#### PW00717 - 478-CC0189 - Southside Interceptor Rehab Ph 3

**Recommended**

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete Southside Interceptor, from Westside Water Reclamation Facility headworks and upstream. The proposed repairs will use trenchless technology.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$500,000	\$1,600,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00718 - 478-CC0189 - Broadway Phase 1 6th to McLoughlin

**Recommended**

This decision package funds improvements on Broadway from 6th to Mcloughlin.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$420,000	\$0	0.00	1.00	0.00	0.00

#### PW00719 - 478-CC0189 - Oswego Dr Sewer Improvements

**Recommended**

This decision package funds sanitary sewer improvements along Oswego Drive.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$25,000	\$0	0.00	1.00	0.00	0.00

#### PW00720 - 478-CC0189 - Pinebrook Force Main Reroute

**Recommended**

This decision package funds installation of 700 feet of new force main to redirect the discharge from this pump station to the master planned location. This will eliminate a 4,400 foot long force main that has corroded downstream piping.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$0	\$265,000	0.00	1.00	0.00	0.00

#### PW00721 - 478-CC0189 - Basin B-4 Pump Station Removal

**Recommended**

This decision package provides funding to decommission the Sandcastle Pump Station, which was built in 1980 as a temporary facility.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$0	\$200,000	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00722 - 478-CC0189 - Section 30 Arterial Expansion

**Recommended**

This decision package budgets funds installation of sewer mains within Transportation's Section 30 (SE 1st St) Arterial Expansion Project identified in the Transportation Improvement Program. Timing is dependent on the Transportation project.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$500,000	\$0	0.00	1.00	0.00	0.00

#### PW00723 - 478-CC0189 - Southside Interceptor Rehab Ph 4

**Recommended**

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete Southside Interceptor, from Westside Water Reclamation Facility headworks and upstream.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$0	\$2,100,000	0.00	1.00	0.00	0.00

#### PW00724 - 478-CC0189 - Southside Interceptor Rehab Ph 5

**Recommended**

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete Southside Interceptor, from Westside Water Reclamation Facility headworks and upstream. The proposed repairs will use trenchless technology.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$0	\$250,000	0.00	1.00	0.00	0.00

#### PW00725 - 478-CC0189 - E Interceptor Rehab Ph 1

**Recommended**

This decision package provides design consultation and construction services for re-lining of 42" diameter concrete "E" Interceptor, from Marine Park Water Reclamation Facility and upstream. The proposed repairs will use trenchless technology.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$0	\$3,200,000	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

478 Sewer Construction Fund	Expense	One-time	\$400,000	\$1,000,000	0.00	1.00	0.00	0.00
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### PW00730 - 478-CC0189 - East Vancouver Ph 3 (SCIP)

**Recommended**

This decision package extends sanitary sewer service in East Vancouver as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$1,250,000	\$0	0.00	1.00	0.00	0.00

### PW00731 - 478-CC0189 - Central Vancouver North Ph 2 (SCIP)

**Recommended**

This decision package extends sanitary sewer service in Central Vancouver North as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$600,000	\$0	0.00	1.00	0.00	0.00

### PW00732 - 478-CC0189 - Broadway Ph 2 (SCIP)

**Recommended**

This decision package extends sanitary sewer service on Broadway as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$148,290	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00733 - 478-CC0189 - Vista Robles (SCIP)

**Recommended**

This decision package extends sanitary sewer service in Vista Robles as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$320,000	\$0	0.00	1.00	0.00	0.00

#### PW00734 - 478-CC0189 - NE 58th and Andresen (SCIP)

**Recommended**

This decision package extends sanitary sewer service along NE 58th and Andresen as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$720,000	\$0	0.00	1.00	0.00	0.00

#### PW00735 - 478-CC0189 - NE 60th Street (SCIP)

**Recommended**

This decision package extends sanitary sewer service on NE 60th Street as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$1,470,000	\$0	0.00	1.00	0.00	0.00

#### PW00736 - 478-CC0189 - East Vancouver Central (SCIP)

**Recommended**

This decision package extends sanitary sewer service in East Vancouver Central as part of the City's ongoing proactive efforts to make reliable public sewer available within our service area prior to failure of the existing septic systems.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$0	\$3,000,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00737 - 478-CC0191 - Capital Preservation and Compliance

**Recommended**

This decision package funds unanticipated maintenance of new capital and small equipment outside the limits of the treatment plant operations and maintenance contract.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$727,000	\$1,000,000	0.00	1.00	0.00	0.00

#### PW00738 - 478-CC0191 - Process Controls Electronics

**Recommended**

This decision package upgrades Programmable Logic Controls (PLC) hardware and operating platforms at both the Westside and Marine Park treatment plants. The three-year phased schedule began in 2018 with expected completion in the 2021-2022 biennium.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$2,477,822	\$500,000	0.00	1.00	0.00	0.00

#### PW00739 - 478-CC0191 - Lagoon Upgrade Engineering Design

**Recommended**

This decision package funds engineering design in anticipation of an industrial pretreatment lagoon upgrade. The pretreatment lagoon is located near Fruit Valley Road.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$505,136	\$0	0.00	1.00	0.00	0.00

#### PW00740 - 478-CC0191 - Westside Electrical Upgrade Design

**Recommended**

This decision package funds a multi-year rehab and replacement project being designed and managed by Jacobs Engineering. Westside SCADA and process controls systems are at least 20 years old, outdated, not maintainable, and need updating and replacement.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$500,000	\$750,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00741 - 478-CC0191 - Lagoon Aeration Upgrade

**Recommended**

This decision package funds replacement of lagoon diffusers that have deteriorated with age. The lagoon provides valuable treatment capacity to our system and must be maintained in reliable condition.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$3,460,000	\$2,500,000	0.00	1.00	0.00	0.00

#### PW00742 - 478-CC0191 - Burnt Bridge Creek Pump Station Upgrade

**Recommended**

This decision package funds an upgrade to the Burnt Bridge Creek Pump Station.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$363,397	\$600,000	0.00	1.00	0.00	0.00

#### PW00745 - 478-CC0191 - Westside Blower

**Recommended**

This decision package funds replacement of existing turbo blowers at the Westside treatment facility. The turbo blowers have run 24/7 for the past 6-7 years without major service. The turbo blowers will provide for more aeration for secondary process and better control.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$400,000	\$0	0.00	1.00	0.00	0.00

#### PW00746 - 478-CC0191 - Marine Park Solids Conveyance Feasibility Study

**Recommended**

This decision package funds a study to evaluate alternatives to transporting solids away from Marine Park treatment facility.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$400,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00748 - 478-CC0191 - Secondary Clarifier Center Well Upgrade 3, 4, 5

**Recommended**

This decision package funds replacement and rehabilitation of the wet wells in the Westside Secondary Clarifiers. Replacement of the wet wells will maintain process reliability at the treatment facility.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$0	\$200,000	0.00	1.00	0.00	0.00

#### PW00749 - 478-CC0191 - Main Industrial Pump Station Upgrade

**Recommended**

This decision package provides funding to upgrade the original Main Industrial Pump Station. The pump station provides service to industrial lagoon users.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$100,000	\$400,000	0.00	1.00	0.00	0.00

#### PW00750 - 478-CC0191 - Westside Centrifuge Replacement

**Recommended**

This decision package funds replacement of the centrifuge at Westside Treatment Plant.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$0	\$1,000,000	0.00	1.00	0.00	0.00

#### PW00752 - 478-CC0191 - Westside Schwing Pump Replacement

**Recommended**

This decision package funds replacement of the 20-year old aging and outdated Schwing Pumps at the Westside treatment facility. Schwing Pumps are used in the USV Disinfection process. Replacement of the pumps will provide consistent process reliability and easier equipment maintenance.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
478 Sewer Construction Fund	Expense	One-time	\$300,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00753 - 443-CC0198 - WDOT Fee - I-205 and Burton Study

**Recommended**

This decision package funds the annual fee project for Washington State Department of Transportation (WSDOT). State code provides imposition of charges with respect to surface water from state highway right of ways. The project cost is estimated at \$353,000 per year.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$155,423	\$0	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$155,423)	\$0	0.00	1.00	0.00	0.00

#### PW00755 - 443-CC0198 - Burton Channel Retrofits

**Recommended**

This decision package funds stormwater improvements in the Burton Channel. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Revenue	One-time	(\$20,763)	\$0	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Expense	One-time	\$27,684	\$0	0.00	1.00	0.00	0.00

#### PW00756 - 443-CC0198 - Central Fourth Plain

**Recommended**

This decision package funds stormwater improvements along Central Fourth Plain Boulevard. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$40,000	\$65,000	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$30,000)	(\$48,750)	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00757 - 443-CC0198 - Fruit Valley Rd (Design)

**Recommended**

This decision package funds stormwater improvements planned along portions of Fruit Valley Road.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$30,000	\$0	0.00	1.00	0.00	0.00

#### PW00758 - 443-CC0198 - Lower Grand Industrial Area LID Retrofits

**Recommended**

This decision package funds water improvements in coordination with stormwater improvements in the Lower Grand Industrial area. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$1,043,465	\$0	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$782,600)	\$0	0.00	1.00	0.00	0.00

#### PW00759 - 443-CC0198 - Columbia Slope Culvert - Mill Creek

**Recommended**

This decision package funds stormwater improvements planned in the vicinity of Mill Creek.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$117,590	\$0	0.00	1.00	0.00	0.00

#### PW00760 - 443-CC0198 - SE 17th St Outfall

**Recommended**

This decision package funds stormwater improvements planned along portions of Fourth Plain Boulevard.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$300,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00761 - 443-CC0198 - NE Ross Street LID Retrofit

**Recommended**

This decision package funds stormwater improvements along NE Ross Street. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$50,000	\$904,000	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$37,500)	(\$678,000)	0.00	1.00	0.00	0.00

#### PW00762 - 443-CC0198 - W 22nd St and Thompson

**Recommended**

This decision package funds stormwater improvements planned in the vicinity of 22nd and Thompson.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$3,708	\$70,000	0.00	1.00	0.00	0.00

#### PW00765 - 443-CC0198 - Expanded Stormwater Facility Inspection

**Recommended**

This decision package funds expanded stormwater facility inspections. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$110,983	\$0	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$83,238)	\$0	0.00	1.00	0.00	0.00

#### PW00766 - 443-CC0198 - NPDES TMDL Watershed Health and Water Quality

**Recommended**

This decision package provides funding to monitor and study the health of Vancouver's watershed health and water quality.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$110,000	\$110,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00767 - 443-CC0198 - NE Fourth Plain (123rd-131st South)

**Recommended**

This decision package funds stormwater improvements along NE Fourth Plain Boulevard, between 123rd and 131st South. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Revenue	One-time	(\$173,250)	(\$497,100)	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Expense	One-time	\$231,000	\$662,800	0.00	1.00	0.00	0.00

#### PW00768 - 443-CC0198 - East Orchards fourth Plain Water Quality

**Recommended**

This decision package funds stormwater improvements along Fourth Plain Boulevard in East Orchards. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$233,000	\$691,900	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$174,750)	(\$518,925)	0.00	1.00	0.00	0.00

#### PW00769 - 443-CC0198 - Blandford Drive Subbasins LID Retrofits

**Recommended**

This decision package funds stormwater improvements in the Blandford Drive Sub-basins. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$81,405	\$0	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$61,054)	(\$200,000)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00770 - 443-CC0198 - Re-evaluation and Assessment

**Recommended**

This decision package funds a planning study to re-evaluate and assess the City's stormwater system.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$100,000	\$150,000	0.00	1.00	0.00	0.00

#### PW00771 - 443-CC0198 - Columbia Way to Columbia River Retrofits

**Recommended**

This decision package funds stormwater improvements in the downtown area in the vicinity of Columbia Way and the Columbia River.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$12,000	\$30,000	0.00	1.00	0.00	0.00

#### PW00772 - 443-CC0198 - Land Donation at Arnold Park

**Recommended**

This decision package provides funding to convert private ownership of property near Arnold Park to the City of Vancouver.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$10,000	\$0	0.00	1.00	0.00	0.00

#### PW00773 - 443-CC0198 - Talton Storm Sewer Extension

**Recommended**

This decision package funds stormwater improvements to portions of Talton Drive.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$9,290	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00774 - 443-CC0198 - Burnt Bridge Creek Stormwater Outfall Impact

**Recommended**

This decision package funds a study to analyze the outfalls along Burnt Bridge Creek. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$65,000	\$104,000	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$48,750)	(\$78,000)	0.00	1.00	0.00	0.00

#### PW00775 - 443-CC0198 - Capacity Grant 2020

**Recommended**

This decision package provides funding for project planning and design of stormwater facility improvements. This project is 100% funded by a WA Department of Ecology Grant. The stormwater facility improvements will help meet the City's regulatory NPDES compliance.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$25,000	\$0	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$18,750)	\$0	0.00	1.00	0.00	0.00

#### PW00776 - 443-CC0198 - WSDOT Fees 2020

**Recommended**

This decision package funds the annual fee project for Washington State Department of Transportation (WSDOT). State code provides imposition of charges with respect to surface water from state highway right of ways. The project cost is estimated at \$353,000 per year.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$363,000	\$363,000	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$363,000)	(\$363,000)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00777 - 443-CC0198 - East Mill Plain UIC Treatment

**Recommended**

This decision package funds UIC Treatment along East Mill Plain Boulevard. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$30,000	\$40,000	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$22,500)	(\$30,000)	0.00	1.00	0.00	0.00

#### PW00778 - 443-CC0198 - Columbia Slope Water Quality Monitoring

**Recommended**

This decision package provides funding to monitor water quality along the Columbia Slope. A local county grant provides funding for this project.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$135,000	\$50,000	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$135,000)	(\$50,000)	0.00	1.00	0.00	0.00

#### PW00779 - 443-CC0198 - Source Control

**Recommended**

This decision package provides funding to monitor and address pollution discharge to Vancouver's water bodies. A federal environmental grant provides funding for this project.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$45,000	\$45,000	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$45,000)	(\$45,000)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00780 - 443-CC0198 - Columbia Slope Stormwater Retrofit Evaluation

**Recommended**

This decision package provides funding to analyze possible retrofit solutions along the Columbia Slope. A grant from the WA Department of Ecology provides reimbursement for project costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$175,000	\$175,000	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Revenue	One-time	(\$131,250)	(\$131,250)	0.00	1.00	0.00	0.00

#### PW00781 - 443-CC0198 - Hearthwood Infiltration Expansion

**Recommended**

This decision package provides funding for the Hearthwood infiltration expansion.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$50,000	\$250,000	0.00	1.00	0.00	0.00

#### PW00782 - 443-CC0198 - Image Infiltration Expansion

**Recommended**

This decision package provides funding for the Image infiltration expansion.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$0	\$75,000	0.00	1.00	0.00	0.00

#### PW00783 - 443-CC0198 - SE 18th Cir and SE 113th Ave Storm Sewer Upgrade

**Recommended**

This decision package funds storm sewer upgrades at SE 18th Cir & SE 113th Ave.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00784 - 448-CC0194 - PRV Flowmeters/SCADA System Connections

**Recommended**

This decision package provides funding for Supervisory Control and Data Acquisition (SCADA) system connection to support improved operations and system monitoring capabilities. This project upgrades the existing data collection capability for system operating pressures and flows, at all pressure reducing valves.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$0	\$112,676	0.00	1.00	0.00	0.00

#### PW00785 - 448-CC0194 - Water Station 1 Twin 4.0 MG Reservoirs

**Recommended**

This decision package continues funding for construction of twin reservoirs at Water Station 1. A reservoir constructed in 1909 and another constructed in the 1930's will be replaced by two new seismically sound 4 million gallon reservoirs. The existing 250 million gallon elevated tower constructed in the 1930's will also be replaced with a new 1 million gallon steel standpipe. Construction on the project began in 2019 with expected completion in 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$6,500,000	\$0	0.00	1.00	0.00	0.00

#### PW00786 - 448-CC0194 - Water Station 9 Sodium Hypo Gen System

**Recommended**

This decision package provides funding to replace the existing chlorine gas system at Water Station 3 with a sodium hypochlorite generation system.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$300,000	\$0	0.00	1.00	0.00	0.00

#### PW00787 - 448-CC0194 - Water Demand Response

**Recommended**

This decision package provides funding for unexpected water system projects during roadway coordination, emergency work, or oversized mains associated with developments that come up during the budget cycle.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$300,000	\$300,000	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00788 - 448-CC0194 - Broadway 9th St to 17th St

**Recommended**

This decision package provides funding to replace an aging water main in poor condition in this central downtown corridor.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$375,000	\$375,000	0.00	1.00	0.00	0.00

#### PW00789 - 448-CC0194 - WS 5 to WS 9 Transmission Main

**Recommended**

This decision package provides funding to install additional water transmission piping to improve transmission capacity. This project improves capacity to move larger amounts of water from production sites in the west half of the service area, to customers in the eastern part of the service area.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$1,170,000	\$0	0.00	1.00	0.00	0.00

#### PW00790 - 448-CC0194 - 99th St Extension, 94th Ave to 104th Ave

**Recommended**

This decision package provides funding for water system improvements as part of a roadway coordination project. The project installs 2500 lf of new 12" DI Water Main across the former Leichner Landfill, during construction of new roadway for Clark County CIP program.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$600,000	\$0	0.00	1.00	0.00	0.00

#### PW00791 - 448-CC0194 - SCIP Coordination Projects

**Recommended**

This decision package provides \$100,000 per year for future coordination work during Sewer Connection Incentive Program (SCIP). Projects replace aging main or substandard pipe materials in the distribution system.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$100,000	\$100,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00792 - 448-CC0194 - Y St 32nd to 35th

**Recommended**

This decision package funds water main improvements along Y street from 32nd to 35th.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$263,524	\$0	0.00	1.00	0.00	0.00

#### PW00793 - 448-CC0194 - Water Station 7 Hypo Gen System

**Recommended**

This decision package replaces the existing expensive chlorine gas disinfection system at Water Station 7 with sodium hypochlorite technology, which costs less and is much safer for the community and operators.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$750,000	\$0	0.00	1.00	0.00	0.00

#### PW00794 - 448-CC0194 - Water Station 5 Reservoir, Pump, E-Power

**Recommended**

This decision package provides funding to replace infrastructure components at Water Station 5.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$5,369,000	\$13,000,000	0.00	1.00	0.00	0.00

#### PW00795 - 448-CC0194 - Water Station 8 Hypo Gen System

**Recommended**

This decision package replaces the existing chlorine gas system at Water Station 3 with a sodium hypochlorite generation system.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$350,000	\$350,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00796 - 448-CC0194 - Water Station 4 Well 4 Building Replacement

**Recommended**

This decision package funds replacement of the building sitting over Well #4 at Water station 4.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$360,000	\$0	0.00	1.00	0.00	0.00

#### PW00797 - 448-CC0194 - Water Station 5 Tower Internal Coating

**Recommended**

This decision package provides funding to rehab the existing lining for our aging elevated steel tank at Water Station 5. This project will extend the asset service life.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$400,000	\$230,000	0.00	1.00	0.00	0.00

#### PW00798 - 448-CC0194 - Water Station 6 Tower Internal/External Coating

**Recommended**

This decision package provides funding to rehab the existing lining (internal and external) for our aging elevated steel tank at Water Station 6. This project will extend the asset service life.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$760,000	\$0	0.00	1.00	0.00	0.00

#### PW00799 - 448-CC0194 - Leak Abatement

**Recommended**

This decision package provides funding for unexpected rehabilitation and replacement of substandard leaking water mains.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$920,000	\$100,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00800 - 448-CC0194 - Rezone Study for Vancouver Low and High

**Recommended**

This decision package funds a System Pressure Study to optimize water system delivery pressures over the east half of our service area. The system study was recommended by the most recent Water System Comprehensive Plan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

#### PW00801 - 448-CC0194 - O & M Program Electronic Manual

**Recommended**

This decision package provides funding to create a digital Operations and Maintenance Manual for standard operating procedures (SOP). The project will document water system operations and maintenance work processes and procedures. The manual was recommended by the most recent Water System Comprehensive Plan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$0	\$300,000	0.00	1.00	0.00	0.00

#### PW00802 - 448-CC0194 - Fourth Plain Blvd, 36th Ave to Lincoln Ave (T-3)

**Recommended**

This decision package provides funding to replace the existing main on Fourth Plain Boulevard, between 36th Ave and Lincoln Ave, with 4,120 lf of new 24" ductile iron transmission main. This project will improve system reliability and capacity, and address system pressure deficiencies as identified in the latest Water System Comprehensive Plan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$2,282,060	\$0	0.00	1.00	0.00	0.00

#### PW00803 - 448-CC0194 - SCADA Firewall/Security/Data Consent/PLC

**Recommended**

This decision package provides funding to update the Supervisory Control and Data Acquisition (SCADA) system software to Wonderware and include all associated hardware at all Water Stations.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$290,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00804 - 448-CC0194 - SCADA Software

**Recommended**

This decision package provides funding to update the Supervisory Control and Data Acquisition (SCADA) system software to Wonderware and include all associated hardware at all Water Stations.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$76,000	\$0	0.00	1.00	0.00	0.00

#### PW00805 - 448-CC0194 - Water Main NE 49th St-NE 15th Ave to St Johns

**Recommended**

This decision package provides funding to install 2,500 lf of 10 inch and 4,300 lf of 8 inch water main to replace the substandard and high risk asbestos cement water main along NE 49th Street.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$1,125,000	\$0	0.00	1.00	0.00	0.00

#### PW00806 - 448-CC0194 - SE 1st St - Transportation Coordination

**Recommended**

This decision package funds water system improvements along 1st Street in coordination with a transportation improvement project along 1st Street from 164th to 192nd.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$355,000	\$0	0.00	1.00	0.00	0.00

#### PW00807 - 448-CC0194 - Daniels St - 27th to 33rd (#9)

**Recommended**

This decision package provides funding to install 1,600 lf of new 8" DI water line and abandon 1,600 lf of 4 inch OD Steel water mains along portions of Daniels Street.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$130,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00808 - 448-CC0194 - Lower Grand Industrial Area

**Recommended**

This decision package funds water system improvements in coordination with stormwater improvements in the Lower Grand Industrial area.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

#### PW00809 - 448-CC0194 - Water Station 1 Replace Wells 3, 4, 5

**Recommended**

This decision package provides funding to replace three existing aged wells and pump houses at Water Station 1 to provide security for the delivery of water from this site. Water rights will not be increased.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$0	\$1,000,000	0.00	1.00	0.00	0.00

#### PW00810 - 448-CC0194 - Water Station 3 Master Plan

**Recommended**

This decision package will fund an assessment of Water Station 3 to identify and prioritize needed upgrades, and to replace assets that have reached the end of their useful life.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$30,000	\$100,000	0.00	1.00	0.00	0.00

#### PW00811 - 448-CC0194 - Water Station 3 Reservoir/Tower/Booster Replace/Hypo

**Recommended**

This decision package funds replacement of the aging reservoir and tower at Water Station 3. This project will extend asset service life and also improve system reliability.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$0	\$500,000	0.00	1.00	0.00	0.00

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## Submitted Decision Packages by Type

### Capital

#### PW00812 - 448-CC0194 - Ellsworth Water Station Hypo Gen

**Recommended**

This decision package provides funding to replace the existing chlorine gas system at the Ellsworth Water Station with a sodium hypochlorite generation system.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$0	\$900,000	0.00	1.00	0.00	0.00

#### PW00813 - 448-CC0194 - Water Station 7 Tower Internal Coating

**Recommended**

This decision package provides funding to rehab the existing lining for our aging elevated steel tank at Water Station 7. This project will extend the asset service life.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$700,000	\$0	0.00	1.00	0.00	0.00

#### PW00814 - 448-CC0194 - Water Station 15 Hypo Gen System

**Recommended**

This decision package provides funding to replace the existing chlorine gas system at Water Station 15 with a sodium hypochlorite generation system.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$0	\$650,000	0.00	1.00	0.00	0.00

#### PW00815 - 448-CC0194 - VL Rezone South of Water Station 1

**Recommended**

This decision package provides funding for a System Pressure Study to optimize water system delivery pressures over the middle of our service area. The system study was recommended by the most recent Water System Comprehensive Plan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$0	\$310,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00816 - 448-CC0194 - 17th St to McLoughlin Blvd, F St to I-5 (D-3)

**Recommended**

This decision package provides funding to replace 740 lf of substandard main with 740 lf of 8" ductile iron main along McLoughlin Blvd. The project improves system reliability, and addresses system pressure and fire flow deficiencies as identified in the latest Water System Comprehensive Plan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$150,000	\$0	0.00	1.00	0.00	0.00

#### PW00817 - 448-CC0194 - 52nd St - Daniels to Columbia (D-06)

**Recommended**

This decision package provides funding to replace one block of existing water main. The project will install 1,600 lf of new 8" DI water line and abandon 1,600 lf of 4 inch OD Steel water mains along 52nd Street, from Daniels to Columbia.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$45,000	\$0	0.00	1.00	0.00	0.00

#### PW00818 - 448-CC0194 - Daniels St to Main St, 19th St to Fourth Plain Blvd

**Recommended**

This decision package provides funding to replace 740 lf of substandard main with 740 lf of 8" ductile iron main along Daniels Street. The project installs new pipelines to improve system reliability, and addresses system pressure and fire flow deficiencies as identified in the latest Water System Comprehensive Plan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$0	\$900,000	0.00	1.00	0.00	0.00

#### PW00819 - 448-CC0194 - E St, 16th to 22nd St (T-7)

**Recommended**

This decision package provides funding to replace the existing substandard main with 1,550 lf of new 12" ductile iron main along E Street, from 16th to 22nd. This project adds capacity for future growth and improved reliability, and addresses pressure deficiencies as identified in our most recent Water System Comprehensive Plan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$0	\$475,000	0.00	1.00	0.00	0.00





# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

448 Water Construction Fund	Expense	One-time	\$0	\$30,000	0.00	1.00	0.00	0.00
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#### PW00824 - 448-CC0194 - NW Lavina St and 42nd St (PR #7)

**Recommended**

This decision package funds water system improvements NW Lavina St and 42nd St.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Expense	One-time	\$80,000	\$580,000	0.00	1.00	0.00	0.00

### Facilities Maintenance Department

#### PWOM00700 - FAC - VPD West - Parking Lot Pavement

**Recommended**

This decision package requests to carry forward funding to replace VPD West Precinct's parking lot with pavers similar to East Precinct. Drainage problems have been solved short term with drilling. The pavers present a long term cost efficient method than drilling every year.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$0	\$495,000	0.00	1.00	0.00	0.00

#### PWOM00701 - FAC - Tower Mall Demo

**Recommended**

This decision package requests to carry forward funding to demolish the Tower Mall structures. Using cash balance pre-transferred in 2020 from the General Fund.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$2,100,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PWOM00702 - FAC - Fire Station 1 (old) Decommissioning

**Recommended**

This decision package requests to carry forward funding for potential decommissioning costs of the old Fire Station 1 and appropriates proceeds from the sale of the property.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$120,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00703 - FAC - Fire Station 2 (old) Decommissioning

**Not Recommended**

This decision package requests to carry forward funding for potential decommissioning costs of the old Fire Station 2 and appropriates proceeds from the sale of the property.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$3,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00704 - FAC - City Hall Replace/Upgrade Fire Panel

**Recommended**

This decision package requests to carry forward funding for the fire panel replacement at City Hall. Using cash balance in 336 as funding source.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00705 - FAC - Firstenburg Replace/Upgrade Fire Panel

**Recommended**

This decision package requests to carry forward funding for the fire panel replacement at Firstenburg. Using cash in 336 as funding source.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

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## Submitted Decision Packages by Type

### Capital

#### PWOM00706 - FAC - Marine Park Picnic Shelter Upgrades

**Recommended**

This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter. This decision package requests to carry forward funding for upgrades at Marine Park's Picnic Shelter.. Using cash in 336 as funding source.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$45,000	\$0	0.00	5.00	0.00	0.00

#### PWOM00707 - FAC - VPD East Replace HVAC Units on Roof

**Recommended**

This decision package requests carry forward funding for replacement of HVAC Roof unit at VPD East Precinct. Using cash in 336 as funding source.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$0	\$250,000	0.00	1.00	0.00	0.00

#### PWOM00708 - FAC - VPD East Replace Roof

**Recommended**

This decision package requests carry forward funding for replacement of Roof at VPD East Precinct. Using cash in 336 as funding source.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$0	\$350,000	0.00	1.00	0.00	0.00

#### PWOM00709 - FAC - VPD West New Flooring

**Recommended**

This decision package requests to carry forward funding to replace carpet and hard surface flooring in high traffic and worn areas. Using cash in 336 as funding source.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$0	\$50,000	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PWOM00710 - FAC - VPD West - Heat Pump Units

**Recommended**

This decision package requests carry forward funding for replacement of HVAC Roof unit at VPD West Precinct. Using cash in 336 as funding source

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$250,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00711 - FAC - VPD West - Replace Roof

**Recommended**

This decision package requests carry forward funding for replacement of the roof at VPD West Precinct. Using cash in 336 as funding source.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$350,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00712 - FAC - Fire Station 4 - Replace Roof

**Recommended**

This decision package requests carry forward funding for replacement of the Roof at Fire Station 4.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Revenue	One-time	(\$100,000)	\$0	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00713 - FAC - Fire Station 7 - Upgrade/Replace Fire Panel

**Recommended**

This decision package requests carry forward funding for replacement of the fire panel

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	One-time	\$10,000	\$0	0.00	1.00	0.00	0.00

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## Submitted Decision Packages by Type

### Capital

335 Fire Acquisition Fund	Revenue	One-time	(\$10,000)	\$0	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Expense	One-time	\$10,000	\$0	0.00	1.00	0.00	0.00

### PWOM00714 - FAC - Fire Station 8 - Exterior Repairs

**Recommended**

This decision package requests carry forward funding for repairs on the exterior of Fire Station 8 for masonry and gutters

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$45,000	\$0	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Revenue	One-time	(\$45,000)	\$0	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$45,000	\$0	0.00	1.00	0.00	0.00

### PWOM00715 - FAC - Fire Station 9 - Replace Fire Panel

**Recommended**

This decision package requests carry forward funding for replacement of the fire panel

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$0	\$10,000	0.00	1.00	0.00	0.00

### PWOM00716 - FAC - Fire Station 9 - Add ADA and gender neutral restroom

**Recommended**

This decision package requests carry forward funding for ADA requirements in current restrooms and an additional gender neutral restroom.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	One-time	\$350,000	\$0	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Expense	One-time	\$350,000	\$0	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Revenue	One-time	(\$350,000)	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PWOM00717 - FAC - Fire Station 9 - Paint Exterior, Seal/Re-Paint Masonry

**Recommended**

This decision package requests carry forward funding for repairs on the exterior of Fire Station 9 for masonry and gutters

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$0	\$40,000	0.00	1.00	0.00	0.00

#### PWOM00718 - FAC - Fire Station 10 - Paint Exterior, Seal/Re-Paint Masonry

**Recommended**

This decision package requests carry forward funding for repairs on the exterior of Fire Station 10 to seal or re-paint brick

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

#### PWOM00719 - FAC - Fire Station 10 - Replace Building Gutters

**Recommended**

This decision package requests carry forward funding to replace gutters on Station 10.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$40,000	\$0	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$40,000	\$0	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Revenue	One-time	(\$40,000)	\$0	0.00	1.00	0.00	0.00

#### PWOM00720 - FAC - City Hall DDC Replacement

**Recommended**

This decision package requests carry forward funding to upgrade DDC controls. With adding new HVAC requirements and a generator, this project's timeline has increased. Using cash in fund 336 as funding source.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

336 Capital Improvement Fund	Expense	One-time	\$175,000	\$0	0.00	1.00	0.00	0.00
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### PWOM00721 - FAC - Navigation Center - Mid Block Crossing

**Not Recommended**

This decision package requests carry forward funding to add pedestrian crossing options in front of Navigation Center. With the closure of the center due to COVID-19 this project's timeline has increased until allowed to reopen.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
108 CED Grants Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$50,000)	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

### PWOM00722 - FAC - Marshall Center - Replace Boiler

**Recommended**

This decision package requests carry forward funding to replace the boiler at Marshall CC. Using cash in 336 as funding source.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00

### PWOM00723 - FAC - Fire Station 11 Development

**Recommended**

This decision package requests carry forward funding to continue development and construction for Fire Station 11

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$9,631,407	\$0	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PWOM00724 - FAC - Clark County Historic Museum Roof

**Recommended**

This decision package requests funding to replace the roof at Clark County Historic Museum. It has not been replaced since it was built.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$115,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$115,000)	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$115,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00725 - FAC - City Hall Replace VAVs

**Recommended**

This decision package requests funding to replace the VAVs to ensure air temperature is properly dispersed.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$30,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$30,000)	\$0	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$30,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00726 - FAC - City Hall Server Room Emergency Inergen System Tanks and Smoke Detector Units

**Recommended**

This decision package requests funding for buying spare tanks for emergency replacement of the Inergen system (fire suppression) in the server room. This also includes sensors in the server room for smoke detection.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$80,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$80,000)	\$0	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$80,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PWOM00727 - FAC - City Hall S2 Access Controls Upgrade and Server

**Recommended**

This decision package requests funding for upgrading the card reader software and the server to support it. Currently the system we use would need to be upgraded and would cost more than the program that better fits security needs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$115,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$115,000)	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$115,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00728 - FAC - Esther Short Storage and Pumphouse Reconfiguration

**Recommended**

This decision package requests funding for design and consultation services to reconfigure and separate the pump house and the electrical functions of the building. Currently chemicals for the pump house are being stored (and utilized in the pump system) in the building along with the electrical for the park's services. The electrical panels and outlets are rusting and corroding due to exposure to chemicals. This decision package requests the design phase of separating the two functions.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$50,000)	\$0	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00729 - FAC - Firstenburg Gym Floor Upgrade

**Recommended**

This decision package requests funding for the repairs of the gym floor. Due to leaks underneath, repairs will need to be made and with this striping prior coats and re-coating the new floor.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$150,000	\$0	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$150,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

336 Capital Improvement Fund	Revenue	One-time	(\$150,000)	\$0	0.00	1.00	0.00	0.00
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### PWOM00733 - FAC - Marshall Center Cooling Tower Replacement

**Recommended**

This decision package requests funding to replace the cooling tower for the HVAC unit due to the lifespan of the unit.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Revenue	One-time	(\$100,000)	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00

### PWOM00734 - FAC - Marshall Center Pool Shower Room Remodel

**Recommended**

This decision package requests funding to remodel and upgrade the shower rooms by the pool. With tile issues and the recent upgrades to the family changing rooms, the shower rooms need upgrades as well. This will include the plumbing upgrades in bathrooms to reduce costs and closures.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$350,000	\$0	0.00	2.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$350,000)	\$0	0.00	2.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$350,000	\$0	0.00	2.00	0.00	0.00

### PWOM00735 - FAC - VPD East New Glass on doors and windows

**Recommended**

This decision package requests funding to replace the bullet proof glass as required by the life cycle.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Revenue	One-time	(\$120,000)	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$120,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$120,000	\$0	0.00	1.00	0.00	0.00
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### PWOM00739 - FAC - Esther Short Slocum House Replace Roof

**Recommended**

This decision package requests funding to replace the roof after finding issues during the column repairs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$115,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$115,000)	\$0	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$115,000	\$0	0.00	1.00	0.00	0.00

### PWOM00740 - FAC - City Hall Replace Exterior Windows

**Recommended**

This decision package requests funding to replace the exterior windows fogging and veining due to exposure from river moisture.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$300,000)	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$300,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$0	\$300,000	0.00	1.00	0.00	0.00

### PWOM00741 - FAC - City Hall Upgrade Surveillance

**Recommended**

This decision package requests funding to upgrade the camera surveillance system and replace cameras as needed.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$50,000)	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

336 Capital Improvement Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00
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### PWOM00742 - FAC - Esther Short Bell Tower Brick Repairs

**Recommended**

This decision package requests funding to reseal exterior brick due to stream chlorine exposure.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$100,000)	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$100,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$0	\$100,000	0.00	1.00	0.00	0.00

### PWOM00743 - FAC - Firstenburg Gym Exhaust

**Recommended**

This decision package requests funding to add an exhaust to the gym for better air circulation and quality

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$0	\$150,000	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$150,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$150,000)	0.00	1.00	0.00	0.00

### PWOM00744 - FAC - Firstenburg Cooling Tower Replacement

**Recommended**

This decision package requests funding to replace the cooling tower for the HVAC unit due to the lifespan of the unit.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$0	\$100,000	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$100,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

336 Capital Improvement Fund	Revenue	One-time	\$0	(\$100,000)	0.00	1.00	0.00	0.00
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### PWOM00745 - FAC - Firstenburg Pool Pump and Motor Replacements

**Recommended**

This decision package requests funding to rebuild, replace or upgrade pool motors in pump during annual cleaning

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$15,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$15,000)	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$0	\$15,000	0.00	1.00	0.00	0.00

### PWOM00747 - FAC - Luepke S2 Access Controls Upgrade

**Not Recommended**

This decision package requests funding for upgrading the card reader software used for security access. Currently the system we use would need to be upgraded and would cost more than the program that better fits security needs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$50,000)	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

### PWOM00749 - FAC - Marshall Center Rebuild Elevator

**Recommended**

This decision package request funding to rebuild the motor for the elevator to prolong life.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$0	\$125,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$125,000)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$125,000	0.00	1.00	0.00	0.00
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### PWOM00750 - FAC - Marshall Center Upgrade Heat Recovery System

**Recommended**

This decision package requests funding to upgrade the heat recovery system for efficiency and increased life

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$150,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$0	\$150,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$150,000)	0.00	1.00	0.00	0.00

### PWOM00751 - FAC - Marshall Center S2 Access Controls Upgrade

**Not Recommended**

This decision package requests funding for upgrading the card reader software used for security access. Currently the system we use would need to be upgraded and would cost more than the program that better fits security needs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$50,000)	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

### PWOM00753 - FAC - VPD Evidence Upgrade FDC Sprinkler System

**Recommended**

This decision package requests funding to upgrade current Fire department connection portion of the sprinkler system. Currently when testing the sprinklers the FDC floods the parking lot and will need to be rerouted.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

336 Capital Improvement Fund	Revenue	One-time	\$0	(\$50,000)	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

### PWOM00754 - FAC - VPD Evidence Generator Fuel Tank Upgrade

**Recommended**

This decision package requests funding to upgrade current generator tank to larger tank for prolonged emergency power

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$25,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$0	\$25,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$25,000)	0.00	1.00	0.00	0.00

### PWOM00755 - FAC - VPD West Video Upgrade Surveillance

**Not Recommended**

This decision package requests funding to upgrade the camera surveillance system and replace cameras as needed.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$50,000)	0.00	1.00	0.00	0.00

### PWOM00757 - FAC - Fire Boathouse Replace/Upgrade Fire Panel

**Recommended**

This decision package requests to carry forward funding for the fire panel replacement at the Fire boathouse

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00



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## Submitted Decision Packages by Type

### Capital

#### PWOM00758 - FAC - Fire Station 1 (new) Increase Grease Trap

**Recommended**

This decision package requests funding to increase the grease trap from a 50 gallon tank to a 1000 gallon tank. Due to the increase pumping required based on usage this will reduce this service and emergency callouts to pump.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$65,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00759 - FAC - Fire Station 2 (new) Increase Grease Trap

**Recommended**

This decision package requests funding to increase the grease trap from a 50 gallon tank to a 1000 gallon tank. Due to the increase pumping required based on usage this will reduce this service and emergency callouts to pump.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$65,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00763 - FAC - Fire Station 6 - Repaint Exterior

**Recommended**

This decision package requests funding to reseal exterior brick.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

#### PWOM00765 - FAC - Fire Station 6 - Upgrade/Replace Fire Panel

**Recommended**

This decision package requests funding for replacement of the fire panel

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$0	\$10,000	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

001 General Fund	Expense	One-time	\$12,352	\$0	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Revenue	One-time	(\$16,000)	\$0	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Expense	One-time	\$16,000	\$0	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$16,000	\$0	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	One-time	(\$16,000)	\$0	0.00	2.00	0.00	0.00

### PWOM00761 - FAC - Fire Boathouse Rodent Control

**Recommended**

This decision package requests funding to add netting under and surrounding boathouse to deter rodent inhabitation. Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$0	\$38,600	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Revenue	One-time	\$0	(\$50,000)	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	One-time	\$0	(\$50,000)	0.00	2.00	0.00	0.00

### PWOM00762 - FAC - Fire Station 5 - S2 Access Controls Upgrade

**Not Recommended**

This decision package requests funding for upgrading the card reader software used for security access. Currently the system we use would need to be upgraded and would cost more than the program that better fits security needs. Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	One-time	\$0	\$200,000	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	One-time	\$0	(\$200,000)	0.00	2.00	0.00	0.00
001 General Fund	Expense	One-time	\$0	\$154,400	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

335 Fire Acquisition Fund	Expense	One-time	\$0	\$200,000	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Revenue	One-time	\$0	(\$200,000)	0.00	1.00	0.00	0.00

### PWOM00764 - FAC - Fire Station 7 - S2 Access Controls Upgrade

**Not Recommended**

This decision package requests funding for upgrading the card reader software used for security access. Currently the system we use would need to be upgraded and would cost more than the program that better fits security needs. Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$0	\$150,000	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	One-time	\$0	(\$150,000)	0.00	2.00	0.00	0.00
001 General Fund	Expense	One-time	\$0	\$115,800	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Revenue	One-time	\$0	(\$150,000)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$0	\$150,000	0.00	1.00	0.00	0.00

### PWOM00766 - FAC - Fire Station 8 - Kitchen and Dorm Remodel

**Not Recommended**

This decision package requests funding to remodel kitchen and add individual dorm rooms to replace current hospital sheet separators. Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
335 Fire Acquisition Fund	Expense	One-time	\$0	\$350,000	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Revenue	One-time	\$0	(\$350,000)	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	One-time	\$0	(\$350,000)	0.00	2.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$0	\$350,000	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$0	\$270,200	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### Information Technology Department

##### PWOM00769 - FAC - VFDs for Data Rooms

**Not Recommended**

Replace 13 VFDs in Data Rooms for all City-wide facilities. The Variable Frequency Drives are a component in the HVAC system that determines how much air circulates in the room to prevent the servers from overheating and provides air flow control. Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Expense	One-time	\$135,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$135,000)	\$0	0.00	1.00	0.00	0.00
506 Computer Repair & Replacement Fund	Expense	One-time	\$135,000	\$0	0.00	1.00	0.00	0.00

#### Parks & Recreation Department

##### PR00655 - North Image NH Park Development (District 5) Carry Forward

**Recommended**

This is to establish budget in 2021 to cover any part of the project that we anticipate will be remaining.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
196 PIF - District C Fund	Expense	One-time	\$179,191	\$0	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	(\$250,000)	\$0	0.00	2.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$250,000	\$0	0.00	1.00	0.00	0.00
175 PIF - Acq & Dev District 5 Fund	Expense	One-time	\$70,809	\$0	0.00	1.00	0.00	0.00

##### PR00656 - Dubois Park (District 2) Carry Forward

**Recommended**

This is to establish budget in 2021 to cover any part of the project that we anticipate will be remaining.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	(\$30,000)	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$30,000	\$0	0.00	1.00	0.00	0.00
172 PIF - Acq & Dev District 2 Fund	Expense	One-time	\$30,000	\$0	0.00	1.00	0.00	0.00

### PR00657 - Summers Walk Park (District 4) Carry Forward

**Recommended**

This is to establish budget in 2021 to cover any part of the project that we anticipate will be remaining.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	(\$20,000)	\$0	0.00	1.00	0.00	0.00
174 PIF - Acq & Dev District 4 Fund	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00

### PR00658 - Acquisition - District 2 Carry Forward

**Recommended**

One-half acre acquisition to expand George and Hazel Stein Neighborhood Park. The city has a recorded option for first right of refusal for this parcel, and current negotiations are estimating the sale to be completed in 2021, therefore time sensitive. The estimated value is based on assessment value and due diligence, with demolition costs of the existing structure in 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	(\$600,000)	(\$100,000)	0.00	2.00	0.00	0.00
195 PIF - District B Fund	Expense	One-time	\$318,392	\$100,000	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$600,000	\$100,000	0.00	1.00	0.00	0.00
172 PIF - Acq & Dev District 2 Fund	Expense	One-time	\$281,608	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PR00659 - Rose Village park development

**Recommended**

Construct ADA compliant playground, benches, picnic tables, trellis shade structure, sport court, landscaping and Irrigation.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
171 PIF - Acq & Dev District 1 Fund	Expense	One-time	\$32,000	\$4,467	0.00	1.00	0.00	0.00
194 PIF - District A Fund	Expense	One-time	\$0	\$495,533	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	(\$32,000)	(\$500,000)	0.00	2.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$32,000	\$500,000	0.00	1.00	0.00	0.00

#### PR00660 - Peter S. Ogden Park development

**Recommended**

Develop neighborhood park to include ADA compliant play equipment, trails, sports court and or field, shade structures, picnic tables, benches, landscaping and irrigation.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	(\$120,000)	(\$590,000)	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$120,000	\$590,000	0.00	1.00	0.00	0.00
177 PIF - Acq & Dev District 7 Fund	Expense	One-time	\$120,000	\$590,000	0.00	1.00	0.00	0.00

#### PR00661 - Oakbrook Park Development

**Recommended**

Construct ADA compliant playground, benches, landscaping and Irrigation. Add additional benches along the existing trail system.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
177 PIF - Acq & Dev District 7 Fund	Expense	One-time	\$81,000	\$37,284	0.00	1.00	0.00	0.00
195 PIF - District B Fund	Expense	One-time	\$0	\$295,716	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$81,000	\$333,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	(\$81,000)	(\$333,000)	0.00	2.00	0.00	0.00
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### PR00662 - Wy'East Land Exchange 2/ EPS

**Recommended**

Appraisals and other due diligence as needed to facilitate land exchanges with EPS.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	(\$50,000)	\$0	0.00	1.00	0.00	0.00
195 PIF - District B Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

### PR00663 - District 4 Park Acquisition

**Recommended**

Community Park acquisition in Park District 4/C. A target acquisition is 17 acres of Columbia River waterfront, but other locations will be pursued to commit the remaining extended concurrency funds in district 4. The budget amount is based upon prior appraisals of the target property, the \$250,000 per acre utilized in the PIF analysis, plus estimated due diligence costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$4,000,000	\$0	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	(\$3,764,585)	\$0	0.00	2.00	0.00	0.00
174 PIF - Acq & Dev District 4 Fund	Expense	One-time	\$2,211,160	\$0	0.00	1.00	0.00	0.00
196 PIF - District C Fund	Expense	One-time	\$1,553,425	\$0	0.00	1.00	0.00	0.00

### PR00664 - Esther Short Park

**Recommended**

Base on budget negotiated with Developer. Playground replacement Plans and Spec w/ Develop funds deposited into ES PIF account funds, Development paid by Block 20 D.A.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$163,000	\$0	0.00	1.00	0.00	0.00
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### PR00671 - Jaggy Road Park

**Recommended**

Renovation: playground equipment, picnic table replacements, ADA improvements. This is to be funded by the increase of PIF rates.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$0	\$110,000	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	\$0	(\$110,000)	0.00	1.00	0.00	0.00
195 PIF - District B Fund	Expense	One-time	\$0	\$110,000	0.00	1.00	0.00	0.00

### PR00672 - Raymond E Shaffer Park

**Recommended**

Master Plan, Plans & Specs. This is to be funded by the PIF rate increases.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
343 Parks Construction Fund (Capital Projects only)	Expense	One-time	\$0	\$1,320,000	0.00	1.00	0.00	0.00
195 PIF - District B Fund	Expense	One-time	\$0	\$1,320,000	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Revenue	One-time	\$0	(\$1,320,000)	0.00	1.00	0.00	0.00

### PWOM00730 - FAC - Firstenburg Upgrade Surveillance

**Not Recommended**

This decision package requests funding to upgrade the camera surveillance system and replace cameras as needed. Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Revenue	One-time	(\$100,000)	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

001 General Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00
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### PWOM00746 - FAC - Firstenburg Replace Freezer

**Not Recommended**

This decision package requests funding to replace a freezer that is no longer working Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$55,000)	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$0	\$55,000	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$0	\$55,000	0.00	1.00	0.00	0.00

### Police Department

### PL00667 - Purchase of Chkalov Building - Cash

**Recommended**

In 2020, the City entered into a lease-to-purchase agreement with Angelo Property CO, LP for the property located on 521 SE Chkalov Drive, Vancouver, WA. This DP is to request funds to purchase that property after the 3 years that we are obligated to lease it.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$10,560,500	0.00	1.00	0.00	0.00

### PWOM00736 - FAC - VPD East Video Surveillance Upgrade

**Not Recommended**

This decision package requests funding to upgrade the camera surveillance system and replace cameras as needed. Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Revenue	One-time	(\$50,000)	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PWOM00737 - FAC - VPD Evidence Parking Lot Upgrade for Seized Vehicles

**Recommended**

This decision package requests funding to fence a portion of the Evidence lot to store seized vehicles until the case is settled. This will include adding a camera for additional security Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
107 Drug Enforcement Fund	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Revenue	One-time	(\$20,000)	\$0	0.00	1.00	0.00	0.00

#### PWOM00738 - FAC - VPD Evidence Video Surveillance Upgrade

**Recommended**

This decision package requests funding to upgrade the camera surveillance system and replace cameras as needed. Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Revenue	One-time	(\$15,000)	\$0	0.00	1.00	0.00	0.00
107 Drug Enforcement Fund	Expense	One-time	\$15,000	\$0	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	One-time	\$15,000	\$0	0.00	1.00	0.00	0.00

#### PWOM00752 - FAC - VPD Evidence Upgrade DDC Bldg Controls

**Not Recommended**

This decision package requests funding to upgrade Direct Digital Control system for HVAC systems including data room. Allows for remote access, diagnostics, alarms, and control of HVAC system Departmental request; not part of Facilities workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
336 Capital Improvement Fund	Revenue	One-time	\$0	(\$30,000)	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$0	\$30,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

336 Capital Improvement Fund	Expense	One-time	\$0	\$30,000	0.00	1.00	0.00	0.00
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### Streets & Transportation Department

#### PW00704 - 331-CC0179 2021 Neighborhood Traffic Management Program

**Recommended**

This decision package funds projects implemented as part of the ongoing Neighborhood Traffic Calming Program help slow neighborhood traffic and enhance livability. These projects may address education and awareness on reducing speeds, pedestrian and bicyclist safety, and other strategies to improve neighborhood mobility.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$170,000	\$0	0.00	1.00	0.00	0.00

#### PW00705 - 331-CC0179 2022 Neighborhood Traffic Management Program

**Recommended**

This decision package funds projects implemented as part of the ongoing Neighborhood Traffic Calming Program help slow neighborhood traffic and enhance livability. These projects may address education and awareness on reducing speeds, pedestrian and bicyclist safety, and other strategies to improve neighborhood mobility.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$0	\$170,000	0.00	1.00	0.00	0.00

#### PW00825 - 330-CC0179 - Mill Plain Blvd - 104th to NE Chkalov

**Recommended**

This decision package funds street improvements on Mill Plain Boulevard, from 104th to NE Chkalov.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
330 Transportation Capital Fund	Expense	One-time	\$150,501	\$0	0.00	1.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	One-time	\$150,501	\$0	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Revenue	One-time	(\$150,501)	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00826 - 330-CC0179 - SE 20th St at 176th Ave and 183rd Ave

**Recommended**

This decision package originally funded pedestrian improvements at the intersection of 20th and 176th Avenue; however, previous developer contributions will not cover the amount of work that needs to be completed. This decision package will now be used to reimburse the developer.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
330 Transportation Capital Fund	Revenue	One-time	\$19,840	\$0	0.00	1.00	0.00	0.00

#### PW00827 - 330-CC0179 - SE Hearthwood and SE 1st St

**Recommended**

This decision package provides funding to install a new traffic signal at SE Hearthwood and SE 1st St to improve traffic and pedestrian safety, ADA accessibility, and operations. The project is funded through developer contributions.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
330 Transportation Capital Fund	Expense	One-time	\$91,766	\$0	0.00	1.00	0.00	0.00

#### PW00828 - 330-CC0179 - SE 20th Street Median

**Recommended**

This decision package funds installation of a street median on SE 20th street near the entrance to Fred Meyers. The project is funded from developer contributions.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
330 Transportation Capital Fund	Expense	One-time	\$24,000	\$0	0.00	1.00	0.00	0.00

#### PW00829 - 330-CC0179 - 137th Ave Corridor - 49th to Fourth Plain

**Recommended**

This decision package funds street improvements on the 137th Ave Corridor, from 49th to Fourth Plain Boulevard. The project is partially funded from federal grants (\$500,000) and sale of surplus property.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
330 Transportation Capital Fund	Revenue	One-time	(\$1,826,604)	(\$500,000)	0.00	3.00	0.00	0.00
131 Transportation Special Revenue Fund	Expense	One-time	\$1,131,350	\$500,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

330 Transportation Capital Fund	Expense	One-time	\$2,376,604	\$500,000	0.00	1.00	0.00	0.00
162 TIF - Evergreen Fund	Expense	One-time	\$395,254	\$0	0.00	1.00	0.00	0.00

### PW00830 - 330-CC0179 - Jefferson St - Evergreen to Mill Plain

**Recommended**

This decision package funds street improvements at Jefferson Street, from Evergreen to Mill Plain.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
160 TIF - Vancouver Fund	Expense	One-time	\$219,000	\$0	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Expense	One-time	\$582,424	\$0	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Revenue	One-time	(\$582,424)	\$0	0.00	2.00	0.00	0.00
141 Columbia TIF District Fund	Expense	One-time	\$363,424	\$0	0.00	1.00	0.00	0.00

### PW00831 - 330-CC0174 - Mill Plain Blvd Arrival on Green Improvement Project

**Recommended**

This decision package funds traffic signal improvements along Mill Plain Boulevard for bus and transit vehicles. The project is partially funded through a federal grant (\$72,000).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Expense	One-time	\$92,000	\$0	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Revenue	One-time	(\$92,000)	\$0	0.00	2.00	0.00	0.00

### PW00832 - 330-CC0174 - LED Street Light Retrofit

**Recommended**

This decision package continues funding for the LED Street Light Retrofit project. The second phase of the project updates decorative street lights to LEDs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

330 Transportation Capital Fund	Revenue	One-time	(\$1,615,000)	\$0	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Expense	One-time	\$1,615,000	\$0	0.00	1.00	0.00	0.00

### PW00833 - 330-CC0179 - Evergreen Highway Trail Phase II

**Recommended**

This decision package funds improvements to the Evergreen Highway Trail.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
330 Transportation Capital Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00
131 Transportation Special Revenue Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Revenue	One-time	(\$100,000)	\$0	0.00	1.00	0.00	0.00

### PW00834 - 330-CC0179 - Evergreen Highway Trail - Chelsea to Image

**Recommended**

This decision package funds improvements to the Evergreen Highway Trail, from Chelsea to Image.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
330 Transportation Capital Fund	Expense	One-time	\$185,090	\$0	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Revenue	One-time	(\$185,090)	\$0	0.00	1.00	0.00	0.00
131 Transportation Special Revenue Fund	Expense	One-time	\$185,090	\$0	0.00	1.00	0.00	0.00

### PW00835 - 330-CC0179 - SE 1st St - 164th to 177th

**Recommended**

This decision package funds the urban arterial upgrade of an existing 2-lane rural road, to increase safety, mobility and livability, and meet future subarea needs. The new cross section of the street will be 3 lanes wide with improvements to include sidewalks, ADA Ramps, bike facilities, stormwater, streetlights and, where required, sound walls. Funding sources include two federal grants - one for \$1.2 million and another for \$1.5 million, TIB grant (\$3.0 million), transfers from TIF funds 142 (\$895,074 over both years) and 164 (\$379,926), and a transfer from TBD (\$2.0 million).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

330 Transportation Capital Fund	Expense	One-time	\$8,738,783	\$250,000	0.00	1.00	0.00	0.00
164 TIF - East City Fund (South County)	Expense	One-time	\$379,926	\$0	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Revenue	One-time	(\$6,738,783)	(\$250,000)	0.00	5.00	0.00	0.00
142 Cascade TIF District Fund	Expense	One-time	\$645,074	\$250,000	0.00	1.00	0.00	0.00

### PW00836 - 330-CC0179 - NE 18th St - 97th Ave to 107th Ave

**Recommended**

This decision package funds street improvements on NE 18th St, from 97th Ave to 107th Ave. The project is partially funded through a federal grant (\$600,000).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
330 Transportation Capital Fund	Revenue	One-time	(\$800,000)	\$0	0.00	3.00	0.00	0.00
330 Transportation Capital Fund	Expense	One-time	\$800,000	\$0	0.00	1.00	0.00	0.00
142 Cascade TIF District Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00
143 Pacific TIF District Fund	Expense	One-time	\$100,000	\$0	0.00	1.00	0.00	0.00

### PW00837 - 331-CC0174 - Traffic Signal Sustainability 2

**Recommended**

This decision package provides funding for moving signals, replacing wooden signal poles, and other asset management projects that increase the safety of the City's transportation system and maintain the City's infrastructure. The project is funded through transfers from the Street Fund; the 2021-22 amounts were reduced to help with Street Fund cost reductions.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Revenue	One-time	(\$165,000)	(\$165,000)	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$165,000	\$165,000	0.00	1.00	0.00	0.00
102 Street Fund	Expense	One-time	\$165,000	\$165,000	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00838 - 331-CC0179 - Multi Modal Safety and Accessibility Program

**Recommended**

This decision package funds multi-modal safety and accessibility improvements.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$50,000	\$50,000	0.00	1.00	0.00	0.00

#### PW00839 - 331-CC0179 - NW Neighborhood Connectivity (Lincoln Sidewalks)

**Recommended**

This decision package funds pedestrian improvements along multiple streets to improve walking routes to Lincoln Elementary school. The project is partially funded by a federal grant (\$500,000), as well as sale of surplus land.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$1,000,000	\$0	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Revenue	One-time	(\$500,000)	\$0	0.00	1.00	0.00	0.00

#### PW00840 - 331-CC0179 - NE 68th St Sidewalk - City Limits to St Johns

**Recommended**

This decision package funds installation of a sidewalk and bike facility along 68th Street, in coordination with a County project to install sidewalk outside City limits. The project is partially funded by a federal grant (\$430,000).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
131 Transportation Special Revenue Fund	Expense	One-time	\$20,000	\$50,000	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Revenue	One-time	(\$100,000)	(\$400,000)	0.00	2.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$100,000	\$400,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00841 - 331-CC0179 - SE 1st St - 177th Ave to 192nd Ave

**Recommended**

This decision package funds the second phase of the urban arterial upgrade of an existing 2-lane rural road, to increase safety, mobility and livability, and meet future subarea needs. The new cross section of the street will be 3 lanes wide with improvements to include sidewalks, ADA Ramps, bike facilities, stormwater, streetlights and, where required, sound walls. Funding includes \$2.0 million TIB grant, \$1.0 million from TIF Fund 142, and \$2.0 million from the TBD. The TBD request will be made in 2021 but this budget anticipates approval; if not approved, the budget will be adjusted. Funding of \$5.0 million could be awarded from a federal grant for the construction portion of the project, but is currently unfunded so this request includes \$5.0 million support from the General Fund.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
634 Transportation Benefit District Fund (TBD)	Expense	One-time	\$0	\$2,000,000	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$0	\$5,000,000	0.00	1.00	0.00	0.00
142 Cascade TIF District Fund	Expense	One-time	\$0	\$1,000,000	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$0	\$10,000,000	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Revenue	One-time	\$0	(\$10,000,000)	0.00	4.00	0.00	0.00

#### PW00842 - 331-CC0179 - Westside Bike Mobility

**Recommended**

This decision package funds the Westside Bike Mobility project. The first phase of implementation will be focused on the Columbia corridor, with implementation of other routes occurring in later years. The project will include traffic calming, bicycle and pedestrian improvements and be completed in coordination with pavement management. The City has applied for a state grant for a portion of the funding but approval is unknown until mid-2021; if received, the General Fund contribution will decrease.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$2,198,000	\$0	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Revenue	One-time	(\$2,198,000)	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$2,198,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00843 - 331-CC0179 - NTSA REET Administration

**Recommended**

This decision package funds administration costs associated with running the neighborhood traffic management program.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$25,000	\$25,000	0.00	1.00	0.00	0.00

#### PW00844 - 331-CC0179 - Non-Programmed Safety

**Recommended**

This decision package provides funding for unanticipated transportation projects necessary to improve safety.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
131 Transportation Special Revenue Fund	Expense	One-time	\$100,000	\$100,000	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$100,000	\$100,000	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Revenue	One-time	(\$100,000)	(\$100,000)	0.00	1.00	0.00	0.00

#### PW00845 - 331-CC0179 - 2019 Neighborhood Traffic Management Program

**Recommended**

This decision package funds projects implemented as part of the ongoing Neighborhood Traffic Calming Program to help slow neighborhood traffic and enhance livability. These projects may address education and awareness on reducing speeds, pedestrian and bicyclist safety, and other strategies to improve neighborhood mobility. The Neighborhood Traffic Management Program is funded through annual REET deposits.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$170,000	\$0	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

331 Street Funding Initiative - Capital Fund	Expense	One-time	\$62,000	\$0	0.00	1.00	0.00	0.00
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### PW00850 - 331-CC0179 - Devine Pedestrian Improvements - Mill Plain to 18th

**Recommended**

This decision package funds sidewalk improvements along Devine from Mill Plain to 18th. The project is funded through a TIB urban sidewalks grant (\$464,000) and a state safety grant (\$400,000).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$864,000	\$0	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Revenue	One-time	(\$864,000)	\$0	0.00	2.00	0.00	0.00

### PW00851 - 331-CC0179 - Main Street - 5th to 15th

**Recommended**

This decision package funds street improvements on Main Street from 5th to 15th.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
131 Transportation Special Revenue Fund	Expense	One-time	\$10,000	\$0	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$10,000	\$0	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Revenue	One-time	(\$10,000)	\$0	0.00	1.00	0.00	0.00

### PW00853 - 331-CC0179 - NE 115th Avenue Extension - 16th St to 18th St

**Recommended**

This decision package funds construction of new street at 115th Avenue between 18th Street and 16th Street. The project is funded through developer contributions.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$200,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Capital

#### PW00854 - 331-CC0174 - Columbia and 13th Signal

**Recommended**

This decision package provides for traffic signal reconstruction at Columbia and 13th. The project will remove existing spanwire installation and install to current standards, install pedestrian signals and update the detection system, and install pedestrian ramps and new curb returns in coordination with pavement management.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$431,681	\$0	0.00	1.00	0.00	0.00

#### PW00855 - 331-CC0179 - 2021 Neighborhood Traffic Management Program

**Recommended**

This decision package funds projects implemented as part of the ongoing Neighborhood Traffic Calming Program to help slow neighborhood traffic and enhance livability. These projects may address education and awareness on reducing speeds, pedestrian and bicyclist safety, and other strategies to improve neighborhood mobility. The Neighborhood Traffic Management Program is funded through annual REET deposits.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
331 Street Funding Initiative - Capital Fund	Expense	One-time	\$170,000	\$0	0.00	1.00	0.00	0.00

### Operating

#### City Manager's Office Department

#### CM00650 - Strategic Plan Consultant

**Recommended**

Contract will be to assist in the development and deployment of a new city-wide Strategic Plan. The consultant will work in cooperation with a strategic planning team led by the senior policy staffer. The contract will include engagement with internal audiences (City Council, city staff, and members of the Strategic Plan Oversight Committee) and external audiences (community stakeholders, residents).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CM00651 - Climate Action Plan Consultant

**Recommended**

Contract would build upon the initial climate work underway to identify strategies and actions for meeting Council's established carbon emission reduction targets by 2050. The will include extensive public engagement.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

#### CM00652 - Green House Gas- Cascadia Consulting

**Recommended**

Inventories will then be used to model various future scenarios to inform the setting of future greenhouse gas emission targets for municipal operations and city-wide and to identify possible strategies to achieve those goals. The contract includes extensive public engagement and staff training on how to update inventories. Contract duration is August 2020 through March 2021.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$10,000	\$0	0.00	1.00	0.00	0.00

#### CM00653 - Oregon State Lobby Contract - CFM

**Recommended**

This contract is for active lobbying in the Oregon State legislature and other Oregon State agencies, primarily related to transportation policies issues. This includes the I-5 bridge replacement, ODOT tolling proposals for I-5 and I-205, and related transportation policies discussion. This is contract can be extended through the end of 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$60,000	\$60,000	0.00	1.00	0.00	0.00

#### CM00654 - Vacation Payout for Retirement

**Recommended**

This is anticipated vacation payout for retirement

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$24,324	\$0	0.00	1.00	0.00	0.00







# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

001 General Fund	Expense	One-time	\$22,500	\$0	0.00	1.00	0.00	0.00
001 General Fund	Revenue	One-time	(\$22,500)	\$0	0.00	1.00	0.00	0.00

### CM00669 - Historic Reserve Roof Replacement CF

**Recommended**

Carryforward of architect fees to review the Howard House Roof replacement needs

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
139 VNHR Properties Fund	Expense	One-time	\$40,000	\$0	0.00	1.00	0.00	0.00

### CM00670 - VHF Radio Communications Network

**Not Recommended**

This package will enable us to establish an emergency VHF station network using our existing city license, which is different from our CRESA communications that use the 800 MHZ network. VHF has proven to be a reliable alternative communications net in disaster situations where 800 MHz systems are damaged and/or cellular telephone service is limited or unreliable, such as during a seismic event. We have the VHF station license—this will get the network up and operating. Valuation: 5 VHF station packages (fixed) including units/antennae/transmitters (\$9,975) and five mobile radio units /mounts and batteries (\$4,500).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$15,750	\$0	0.00	1.00	0.00	0.00

### CM00671 - Citizen Preparedness Program

**Not Recommended**

Engage a professional community outreach coordinator to: 1) assess existing neighborhood preparedness and community volunteer program needs and capabilities; 2) develop a framework of fixes and improvements; and 3) initiate a comprehensive community disaster preparedness program.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$25,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CM00673 - Disaster Exercise Program

**Not Recommended**

Hire a consultant to plan and conduct a comprehensive exercise to test the City's ability to effectively manage a major incident. EOC staff, field responders and senior leadership would closely coordinate specific incident management components for a lead-in tabletop exercise followed by a full-scale disaster exercise.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$37,500	0.00	1.00	0.00	0.00

#### CM00674 - Shelter Equipment and Staff Training

**Not Recommended**

Community Center Shelter Plans were completed in December 2019... Need to initiate acquisition of appropriate equipment (cots, blankets, etc.) for both Firstenburg and Marshall; and hire a consultant to help develop implementing checklists and train volunteers/employees on how to activate and operate a shelter.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$25,000	0.00	1.00	0.00	0.00

#### CM00675 - City Manager's Office Operating Budget Reductions

**Recommended**

Reductions in general fund revenues from COVID-19 are address through reductions to operating budgets by reducing budget in items such as travel/training/materials and supplies.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$89,995)	(\$90,517)	0.00	9.00	0.00	0.00

#### CM00676 - Communications Operating Budget Reductions

**Recommended**

Reductions in general fund revenues from COVID-19 are address through reductions to operating budgets by reducing budget in items such as travel/training/materials and supplies. Also reduced are two professional services that are no longer needed; Andrew Jeffers Photography and Graphic Design.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$37,525)	(\$39,125)	0.00	6.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CM00677 - Neighborhoods Operating Budget Reductions

**Recommended**

Reductions in general fund revenues from COVID-19 are address through reductions to operating budgets by reducing budget in items such as travel/training/materials and supplies.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$8,926)	(\$8,926)	0.00	4.00	0.00	0.00

#### CM00678 - CVTV Operating Budget Reductions

**Recommended**

Reductions in general fund revenues from COVID-19 are address through reductions to operating budgets by reducing budget in items such as travel/training/materials and supplies.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
655 City/County Cable TV Fund	Expense	Ongoing	(\$44,230)	(\$44,230)	0.00	19.00	0.00	0.00

#### CM00679 - Council Support Operating Budget Reductions

**Recommended**

Reductions in general fund revenues from COVID-19 are address through reductions to operating budgets by reducing budget in travel & training.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$23,827)	(\$24,070)	0.00	1.00	0.00	0.00

#### CM00680 - Professional Services for Cultural Liaison Consultant

**Not Recommended**

As part of the outreach for A Stronger Vancouver, the City found success in connecting with underheard and underrepresented members of the community, including Non-English speakers, through using the services of Cultural Liaisons who have connections with diverse communities in Vancouver. In order to continue making these connections, building relationships, and assisting with the facilitation of communication between diverse cultural groups and the City, the City will continue to need the assistance of Cultural Liaisons in which they will be setting up meeting, focus groups and contacts in the community to provide the two-way communication we have been missing.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

001 General Fund	Expense	One-time	\$25,000	\$25,000	0.00	1.00	0.00	0.00
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### CM00681 - CVTV Support

**Recommended**

Establishing support from General Fund and County splits. Note there was an over transfer from the City and County across the last couple years. The City is provided a credit of \$248,032 spread across both years, while the County received a credit of \$140,559 spread across both years, thus reducing the overall support in 2021-22.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
655 City/County Cable TV Fund	Revenue	Ongoing	(\$561,502)	(\$547,073)	0.00	2.00	0.00	0.00

### CM00682 - Cable Franchise Renewal Support

**Recommended**

The current Cable Franchise Agreement with Comcast is set to expire in July 1, 2023. In preparations for franchise negotiations a Community Ascertainment Study should be conducted in order to fully explore the technological needs of the franchise area. In addition, we will need support from cable franchising experts as we negotiate new franchises for the City of Vancouver and Clark County. Last year Comcast provided the City of Vancouver with \$1,896,000 in franchise fees and \$372,765 in PEG Capital support.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
655 City/County Cable TV Fund	Expense	One-time	\$85,000	\$0	0.00	1.00	0.00	0.00

### CM00684 - Land Bridge Irrigation Repair CF

**Recommended**

Carryforward of the Land Bridge Irrigation Repair budget.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
337 VNHR Property Capital Fund	Expense	One-time	\$112,800	\$0	0.00	1.00	0.00	0.00
139 VNHR Properties Fund	Expense	One-time	\$112,800	\$0	0.00	1.00	0.00	0.00
139 VNHR Properties Fund	Revenue	One-time	(\$112,800)	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CM00685 - Website Re-design

**Recommended**

The City's current website was launched in 2013 and is overdue for a total redesign to make it more modern, welcoming, accessible, and usable. As part of the redesign process, underused website features will be removed or improved, as well as adding features that are currently missing. The new website organization will identify the most-used content and make it easier to find, get rid of visual and organizational clutter, and delete hard-to-understand language that makes the site difficult to use. A redesign will also ensure that the site is accessible to all users. Our gold standard example is the City of Boston's website, who said in their RFP: "We want Boston.gov to be beautifully designed, delightful to use, and thoroughly useful." We echo that sentiment. Funding will come from the cash balance in fund 148 Senior Messenger Fund that will close.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$300,000	0.00	1.00	0.00	0.00

#### CM00686 - Move Senior Messenger to Recreation Services (Fund 148 to 001)

**Recommended**

Relocate Senior Messenger program from special revenue fund to General Fund in Recreation Services in Parks & Recreation. The cash balance from Senior Messenger fund will support Media Services consultants in 2021.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$359,956	\$361,172	0.00	20.00	0.00	0.00
001 General Fund	Revenue	One-time	(\$319,122)	\$0	0.00	1.00	0.00	0.00
001 General Fund	Revenue	Ongoing	(\$270,000)	(\$270,000)	0.00	1.00	0.00	0.00
148 Senior Messenger Fund	Expense	One-time	\$319,122	\$0	0.00	1.00	0.00	0.00
148 Senior Messenger Fund	Expense	Ongoing	(\$359,956)	(\$361,172)	0.00	20.00	0.00	0.00
148 Senior Messenger Fund	Revenue	Ongoing	\$276,000	\$276,000	0.00	2.00	0.00	0.00

#### CM00687 - Add 1.0 Assistant City Manager

**Recommended**

City is reorganizing several of its services to add strategic capacity in the economic development and internal services areas of the city.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

001 General Fund	Expense	Ongoing	\$245,213	\$250,962	1.00	5.00	1.00	0.00
506 Computer Repair & Replacement Fund	Revenue	Ongoing	(\$826)	(\$826)	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$1,400	\$0	0.00	1.00	0.00	0.00

### City of Vancouver

#### CD00716 - Affordable Housing Sales Tax Revenue

**Recommended**

Professional services to supporting public engagement (\$25k), planning (\$75k) and facility design (\$50k) for complete streets roadway retrofits in tandem with the City's annual Pavement Management program. Tentative paving scheduled for 2022 with relatively short segment, less complex roadway. This is the highest priority in the Complete Streets packages.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
111 Affordable Housing Fund	Revenue	Ongoing	(\$4,300,000)	(\$4,300,000)	0.00	1.00	0.00	0.00

#### CW00650 - Interfund Revenue Adjustments

**Recommended**

Revenue adjustments for interfund rate model true-up.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Revenue	Ongoing	(\$6,720)	(\$6,720)	0.00	3.00	0.00	0.00
001 General Fund	Revenue	Ongoing	(\$33,120)	(\$33,120)	0.00	1.00	0.00	0.00

#### CW00651 - Grounds and Facilities Interfund Incremental Baseline Adjustment

**Recommended**

Citywide incremental adjustment to baseline for Grounds and Facilities direct and overhead cost support.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Revenue	Ongoing	(\$26,012)	(\$26,012)	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
445 Water Utility Fund	Expense	Ongoing	\$232,589	\$232,589	0.00	3.00	0.00	0.00
508 Grounds and Facilities Services Fund	Revenue	Ongoing	(\$1,972,307)	(\$1,972,307)	0.00	2.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	\$839	\$839	0.00	1.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	\$25,683	\$25,683	0.00	1.00	0.00	0.00
481 Airport Fund	Expense	Ongoing	\$62,201	\$62,201	0.00	2.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$2,500,332	\$2,500,332	0.00	10.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$26,012	\$26,012	0.00	1.00	0.00	0.00
138 Downtown Initiatives Fund	Expense	Ongoing	\$2,777	\$2,777	0.00	1.00	0.00	0.00
116 Parkhill Cemetery Improvement Fund	Expense	Ongoing	(\$867,584)	(\$867,584)	0.00	2.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$105,725	\$105,725	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$9,539	\$9,539	0.00	1.00	0.00	0.00

### CW00652 - Establish Baseline for Affordable Housing Sales Tax Fund (130)

**Not Recommended**

Establish revenue baseline for Affordable Housing Sales Tax Fund 130 created in 2020.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
130 Affordable Housing Sales Tax Fund	Revenue	Ongoing	(\$650,000)	(\$650,000)	0.00	1.00	0.00	0.00

### CW00653 - Streets and Construction Overhead Incremental Baseline Adjustment

**Recommended**

Incremental baseline adjustment for Streets and Construction Overhead applied when staff is working for other departments.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$33,719	\$33,719	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

481 Airport Fund	Expense	Ongoing	\$200	\$200	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$10,000	\$10,000	0.00	2.00	0.00	0.00
445 Water Utility Fund	Revenue	Ongoing	(\$69,119)	(\$69,119)	0.00	1.00	0.00	0.00
102 Street Fund	Revenue	Ongoing	(\$450)	(\$450)	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$450	\$450	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	\$25,000	\$25,000	0.00	1.00	0.00	0.00

### CW00654 - Citywide Banking Services Increase

### Recommended

Incremental adjustment based on 2019 & 2020 YTD actuals with an inflationary factor to project for 2021-22

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$1,800	\$1,800	0.00	2.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$2,900	\$2,900	0.00	1.00	0.00	0.00
511 Benefits Fund	Expense	Ongoing	\$500	\$500	0.00	1.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	\$20,900	\$20,900	0.00	1.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	\$33,800	\$33,800	0.00	1.00	0.00	0.00
442 City Tree Reserve Fund	Expense	Ongoing	\$5,600	\$5,600	0.00	2.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$3,800	\$3,800	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$150,300	\$150,300	0.00	2.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$28,100	\$28,100	0.00	5.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$3,800)	(\$3,800)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CW00655 - Risk Model Incremental Baseline Adjustments

**Recommended**

Incremental adjustment to cost allocation plan based on forecasted 2021-22 Risk Fund (509) costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	Ongoing	(\$11,756)	(\$11,756)	0.00	2.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	\$58,602	\$58,602	0.00	12.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	(\$3,202)	(\$3,202)	0.00	20.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$132,833	\$132,833	0.00	10.00	0.00	0.00
481 Airport Fund	Expense	Ongoing	\$8,118	\$8,118	0.00	2.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	\$4,509	\$4,509	0.00	2.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$404,109	\$404,109	0.00	3.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	(\$83,068)	(\$83,068)	0.00	2.00	0.00	0.00
506 Computer Repair & Replacement Fund	Expense	Ongoing	(\$14,835)	(\$14,835)	0.00	2.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$65,133	\$65,133	0.00	4.00	0.00	0.00
509 Self-Insured Worker's Comp & Liability Fund	Revenue	Ongoing	\$759,359	\$3,136,691	0.00	2.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	(\$46,944)	(\$46,944)	0.00	8.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	\$5,578	\$5,578	0.00	2.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$404,109)	(\$404,109)	0.00	2.00	0.00	0.00
148 Senior Messenger Fund	Expense	Ongoing	(\$710)	(\$710)	0.00	2.00	0.00	0.00
139 VNHR Properties Fund	Expense	Ongoing	\$20,247	\$20,247	0.00	2.00	0.00	0.00
138 Downtown Initiatives Fund	Expense	Ongoing	\$191	\$191	0.00	2.00	0.00	0.00
116 Parkhill Cemetery Improvement Fund	Expense	Ongoing	\$17,842	\$17,842	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

111 Affordable Housing Fund	Expense	Ongoing	(\$527)	(\$527)	0.00	2.00	0.00	0.00
109 Tourism Fund	Expense	Ongoing	\$2,740	\$2,740	0.00	1.00	0.00	0.00
108 CED Grants Fund	Expense	Ongoing	\$2,569	\$2,569	0.00	2.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$11,308	\$11,308	0.00	11.00	0.00	0.00
102 Street Fund	Expense	Ongoing	(\$83,336)	(\$83,336)	0.00	10.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$579,307	\$579,307	0.00	23.00	0.00	0.00
655 City/County Cable TV Fund	Expense	Ongoing	\$6,107	\$6,107	0.00	2.00	0.00	0.00
512 Self-Insured Health Insurance Fund	Expense	Ongoing	(\$10,027)	(\$10,027)	0.00	2.00	0.00	0.00
442 City Tree Reserve Fund	Expense	Ongoing	(\$95)	(\$95)	0.00	2.00	0.00	0.00
511 Benefits Fund	Expense	Ongoing	(\$19,316)	(\$19,316)	0.00	2.00	0.00	0.00

### CW00656 - 511/512 True Up

**Recommended**

Adjustments to the benefit funds based on new contracts and health costs in 2021-22.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
511 Benefits Fund	Expense	Ongoing	(\$1,924,856)	(\$1,286,818)	0.00	8.00	0.00	0.00
512 Self-Insured Health Insurance Fund	Expense	Ongoing	\$2,468,960	\$3,089,257	0.00	2.00	0.00	0.00

### CW00657 - City Hall Rent and Operation/Maintenance Allocations

**Recommended**

Allocation of City hall rent and O&M

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	(\$4,135)	(\$4,006)	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
655 City/County Cable TV Fund	Expense	Ongoing	\$2,495	\$3,302	0.00	6.00	0.00	0.00
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	\$9,832	\$10,398	0.00	2.00	0.00	0.00
506 Computer Repair & Replacement Fund	Expense	Ongoing	(\$33,612)	(\$33,612)	0.00	2.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	\$12,971	\$13,745	0.00	6.00	0.00	0.00
483 Building Inspection Fund	Revenue	Ongoing	(\$7,417)	(\$12,321)	0.00	3.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	(\$46)	\$3,409	0.00	12.00	0.00	0.00
481 Airport Fund	Expense	Ongoing	\$196	\$330	0.00	2.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	\$30,362	\$30,362	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	(\$30,362)	(\$30,362)	0.00	4.00	0.00	0.00
148 Senior Messenger Fund	Expense	Ongoing	(\$1,424)	(\$1,404)	0.00	2.00	0.00	0.00
111 Affordable Housing Fund	Expense	Ongoing	\$894	\$994	0.00	2.00	0.00	0.00
108 CED Grants Fund	Expense	Ongoing	(\$1,154)	(\$890)	0.00	2.00	0.00	0.00
001 General Fund	Revenue	Ongoing	(\$1,427,869)	(\$1,447,220)	0.00	2.00	0.00	0.00
001 General Fund	Expense	Ongoing	(\$21,111)	(\$12,323)	0.00	35.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	(\$1,905)	(\$1,519)	0.00	2.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$82,989	\$91,821	0.00	61.00	0.00	0.00

### CW00658 - Marine Park, Zhen, East Precinct Rent Incremental Baseline Adjustment

**Recommended**

Incremental baseline adjustments for rent payments and offsetting revenue for Marine Park, Zhen and East Precinct rent.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$24,450	\$24,450	0.00	5.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

490 Solid Waste Fund	Expense	Ongoing	\$6,268	\$6,268	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Revenue	Ongoing	\$1,260	\$1,260	0.00	3.00	0.00	0.00
445 Water Utility Fund	Revenue	Ongoing	(\$30,590)	(\$30,590)	0.00	1.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	(\$5,250)	(\$5,250)	0.00	2.00	0.00	0.00
001 General Fund	Revenue	Ongoing	\$0	\$0	0.00	2.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$10,569	\$21,454	0.00	1.00	0.00	0.00

### CW00659 - Operations Center, Brookside, English Pit Rent Incremental Baseline Adjustment

**Recommended**

Incremental baseline adjustment for rent at Operations Center, Brookside and English Pit.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$317,688	\$317,688	0.00	2.00	0.00	0.00
001 General Fund	Revenue	Ongoing	\$1,408,992	\$1,466,087	0.00	3.00	0.00	0.00
102 Street Fund	Expense	Ongoing	(\$16,798)	(\$16,798)	0.00	6.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	(\$8,058)	(\$8,058)	0.00	3.00	0.00	0.00
445 Water Utility Fund	Revenue	Ongoing	(\$630,660)	(\$630,660)	0.00	3.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	(\$1,327)	(\$1,327)	0.00	2.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	\$3,611	\$3,611	0.00	1.00	0.00	0.00

### CW00660 - Allocation of Chkalov Rent

**Recommended**

Adds rent allocation for the new Chkalov Building tenants

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
151 Fire Fund	Revenue	One-time	(\$135,134)	(\$115,424)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$135,134	\$115,424	0.00	3.00	0.00	0.00
001 General Fund	Revenue	One-time	(\$135,134)	(\$115,424)	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$135,134	\$115,424	0.00	1.00	0.00	0.00

### CW00661 - Postage Incremental Adjustments

Recommended

Incremental adjustments to true up postage costs based on 2019 actuals.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
481 Airport Fund	Expense	Ongoing	\$171	\$171	0.00	2.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$10,416	\$10,416	0.00	13.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	\$1,390	\$1,390	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$1,942	\$1,942	0.00	5.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$6,351	\$6,351	0.00	5.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$1,700	\$1,700	0.00	1.00	0.00	0.00
102 Street Fund	Expense	Ongoing	\$1,249	\$1,249	0.00	1.00	0.00	0.00
001 General Fund	Revenue	Ongoing	(\$1,312)	(\$1,312)	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	(\$5,062)	(\$5,062)	0.00	27.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$1,700)	(\$1,700)	0.00	2.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	\$12,802	\$12,802	0.00	5.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CW00662 - 506 ER&R Cost Recovery Baseline Incremental Adjustment

Recommended

Adjustment to departments' interfund budget for fund 506 replacement modeling (baseline only).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	Ongoing	\$12,136	\$12,136	0.00	3.00	0.00	0.00
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	(\$24,104)	(\$24,104)	0.00	2.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	(\$66,565)	(\$66,565)	0.00	5.00	0.00	0.00
506 Computer Repair & Replacement Fund	Revenue	Ongoing	\$215,527	\$215,527	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$37,324)	(\$37,324)	0.00	2.00	0.00	0.00
506 Computer Repair & Replacement Fund	Expense	Ongoing	\$1,022	\$1,022	0.00	1.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	\$26,635	\$26,635	0.00	2.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$110,476	\$110,476	0.00	30.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	(\$561)	(\$561)	0.00	7.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	(\$28,088)	(\$28,088)	0.00	2.00	0.00	0.00
611 SW Washington Regional SWAT Team Fund	Expense	Ongoing	\$1,022	\$1,022	0.00	1.00	0.00	0.00
655 City/County Cable TV Fund	Expense	Ongoing	(\$27)	(\$27)	0.00	2.00	0.00	0.00
481 Airport Fund	Expense	Ongoing	(\$25,488)	(\$25,488)	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	(\$6,221)	(\$6,221)	0.00	6.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	(\$69,039)	(\$69,039)	0.00	26.00	0.00	0.00
111 Affordable Housing Fund	Expense	Ongoing	(\$3,459)	(\$3,459)	0.00	1.00	0.00	0.00
102 Street Fund	Expense	Ongoing	(\$18,532)	(\$18,532)	0.00	11.00	0.00	0.00
001 General Fund	Expense	Ongoing	(\$120,084)	(\$120,084)	0.00	43.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
444 Surface Water Management Fund	Expense	Ongoing	\$16,812	\$16,812	0.00	8.00	0.00	0.00
108 CED Grants Fund	Expense	Ongoing	\$4,508	\$4,508	0.00	1.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	\$22,994	\$22,994	0.00	7.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$37,324	\$37,324	0.00	7.00	0.00	0.00

### CW00663 - EQSVC Rates True Up (Admin and Replacement ER&R)

Recommended

True up of equipment service charges in department baseline using newly calculated rates for 2021-22

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	(\$107,524)	(\$107,524)	0.00	20.00	0.00	0.00
504 Equipment Services Operations Fund	Revenue	Ongoing	(\$84,761)	(\$84,761)	0.00	1.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	(\$45,488)	(\$45,488)	0.00	2.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	\$8,657	\$8,657	0.00	4.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	(\$739)	(\$739)	0.00	2.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	\$10,446	\$10,446	0.00	2.00	0.00	0.00
001 General Fund	Expense	Ongoing	(\$175,467)	(\$175,467)	0.00	25.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	(\$101,624)	(\$101,624)	0.00	4.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	(\$11,656)	(\$11,656)	0.00	4.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	(\$210,882)	(\$210,882)	0.00	8.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	\$41,792	\$41,792	0.00	2.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	(\$41,792)	(\$41,792)	0.00	4.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$12,171	\$12,171	0.00	9.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

102 Street Fund	Expense	Ongoing	(\$29,035)	(\$29,035)	0.00	13.00	0.00	0.00
481 Airport Fund	Expense	Ongoing	\$567	\$567	0.00	1.00	0.00	0.00
506 Computer Repair & Replacement Fund	Expense	Ongoing	(\$3,600)	(\$3,600)	0.00	2.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$16,502	\$16,502	0.00	5.00	0.00	0.00
611 SW Washington Regional SWAT Team Fund	Expense	Ongoing	\$648	\$648	0.00	1.00	0.00	0.00
655 City/County Cable TV Fund	Expense	Ongoing	\$6,621	\$6,621	0.00	2.00	0.00	0.00
505 Equipment Services Capital Fund	Revenue	Ongoing	\$720,917	\$720,917	0.00	1.00	0.00	0.00

### CW00664 - Impact of Reduction to PERS Rate

### Recommended

Citywide impact of PERS rate being reduced from 12.9% to 10.24%.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$461,415)	(\$483,076)	0.00	32.00	0.00	0.00
102 Street Fund	Expense	Ongoing	(\$102,898)	(\$104,386)	0.00	8.00	0.00	0.00
108 CED Grants Fund	Expense	Ongoing	(\$6,726)	(\$6,785)	0.00	1.00	0.00	0.00
111 Affordable Housing Fund	Expense	Ongoing	(\$4,393)	(\$4,461)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	(\$73,364)	(\$74,882)	0.00	6.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	\$73,364	\$74,882	0.00	2.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	(\$110,006)	(\$111,788)	0.00	6.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	(\$277,238)	(\$289,531)	0.00	20.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	(\$87,624)	(\$89,094)	0.00	5.00	0.00	0.00
481 Airport Fund	Expense	Ongoing	(\$3,134)	(\$3,244)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

103 Street Funding Initiative - Operating Fund	Expense	Ongoing	(\$22,798)	(\$23,330)	0.00	5.00	0.00	0.00
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### CW00665 - Grounds & Facilities Interfund Update Based on New DPs

**Recommended**

Update to baseline for new decision packages approved in Grounds and Facilities to cover the internal service fund expenditures.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	\$292,696	\$277,986	0.00	2.00	0.00	0.00
508 Grounds and Facilities Services Fund	Revenue	Ongoing	(\$3,289,131)	(\$2,990,848)	0.00	2.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	\$675	\$642	0.00	1.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	\$16,716	\$15,899	0.00	1.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	\$83,995	\$79,891	0.00	2.00	0.00	0.00
481 Airport Fund	Expense	Ongoing	\$42,024	\$39,119	0.00	2.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$3,806	\$3,381	0.00	2.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$292,696)	(\$277,986)	0.00	2.00	0.00	0.00
139 VNHR Properties Fund	Expense	Ongoing	\$561	\$259	0.00	2.00	0.00	0.00
138 Downtown Initiatives Fund	Expense	Ongoing	\$2,604	\$2,334	0.00	2.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$4,210	\$1,358	0.00	1.00	0.00	0.00
102 Street Fund	Expense	Ongoing	\$16,353	\$8,173	0.00	2.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$2,490,484	\$2,238,332	0.00	15.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$199,627	\$182,655	0.00	4.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CW00666 - Equipment Rental True Up

**Recommended**

Departments can rent equipment from fund to fund. This DP uses 2019 as a basis for the alignment to where vehicle borrowing is occurring.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$15,500	\$15,500	0.00	2.00	0.00	0.00
444 Surface Water Management Fund	Revenue	Ongoing	(\$5,360)	(\$5,360)	0.00	2.00	0.00	0.00
001 General Fund	Revenue	Ongoing	(\$190)	(\$190)	0.00	1.00	0.00	0.00
102 Street Fund	Expense	Ongoing	(\$109,860)	(\$109,860)	0.00	4.00	0.00	0.00
102 Street Fund	Revenue	Ongoing	\$58,470	\$58,470	0.00	5.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	(\$12,390)	(\$12,390)	0.00	3.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Revenue	Ongoing	\$13,790	\$16,780	0.00	2.00	0.00	0.00
443 Surface Water Construction Fund	Expense	Ongoing	\$4,640	\$4,640	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	(\$29,880)	(\$29,870)	0.00	3.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$90	\$90	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	(\$1,320)	(\$1,320)	0.00	5.00	0.00	0.00
508 Grounds and Facilities Services Fund	Revenue	Ongoing	(\$1,540)	(\$1,540)	0.00	2.00	0.00	0.00
504 Equipment Services Operations Fund	Revenue	Ongoing	(\$2,160)	(\$2,160)	0.00	1.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	\$40	\$40	0.00	1.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	(\$1,130)	(\$1,130)	0.00	1.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	(\$1,320)	(\$1,320)	0.00	1.00	0.00	0.00
478 Sewer Construction Fund	Expense	Ongoing	\$26,050	\$26,050	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Revenue	Ongoing	(\$22,120)	(\$22,120)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
475 Sewer Utility Fund	Expense	Ongoing	\$10,950	\$10,950	0.00	3.00	0.00	0.00
448 Water Construction Fund	Expense	Ongoing	\$41,720	\$41,720	0.00	1.00	0.00	0.00
445 Water Utility Fund	Revenue	Ongoing	(\$710)	(\$710)	0.00	4.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	(\$16,450)	(\$16,450)	0.00	7.00	0.00	0.00
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	\$200	\$200	0.00	1.00	0.00	0.00

### CW00667 - WSD Allocation Plan Incremental Baseline True-Up

Recommended

Incremental adjustment to baseline for Water, Sewer, Drainage allocation plan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
475 Sewer Utility Fund	Expense	Ongoing	\$16,475	\$16,475	0.00	4.00	0.00	0.00
445 Water Utility Fund	Revenue	Ongoing	\$208,017	\$268,016	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$32,372	\$32,375	0.00	1.00	0.00	0.00
102 Street Fund	Expense	Ongoing	\$52,536	\$52,536	0.00	5.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	\$5,367	\$5,367	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	\$32,151	\$32,151	0.00	3.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	\$41,241	\$41,241	0.00	1.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	\$34,013	\$34,013	0.00	2.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$58,756	\$58,756	0.00	2.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$19,719	\$19,719	0.00	4.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CW00668 - Fund 102 & 103 Baseline Cash Transfer True-Up

**Recommended**

True-up to the baseline for cash transfers from General Fund to Street Funds 102 and 103.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$447,973	\$447,973	0.00	2.00	0.00	0.00
102 Street Fund	Revenue	Ongoing	(\$8,607,926)	(\$8,607,926)	0.00	1.00	0.00	0.00

#### CW00669 - 506 ER&R Cost Recovery New

**Recommended**

Add the incremental costs for the recommended decision packages in Fund 506 for cost recovery.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
481 Airport Fund	Expense	Ongoing	(\$781)	(\$991)	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	(\$28,888)	(\$36,659)	0.00	3.00	0.00	0.00
655 City/County Cable TV Fund	Expense	Ongoing	(\$7,418)	(\$9,413)	0.00	2.00	0.00	0.00
611 SW Washington Regional SWAT Team Fund	Expense	Ongoing	(\$390)	(\$495)	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	(\$150,683)	(\$191,220)	0.00	28.00	0.00	0.00
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	(\$3,123)	(\$3,963)	0.00	1.00	0.00	0.00
111 Affordable Housing Fund	Expense	Ongoing	(\$781)	(\$991)	0.00	1.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	(\$4,684)	(\$5,944)	0.00	1.00	0.00	0.00
506 Computer Repair & Replacement Fund	Revenue	Ongoing	\$1,117,235	\$1,417,789	0.00	1.00	0.00	0.00
102 Street Fund	Expense	Ongoing	(\$39,427)	(\$50,033)	0.00	6.00	0.00	0.00
108 CED Grants Fund	Expense	Ongoing	(\$2,733)	(\$3,468)	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	(\$574,776)	(\$729,400)	0.00	44.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
151 Fire Fund	Expense	Ongoing	(\$193,621)	(\$245,708)	0.00	7.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	\$193,621	\$245,708	0.00	2.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	(\$11,321)	(\$14,366)	0.00	3.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	(\$113,598)	(\$144,158)	0.00	19.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	(\$32,011)	(\$40,621)	0.00	4.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	(\$34,351)	(\$43,594)	0.00	6.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	(\$46,453)	(\$58,951)	0.00	5.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	(\$8,590)	(\$10,900)	0.00	5.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	(\$17,176)	(\$21,796)	0.00	2.00	0.00	0.00

### CW00670 - 510 Cost Allocation Plan - New Requests

Recommended

Add the incremental costs for the recommended decision packages in Fund 510 for cost recovery.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	Ongoing	\$54	\$55	0.00	1.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	\$55,896	\$56,529	0.00	1.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	\$13,421	\$13,572	0.00	1.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	\$64,512	\$65,243	0.00	1.00	0.00	0.00
478 Sewer Construction Fund	Expense	Ongoing	\$4,926	\$4,982	0.00	1.00	0.00	0.00
448 Water Construction Fund	Expense	Ongoing	\$6,344	\$6,416	0.00	1.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	\$31,616	\$31,974	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$201,718	\$204,004	0.00	3.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
481 Airport Fund	Expense	Ongoing	\$4,854	\$4,909	0.00	1.00	0.00	0.00
505 Equipment Services Capital Fund	Expense	Ongoing	\$2,082	\$2,106	0.00	1.00	0.00	0.00
506 Computer Repair & Replacement Fund	Expense	Ongoing	\$5,403	\$5,464	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$57,344	\$57,993	0.00	2.00	0.00	0.00
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	\$33,714	\$34,095	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Revenue	Ongoing	(\$2,209,926)	(\$2,234,957)	0.00	1.00	0.00	0.00
512 Self-Insured Health Insurance Fund	Expense	Ongoing	\$14,765	\$14,933	0.00	1.00	0.00	0.00
618 Fire Pension Trust Fund	Expense	Ongoing	\$3,270	\$3,307	0.00	1.00	0.00	0.00
617 Police Pension Trust Fund	Expense	Ongoing	\$2,330	\$2,356	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$270,878	\$273,946	0.00	8.00	0.00	0.00
511 Benefits Fund	Expense	Ongoing	\$20,712	\$20,947	0.00	1.00	0.00	0.00
104 Investigative Fund	Expense	Ongoing	\$100	\$101	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	\$93,914	\$94,979	0.00	4.00	0.00	0.00
655 City/County Cable TV Fund	Expense	Ongoing	\$15,013	\$15,183	0.00	1.00	0.00	0.00
116 Parkhill Cemetery Improvement Fund	Expense	Ongoing	\$51	\$52	0.00	1.00	0.00	0.00
111 Affordable Housing Fund	Expense	Ongoing	\$534	\$540	0.00	1.00	0.00	0.00
109 Tourism Fund	Expense	Ongoing	\$3,628	\$3,669	0.00	1.00	0.00	0.00
107 Drug Enforcement Fund	Expense	Ongoing	\$496	\$502	0.00	1.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$8,988	\$9,090	0.00	1.00	0.00	0.00
102 Street Fund	Expense	Ongoing	\$69,557	\$70,344	0.00	4.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$1,104,867	\$1,117,379	0.00	11.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
128 Criminal Justice Fund	Expense	Ongoing	\$407	\$412	0.00	1.00	0.00	0.00
131 Transportation Special Revenue Fund	Expense	Ongoing	\$2,511	\$2,539	0.00	1.00	0.00	0.00
133 REET 1 Fund (2002 Special Revenue)	Expense	Ongoing	\$18	\$18	0.00	1.00	0.00	0.00
134 Parks & Recreation Special Revenue Fund	Expense	Ongoing	\$31	\$31	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Expense	Ongoing	\$729	\$737	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Expense	Ongoing	\$5,865	\$5,931	0.00	1.00	0.00	0.00
108 CED Grants Fund	Expense	Ongoing	\$7,464	\$7,549	0.00	1.00	0.00	0.00
442 City Tree Reserve Fund	Expense	Ongoing	\$1,904	\$1,926	0.00	1.00	0.00	0.00
138 Downtown Initiatives Fund	Expense	Ongoing	\$384	\$389	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Expense	Ongoing	\$7,087	\$7,167	0.00	1.00	0.00	0.00
337 VNHR Property Capital Fund	Expense	Ongoing	\$1,469	\$1,486	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	Ongoing	\$1,179	\$1,192	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Expense	Ongoing	\$669	\$677	0.00	1.00	0.00	0.00
153 Emergency Ambulance Services Contract Admin Fund	Expense	Ongoing	\$1,463	\$1,480	0.00	1.00	0.00	0.00
139 VNHR Properties Fund	Expense	Ongoing	\$929	\$939	0.00	1.00	0.00	0.00
148 Senior Messenger Fund	Expense	Ongoing	\$979	\$990	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$296,093	\$299,446	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$296,093)	(\$299,446)	0.00	2.00	0.00	0.00
330 Transportation Capital Fund	Expense	Ongoing	\$18,342	\$18,550	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CW00671 - 2021-22 Salary Contingency

**Recommended**

To add salary contingency to support unforeseen increases in salary/wages in the new biennium.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$1,363,086	0.00	2.00	0.00	0.00

#### CW00672 - Tax Revenue Contingency

**Recommended**

Potential additional revenue based on current trends for tax.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$8,500,000)	(\$4,000,000)	0.00	1.00	0.00	0.00

#### CW00673 - PTO and Leave Payoff Contingency

**Recommended**

Adding contingency to the General Fund to support Leave and Vacation payouts as needed.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$500,000	\$500,000	0.00	1.00	0.00	0.00

#### CW00674 - 510 Cost Allocation Plan - Baseline True up

**Recommended**

Updating the Cost Allocation Plan estimates to true up Baseline

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
153 Emergency Ambulance Services Contract Admin Fund	Expense	Ongoing	\$1,530	\$1,764	0.00	1.00	0.00	0.00
618 Fire Pension Trust Fund	Expense	Ongoing	\$3,420	\$3,943	0.00	1.00	0.00	0.00
443 Surface Water Construction Fund	Expense	Ongoing	\$7,411	\$8,546	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
617 Police Pension Trust Fund	Expense	Ongoing	\$2,437	\$2,810	0.00	1.00	0.00	0.00
148 Senior Messenger Fund	Expense	Ongoing	\$1,023	\$1,180	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$309,628	\$357,054	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$309,628)	(\$357,054)	0.00	2.00	0.00	0.00
655 City/County Cable TV Fund	Expense	Ongoing	\$15,699	\$18,104	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Expense	Ongoing	\$19,180	\$22,118	0.00	1.00	0.00	0.00
331 Street Funding Initiative - Capital Fund	Expense	Ongoing	\$700	\$807	0.00	1.00	0.00	0.00
448 Water Construction Fund	Expense	Ongoing	\$6,634	\$7,650	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Expense	Ongoing	\$762	\$879	0.00	1.00	0.00	0.00
336 Capital Improvement Fund	Expense	Ongoing	\$1,233	\$1,421	0.00	1.00	0.00	0.00
337 VNHR Property Capital Fund	Expense	Ongoing	\$1,536	\$1,771	0.00	1.00	0.00	0.00
442 City Tree Reserve Fund	Expense	Ongoing	\$1,991	\$2,296	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	\$98,208	\$113,251	0.00	4.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$283,259	\$326,647	0.00	8.00	0.00	0.00
512 Self-Insured Health Insurance Fund	Expense	Ongoing	\$15,440	\$17,805	0.00	1.00	0.00	0.00
505 Equipment Services Capital Fund	Expense	Ongoing	\$2,177	\$2,511	0.00	1.00	0.00	0.00
343 Parks Construction Fund (Capital Projects only)	Expense	Ongoing	\$6,133	\$7,072	0.00	1.00	0.00	0.00
111 Affordable Housing Fund	Expense	Ongoing	\$559	\$644	0.00	1.00	0.00	0.00
481 Airport Fund	Expense	Ongoing	\$5,076	\$5,854	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$59,965	\$69,150	0.00	2.00	0.00	0.00
139 VNHR Properties Fund	Expense	Ongoing	\$971	\$1,120	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
138 Downtown Initiatives Fund	Expense	Ongoing	\$402	\$463	0.00	1.00	0.00	0.00
134 Parks & Recreation Special Revenue Fund	Expense	Ongoing	\$32	\$37	0.00	1.00	0.00	0.00
133 REET 1 Fund (2002 Special Revenue)	Expense	Ongoing	\$19	\$22	0.00	1.00	0.00	0.00
131 Transportation Special Revenue Fund	Expense	Ongoing	\$2,625	\$3,028	0.00	1.00	0.00	0.00
511 Benefits Fund	Expense	Ongoing	\$21,659	\$24,977	0.00	1.00	0.00	0.00
116 Parkhill Cemetery Improvement Fund	Expense	Ongoing	\$54	\$62	0.00	1.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	\$67,461	\$77,794	0.00	1.00	0.00	0.00
109 Tourism Fund	Expense	Ongoing	\$3,794	\$4,375	0.00	1.00	0.00	0.00
108 CED Grants Fund	Expense	Ongoing	\$7,806	\$9,001	0.00	1.00	0.00	0.00
107 Drug Enforcement Fund	Expense	Ongoing	\$519	\$598	0.00	1.00	0.00	0.00
104 Investigative Fund	Expense	Ongoing	\$104	\$120	0.00	1.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$9,399	\$10,838	0.00	1.00	0.00	0.00
102 Street Fund	Expense	Ongoing	\$72,738	\$83,878	0.00	4.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$1,155,372	\$1,332,343	0.00	10.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$210,939	\$243,250	0.00	3.00	0.00	0.00
128 Criminal Justice Fund	Expense	Ongoing	\$426	\$491	0.00	1.00	0.00	0.00
501 Facilities Asset Mgmt & Replacement Reserve Fund	Expense	Ongoing	\$57	\$66	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Revenue	Ongoing	(\$1,896,692)	(\$1,740,730)	0.00	1.00	0.00	0.00
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	\$35,255	\$40,655	0.00	1.00	0.00	0.00
506 Computer Repair & Replacement Fund	Expense	Ongoing	\$5,650	\$6,516	0.00	1.00	0.00	0.00
478 Sewer Construction Fund	Expense	Ongoing	\$5,151	\$5,940	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

504 Equipment Services Operations Fund	Expense	Ongoing	\$33,061	\$38,126	0.00	1.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	\$14,034	\$16,184	0.00	1.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	\$58,451	\$67,404	0.00	1.00	0.00	0.00

### Community & Economic Development Department

#### CD00650 - Vancouver City Center Vision Parking Occupancy Study CF

**Recommended**

This is carryforward of 2020 remaining budget; delays due to Covid-19. The operation of the City's on-street and off-street parking system requires periodic and ongoing input from a technical expert to maximize the use of public parking resources.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	One-time	\$30,047	\$0	0.00	1.00	0.00	0.00

#### CD00651 - Vancouver City Center Vision Parking Occupancy Study

**Recommended**

This request is to supplement the 2020 carryforward budget in order to complete the parking occupancy study that is under contract and in support of the larger VCCV (Vancouver City Center Vision) update. The original study, scheduled to start in the Spring of 2020, was postponed until Spring 2021. In 2020 budget was reduced in response to Covid-19.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	One-time	\$35,000	\$0	0.00	1.00	0.00	0.00

#### CD00652 - Vancouvercenter Garage Maintenance and Management

**Recommended**

This request is for appropriation for the Vancouvercenter Garage Management contract to manage the Vancouvercenter parking garage owned by the City of Vancouver. Vancouvercenter Garage Security, Maintenance, Operations costs to maintain a clean, efficient, and secure City of Vancouver parking facility.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	Ongoing	\$130,000	\$130,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00653 - Extend .5 FTE Court Appeals Administrator

**Recommended**

The request is to extend P167784, a half time Court Appeals Administrator in Parking Services to administer the appeal process through 12/2022. The position was created to give us the ability to send parking appeals to district court for adjudication. Prior to the position, we needed to reduce all appeals to warnings regardless of guilt. With this position, we now gain all or a percentage of revenue from appealed tickets.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	One-time	\$36,835	\$37,408	0.50	8.00	0.50	0.00
491 Parking Services Fund	Revenue	One-time	(\$15,000)	(\$15,000)	0.00	1.00	0.00	0.00

#### CD00654 - Vancouver Center Garage Improvements CF

**Recommended**

This is carryforward of 2020 remaining budget; delays due to Covid-19. Repairs needed to Vancouver Center garage were determined by a slab structure review in 2017, including water intrusion at sidewalk and concrete spalling at south wall.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	One-time	\$42,000	\$0	0.00	1.00	0.00	0.00

#### CD00655 - Electric Vehicle Charging Stations in Lot 18 CF

**Recommended**

This is carryforward of 2020 remaining budget; delays due to Covid-19. The budget is for installation of up to 5 Level 2 electric vehicle charging stations in the Vancouver Center Garage.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00656 - Security Patrols for City's Parking Garages

**Recommended**

The request is for the continuation of evening security patrols to the Vancouver Center Garage (Lot 18) and the Columbia Bank Garage (Lot 5). The patrols were piloted in 2020 and have been beneficial in addressing complaints of campers, skateboarders, vagrants, and graffiti. These patrols have also provided residents and cleaning crews with an increased feeling of security at night.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	Ongoing	\$18,258	\$18,258	0.00	1.00	0.00	0.00

#### CD00657 - Replacement of Vehicle #1336

**Recommended**

The request is to support the new purchase of small or compact SUV or hatchback to replace Asset #1336. Reserves fund \$27,408 of the one-time cost and the Parking Fund covers the remainder of \$2,592. No additional budget is needed for ongoing costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	One-time	\$2,592	\$0	0.00	1.00	0.00	0.00
505 Equipment Services Capital Fund	Expense	One-time	\$30,000	\$0	0.00	1.00	0.00	0.00
505 Equipment Services Capital Fund	Revenue	One-time	(\$2,592)	\$0	0.00	1.00	0.00	0.00

#### CD00658 - Increase Parking Excise Tax

**Recommended**

This request is to increase budget for taxes owed to State of Washington for Parking permit excise tax.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	Ongoing	\$25,000	\$25,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00659 - CDBG CARES Allocation CF

**Recommended**

This is carryforward of 2020 remaining budget. The City received a one-time CDBG-CV allocation totaling \$769,471 from the federal Coronavirus Aid, Relief, and Economic Security of 2020. The majority of this money is being awarded to community agencies for public services and business assistance to address the impacts of COVID-19 and has a performance period of 3 years to spend the funding.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
108 CED Grants Fund	Expense	One-time	\$500,156	\$0	0.00	1.00	0.00	0.00
108 CED Grants Fund	Revenue	One-time	(\$500,156)	\$0	0.00	1.00	0.00	0.00

#### CD00660 - HOME Professional Services

**Recommended**

The City receives federal HOME entitlement funds through Housing & Urban Development (HUD) agency each year in July or August. The estimated amount is \$600,000; however the exact funding is based on the federal budget which is unpredictable. The majority of this money is awarded to community agencies through a competitive process for affordable housing projects. The contract costs are reimbursed to the City by HUD.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
108 CED Grants Fund	Revenue	One-time	(\$457,769)	(\$600,000)	0.00	1.00	0.00	0.00
108 CED Grants Fund	Expense	One-time	\$457,769	\$600,000	0.00	1.00	0.00	0.00

#### CD00661 - CDBG Professional Services

**Recommended**

The City receives federal Community Development Block Grant (CDBG) entitlement funds through Housing & Urban Development (HUD) agency each year in July or August. The estimated amount is \$1.3 million. However, the funding is tied to the federal budget and can vary wildly. The majority of this money is awarded to community agencies through a competitive process for community and economic development projects. The contract costs are reimbursed to the City by HUD.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
108 CED Grants Fund	Expense	One-time	\$876,379	\$1,000,000	0.00	1.00	0.00	0.00
108 CED Grants Fund	Revenue	One-time	(\$876,379)	(\$1,000,000)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00662 - Fourth Plain Commons Section 108 Professional Services

**Recommended**

The funding request is a place holder for \$4 million in Community Development Block Grant (CDBG) Section 108 loan funds for the Fourth Plain Commons project. The funds are a loan through the CDBG processes and do require pay back, however, we can use future CDBG funds to make the payments if needed. Fourth Plain Commons will be developed collaboratively by the Vancouver Housing Authority (VHA) and City of Vancouver.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
108 CED Grants Fund	Expense	One-time	\$4,000,000	\$300,000	0.00	2.00	0.00	0.00
108 CED Grants Fund	Revenue	One-time	(\$4,000,000)	\$0	0.00	1.00	0.00	0.00
210 G O Debt Service Fund	Expense	One-time	\$0	\$300,000	0.00	1.00	0.00	0.00
210 G O Debt Service Fund	Revenue	One-time	\$0	(\$300,000)	0.00	1.00	0.00	0.00

#### CD00663 - CDBG and HOME Temporary Staffing Support

**Recommended**

This request is for \$20,000 of funding for temporary help. An additional amount of \$5,000 is for dues and subscriptions, which are payments for access to ZoomGrants, an online application management software used for Community Development Block Grant (CDBG), as well as the Affordable Housing Applications. These expenses to support the CDBG program are reimbursed through the Housing & Urban Development (HUD) agency funding.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
108 CED Grants Fund	Expense	One-time	\$25,000	\$25,000	0.00	2.00	0.00	0.00
108 CED Grants Fund	Revenue	One-time	(\$25,000)	(\$25,000)	0.00	1.00	0.00	0.00

#### CD00664 - Multifamily Tax Exemption Program Analysis

**Recommended**

The City's Multifamily Tax Exemption Program (MFTE) incentivizes the development of multifamily housing and affordable units in Vancouver's Fourth Plain and City Center areas. This funding request supports consultant costs to administer the program. The majority of the funding is provided by fees paid by the developer.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$10,000)	(\$10,000)	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$10,000	\$10,000	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00665 - Annexation Blue Print Update

**Not Recommended**

The City-County Annexation Blueprint agreement expired in 2017 and will need to be updated prior to future annexation efforts. An update of the Blueprint will help both the city and county plan ahead for budget impacts and provide us with a better chance for a path forward. Professional services are needed to facilitate Clark County engagement in the process to update the Annexation Blueprint.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$30,000	0.00	1.00	0.00	0.00

#### CD00666 - Convert Limited Term Principal Planner to Regular

**Recommended**

This decision package extends funding for the Limited Term Economic Development Principal Planner P167738 for two additional years. This position provides in-house expertise on complex real estate project planning and project management to maximize the return on the City's real estate investments. Over the past three years, this has resulted in \$76.7M in new projects. The position also leads the RFQ process for Waterfront Gateway.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$153,937	\$157,898	1.00	6.00	1.00	0.00

#### CD00668 - Regional Economic Development Services GPI - Ongoing

**Recommended**

This request funds the City's continued involvement in Greater Portland, Inc., a regional development organization that helps companies expand and move to the Portland-Vancouver area. The City has been a member since 2012, and the Mayor sits on their board of directors.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$25,000	\$25,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00669 - Local Economic Development Services CREDC - Ongoing

**Recommended**

This request funds the Columbia River Economic Development Council, the City's direct connection for in-bound business recruitment, and state business recruitment and retention incentives, and Clark County's designated Associated Development Organization. In addition, CREDC helps economic development such as the Washington Works grant COVID grant program.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$100,000	\$100,000	0.00	1.00	0.00	0.00

#### CD00670 - CTR TRPP Grant Promotions & Incentives CF

**Recommended**

Carry forward of program funds that support the City's ongoing Transportation Demand Management Program, which provides education, outreach and encouragement on transportation options to employees and commuters, with the goal overall objective of reducing drive alone trips and increasing trips that utilize carpool, transit, walking, biking and rolling.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$11,425	\$0	0.00	1.00	0.00	0.00

#### CD00671 - Commute Trip Reduction Program, January – June 2021 Allocation

**Recommended**

Incorporate the biannual appropriation the City receives from WSDOT for the Commute Trip Reduction (CTR) Program into the City's overall budget. The current contract is for \$204,011 biannually (July 2019 - June 2021) and the program is staffed by 1 FTE (P167727). The Commute Trip Reduction Program is mandated by state law and requires impacted jurisdictions to coordinate commute options for large employers, with the goal of reducing congestion and emissions. The CTR Program is one element of the City's overall Transportation Demand Management Program. This decision package will extend the 1 FTE CTR Coordinator position through the term of the current contract.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$48,434)	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$65,591	\$0	1.00	9.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00672 - Implementing Building Code Changes CF

**Recommended**

This is carryforward of 2020 remaining budget; delays due to Covid-19. The budget is for the implementation of building code changes by training staff.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
483 Building Inspection Fund	Expense	One-time	\$20,000	\$0	0.00	4.00	0.00	0.00

#### CD00673 - Waterfront Gateway CF

**Recommended**

This request is carryforward of 2020 remaining budget; delays due to Covid-19. Budget is for establishing a master plan for disposition and development, and designs for a public parking garage and feasibility study for Convention Center expansion. This project is also subject to the MOU with the City Center Redevelopment Authority established in 2019. This excludes the original \$70k anticipated for convention center expansion review.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$65,000)	\$0	0.00	1.00	0.00	0.00
138 Downtown Initiatives Fund	Expense	One-time	\$65,000	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$65,000	\$0	0.00	1.00	0.00	0.00

#### CD00674 - Commute Trip Reduction Program 2020 CF

**Recommended**

Carry forward of remaining CTR Program budget from 2020 into 2021. The Commute Trip Reduction Program is mandated by state law and requires impacted jurisdictions to coordinate commute options for large employers, with the goal of reducing congestion and emissions. The CTR Program is one element of the City's overall Transportation Demand Management Program, and is funded through a biannual grant from the Washington Department of Transportation (WSDOT). The carry forward of program funding from 2020 to 2021 will add to the funding in CD00671, and provide sufficient funding for 1.0 FTE Commute Trip Reduction Program Coordinator for the first 6 months of 2021.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$6,843	\$0	0.00	1.00	0.00	0.00
001 General Fund	Revenue	One-time	(\$21,769)	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00675 - Extend Limited Term Associate Planner P167818

**Recommended**

Request to extend Limited Term Associate Planner position for two years. This position fills a critical role in advancing key long-range land use projects- including the Heights District Plan and implementation, Critical Areas and Shoreline Master Program updates and management, housing code changes, the Commercial Corridors Strategy, and climate resiliency planning- and in developing and implementing public engagement strategies. Funding for this position is partially provided through several secured grants, including grants from the Washington Department of Commerce, Washington Department of Ecology, and the federal Environmental Protection Agency.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$115,623	\$118,812	1.00	8.00	1.00	0.00
001 General Fund	Revenue	One-time	\$0	(\$78,000)	0.00	1.00	0.00	0.00

#### CD00676 - Department of Commerce Housing Grant CF

**Recommended**

Carry forward of Department of Commerce grant awarded to the City to support efforts to made zoning code changes that allow for a greater range of housing options throughout the City. The grant will be used to support technical analysis related to housing code changes, and provide some funding to support a 2-year extension of the Limited Term Associate Planner (P167818).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$100,000)	\$0	0.00	1.00	0.00	0.00

#### CD00677 - EPA Brownfield Assessment CF

**Recommended**

Carry forward of Environmental Protection Agency Brownfields clean up and assessment grant, which was awarded to the City as the lead agency of a coalition that also includes the Vancouver Housing Authority and Clark County Public Health. Brownfields are sites that have environmental contamination in the soil, in the existing building, or both. This 3- year grant provides funding for an update of the City's brownfields inventory, the establishment of a similar inventory for Clark County, site-specific brownfields assessments, and site reuse planning for sites along the Fourth Plain Corridor.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$90,000	\$0	0.00	1.00	0.00	0.00
001 General Fund	Revenue	One-time	(\$90,000)	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00678 - Fourth Plain Commons Pre-Construction CF

**Recommended**

Carry forward of legislatively appropriated grant funds awarded to the City for construction of the Fourth Plain Commons project. The Commons will house community gathering space, a commercial kitchen incubator, and shared office space for community partners. It will occupy the ground floor of a mixed use building, which will also include affordable housing on the upper floors. The Commons project implements key elements of the 2015 Fourth Plain Forward Action Plan, and is being developed through a partnership between the City of Vancouver and the Vancouver Housing Authority.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$784,000)	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$784,000	\$0	0.00	1.00	0.00	0.00

#### CD00679 - Shoreline Master Program Periodic Review Grant CF

**Recommended**

Carry forward of grant funding received from the Washington Department of Ecology in support of the Shoreline Master Program Periodic Review process, which is a state mandated update of the City's Shorelines Master Program, which regulates development on and near shorelines in the City and outlines a permitting process for land within shoreline jurisdiction. Grant funding will support technical analysis related to the SMP Periodic Review process, and provide some funding to support a 2-year extension of the Limited Term Associate Planner (P167818).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$30,000)	\$0	0.00	1.00	0.00	0.00

#### CD00680 - Transportation System Plan Update Completion

**Recommended**

Re-appropriation of funds necessary to complete the update of the City's Transportation System Plan, which provides comprehensive policy guidance for the City's transportation system for the next 20 years, including for vehicles, freight, transit, bicycle and pedestrian travel. The budget for this project was reduced in 2020 due to the COVID-19 pandemic; this request will fully fund the project.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$640,900	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00681 - Fourth Plain Forward Initiative Implementation

**Recommended**

Funding to support ongoing implementation of the Fourth Plain Forward (FPF) Initiative, which includes efforts to support small businesses, support the development of a vibrant multi-cultural district, address transportation safety challenges, and add affordable housing along high capacity transit. This includes leadership of the Fourth Plain Coalition, support for the Fourth Plain Forward non-profit, securing grants to advance FPF priorities, and efforts to reduce systemic barriers and disparate outcomes for low-income residents and communities of color living and working along the Fourth Plain Corridor. In 2019-20, City support resulted in the addition of 10 murals to the corridor, the 2019 Multicultural festival, the development of the Fourth Plain Coalition that includes more than 30 community and agency partners, and leveraged millions of dollars in grant funding for affordable housing, transportation safety improvements, multicultural outreach and engagement, and the development of citizen-leaders to partner in the FPF Initiative over the long-term.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$125,000	\$125,000	0.00	1.00	0.00	0.00

#### CD00683 - Commerce Climate Grant

**Recommended**

Grant funding awarded through the Department of Commerce to support Comprehensive Plan policy updates that address and manage the impacts of climate change, specifically by funding the Greenhouse Gas Emissions Inventory showing in DP CM00652 - Green House Gas- Cascadia Consulting, and Comprehensive Plan updates (\$10k) managed by the Associate Planner requested through DP CD00675.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$10,000)	\$0	0.00	1.00	0.00	0.00

#### CD00684 - Transportation Demand Management Grant CF

**Recommended**

Grant funding to support Transportation Demand Management programs, including staff, materials and supplies. This funding supports City investments in education and encouragement campaigns to reduce drive-alone trips and increase carpooling and multi-modal travel. This funding will support the limited term FTE who manages the Commute Trip Reduction (CTR) Program.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$36,292)	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00685 - Fourth Plain Commons Planning & Design

**Recommended**

Provide funding for professional services for the Fourth Plain Commons project, including 100% design for interior space and plaza, complete FF&E package (furniture, fixtures and equipment), permitting and construction documents. The Commons will house community gathering space, a commercial kitchen incubator, and shared office space for community partners. It will occupy the ground floor of a mixed use building, which will also include affordable housing on the upper floors. This design and permitting work is necessary to move the project into the construction phase.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$300,000	0.00	1.00	0.00	0.00

#### CD00686 - Housing Options/Missing Middle Housing

**Not Recommended**

Professional services and temporary staffing to supporting public engagement, planning and analysis for code updates that would permit missing middle housing (duplexes, triplexes, fourplexes) in single family zoning districts under some circumstances.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$262,002	0.00	2.00	0.00	0.00

#### CD00687 - Operations Center Site Redevelopment Planning

**Not Recommended**

Professional services and temporary staffing to support community engagement, planning, analysis and partnership and programming strategies for redevelopment of the Operations Center site in alignment with the goals of the Fourth Plain Forward Action Plan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$312,002	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00688 - Comprehensive Plan Update

**Recommended**

Professional services and temporary staffing to begin work on the Comprehensive Plan Update and overhaul of Title 20; additional professional services support anticipated in 2023-24 biennium. Per state regulations the City is required to have this completed by June 2025 and there hasn't been a comprehensive update since 2004. The Comprehensive Plan is the overarching policy document that guides growth and development of the City of the next 20-year time period. It includes several elements, including land use and community development, housing, transportation (the Transportation System Plan that is currently underway serves as the transportation element of the Comprehensive Plan), economic development, public facilities, and parks and open space.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$312,002	0.00	2.00	0.00	0.00

#### CD00689 - Fourth Plain Corridor Safe Mobility Study CF

**Recommended**

Carry Forward 2020 remaining budget, which was delated due to impacts associated with the COVID-19 pandemic. Funding provides professional services for Fourth Plain Corridor Safety Improvement project, a safety-focused roadway retrofit project on Fourth Plain Blvd. between F Street and Andresen. This will fund transportation modeling and analysis, planning and public engagement, roadway design and multi-modal infrastructure development.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$200,000	\$0	0.00	1.00	0.00	0.00

#### CD00690 - EPA Brownfields Assessment

**Recommended**

Awarded grant funding from the federal Environmental Protection Agency Brownfields clean up and assessment grant program, which was awarded to the City as the lead agency of a coalition that also includes the Vancouver Housing Authority and Clark County Public Health. Brownfields are sites that have environmental contamination in the soil, in the existing building, or both. This 3- year grant provides funding for an update of the City's brownfields inventory, the establishment of a similar inventory for Clark County, site-specific brownfields assessments, and site reuse planning for sites along the Fourth Plain Corridor.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$250,000	\$172,000	0.00	1.00	0.00	0.00
001 General Fund	Revenue	One-time	(\$250,000)	(\$172,000)	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00691 - DRS 2021-2022 Cost Plan Adjustment

**Recommended**

This request adjusts the 2021-2022 budget for DRS Cost Plan based on revised calculation.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
483 Building Inspection Fund	Revenue	Ongoing	(\$106,045)	(\$118,226)	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$9,689	\$18,917	0.00	2.00	0.00	0.00
001 General Fund	Revenue	Ongoing	(\$39,614)	(\$40,803)	0.00	1.00	0.00	0.00
102 Street Fund	Expense	Ongoing	(\$28,675)	(\$26,733)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	(\$18,604)	(\$16,170)	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	\$18,604	\$16,170	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	(\$8,680)	(\$6,733)	0.00	1.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	\$103,153	\$118,522	0.00	1.00	0.00	0.00
442 City Tree Reserve Fund	Expense	Ongoing	(\$583)	(\$583)	0.00	1.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	(\$48,088)	(\$44,610)	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	(\$38,419)	(\$26,626)	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	(\$47,243)	(\$35,631)	0.00	1.00	0.00	0.00

#### CD00692 - McLoughlin Safety Improvement Project Evaluation CF

**Recommended**

Professional services funding for evaluation of the McLoughlin Corridor Safety Improvement Project, specifically the pilot bike lanes installed last year. Pilot was slated to start in April but delayed till September due to COVID; Evaluation period is 1-year, per Council direction.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$60,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00693 - Vancouver City Center Vision Update

**Not Recommended**

Professional services and temporary staffing to update the Vancouver City Center Vision Plan, including land use, transportation, urban design and placemaking, public spaces and associated programming, parking, public facilities, and strategy for responding to impacts related to the Interstate Bridge Replacement Project and Mill Plain Interchange reconstruction.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$560,196	\$262,002	0.00	2.00	0.00	0.00

#### CD00694 - Heights District Plan Implementation

**Recommended**

Professional services funding for the first phase of implementation of the Heights District Plan, including: development and adoption of the new HX zoning district; the development of integrated utility strategies; surveys and engineering of internal street system; property appraisals and legal support for land swap and other property strategies; district marketing; development partnerships.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$125,000	\$125,000	0.00	1.00	0.00	0.00

#### CD00695 - Lodging Tax Grant Program - 2021-22 Reduction

**Recommended**

This request reduces baseline budget for the 2021-2022 biennium due to revenue shortfalls resulting from an economic downturn, and the City's first priority to use lodging tax funds for debt service and capital needs for the downtown hotel/convention center. IT also adjusts the payment to the hotel/convention center based on legal documents.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
109 Tourism Fund	Expense	One-time	\$1,772,400	\$1,944,363	0.00	2.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

491 Parking Services Fund	Expense	One-time	\$298,453	\$0	0.00	1.00	0.00	0.00
491 Parking Services Fund	Revenue	Ongoing	(\$45,030)	(\$94,800)	0.00	1.00	0.00	0.00

### CD00700 - Downtown Employee Satellite Parking (FVLA Site)

**Not Recommended**

This request is for design work only for the NE parking lot, and design and construction of 37 spaces in the SE area of the Fort Vancouver Regional Library Administration site, which the City owns. Costs will be paid for by the Parking Fund and completed spaces will be made available as monthly permit spaces for downtown employees.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	One-time	\$212,918	\$0	0.00	1.00	0.00	0.00

### CD00701 - Vancouver Downtown Association

**Recommended**

This request is to provide funding to support Vancouver's Downtown Association (VDA), a nonprofit dedicated to the development and promotion of downtown. Without city support, it would be difficult for VDA to continue programs that improve the economic vitality of downtown, including flower baskets, quarterly informational meetings, promotion of downtown through social media and events, and recruitment and retention of downtown businesses.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$50,000	\$50,000	0.00	1.00	0.00	0.00

### CD00702 - Parking Permit Revenue Increase

**Recommended**

This requests captures additional revenue from the annual increase to parking permit fees by \$5/month for 1,699 parking spots throughout the City.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Revenue	Ongoing	(\$71,358)	(\$91,746)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00704 - Development Review, Planning Revenue Increase

**Recommended**

This proposal increases the land use fee cost of service recovery target from 60% to 75% over two years in order for land use review services to be less reliant on the General Fund and more supported by application fees. Accordingly, we propose to increase all land use fees by 3.5% in 2021, in addition to the annual CPI adjustment (estimated at 1%). Several development application fees which typically require a significant amount of staff consultation with applicants prior to an application being submitted are recommended for a more substantial increase in order to recover staff costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	Ongoing	(\$76,842)	(\$76,842)	0.00	1.00	0.00	0.00

#### CD00705 - James Lee Hansen Panel Installation

**Recommended**

The city purchased artist-designed panels in 2019 for the purpose of re-using them in the community. Architecture and engineering work and approvals have been completed. These funds will pay to install the panels near Waterfront Park under the overpasses. Public Works will be managing the project. Without the funding, the artist-designed panels would deteriorate, and the city's investment would be lost.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$47,000	\$0	0.00	2.00	0.00	0.00
445 Water Utility Fund	Revenue	One-time	(\$10,000)	\$0	0.00	1.00	0.00	0.00

#### CD00706 - Cultural, Art and Heritage Completion Projects

**Recommended**

The request is for the completion of three interpretive panels and a suspended public art project located at Clark County Historical Museum. Projects had been selected, but no contracts had been signed. Without funding, the city's investment in the planning work will be lost.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$35,000	\$7,200	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00707 - Dangerous Building Abatement Account

**Recommended**

This request is for Fire and Solid Waste support, 1/3 each, for this program.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
490 Solid Waste Fund	Expense	Ongoing	\$6,667	\$6,667	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$6,667	\$6,667	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$6,667	\$6,667	0.00	1.00	0.00	0.00
001 General Fund	Revenue	Ongoing	(\$13,334)	(\$13,334)	0.00	2.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$6,667)	(\$6,667)	0.00	1.00	0.00	0.00

#### CD00708 - Waterfront Gateway Project

**Recommended**

This request is for professional services and related resources needed to complete the next phase of the development of 7 acres of city-owned property behind city hall, including developer selection, and then moving forward with negotiations for property sale and development. Professional services are also needed to begin the parking garage design and conduct a feasibility study on expanding the Vancouver Convention Center. Without this funding, the city will lose the opportunity to develop the property.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
138 Downtown Initiatives Fund	Expense	One-time	\$155,000	\$0	0.00	1.00	0.00	0.00
001 General Fund	Revenue	One-time	(\$155,000)	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$155,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00709 - Fourth Plain Corridor Safe Mobility Study - Completion

**Not Recommended**

Remaining professional services funding needed for Fourth Plain Corridor Safety Improvement project, a safety-focused roadway retrofit project on Fourth Plain Blvd. between F Street and Andresen. This will fund transportation modeling and analysis, planning and public engagement, roadway design and multi-modal infrastructure development.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$200,000	0.00	1.00	0.00	0.00

#### CD00710 - CED Baseline Reduction Impact

**Recommended**

The request is for a department reduction of baseline budget to expenses for supplies and services in the General Fund in both 2021 and 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$122,500)	(\$122,500)	0.00	24.00	0.00	0.00

#### CD00711 - CED FTE Reductions

**Recommended**

In order to meet cost reduction targets due to a decrease in overall city revenues, a part-time support position in Code Compliance team would be frozen with a plan to refill it when city revenues return to pre-COVID-19 levels.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$37,359)	(\$38,391)	0.00	7.00	0.00	(0.50)

#### CD00712 - CED Inspections and Plans Exam Temporary Staffing

**Recommended**

This request is to fund temporary staffing to support Inspections and Plans Exam periodic increases in workload throughout the year.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
483 Building Inspection Fund	Expense	Ongoing	\$35,000	\$35,000	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00713 - CED Parking Temporary Staffing

**Recommended**

This request is to fund temporary staffing for administrative support and/or Parking Collections and Maintenance support during periodic increases in workload throughout the year.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	Ongoing	\$8,000	\$8,000	0.00	1.00	0.00	0.00

#### CD00714 - Move Support Specialist Home Fund from 108 to 111

**Recommended**

This request moves 1.0 FTE vacant Support Specialist position's home fund from 108 CED Grants Fund to 111 Affordable Housing Fund. Costing remains unchanged at 50% to each respectively.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
111 Affordable Housing Fund	Expense	Ongoing	\$0	\$0	1.00	1.00	1.00	0.00
108 CED Grants Fund	Expense	Ongoing	\$0	\$0	(1.00)	1.00	(1.00)	0.00

#### CD00715 - Convert Limited Term Senior Transportation Policy Advisor P168261 to Regular

**Recommended**

This request extends a Senior Transportation Policy Advisor position who will advise city officials and advocate on regional transportation issues affecting Vancouver, including the I-5 Replacement Bridge project and Oregon's Value Pricing (e.g. Toll) project, to ensure that Vancouver's interests are represented and understood.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$1,176	0.00	4.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$0	\$153,215	0.00	6.00	1.00	0.00
506 Computer Repair & Replacement Fund	Revenue	One-time	\$0	(\$826)	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00717 - Complete Streets (SE 34th Street, SE 164th – SE 192nd avenues)

**Recommended**

Professional services to supporting public engagement (\$25k), planning (\$75k) and facility design (\$50k) for a complete streets roadway retrofit in tandem with the City's annual Pavement Management Program. Tentative paving scheduled for 2022 with relatively short segment, less complex roadway. This is the highest priority in the Complete Streets packages.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$150,000	\$0	0.00	1.00	0.00	0.00

#### CD00718 - Complete Streets (Fort Vancouver Way, Mill Plain – Fourth Plain boulevards)

**Recommended**

Professional services to supporting a traffic study estimated at \$100,000 for complete streets roadway retrofits in tandem with the City's annual Pavement Management program. Tentative paving scheduled for 2023. This roadway is more complex with multiple bus rapid transit lines, but will not need any community engagement or design support, as it will be completed with internal staff. This is the second highest priority in the Complete Streets packages.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$100,000	0.00	1.00	0.00	0.00

#### CD00719 - Complete Streets (McGillivray Boulevard Study: Ellsworth to 164th Pavement- Talton Avenue – Village Loop Driv

**Not Recommended**

Professional services to supporting public engagement (\$100k) and planning (\$125k) for complete streets roadway retrofits in tandem with the City's annual Pavement Management program. Paving is scheduled for 2022. This longer segmented, complex roadway with multiple intersections & driveways will have higher potential for controversy based on location & impacts resulting in the need for more robust community engagement. Design is anticipated to be completed with internal staff. This project is ranked third highest in the Complete Streets Packages.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$225,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00720 - Complete Streets (NE 112th Avenue, NE 51st Circle – SE Mill Plain Boulevard)

**Recommended**

Professional services to supporting public engagement (\$100k), planning (\$125k) and facility design (\$130k) for complete streets roadway retrofits in tandem with the City's annual Pavement Management program. This longer segment that includes a high volume roadway with very big safety issues is scheduled for paving in 2022. This is a large design scope with multiple challenges (congestion and lack of connectivity) will need additional support via a consultant. This is the fourth highest priority of the Complete Streets packages.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$355,000	\$0	0.00	1.00	0.00	0.00

#### CD00721 - Complete Streets (Main Street, 39th Street – Hazel Dell Avenue)

**Not Recommended**

Professional services to supporting public engagement (100k), planning (100k) and facility design (\$100k) for complete streets roadway retrofits in tandem with the City's annual Pavement Management program. This project is a relatively short segment but has complex land use and traffic patterns and is scheduled for paving in 2023. This will need additional consultant work for community advisory committee processes and has very complicated traffic management and design issues. This is ranked the fifth highest in priority for the Complete Streets projects.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$300,000	0.00	1.00	0.00	0.00

#### CD00722 - Neighborhood Parking Enforcement Payment

**Recommended**

Last biennium the VPD started using T2 Flex Mobile Enforcement application in neighborhoods. The revenue from the parking citations is deposited in Parking Fund, but since VPD is issuing the citations it was agreed upon that General Fund would receive those dollars. This DP uses 2019 as a base year for amount collected with the anticipation that 2021-22 will be similar.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	Ongoing	(\$10,000)	(\$10,000)	0.00	1.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	(\$15,000)	(\$15,000)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### CD00723 - CDBG Mid Block Crossing support to 4th Plain Commons

**Recommended**

Redirect funding earmarked for the Navigation Center Mid-block crossing to Fourth Plain Commons project.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
108 CED Grants Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

### Construction Services Department

#### PW00661 - 445-CC0034 Construction Work for Other Funds Adjustment

**Recommended**

This decision package adjusts salaries and benefits in Construction Services to account for work performed on projects. During budget development, baseline salaries for Construction staff that charge directly to capital projects are adjusted by reducing salaries and benefits in the Construction cost center and increasing salaries and benefits in the project funds.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	(\$743,700)	(\$756,400)	0.00	1.00	0.00	0.00

#### PW00662 - 445-CC0034 Restore One-Time Funding for Computers

**Not Recommended**

This decision package restores one-time funding for computers associated with two new positions. The 2019-20 Budget included funding for two new positions – a Survey Specialist and a Senior Construction Inspector – that were held vacant in 2020. Construction Services will fill the positions in 2021 but the one-time funding for computer equipment was removed from the baseline. This package restores \$4,500 for computer equipment for each position for a total of \$9,000.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$9,000	\$0	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00663 - 445-CC0034 Reinstate Construction Services Manager Position

**Recommended**

This decision package restores funding for a Construction Services Manager position in 2021. When the City Engineer retired in 2010 the workload was absorbed by the Construction Services Manager; the City created the Engineering and Construction Services Manager position combining both these positions. The new position used the approved FTE of the City Engineer and eliminated the Construction Services Manager FTE. In early March 2020, the current Engineering and Construction Services Manager was reassigned to the role of Public Works Director. Since March, two people have backfilled the Engineering and Construction Services Manager. Approval of this decision package reinstating 1.00 FTE for the Construction Manager position will offer the Public Works Director the most flexibility in staffing these two critical positions going forward.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$2,200	\$0	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$201,288	\$206,157	1.00	11.00	1.00	0.00
506 Computer Repair & Replacement Fund	Revenue	Ongoing	(\$826)	(\$826)	0.00	1.00	0.00	0.00

#### PW00664 - 445-CC0034 Autodesk Software License Renewal

**Recommended**

This decision package adds one-time funding for software licenses in 2022. Construction Services uses CAD software licensed from Autodesk Inc. This package provides for the three-year recurring licensing cost, saving the city 10%+ over the annual cost of the license. The last renewal was in 2019.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$0	\$33,000	0.00	1.00	0.00	0.00

### Council Department

#### CM00655 - Task Force on Council Representation Phase II

**Not Recommended**

Future work to build upon the recommendations of the current Task Force and the direction Council chooses to go with to increase diversity on the City Council.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### Debt Department

##### DS00650 - 2020 G O Debt Service

**Recommended**

This is to reduce the bond obligation for the 2010 LTGO Bond. This bond was refinanced in 2020

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
210 G O Debt Service Fund	Expense	Ongoing	(\$161,832)	(\$160,432)	0.00	2.00	0.00	0.00

##### DS00651 - 2021 G O Debt Service

**Recommended**

This is to reduce the bond obligation for the 2011 LTGO Bond. This bond was refinanced in 2020

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
210 G O Debt Service Fund	Expense	Ongoing	(\$24,883)	(\$113,725)	0.00	2.00	0.00	0.00

#### Engineering Services Department

##### PW00665 - 444-CC0198 Add 2.0 FTE Senior Engineering Technician Positions

**Recommended**

This decision package requests funding for 2.00 FTE Senior Engineering Technician positions and dedicated vehicles beginning in June 2022. Surface Water Engineering requests funding for these new positions due to new mandated components of the Western Washington Phase II Municipal Storm Water NPDES Permit. The new Source Control program mandated under the NPDES Permit requires inspection and appropriate enforcement to thousands of businesses within the five-year permit term. These positions will perform inspections of business and industrial sites for compliance with the source control regulations to ensure compliance with state and federal water quality protection laws. If not funded, the city will risk violation of the NPDES Storm Water Permit.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
505 Equipment Services Capital Fund	Revenue	One-time	\$0	(\$64,000)	0.00	1.00	0.00	0.00
505 Equipment Services Capital Fund	Revenue	Ongoing	\$0	(\$9,920)	0.00	1.00	0.00	0.00
506 Computer Repair & Replacement Fund	Revenue	Ongoing	\$0	(\$620)	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	One-time	\$0	\$64,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating									
444 Surface Water Management Fund	Expense	Ongoing	\$0	\$132,479	0.00	16.00	2.00	0.00	
504 Equipment Services Operations Fund	Revenue	Ongoing	\$0	(\$7,208)	0.00	3.00	0.00	0.00	
505 Equipment Services Capital Fund	Expense	One-time	\$0	\$64,000	0.00	1.00	0.00	0.00	

### PW00666 - 475-CC0191 Reduce Ongoing Professional Services - Treatment Engineering

**Recommended**

This decision package reduces ongoing professional service funding for Wastewater Treatment in its baseline. The new baseline amount reflects anticipated professional service needs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
475 Sewer Utility Fund	Expense	Ongoing	(\$22,500)	(\$70,000)	0.00	1.00	0.00	0.00

### PW00667 - 445-CC0194 Utility Records Document Scanning

**Recommended**

This decision package requests one-time funding for digital scanning of water and sewer utility connection records. Approximately 90,000 water and sewer utility connection records are currently saved at the Marine Park Engineering Building mezzanine. This proposal funds professional services to scan the water and sewer utility connection records and electronically link them to GIS and Infor utility inventory systems. Integration into these systems provides improved accessibility for staff located in multiple buildings and better asset management for future engineering projects.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$25,000	\$0	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	One-time	\$25,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00668 - 442-CC0181 Tree Canopy Assessment

**Recommended**

This decision package requests one-time funding of \$70,000 from the City Tree Fund in 2021 to complete a Tree Canopy Assessment. The 2019-20 Budget included one-time funding to complete a Tree Canopy Assessment in the Surface Water Fund (Fund 444). Due to potential revenue reductions in the city's utility funds due to COVID-19, the assessment was postponed. A Tree Canopy Assessment uses quantitative data to provide a measurable benchmark for the city, identify changes in the urban forest and make recommendations for the future. A strong tree canopy improves overall community health and positively impacts the city's storm water management. Data from the Tree Canopy Assessment will help guide the Urban Forestry Management Plan in 2022 (PW00669).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
442 City Tree Reserve Fund	Expense	One-time	\$70,000	\$0	0.00	1.00	0.00	0.00

#### PW00669 - 442-CC0181 Urban Forestry Management Plan

**Recommended**

This decision package requests one-time funding of \$20,000 in 2022 to update the city's Urban Forestry Management Plan. The Urban Forestry Management Plan (UFMP) is a long-range action plan that coordinates the management and administration of the urban forest. It is also a roadmap that creates a shared vision for the future of the urban forest and basis for future policy and program decisions. The department will pursue potential Department of Natural Resources grants to support this effort. The last UFMP was completed in 2007. Data from the Tree Canopy Assessment (PW00668) will help guide the UFMP.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
442 City Tree Reserve Fund	Expense	One-time	\$0	\$20,000	0.00	1.00	0.00	0.00

#### PW00670 - 445-CC0193 Restore Professional Services - Water Center

**Recommended**

This decision package restores funding for professional services to 2019-20 budgeted levels.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$79,400	\$79,400	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00703 - 445-CC0193 Fan Terminal Units - Ventilation System at Water Center

**Recommended**

This decision package provides funding to replace the fan terminal units in the ventilation system at the Water Center.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$0	\$100,000	0.00	1.00	0.00	0.00

#### PW00860 - 490-CC0158 Solid Waste Incremental Baseline Adjustments

**Recommended**

This decision package adjusts baseline revenue and expense for the Solid Waste program per department projections and contract changes.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
490 Solid Waste Fund	Revenue	Ongoing	(\$382,530)	(\$368,045)	0.00	1.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	(\$800,000)	(\$800,000)	0.00	1.00	0.00	0.00

### Facilities Maintenance Department

#### PWOM00679 - 508-CC0065 Increase Natural Gas

**Recommended**

This decision package requests additional budget for natural gas. With the increase of city facilities of 200,000 sq feet over the last 3 years, additional funding is required to meet the costs of this utility. In addition to increased square footage, the requirement of COVID-19 air circulation for HVAC units, boilers and heat pumps will increase the usage of this utility as well.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$100,000	\$100,000	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### **PWOM00680 - 508-CC0065 2021-2022 Appropriate for Janitorial Services and Supplies**

**Recommended**

This decision package requests budget for the additional janitorial services increased due to COVID-19. To protect the public and City employees, Facilities has increased the daily cleaning of common touch points and sanitation city-wide. By implementing bio-fogging in all buildings as determined by the building's department managers, the spread of germs and bacteria are minimized. The additional supplies used by the janitorial service to stock city buildings has also increased with the implementation of hand sanitizer, dispensers and other cleaning supplies for employees to utilize. Bio-spraying of vehicles was requested and initiated for all emergency response vehicles due to shift changes and potential public contact.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$1,924,325	\$1,924,325	0.00	2.00	0.00	0.00

#### **PWOM00681 - 508-CC0065 HVAC Filters for COVID Requirements**

**Recommended**

This decision package requests additional budget for the increased requirement of HVAC filters due to COVID-19. Currently facilities use MERV filters in sizes 8 and 10 in City HVAC systems. With the implantation of returning to work, the filters are being upgraded to MERV 13s which double the cost of replacements. It is also requested by the City management team to change these filters out more frequently.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$55,000	\$55,000	0.00	1.00	0.00	0.00

#### **PWOM00682 - 508-CC0065 2021-2022 Generator Monitoring and Fueling Service**

**Recommended**

This decision package requests budget for monthly generator monitoring and re-fueling for those city buildings equipped with a generator. By ensuring these pieces of equipment are fueled at all times and, emergency situations needing generator power will be guaranteed. In 2021, we have one time costs of new tank installations as required by the monitoring software and contractor as well as disposal of current tanks. After implemented, monitoring decreases to \$165 per month and fuel as needed.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$0	\$2,500	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PWOM00683 - 508-CC0065 2021 Tower Mall Services, Repairs and Maintenance

**Recommended**

This decision package requests budget for the repairs and maintenance of the Tower Mall Property. With the evacuation of tenants on-going costs exist until demolition occurs. This includes: security, temporary fence rentals, HVAC repairs for air circulation to prevent mold growth, fire marshal inspections, elevator fees (\$400/mo), landscaping (\$460/mo) and service calls for the first 2 months of 2021.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Revenue	One-time	(\$40,000)	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$40,000	\$0	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	One-time	\$47,992	\$0	0.00	5.00	0.00	0.00

#### PWOM00684 - 508-CC0065 Rental Property Repairs

**Recommended**

This decision package requests budget for the repairs and maintenance at City-owned properties currently occupied by tenants. These buildings include: The Tennis Center, Esther Short Commons, Pearson Airfield, Zhen, and Webber. Based on rental agreements any costs over a set amount are deemed City responsibility and are routed to the Facilities department. With the ages of these building costs have increased and additional budget is needed to cover these needs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$50,000	\$50,000	0.00	1.00	0.00	0.00

#### PWOM00685 - 508-CC0065 2021-2022 Restore Facilities Salary and Benefits

**Recommended**

This decision package restores budget for Overtime, Callback, Health Insurance Opt-Out Pay, Comp Time Used, Standby/Beeper Pay, and Leave Pay-offs based on historical averages of Facilities Maintenance staff. With the addition of the salaries and benefits listed above, Medicare, Retirement (PERS) and Social Security costs increase. Facilities staff responds to calls for those buildings that operate after hours (Police and Fire) as well as alarm calls for buildings with security systems.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$74,673	\$76,190	0.00	6.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PWOM00686 - 508-CC0065 Increased Annual Security Costs

**Recommended**

This decision package requests additional budget for projected security service cost increases. The current City contract will be short \$55,000 per year based on bids received to date. City procurement required a new RFP to determine scope of services provided by multiple departments. Facilities portion of increased costs is estimated to increase 20%.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$468,555	\$468,555	0.00	1.00	0.00	0.00

#### PWOM00687 - 508-CC0065 Air Quality Testing

**Recommended**

This decision package requests budget for annual mold, radon and air quality tests. By implementing these services, facilities is pro-active with reports to ensure the safety of City employees and the public that enter our buildings. Currently tests are performed when requested by employees or unions due to concerns.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$30,000	\$30,000	0.00	1.00	0.00	0.00

#### PWOM00688 - 508-CC0065 Repair & Maintenance for Newly Acquired City Facility - Navigation Center

**Recommended**

This decision package requests budget for the repairs and maintenance at new City facilities to include the Navigation Center. As this building was acquired by the City in 2019, baseline is needed to provide repairs and maintenance as requested by staff.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$95,000	\$95,000	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$95,000	\$95,000	0.00	2.00	0.00	0.00

#### PWOM00689 - 508-CC0065 Engineering and Architectural Services

**Recommended**

This decision package requests budget for pre-project engineering and architect services for specialized repairs. As each building has unique equipment and systems, consulting with engineers and architects to ensure upgrades are adequate for the growth of City facilities.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

508 Grounds and Facilities Services Fund	Expense	Ongoing	\$20,000	\$20,000	0.00	1.00	0.00	0.00
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### PWOM00690 - 508-CC0065 Grease and Oil Cleaning in Fire Station Kitchens

**Recommended**

This decision package requests budget for annual Fire Station Grease Interceptor (Trap) pumping/cleaning and Kitchen Stove Grease Hood cleanings. Grease Hood cleaning is not included in Janitorial costs and is a Fire Marshal/Building code requirement for twice a year cleaning. Grease interceptors (Traps) are required to be cleaned at a minimum of once per year or as needed when there is a 1000 gallon tank, the Fire Stations have 50 gallon tanks installed during construction which should have been 1000 gallon, therefore the need to be cleaned monthly due to filling up with grease that is being dumped into the sinks along with leftover food.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Revenue	Ongoing	(\$31,000)	(\$31,000)	0.00	2.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$31,000	\$31,000	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$31,000	\$31,000	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$23,932	\$23,932	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Revenue	Ongoing	(\$31,000)	(\$31,000)	0.00	1.00	0.00	0.00

### PWOM00691 - 508-CC0065 2021-2022 Extend Limited Term Position of Facilities Supervisor - A

**Recommended**

This decision package requests funding for a 2 year extension of the Limited Term Public Works Supervisor position. This position supports contract services for all City departments and manages Capital projects. With the hold placed on Capital Projects in 2020 due to COVID-19, Facilities had to defer projects to 2021. This has increased the number of projects needed to complete in 2021 substantially.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Revenue	One-time	(\$826)	(\$826)	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	One-time	\$133,102	\$136,457	1.00	15.00	1.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### **PWOM00692 - 508-CC0065 2021-2022 Development of Rate Model for Facilities Maintenance**

**Not Recommended**

This decision package requests budget for professional services to analyze spending and develop a rate model for Facilities Maintenance. With the creation of fund 508 in 2019, the overhead rate for Facilities staff is 280% to cover all costs unbillable to other funds based on locations. By working with a facility or property management company to determine total operating costs of facilities, we will determine the fund's true baseline needs. Establishing a total cost recovery model ensures accurate budget apportion and allocation of the overhead costs more effectively for the life of the fund.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00

#### **PWOM00693 - 508-CC0065 2021-2022 City Hall Holiday Decoration Storage and Installation**

**Recommended**

This decision package restores funding for holiday decoration storage and installation. The City of Vancouver decorates for the winter holiday season following the Thanksgiving holiday. This package includes funding for decoration installation (\$8,500) as well as decoration storage (\$5,000) the remaining 10.5 months of the year. This package also provides funding for the plant watering contract at City Hall to include holiday poinsettias (\$2,500).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$16,000	\$16,000	0.00	1.00	0.00	0.00

#### **PWOM00694 - 508-CC0065 2021-2022 Facilities Budget Reduction Target**

**Recommended**

This decision package provides the required reduction target allocated to Facilities Maintenance due to the impact of COVID-19; \$50,000-70,000 is the labor to install the new filters and the increased frequency. The filters themselves are more expensive than what we have previously purchased but we have decided to buy them and install in house which saves us on the labor portion of this preventive maintenance item, \$50,000 is being cut from our Aronson contract as the work will also be moved in house to complete any AMAG updates and access controls, \$9,000 is being cut for air fresheners in restrooms at certain city locations, \$6,000 is being cut from parking lot sweeping as we are reducing that to once per month instead of twice a month, \$32,000 is being cut from landscaping services for all locations except City Hall, \$12,000 is being cut from education/training as no travel/training is being planned or approved other than the required certifications for certain positions. By deferring maintenance, repairs will be more expensive or lead to bigger issues into the future. Also, a slower response to repairs will lead to complaints and customer dissatisfaction.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	(\$191,950)	(\$191,950)	0.00	7.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### **PWOM00695 - 508-CC0075 2021 Restore Facilities Capital Project Manager**

**Recommended**

This decision package extends baseline funding for a limited term Facilities Capital Project Manager through December 31, 2021. In 2020, a vacant Civil Engineer position in Transportation was borrowed to hire a Facilities Capital Project Manager for a term designed to expire Dec 31, 2021. This was done in order to accomplish a specific portfolio of projects. The portfolio of projects has not changed and still requires management by a professional project manager.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	One-time	\$160,346	\$0	1.00	10.00	0.00	0.00
506 Computer Repair & Replacement Fund	Revenue	One-time	(\$826)	\$0	0.00	1.00	0.00	0.00

#### **PWOM00699 - 508-CC0065 Real Property Services**

**Recommended**

This decision package is an incremental adjustment to baseline funding for professional services for real property. Real Property Services oversees contracts at City Hall, as well as provides oversight for all real property leases and sales for the City of Vancouver. This package provides funding for brokerage/recording fees that are not tied to specific projects in 2021-22. \$35k provided in baseline, \$5k determined as ongoing.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	(\$26,900)	(\$26,900)	0.00	1.00	0.00	0.00

#### **PWOM00767 - 508-CC0065 Asset Management Plan Development**

**Recommended**

This decision package requests funding to assess current capital assets and develop a long-term plan for facilities to implement.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	One-time	\$75,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### **PWOM00770 - 508-CC0065 Ongoing Baseline for Ultra Violet Air Sanitation Fans**

**Recommended**

Appropriation for ongoing costs for Ultra Violet Air Sanitation Fans being installed in 2020 in buildings citywide. This UV technology is used to disinfect/kill viruses and bacteria and is a technology that has been utilized for over 25 years. Besides being an additional sanitation measure for COVID-19, other benefits include protecting against other common viruses such as flu and colds and certain molds and allergens.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$30,000	\$30,000	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Revenue	Ongoing	(\$30,000)	(\$30,000)	0.00	1.00	0.00	0.00

#### **PWOM00771 - FAC - Fire and Fire District 5 Support of Facilities Capital**

**Recommended**

Fire fund and Fire District 5 support of facilities capital projects in the 5 yr workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Revenue	Ongoing	(\$330,600)	(\$330,600)	0.00	2.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$330,600	\$330,600	0.00	1.00	0.00	0.00
335 Fire Acquisition Fund	Revenue	Ongoing	(\$330,600)	(\$330,600)	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$255,223	\$255,223	0.00	1.00	0.00	0.00

#### **PWOM00773 - 508-CC0065 Repair & Maintenance for Newly Acquired City Facility - Chkalov**

**Recommended**

This decision package requests budget for the repairs and maintenance at new City facilities to include the Police Headquarters at Chkalov. As this building was acquired by the City in 2019, baseline is needed to provide repairs and maintenance as requested by staff. Partially occupied by Fire Marshall staff.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$55,000	\$55,000	0.00	2.00	0.00	0.00
508 Grounds and Facilities Services Fund	Revenue	Ongoing	(\$55,000)	(\$55,000)	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$55,000	\$55,000	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

151 Fire Fund	Revenue	Ongoing	(\$11,000)	(\$11,000)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$11,000	\$11,000	0.00	1.00	0.00	0.00

### Finance & Asset Management Department

#### PW00671 - 445-CC0148 Support of Document Review for Utility Service Covenants

**Recommended**

This decision package requests appropriation for a transfer from Public Works to the Community and Economic Development (CED) Department for utility covenant review. Starting in the 2009-10 Budget, a Document Review Fee was charged to customers applying for a water and/or sewer hook-up. This revenue supports an annexation document specialist (Planner B) position in CED. This position provides complex administrative and technical support involving: researching, reviewing, collecting and recording utility service covenant packets; coordinating with the County Auditor and Assessor; maintaining records; and, assisting property owners and their representatives. This fee provides approximately 10% support of the general fund portion of the position.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	Ongoing	(\$10,000)	(\$10,000)	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$10,000	\$10,000	0.00	1.00	0.00	0.00

#### PW00672 - 445-CC0148 Continue Utility Rate Study

**Recommended**

This decision package requests to carryforward funds to complete the Utility Rate Study. The Utility Rate Study is currently ongoing and will be significantly complete in 2020; this package includes funding for small topics that may not be completed by year end.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00

#### PW00673 - 445-CC0148 Continue On-Call Asset Management

**Recommended**

This decision package requests to carryforward funds for professional services for initiatives to build sustainability and equity in the Asset Management Program. Key initiatives include: Developing an equitable Infrastructure Risk Management Policy and related asset risk registers, and a work plan to achieve whole life costing, to support financially sustainable asset decision making.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

445 Water Utility Fund	Expense	One-time	\$24,662	\$0	0.00	1.00	0.00	0.00
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### PW00675 - 102-CC0203/445-CC0083 Add Professional Services - GIS

**Recommended**

This decision package adds professional services to upgrade ArcGIS software and implement the new software and tools. In 2021-22, the City will upgrade the Esri GIS software from ArcMap to ArcGIS Pro. The GIS Team needs to learn the new software, update existing tools, as well as workflows and implement new tools to continue providing support to Public Works timely, efficiently, and with no interruption.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	One-time	\$3,750	\$3,750	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	One-time	\$5,750	\$5,750	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	One-time	\$10,000	\$10,000	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	One-time	\$6,750	\$6,750	0.00	1.00	0.00	0.00

### PW00676 - 445-CC0083 Add Education/Training - GIS

**Not Recommended**

This decision package requests additional funding for training and education needs. The Esri Users Conference (UC) is an annual event for GIS professionals to learn from 700 expert-led learning sessions and technical workshops, discover new best practices, and expand GIS skill sets. Additional funding is also requested to for training to review and upgrade tools and processes used daily to support City of Vancouver utilities, such as cartography products, attribute rules assistance, editing, geo-referencing, and reports.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
475 Sewer Utility Fund	Expense	Ongoing	\$1,590	\$1,590	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$2,650	\$2,650	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	\$1,060	\$1,060	0.00	1.00	0.00	0.00

### Finance Department

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FS00650 - FTE Reductions

**Recommended**

Freeze FTEs - Senior Accounting Clerk supporting the Business License program (-.5 FTE), Finance Supervisor supporting Customer Service and Accounts Receivable (-.5 FTE), and a Procurement Specialist (-1.0 FTE).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Revenue	Ongoing	\$2,065	\$2,065	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	(\$235,666)	(\$240,416)	0.00	29.00	0.00	(2.00)

#### FS00651 - Professional Service Financial Audit Review

**Recommended**

Adjustment based on new contract costs for the annual financial audit performed by the Washington State Auditor's Office.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$45,000	\$48,500	0.00	2.00	0.00	0.00

#### FS00652 - Vacation Cashout Impact

**Recommended**

Add vacation cashout estimate for one finance employee slated to retire at the beginning of 2021.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	One-time	\$0	\$25,000	0.00	1.00	0.00	0.00

#### FS00653 - FMS Managed Professional Services

**Recommended**

Incremental increases for ongoing professional services such as armored car, CyberSource (credit card payment gateway), courier services (used to take bulk mail to the post office), Bloomberg, Bondlogistix (arbitrage calculations), and Iron Mountain (paper records storage).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$10,284	\$11,600	0.00	6.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
108 CED Grants Fund	Expense	Ongoing	\$100	\$100	0.00	1.00	0.00	0.00
330 Transportation Capital Fund	Expense	Ongoing	\$1,250	\$1,250	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$9,593	\$9,709	0.00	1.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	\$3,000	\$3,900	0.00	2.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$1,019	\$681	0.00	7.00	0.00	0.00

### FS00654 - Bi-Annual Political Subdivision Fee

**Recommended**

Biannual fee paid to the Washington State Office of Minority & Women's Business Enterprises for a Political Subdivision Fee.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$0	\$10,000	0.00	1.00	0.00	0.00

### FS00655 - Add 1.0 Regular FTE Accountant B to support Downtown Redevelopment Authority

**Recommended**

The City's finance department will be taking on the management responsibilities in 2021 for the Downtown Redevelopment Authority (DRA) thus resulting in an increased workload. This DP requests that 1.0 2-YR Limited Term Accountant B will be added with support from DRA to cover.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Revenue	Ongoing	(\$860)	(\$860)	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$111,450	\$123,966	1.00	12.00	1.00	0.00
510 Internal Administrative Services Fund	Revenue	Ongoing	(\$111,990)	(\$124,506)	0.00	1.00	0.00	0.00

## Fire Department

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FR00650 - EMS-Handtevy Technical Support

**Recommended**

VFD purchased Handtevy Mobile Pediatric Emergency Standards Software in 2019. The annual support cost will start in 2020 and the cost is \$3,252. The cost for 2021 and 2022 includes a 2% inflation factor. Fire uses Handtevy to treat critically ill children safely. Uses include: equipment sizing, code documentation, real-time verifications, and customized dosing. This is an application that can be used on a call.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
153 Emergency Ambulance Services Contract Admin Fund	Expense	Ongoing	\$2,561	\$2,612	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$3,317)	(\$3,383)	0.00	2.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$3,317	\$3,383	0.00	1.00	0.00	0.00

#### FR00651 - EMS-Infectious Disease Control

**Recommended**

VFD would like to contract with Sphere MD to manage our pathogen exposure process. American Medical Response (AMR) is currently using Sphere MD so this would add continuity to our system. The outsourcing and annual support cost is \$4,000. Annual inflation of 2% has been added for 2022 costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$3,609	\$3,682	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$4,675	\$4,769	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$4,675)	(\$4,769)	0.00	2.00	0.00	0.00

#### FR00654 - FMO-Professional Services-Armed Security for July 4 Fireworks Patrol Plan

**Recommended**

The Fire Marshal's Office utilizes private armed security services to accompany Deputy Fire Marshal's and Fire Code Officers on enforcement patrols for City of Vancouver Fireworks Ban. This was established due to the personal safety concerns that exist with enforcing Vancouver's Fireworks Law.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	(\$22,942)	(\$22,942)	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FR00655 - FMO-Professional Services-Fire Protection Engineer Services

**Recommended**

The Vancouver Fire Department has not had a Fire Protection Engineer (FPE) on staff since 2008. Fire protection engineering work requires a level of professional technical competence that has become increasingly important with the amount of high-rise construction and complexity involved with the buildings being developed on the waterfront blocks and throughout the VFD service area.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	\$20,000	\$20,000	0.00	1.00	0.00	0.00

#### FR00656 - FMO-CivicGov Maint and Support Agreement

**Recommended**

The Fire Marshal's Office utilizes CivicGov software for Fire Code Enforcement; the annual maintenance agreement includes support, cloud storage, daily exports and back-ups.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	\$1,000	\$1,000	0.00	1.00	0.00	0.00

#### FR00657 - .5 Limited Term Support Specialist I

**Recommended**

The Fire Marshal's Office utilizes ten (10) "limited term" & "revenue dependent" Fire Code Officers to provide fire and life safety inspections and general fire code enforcement. The program will add one new "limited term" & "revenue dependent" half-time (.5 FTE) Support Specialist I to support field staff and office support/coordination. All 10 FCO positions and the .5 SSI position are cost neutral to the City Budget.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	\$17,211	\$18,243	0.50	11.00	0.50	0.00
151 Fire Fund	Revenue	Ongoing	(\$17,211)	(\$17,211)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FR00658 - FMO-Assistant Fire Marshal Support Increase

**Recommended**

The Assistant Fire Marshal position is partially subsidized by CED permit revenue at \$40K annually, for 2021/22 budget increase the AFM position subsidy from \$40K to \$65K annually.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Revenue	Ongoing	(\$25,000)	(\$25,000)	0.00	1.00	0.00	0.00

#### FR00662 - FMO-Professional Services-FMO/CED Cost Recovery and Fee Analysis

**Not Recommended**

Utilize professional services to conduct FMO Cost Recovery and Fee Analysis

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	\$4,700	\$4,700	0.00	1.00	0.00	0.00

#### FR00663 - FMO-Revenue-Dependent Plans Examiner Reduction

**Recommended**

Eliminate the "limited term" and "revenue dependent" Fire Plans Examiner position. Based the analysis conducted by the FMO Financial Consultant; the 2019 Cost Recovery shows a loss of \$159,000 of fire permit revenue. Mitigate the loss of fire permit revenue with elimination of the position (\$124,000) and absorb work load amongst existing DFM staff (plans review / new construction inspections). \*No credit towards budget reduction

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	(\$135,291)	(\$137,254)	(1.00)	7.00	(1.00)	0.00
151 Fire Fund	Revenue	Ongoing	\$135,291	\$137,254	0.00	1.00	0.00	0.00

#### FR00665 - Language Services For Fire Marshal's Office Literature

**Not Recommended**

The Fire Marshal's Office utilizes professional interpretative services with fire-arson investigations, fire code enforcement and for printed educational materials.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	\$500	\$500	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FR00667 - Ops-Helmet Safety

**Recommended**

Fire Service operational trends have recommended providing two sets of fire suppression PPE to support cancer prevention for personnel. The Department has embraced this recommendation and has purchased a second set of fire suppression PPE (Jacket and pants) for our personnel. Additionally, scientific studies have identified the head and neck of firefighters is another significant vector point for the absorption of products of combustion during fire suppression activities and recommend mitigation efforts to minimize this exposure. To support the implementation of procedures to minimize this exposure, the purchase of 190 spare/replacement fire helmet forehead brow cloths and shrouds which will allow personnel to switch out soiled forehead brow cloths and shrouds after fire suppression activities is required. The cost of a helmet forehead brow cloth and shroud set is \$80.00 which will require a total of \$15,200 to initiate the additional cancer prevention actions for our personnel.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$11,734	\$0	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	One-time	(\$15,200)	\$0	0.00	2.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$15,200	\$0	0.00	1.00	0.00	0.00

#### FR00670 - Training-Classroom renovation

**Not Recommended**

Training facility classrooms are in need of multiple upgrades. The two main classrooms utilized by the Training Division are the classrooms at Station 10 and Station 5. These facilities are overdue for updates in order to maintain a quality environment to facilitate meetings, lectures, classroom instruction, command center training (CTC), outside instructors, JATC training, EMS training, Spec ops training, and to conduct academy training. Items requiring upgrading include, but are not limited to: a new podium, A/V equipment, tables, chairs, telephone equipment, desks, computers, carpet, minor cabinet configuration, general office needs, and refreshment equipment. Attached you will find two options for a baseline option 1 and a best-case scenario, option 2.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$13,904	\$664	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$17,150	\$0	0.00	3.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$860	\$860	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$18,010)	(\$860)	0.00	2.00	0.00	0.00
506 Computer Repair & Replacement Fund	Revenue	Ongoing	(\$860)	(\$860)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FR00671 - Training-Training Engine Holdover

**Recommended**

Fire Training has a need to holdover a working, partially-equipped engine for training purposes on a frequent basis. This decision package formalizes that request.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	One-time	\$5,752	\$5,757	0.00	4.00	0.00	0.00
151 Fire Fund	Revenue	One-time	(\$5,752)	(\$5,757)	0.00	2.00	0.00	0.00
001 General Fund	Expense	One-time	\$4,441	\$4,444	0.00	1.00	0.00	0.00

#### FR00673 - Training-Van

**Not Recommended**

The Training Division requires a training van to move personnel and equipment for future academies and training needs. The van's primary use will be for the fire recruit academy. It is projected that we will run a minimum of one academy a year for the foreseeable future, and may require two in some years. The van may also be utilized by other members to facilitate groups to training such as live fire, special operations training (Hazmat and technical rescue), and outside group training. Attached you will find two options. Option 1- is three different versions to purchase, rent daily, or rent monthly. Out of these, purchasing is the most cost-effective over a 10-year life span of the vehicle. Option-2 is to keep the current "old parks van" for five years with maintenance costs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	One-time	\$2,452	\$2,501	0.00	4.00	0.00	0.00
151 Fire Fund	Revenue	One-time	(\$2,452)	(\$2,501)	0.00	2.00	0.00	0.00
001 General Fund	Expense	One-time	\$1,893	\$1,931	0.00	1.00	0.00	0.00

#### FR00674 - EMS-COVID-19 PPE

**Recommended**

Implement inexpensive durable, washable cover-all product to be worn on EMS calls preventing warm-zone contamination of station area cold-zones

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$7,755	\$7,910	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$10,045	\$10,246	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

151 Fire Fund	Revenue	One-time	(\$10,045)	(\$10,246)	0.00	2.00	0.00	0.00
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### FR00675 - Ops-Public Information Officer Program

**Not Recommended**

Continues funding for communications equipment and personnel assigned

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	One-time	\$900	\$0	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$3,837	\$3,914	0.00	3.00	0.00	0.00

### FR00678 - Admin-Professional Services-Law

**Recommended**

Provide for outsourced legal counsel in employment and contract law

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	(\$19,300)	(\$13,124)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	(\$25,000)	(\$17,000)	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	One-time	\$25,000	\$17,000	0.00	2.00	0.00	0.00

### FR00679 - 2017-19 Contract Increases-Overtime

**Recommended**

Adjust the overtime budgets to reflect the contract languages in the 17-19 contract, changing from 49-48 hours

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$535,827	\$551,902	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$694,076	\$714,899	0.00	2.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$694,076)	(\$714,899)	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FR00680 - Admin-Leave payoffs

**Not Recommended**

Every year we pay out for leave hours at the end of year. This is to put back that budget

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	One-time	\$300,000	\$300,000	0.00	1.00	0.00	0.00

#### FR00681 - Admin-Vacation Sellback

**Recommended**

Reduction to this budget. We do not think we will need this much

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Revenue	One-time	\$39,475	\$39,475	0.00	2.00	0.00	0.00
001 General Fund	Expense	One-time	(\$30,475)	(\$30,475)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	(\$39,475)	(\$39,475)	0.00	2.00	0.00	0.00

#### FR00683 - Admin-Travel

**Recommended**

Reductions to admin travel for two years

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	(\$10,808)	(\$10,808)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	(\$14,000)	(\$14,000)	0.00	2.00	0.00	0.00
151 Fire Fund	Revenue	One-time	\$14,000	\$14,000	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FR00686 - Fire Boat Annual Transfer (151 to 152)

**Recommended**

Fire Boat Annual Transfer

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	\$88,772	\$88,772	0.00	1.00	0.00	0.00
152 Fire Equipment Fund	Revenue	Ongoing	(\$88,772)	(\$88,772)	0.00	1.00	0.00	0.00

#### FR00687 - EMS-Professional Services-Medical Program Director

**Recommended**

Continues funding for oversight of EMS emergency medical program, protocols, and personnel in practice by an appointed physician.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	\$399	\$1,876	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$399)	(\$1,876)	0.00	2.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$308	\$1,448	0.00	1.00	0.00	0.00

#### FR00689 - Ops-Out of Class and Specialty Pay

**Recommended**

To account for contractual pay additions within specific scopes of work. Fire recognized that specialty pay for the different jobs weren't budgeted. We understand that in the past, we relied on the salary savings to cover these cost, however with those savings dwindling, budgeting for these specialty jobs would be prudent. We paid out over 350K each of the last two years.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$301,459	\$308,995	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$390,491	\$400,253	0.00	2.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$390,491)	(\$400,253)	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FR00690 - 2021-22 Biennium Reductions

**Recommended**

Reducing some professional services.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$62,841)	(\$62,841)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	(\$81,400)	(\$81,400)	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	\$81,400	\$81,400	0.00	2.00	0.00	0.00

#### FR00692 - Fire District 5 and General Fund Fire Support

**Recommended**

Fire District 5 and General Fund Fire Support

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$1,945,899	\$1,112,048	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$2,520,594)	(\$1,440,477)	0.00	2.00	0.00	0.00

#### FR00693 - Reinstating benefits for other pay types

**Recommended**

Adding benefits line for other pay types. Overtime, Education pay, callback, vacation payouts, out of class payment, extra help pay, etc

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$163,977	\$163,977	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$210,533	\$210,533	0.00	8.00	0.00	0.00
151 Fire Fund	Revenue	One-time	(\$210,533)	(\$210,533)	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FR00694 - 2020-22 Contract Increases-overtime

Recommended

Adjust overtime budgets based on new contract language

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$387,132	\$394,875	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	One-time	\$501,467	\$511,496	0.00	2.00	0.00	0.00
151 Fire Fund	Revenue	One-time	(\$501,467)	(\$511,496)	0.00	2.00	0.00	0.00

#### FR00695 - Medical Program Director (MPD) - FUND 153 Ongoing

Recommended

Provide for annual increases to medical program director's contract

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
153 Emergency Ambulance Services Contract Admin Fund	Expense	Ongoing	\$4,959	\$10,418	0.00	1.00	0.00	0.00

#### FR00696 - Management Analyst Support from 153 - xfer to fund 151

Recommended

True-up the support from 153, for the Management Analyst Support. This is due to the increase salaries/benefits in 2021-22

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
153 Emergency Ambulance Services Contract Admin Fund	Expense	Ongoing	\$8,955	\$10,402	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	Ongoing	(\$8,739)	(\$10,186)	0.00	1.00	0.00	0.00

#### FR00697 - EMS Division Chief Ongoing Support - xfer to fund 151

Recommended

True-up the support from 153, for the EMS Division Chief Support. This is due to the increase salaries/benefits in 2021-22

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
151 Fire Fund	Revenue	Ongoing	(\$29,254)	(\$30,642)	0.00	1.00	0.00	0.00
153 Emergency Ambulance Services Contract Admin Fund	Expense	Ongoing	\$29,544	\$30,932	0.00	1.00	0.00	0.00

### FR00698 - 2021-22 Budget Reduction - FTE2

Recommended

Freezing two positions in Fire. Deputy Fire Chief, and Deputy Fire Marshal

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$259,773)	(\$269,336)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	(\$336,493)	(\$348,881)	(1.00)	21.00	(1.00)	(1.00)
151 Fire Fund	Revenue	Ongoing	\$336,493	\$348,881	0.00	2.00	0.00	0.00

### FR00699 - 2021-22 Budget Reduction - FTE1

Not Recommended

Freezing 8 Fire Fighters, 1 Deputy Fire Marshal, and 1 Deputy Fire Chief (administrative Deputy - Not Chad's old position)

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	Ongoing	(\$1,467,288)	(\$1,553,484)	(10.00)	29.00	(10.00)	(1.00)

### FRG00650 - 2019 AFG Hazmat Training

Recommended

Federal Emergency Management Agency (FEMA) grant award for outsourced, highly-specialized hazardous materials technical training

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	One-time	\$253,816	\$0	0.00	5.00	0.00	0.00
151 Fire Fund	Revenue	One-time	(\$253,816)	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### FRG00651 - 2019 AFG TIC Equipment

**Recommended**

Federal Emergency Management Agency (FEMA) grant award for thermal imaging camera technology in need of replacement

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
151 Fire Fund	Expense	One-time	\$208,447	\$0	0.00	1.00	0.00	0.00
151 Fire Fund	Revenue	One-time	(\$208,447)	\$0	0.00	3.00	0.00	0.00
001 General Fund	Expense	One-time	\$16,262	\$0	0.00	1.00	0.00	0.00

### Fleet Services Department

#### PWEQ00650 - Underfill Senior Mechanic Position

**Recommended**

Un-freeze vacant Senior Mechanic position and under-fill vacant Senior Mechanic position with Mechanic position. The Senior Mechanics are used as the "lead" mechanic on the shift. This adjustment will not affect the current work.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
504 Equipment Services Operations Fund	Expense	Ongoing	\$95,107	\$98,897	0.00	6.00	0.00	0.00

#### PWEQ00652 - Additional Support for Fuel Purchases

**Recommended**

Addition of funds to fuel purchases to match growth in the fleet during the previous years.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
504 Equipment Services Operations Fund	Expense	Ongoing	\$100,000	\$100,000	0.00	2.00	0.00	0.00

#### PWEQ00653 - Restore Salary and Benefit Spend Categories

**Not Recommended**

Restoration of baseline for premium pay types, related benefits, health insurance opt out, and vacation cash-out.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

504 Equipment Services Operations Fund	Expense	Ongoing	\$81,225	\$81,225	0.00	15.00	0.00	0.00
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### PWEQ00654 - Budget Reduction Target- Supplies and Services

**Recommended**

Reduction of repair and maintenance supplies and services to meet target budget reduction.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
504 Equipment Services Operations Fund	Expense	Ongoing	(\$55,753)	(\$49,303)	0.00	2.00	0.00	0.00

### PWEQ00655 - Freeze Vacant Senior Parts Specialist Position

**Recommended**

Freeze 1.0 Vacant Senior Parts Specialist position for biennium to meet targeted budget reduction

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
504 Equipment Services Operations Fund	Expense	Ongoing	(\$90,988)	(\$94,632)	0.00	7.00	0.00	(1.00)

### PWEQ00656 - Freeze Vacant Senior Mechanic Position

**Not Recommended**

Freeze 1.0 Vacant Senior Mechanic position as part of the budget reduction target. Based on the 2019 average billable hours per mechanic of 1,500 hours annually, billed at \$127 per hour, this position would constitute \$190,500 loss of revenue.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
504 Equipment Services Operations Fund	Expense	Ongoing	(\$110,589)	(\$114,918)	0.00	7.00	0.00	(1.00)

### PWEQ00657 - Fire Capital Vehicle and Equipment 2020 Carry-Forward

**Recommended**

Request for carry-forward of 2020 Fire Capital Vehicle and Equipment purchases including one fire engine slated for Fire Station 11, one replacement of an engine, and one replacement of a ladder truck.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

152 Fire Equipment Fund	Expense	One-time	\$2,901,914	\$0	0.00	2.00	0.00	0.00
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### PWEQ00658 - Fire Capital 2021/2022 Vehicle and Equipment Replacements

**Recommended**

Request for replacements of Fire capital vehicles and equipment. No requests for replacement in 2021 as Fire has opted to extend those until 2025-26 budget process (App-19, App-25 and App-42) as they are in good working order. In 2022 the request is to replace one fire engine and an engine rebuild on one fire truck.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
152 Fire Equipment Fund	Expense	One-time	\$0	\$800,000	0.00	1.00	0.00	0.00

### PWEQ00659 - 2020 Vehicle and Equipment Purchase Carry-forward

**Recommended**

Request for carry-forward of 2020 vehicle and equipment purchases city-wide including 79 replacement vehicles and 7 new vehicles approved for the previous biennium (excluding Fire).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
505 Equipment Services Capital Fund	Expense	One-time	\$5,931,729	\$0	0.00	2.00	0.00	0.00
475 Sewer Utility Fund	Expense	One-time	\$209,230	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$150,650	\$0	0.00	2.00	0.00	0.00
490 Solid Waste Fund	Expense	One-time	\$12,696	\$0	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	One-time	\$242,277	\$0	0.00	3.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	One-time	\$145,914	\$0	0.00	2.00	0.00	0.00
444 Surface Water Management Fund	Expense	One-time	\$119,255	\$0	0.00	4.00	0.00	0.00
102 Street Fund	Expense	One-time	\$216,764	\$0	0.00	3.00	0.00	0.00
505 Equipment Services Capital Fund	Revenue	One-time	(\$1,096,786)	\$0	0.00	11.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PWEQ00660 - 2021 Capital Vehicle and Equipment Replacement

**Recommended**

Request for replacement of capital vehicles and equipment city-wide except Fire in 2021. List includes six police vehicles, one street maintenance snow plow and one generator for East Precinct.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
505 Equipment Services Capital Fund	Expense	One-time	\$414,694	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$16,605	\$0	0.00	1.00	0.00	0.00
505 Equipment Services Capital Fund	Revenue	One-time	(\$16,605)	\$0	0.00	1.00	0.00	0.00

#### PWEQ00661 - 2022 Capital Vehicle and Equipment Replacements

**Recommended**

Request for replacement of capital vehicles and equipment city-wide totaling 30 assets excluding Fire in 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
505 Equipment Services Capital Fund	Expense	One-time	\$0	\$2,525,709	0.00	1.00	0.00	0.00

#### PWEQ00662 - Fire Contribution for ER&R to Fund 152

**Recommended**

Establishing ongoing transfer to 152 to fund replacement of Fire Fleet

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
152 Fire Equipment Fund	Revenue	Ongoing	(\$816,855)	(\$816,855)	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	\$816,855	\$816,855	0.00	1.00	0.00	0.00

### General Governmental Department

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### GG00650 - Establish Fund 191 Baseline

**Recommended**

Establish baseline for fund 191 school district impact fees due to change in direction of financial statements in 2020 to report revenue and expense, rather than cash and liabilities.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
191 Impact Fees - School Districts Fund	Expense	Ongoing	\$5,690,530	\$5,690,530	0.00	3.00	0.00	0.00
191 Impact Fees - School Districts Fund	Revenue	Ongoing	(\$5,707,366)	(\$5,707,366)	0.00	4.00	0.00	0.00

#### GG00651 - Main Street Tax Credit Program (MSTCP)

**Recommended**

Per RCW 82.73 an organization may receive tax credits for 75% of the annual pledge against B&O or Public Utility Taxes. The City has chosen the Vancouver Downtown Association as the receiver of the donation.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$0	\$0	0.00	2.00	0.00	0.00

#### PW00859 - General Fund 1.5% Utility Tax Revenue to Fund 103

**Recommended**

General Fund transfer to Fund 103 Street Initiatives of 1.5% of utility tax revenue collected to support streets.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$600,091	\$607,605	0.00	1.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Revenue	Ongoing	(\$600,091)	(\$607,605)	0.00	1.00	0.00	0.00

### Grounds & Surface Water O&M Department

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PWOM00663 - 444-CC0169 2021-2022 Restore Whatley Decant Facility Fees

**Recommended**

This decision package requests budget to restore Whatley Pit fees for the Surface Water workgroup. Based on 2019 usage and applying the new rates, the new fee total is expected to be \$295,585. The rate increase effective 2020 was approved in the 2020 First Supplemental to cover shortfall for 1 year only. The \$302,000 request total allows for \$8,000 of contingency if Surface water exceeds estimated usage.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	Ongoing	\$276,000	\$276,000	0.00	1.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$26,000	\$26,000	0.00	1.00	0.00	0.00

#### PWOM00664 - 444-CC0169 2021-2022 Tree Removal Services

**Recommended**

This decision package requests budget for the City's existing contract to assist with hazard trees and other arbor-related services. The contractor is experienced to remove mature hazard trees and is available on an as-needed basis. The Surface Water workgroup is responsible for managing hazard trees within the stormwater facilities and other stormwater properties within the City. This Decision Package requests annual, on-going funding to utilize this contracted service on an as-needed basis.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	Ongoing	\$15,000	\$15,000	0.00	1.00	0.00	0.00

#### PWOM00665 - 444-CC0169 2021-2022 Restore Surface Water Temporary Help

**Recommended**

This decision package requests budget to restore temporary help utilized by Surface Water. The Surface Water workgroup is currently staffed with 26 FTE's. During late spring/summer months, the workgroup requests the option to hire 1-2 seasonal employees to assist with mowing and pruning of vegetation. This Decision Package requests annual, on-going funding to hire seasonal, temporary labor.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	Ongoing	\$13,200	\$13,200	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PWOM00666 - 444-CC0169 2021-2022 Homeless Encampment Cleanup Services

**Recommended**

This decision package requests budget for additional appropriation in relation to homeless encampment cleanup and disposal. The City has an existing contract to assist with homeless encampment and biohazard cleanup. The contractor is experienced to handle blood borne pathogens, work in unsanitary conditions, and is available on an as-needed basis, as well as collect and potentially store retained possessions. The Surface Water workgroup is responsible for responding to homeless encampments within the stormwater facilities and other stormwater properties within the City. Surface Water staff will continue to respond to encampments that are small and free of fecal matter, syringes and other hazardous material. This Decision Package requests annual, on-going funding to utilize this contracted service on an as-needed basis.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	Ongoing	\$20,000	\$20,000	0.00	1.00	0.00	0.00

#### PWOM00667 - 444-CC0169 2021-2022 Restore Surface Water Salary and Benefits

**Recommended**

This decision package restores budget for Overtime, Callback, Standby/Beeper Pay, Out-of-Class, Shift Difference, Health Insurance Opt-Out Pay, Leave Pay-offs, and other Premium Pay Types based on historical 3 year averages of Surface Water staff. With the addition of the salaries and benefits listed above, Medicare, Retirement (PERS) and Social Security costs increase.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$650	\$650	0.00	3.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	\$87,348	\$91,410	0.00	8.00	0.00	0.00

#### PWOM00673 - 508-CC0087 2021-2022 Grounds Budget Reduction Target

**Recommended**

This decision package provides the required reduction target allocated to Grounds Maintenance. By freezing 2 of 3 vacant maintenance worker positions and decreasing Temp help staff, this allows for minimum services levels to be met with some maintenance items delayed until full staffing can occur. Due to staffing shortages, medians and right of ways will not be maintained to the level that was committed to Council. This may increase safety concerns with reduced sight lines and will be aesthetically unappealing leading to complaints from the community.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	One-time	(\$211,012)	(\$209,438)	0.00	9.00	0.00	(2.00)

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### **PWOM00674 - 508-CC0087 2021-2022 Restore Grounds Maintenance Salary and Benefits**

**Recommended**

This decision package restores budget for Overtime, Callback, Health Insurance Opt-Out Pay, Comp Time Used, Standby/Beeper Pay, and Leave Pay-offs based on historical averages of Grounds Maintenance staff. With the addition of the salaries and benefits listed above, Medicare, Retirement (PERS) and Social Security costs increase.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$43,348	\$56,319	0.00	5.00	0.00	0.00

#### **PWOM00675 - 444-CC0086 2021-2022 Restore GSL Temporary Help**

**Recommended**

This decision package requests budget to restore temporary help utilized by GSL. The Greenway Sensitive Lands workgroup is currently staffed with 11 FTE's. During late spring/summer months, the workgroup has traditionally added two seasonal employees to assist with daily sanitation, restroom cleaning, trail inspections, and mowing and pruning of vegetation. This Decision Package requests annual, on-going funding to hire seasonal, temporary labor.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	Ongoing	\$26,000	\$26,000	0.00	1.00	0.00	0.00

#### **PWOM00676 - 444-CC0086 2021-2022 Restore Greenway Sensitive Lands Salary and Benefits**

**Recommended**

This decision package restores budget for Overtime, Callback, Out-of-Class, Health Insurance Opt-Out Pay, Leave Pay-offs, and other Premium Pay Types based on historical 3 year averages of Greenways Maintenance staff. With the addition of the salaries and benefits listed above, Medicare, Retirement (PERS) and Social Security costs increase.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	Ongoing	\$10,796	\$14,476	0.00	5.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PWOM00677 - 444-CC0086 2021-2022 Homeless Encampment Cleanup Services

**Recommended**

This decision package requests annual, ongoing funding for contracted homeless encampment cleanup and disposal for the Greenway Sensitive Lands (GSL) department. This service is utilized on an as-needed basis and an additional \$15,000 is requested for garbage/waste disposal.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	Ongoing	\$65,000	\$65,000	0.00	2.00	0.00	0.00

#### PWOM00678 - 444-CC0086 USDA Wildlife Management Services

**Recommended**

This decision package requests budget to utilize an existing contract with the United States Department of Agriculture (USDA) to manage aquatic mammals and other nuisance wildlife within City greenways and sensitive lands. Ongoing funding is needed to utilize this contracted service on a scheduled and as-needed basis, not to exceed \$23,500 per year.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	Ongoing	\$23,500	\$23,500	0.00	1.00	0.00	0.00

#### PWOM00696 - 508-CC0087 Carry Forward Cemetery Database Project Funding

**Recommended**

This decision package requests to carry forward funding approved in the 2020 First Supplemental for cemetery database project. Due to COVID-19 this project was put on hold until phase 3 is resumed and contractor can work with cemetery staff to fulfill database requirements.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	One-time	\$30,000	\$0	0.00	1.00	0.00	0.00

### Human Resources Department

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### HR00650 - Employee Engagement

**Recommended**

The City Manager requested Human Resources to develop employee engagement tools. HR intends to implement these tools to track employee satisfaction, increase employee satisfaction, and develop metrics with the goal to retain talent and reduce costs associated with turn over. Software is available to support employee engagement and is generally sold on a subscription basis with the approximate cost being \$29 per employee per year.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$35,000	\$35,000	0.00	1.00	0.00	0.00

#### HR00651 - Convert 1.0 Limited Term Leave Analyst to Regular

**Not Recommended**

Additional staffing is needed to maintain HR operations, specifically in the area of leave and policy updates/development. The 2 year limited term Leave Analyst position has proved to fill the gap in operations and make improvements to the leave program. With 10 collective bargaining groups and a plethora of complex leave programs associated therewith, significant time is spent on the other leave analyst during payroll processing changes. Further, ADA and FMLA program administration has improved over the last budget cycle, and additional staffing is needed in order to maintain the level of service and compliance with federal, state and local laws. Over the next biennial, HR intends to develop the Leave module in Workday to track FMLA and other protected leaves. Currently, this tracking is done manually. Further, the leave team plays an integral part in the response to the COVID19 pandemic with developing new policies, configuring Workday to accommodate new programs, telework, and an increase in leave questions. It is anticipated that this additional work will continue over the next year or two.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$128,777	\$133,742	1.00	8.00	1.00	0.00

#### HR00652 - Convert 1.0 Limited Term SSII to Regular

**Recommended**

The limited term Support Specialist II made tremendous progress in HRs record retention program and has proven to fill gaps in operations with respect to providing department support. In the course of supporting the department, half of this position's time was spent supporting the Benefits Team. With 10 collective bargaining units, self-insured health plan, the addition of self-insured dental and vision plans, pension, deferred compensation plans and the numerous other benefits HR administers is complex and overtime is being incurred to keep up with daily operations. HR intends to utilize .5 of the Support Specialist II FTE to support the benefits team, and the other .5 FTE to continue the record retention work and general department support.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$85,207	\$88,648	1.00	8.00	1.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### HR00653 - Extend 1.0 LT Leave Analyst 2 Yr (Alternative)

**Recommended**

Additional staffing is needed to maintain HR operations, specifically in the area of leave and policy updates/development. The 2 year limited term Leave Analyst position has proved to fill the gap in operations and make improvements to the leave program. With 10 collective bargaining groups and a plethora of complex leave programs associated therewith, significant time is spent on the other leave analyst during payroll processing changes. Further, ADA and FMLA program administration has improved over the last budget cycle, and additional staffing is needed in order to maintain the level of service and compliance with federal, state and local laws. Over the next biennial, HR intends to develop the Leave module in Workday to track FMLA and other protected leaves. Currently, this tracking is done manually. Further, the leave team plays an integral part in the response to the COVID19 pandemic with developing new policies, configuring Workday to accommodate new programs, telework, and an increase in leave questions. It is anticipated that this additional work will continue over the next year or two. Alternative to HR00651.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$128,777	\$133,742	1.00	8.00	1.00	0.00

#### HR00655 - COBRA Professional Services

**Recommended**

HR intends to outsource COBRA administration to a third party vendor. The cost may vary depending on the number of enrollments, but looking at enrollments over the last few years, the cost is estimated to be \$5,000 per year. The cost breaks even with the estimated cost associated with staffing time, but the return will create additional capacity in HR.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$5,000	\$5,000	0.00	1.00	0.00	0.00

#### HR00656 - Wellness Program

**Recommended**

Request to reinstate the wellness program in fund 511 to support online platform for employee wellness, lunch and learns, wellness fair and other wellness initiatives. Specifically a new wellness platform BeyondWell estimated at \$50k annually (excluding Fire as they have their own wellness program)..

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
511 Benefits Fund	Expense	Ongoing	\$80,000	\$80,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### HR00657 - HR Baseline Reductions

**Recommended**

Adjustments to ongoing professional services including; Vancouver Academy (\$50k), Executive Placement Services (\$25k), and Labor Relations Consulting (\$111,500 in 2021 and \$109,890 in 2022) for savings caused by the COVID-19 economic impacts. The Vancouver Academy reduction will limit the City's ability to utilize the new Learning Management System (LMS) slated to go live in 2021 since the online coursework provided by the Vancouver Academy budget would provide access to comprehensive training and elearning resources. The Legal Counsel reduction is used specifically for contract bargaining. Although 2021 is an off year (contracts typically are every three years), 2022 is projected to be a heavy negotiation year. The need for outside council for representation is variable, but if needed, would result in HR requesting additional budget later or leaning more on the internal legal team.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	(\$186,500)	(\$184,890)	0.00	3.00	0.00	0.00

#### HR00658 - Fund 617/618 Baseline Incremental Adjustments

**Recommended**

Incremental baseline adjustments for police and fire pension funds 617 and 618.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
618 Fire Pension Trust Fund	Expense	Ongoing	(\$425,600)	(\$425,600)	0.00	3.00	0.00	0.00
618 Fire Pension Trust Fund	Revenue	Ongoing	\$100,000	\$100,000	0.00	1.00	0.00	0.00
617 Police Pension Trust Fund	Expense	Ongoing	(\$452,500)	(\$452,500)	0.00	4.00	0.00	0.00

#### HR00659 - Stop/Loss Increase

**Recommended**

High claims will result in a jump in the City's Stop/Loss insurance. This Decision Package is a response to the increased costs the City will bear.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
512 Self-Insured Health Insurance Fund	Expense	Ongoing	\$1	\$1	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### HR00660 - Adjust Classification & Compensation Analyst Comp Grade from NU 8 to NU 6

**Recommended**

PRC approved the Classification & Compensation Analyst (P003947) to be adjusted from a Non-Union Range 8 to Non-Union Range 6 in 2020.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	(\$10,297)	(\$10,503)	0.00	5.00	0.00	0.00

#### HR00661 - Add back Professional Services for Negotiations

**Recommended**

Add back of professional services for labor negotiations from the reduction package starting in 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$0	\$100,000	0.00	1.00	0.00	0.00

### Information Technology Department

#### IT00650 - Migrate Selectron to the Cloud

**Recommended**

The City's Utility billing portal was implemented in 2006. This is one of the primary citizen interactions with the City, and the experience is dated and lacking important functionality. This decision package would deliver an upgraded and enhanced portal and interactive voice response for utility billing services. This would include a full upgrade to the Selectron Relay platform for both utilities, while also providing the new utility payment functionality and deploying it in the Selectron data center. This will also provide Utilities with the ability to automate outbound calling for shutoffs, reminders, and boil water notifications if necessary.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
483 Building Inspection Fund	Expense	Ongoing	\$25,200	\$25,200	0.00	2.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$900	\$900	0.00	1.00	0.00	0.00
506 Computer Repair & Replacement Fund	Expense	Ongoing	\$5,400	\$5,400	0.00	1.00	0.00	0.00
483 Building Inspection Fund	Expense	One-time	\$12,000	\$0	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$35,300	\$153,300	0.00	2.00	0.00	0.00
445 Water Utility Fund	Expense	One-time	\$73,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

001 General Fund	Expense	Ongoing	\$25,200	\$25,200	0.00	2.00	0.00	0.00
001 General Fund	Expense	One-time	\$12,000	\$0	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	One-time	\$3,000	\$0	0.00	1.00	0.00	0.00

### IT00651 - Implement Workday Learning and Talent Management

**Recommended**

Workday Learning engages workers with a contemporary learning experience. Delivering training content from a variety of sources with multiple methods allow workers to receive the training they need at the right time. Workday Talent aligns our workforce with the City's goals and initiatives and monitors career progress. In addition, allows the City visibility into talent strengths and interests, skill gaps, retention risks, and suggested actions through fully incorporated reporting and analytics.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Expense	One-time	\$110,000	\$0	0.00	1.00	0.00	0.00

### IT00652 - Upgrade Citywide Phone System

**Recommended**

The phone system is obsolete and in need of an upgrade. Because we cannot use modern phones with our phone system, we are purchasing phones off the secondary market.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Expense	One-time	\$301,600	\$0	0.00	1.00	0.00	0.00

### IT00653 - Prepare IT Strategic Plan

**Recommended**

In order to plan strategically for the City's long-term technology investments, it conducts an IT Strategic Planning process approximately every 4 years. We are currently implementing initiatives prescribed in the 2018-2022 IT Strategic Plan. This decision package would fund an IT Strategic Plan that would begin in the fall of 2021 and provide recommendations for the 2023-2024 biennial budget.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	One-time	\$0	\$45,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### IT00654 - Migrate Parking System (T2) to Cloud

**Recommended**

The City's parking system is delivering cloud services to their customers and the City wants to take advantage for better support and upgrades of our system.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
491 Parking Services Fund	Expense	One-time	\$15,000	\$0	0.00	1.00	0.00	0.00

#### IT00656 - Network Infrastructure Support from TIG

**Recommended**

The IT Department has had a support contract with a professional networking consultant to assist with major software upgrades, provide troubleshooting for the most complex issues, and assist with any emerging security incidents.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$12,000	\$12,000	0.00	1.00	0.00	0.00

#### IT00657 - Migration of SharePoint 2013 (on-prem) to SharePoint in the Cloud

**Not Recommended**

Migration of SharePoint 2013 (on-premise) to SharePoint Online. Going to the cloud in SharePoint offers several benefits such as accessibility, updates, less costly, and provides more flexibility.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Expense	One-time	\$0	\$75,000	0.00	1.00	0.00	0.00

#### IT00658 - Reclassify IT System Analyst B to IT System Analyst C

**Not Recommended**

Within the IT Department, application and report developers fall within the IT Systems Analyst C classification. Approximately 20 years ago, with the hiring of our first developer, the position was originally classified as an IT Systems Analyst B. This decision package would bring this position in line with other application and report developers.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$0	\$0	0.00	2.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

510 Internal Administrative Services Fund	Expense	Ongoing	\$8,000	\$8,000	0.00	1.00	0.00	0.00
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### IT00665 - Eliminate Salaries and Benefits from 2 IT Positions but Retain FTEs for 2021/2022 Biennium Due to Budget Reduct

**Recommended**

Eliminate salaries and benefits for two IT System Analyst C positions (P156676 and P167863) for the 2021/22 Biennium. These position have already been vacant with other staff and temp services covering the workload. Note that this package only reduces .75 of the IT System Analyst C as the other .25 is being requested to increase a .75 IT System Analyst D to 1.0.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	(\$255,478)	(\$207,539)	0.00	17.00	0.00	(1.75)

### IT00667 - Increase in IT Network Maintenance and Support

**Recommended**

The City's network includes core switches, firewalls, routers, edge switches and other hardware and software that provide connectivity for city computers, servers, phones, network security (including Internet URL filtering), and access to the Internet, Washington State Patrol, Clark County, City of Portland and other partners. Our primary network vendor, Cisco, has proposed increases in network hardware and software maintenance that is unavoidable in the short term. Over the next biennium, the IT Department will be looking at alternatives.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Expense	Ongoing	\$368,976	\$368,976	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$253,392	\$253,392	0.00	1.00	0.00	0.00

### IT00669 - IT Non-FTE Budget Reductions

**Recommended**

Identifies IT proposed budget reductions to meet targeted cuts through reducing the annual Fiber costs from fund 506.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Expense	Ongoing	(\$99,917)	(\$98,875)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### IT00670 - Replace HelpDesk Software

**Recommended**

The City's current IT Help Desk system is out of date and unsupported. The City is looking to replace the current Help Desk system with one that is more responsive to our customers and will improve routing and resolution of issues.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$0	\$7,500	0.00	1.00	0.00	0.00

#### IT00671 - On-Call Consultant for GIS Strategic Plan Implementation

**Not Recommended**

Request to bring on an on-call consultant to help with implementation of GIS strategic plan and to help slowly grow the City's Enterprise GIS program. GIS is a complex enough system that reaches a wide range of specialized functions such as web development, security, data standardization, database development, database management and administration, designing automation workflows, report development, integration with other systems, etc... Along with these, are technological changes that the software companies introduce and implement.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	One-time	\$35,000	\$35,000	0.00	1.00	0.00	0.00

#### IT00672 - Replace Non-Replacement IT Vehicle

**Recommended**

Replace expired Vehicle for technicians and network personnel. The vehicle being replaced is older and not efficient nor ergonomic for IT staffing needs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
505 Equipment Services Capital Fund	Expense	Ongoing	\$6,250	\$6,250	0.00	1.00	0.00	0.00
505 Equipment Services Capital Fund	Revenue	One-time	(\$50,000)	\$0	0.00	1.00	0.00	0.00
505 Equipment Services Capital Fund	Revenue	Ongoing	(\$6,250)	(\$6,250)	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	One-time	\$50,000	\$0	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$6,250	\$6,250	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### IT00675 - Temporary Services

**Recommended**

The City requires IT staff augmentation services on an as-needed, on-call, and occasionally on-going basis. Services required may include, but are not limited to, programming, systems analyst, application support, help desk support, project management and other technology-related technology staffing. Assuming less vacancies in 2021-22 the temporary services budget is lower than in prior years.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$25,000	\$25,000	0.00	1.00	0.00	0.00

#### IT00676 - Workday Subscription Addition

**Recommended**

Workday is licensed based on the number of employees within the organization, including temporary staff. Workday has increased our cost because of increases in City staffing.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$73,571	\$73,571	0.00	1.00	0.00	0.00

#### IT00677 - Convert System Analyst D to System Administration Supervisor

**Not Recommended**

Convert System Analyst D to System Administration Supervisor to supervisor three developers. This reduces the Technical Manager's span of control from 12 FTE to 9 FTE

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$8,259	\$9,683	0.00	7.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### IT00678 - Increase Maintenance Costs for Microsoft 365

**Recommended**

The City is currently being upgraded to Office 365. This will provide a fully-functional MS Office suite (Outlook, Word, Excel, PowerPoint, etc.), migrate the City's email system to the cloud-based Exchange Online, provide secure file sharing with OneDrive, and advanced collaboration with Microsoft Teams, in addition to other products. An important aspect of this subscription is that it includes a fully functional business intelligence tool, Power BI Pro that is licensed to be used for all users. This allows them to use and view dashboards developed by the BI Analysts for key metrics and other important data to support the City's business functions. The on-going cost includes: Windows licenses for all computers and laptops; MS O365 licenses for all users, including boards and commissions; client access licenses (CALs) to allow users to access on premise servers; conditional access security and mobile device management software for current mobile smart device users.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Expense	Ongoing	(\$530,000)	(\$530,000)	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$749,658	\$717,658	0.00	1.00	0.00	0.00

#### IT00680 - eDOCs License Costs

**Recommended**

To fund the costs associated with the City's document management system for a total of 242 user accounts, up from 216 user account in the previous adopted budget. This DP adjusts the baseline to the appropriate Fund and Cost Centers for the increase in user accounts and price increases.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
508 Grounds and Facilities Services Fund	Expense	Ongoing	(\$1,242)	(\$1,242)	0.00	2.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$19,286	\$19,875	0.00	16.00	0.00	0.00
102 Street Fund	Expense	Ongoing	(\$1,049)	(\$1,021)	0.00	4.00	0.00	0.00
108 CED Grants Fund	Expense	Ongoing	\$205	\$209	0.00	1.00	0.00	0.00
109 Tourism Fund	Expense	Ongoing	\$2,458	\$2,508	0.00	1.00	0.00	0.00
151 Fire Fund	Expense	Ongoing	(\$425)	(\$404)	0.00	3.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	(\$621)	(\$621)	0.00	2.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$3,206	\$3,370	0.00	13.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	(\$1,035)	(\$1,035)	0.00	3.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

481 Airport Fund	Expense	Ongoing	(\$207)	(\$207)	0.00	1.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	\$408	\$420	0.00	1.00	0.00	0.00
491 Parking Services Fund	Expense	Ongoing	(\$621)	(\$621)	0.00	2.00	0.00	0.00
504 Equipment Services Operations Fund	Expense	Ongoing	(\$1,449)	(\$1,449)	0.00	2.00	0.00	0.00
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	(\$207)	(\$207)	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$8,912	\$9,206	0.00	17.00	0.00	0.00
617 Police Pension Trust Fund	Expense	Ongoing	(\$207)	(\$207)	0.00	1.00	0.00	0.00
655 City/County Cable TV Fund	Expense	Ongoing	(\$207)	(\$207)	0.00	1.00	0.00	0.00
497 Tennis Center Fund	Expense	Ongoing	(\$414)	(\$414)	0.00	1.00	0.00	0.00

### IT00682 - Overtime and Callback with benefits

Recommended

To Fund overtime and callback not budgeted with FTEs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$78,987	\$78,987	0.00	5.00	0.00	0.00

### IT00683 - Infor/Hansen License Costs

Recommended

To Fund license costs related to Infor/Hansen Software for Utility Billing, Public Works and CED.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$1,596	\$2,327	0.00	3.00	0.00	0.00
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	\$320	\$466	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$1,277	\$1,861	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
490 Solid Waste Fund	Expense	Ongoing	\$320	\$466	0.00	1.00	0.00	0.00
483 Building Inspection Fund	Expense	Ongoing	\$5,734	\$8,367	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$2,869	\$4,184	0.00	2.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	\$1,915	\$2,791	0.00	3.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$1,595	\$2,325	0.00	2.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$4,460	\$6,508	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$11,794	\$17,203	0.00	7.00	0.00	0.00

### IT00684 - Increase IT System Analyst D from .75 to 1.0 to support Workday

**Recommended**

Increase IT System Analyst D (P141642) to 1.0 FTE permanently to support Workday ongoing. This position is taking .25 from IT Analyst C that is now vacant.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$3,424	\$3,434	0.00	8.00	0.00	0.00

### IT00685 - Baseline Align from 506 to 510 for software

**Recommended**

Aligns baseline from 506 to 510 to pay for ongoing subscription, etc. 506 should not be used for these costs, so this DP will true it up.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Expense	Ongoing	(\$955,595)	(\$955,595)	0.00	2.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$955,595	\$955,595	0.00	3.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### IT00686 - GIS Safe Software

**Recommended**

Safe Software handles GIS automation to keep the layers updated. It will run scheduled GIS tasks, pulling data from various county and city layers, aggregating the data and feeding various systems. One example is Fire Marshall's system CivicGov that will pull the fire boundaries (stations, districts, etc.) and attaches the boundaries to taxlots and addresses.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	One-time	\$10,952	\$0	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$9,600	\$9,600	0.00	1.00	0.00	0.00

#### IT00687 - GIS Clark County Interlocal Increase

**Recommended**

This decision package provides for the City's data sharing Interlocal with Clark County (delta increase over baseline) based on the number of parcels multiplied by \$0.25 or \$1.00 depending on the parcel. The estimated count of parcels in 2021 is 251,000 and in 2022 is 262,000.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	Ongoing	\$250	\$500	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$0	\$250	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	(\$500)	(\$250)	0.00	1.00	0.00	0.00
506 Computer Repair & Replacement Fund	Expense	Ongoing	(\$150,250)	(\$150,250)	0.00	1.00	0.00	0.00
510 Internal Administrative Services Fund	Expense	Ongoing	\$155,873	\$163,873	0.00	2.00	0.00	0.00

#### IT00688 - GIS Training

**Recommended**

Add GIS Training to department to send staff to a couple of seminars and conferences to gain knowledge of emerging technologies. Also this would add CW GIS training opportunities by bringing in an experienced instructor to aide City Staff with GIS training.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$25,000	\$25,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### IT00689 - GIS VeriGIS Ongoing

**Recommended**

This software would allow us to develop dynamic reports and print templates from our web GIS platform. It would also allow us to create data editing workflows that are much more efficient, reducing the number of steps and times data has to be entered into multiple systems. This software would allow us to develop dynamic reports and print templates from our web GIS platform. It would also allow us to create data editing workflows that are much more efficient, reducing the number of steps and times data has to be entered into multiple systems. As our GIS platform moves to utilize web based applications; the relationships to the old Access databases become more difficult to maintain and result in even less efficiency. This VeriGIS solution is a subscription for tools that will be installed on-top of our web GIS platform. Once templates and reports are configured; we can select features on a map, and have the tool produce reports for the selected feature. For example; Clark County GIS uses a similar product on their website to produce property information reports among others. The county tools are a lot more sophisticated and require web developers (which they have on staff). The tools that we're looking to purchase require configuration that can be achieved without hiring web developers.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
510 Internal Administrative Services Fund	Expense	Ongoing	\$12,500	\$12,500	0.00	1.00	0.00	0.00

### Legal Department

#### LS00650 - 2021-22 Reductions - Criminal

**Recommended**

Vacant ACA III

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$178,364)	(\$185,065)	0.00	8.00	0.00	(1.00)

#### LS00651 - Criminal Case Management System

**Recommended**

In order to continue to prosecute criminal cases and to comply with federal criminal regulations, the City needs to purchase a new criminal case tracking application along with needed equipment.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$295,375	0.00	2.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$0	\$62,875	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

510 Internal Administrative Services Fund	Expense	Ongoing	(\$194,451)	(\$201,411)	0.00	8.00	0.00	(1.00)
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### Operations Administration Department

#### PWOM00668 - 445-CC0115 Restore Allegheny Answering Services

**Recommended**

This decision Package requests to continue funding for the after-hours answering services currently supporting all the dispatch function at Operations. This service provides the public with a phone service to reach the necessary department for emergencies occurring after normal business hours. This service is more cost effective than hiring an employee for an additional shift to cover the hours the office is currently closed.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$11,000	\$11,000	0.00	2.00	0.00	0.00

#### PWOM00669 - 445-CC0115 Review and Development of Operations Safety Manual

**Recommended**

This decision package requests budget for consultation in the development and review of Operation's safety manual. After recent WA State Labor and Industry interactions, it has been determined that all of our Health and Safety programs within our Public Works safety manual need to be reviewed and updated. This is also in part to the ever changing industry standards. A few of the programs have had significant changes in the last year and we recently were under Labor and Industries consultation for confined space. This program was updated in 2019, and we would like to proactively begin the review and update process in 2021-2022 as the safety manual is vast and the writing is technical.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$30,000	\$30,000	0.00	1.00	0.00	0.00

### Parks & Recreation Department

#### PR00650 - 2021-22 Biennium Reductions

**Recommended**

Frozen positions, Departmental Aide (0.5), Park Developer B (1), Recreation Specialist C (0.75), Recreation Specialist B (2), and Volunteer Program Assistant (0.75). These positions are being frozen. The salary and benefits cost. Also a reduction to Temp employment budget of 65k, Professional services of 60k, and other operating supplies budget of 70k.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

Operating								
001 General Fund	Expense	One-time	(\$75,810)	(\$19,582)	0.00	8.00	0.00	(0.75)
001 General Fund	Expense	Ongoing	(\$576,998)	(\$578,981)	0.00	69.00	0.00	(4.00)
506 Computer Repair & Replacement Fund	Revenue	Ongoing	\$6,800	\$6,800	0.00	1.00	0.00	0.00

### PR00651 - Conversion of Comm. Specialist Position from LT to Regular

**Recommended**

Effective engagement with the community is essential to providing effective parks and recreation services. This is particularly important at the current time with forced facility closures and the need to convey evolving information on reopening of facilities and services. This position plans and implements a strategic approach to manage costs while maximizing community participation and revenue. More work is "insourced" under this proposal with a reduction in paid advertising, catalog frequency and part time employee salaries.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$120,053	\$124,714	1.00	8.00	1.00	0.00

### PR00652 - Sunday Closure for Firstenburg & Marshall

**Recommended**

In the 2019-2020 budget resources were added to open Marshall Community Center on Sundays. In light of revenue shortfalls and COVID closures, we will close both community centers on Sundays. Those programs that are being offered on sundays will be offered during the week.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$118,500)	(\$118,500)	0.00	8.00	0.00	0.00
001 General Fund	Revenue	Ongoing	\$40,000	\$40,000	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Revenue	Ongoing	\$80,000	\$80,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PR00653 - Summer Equity, Employment, and Empowerment program

**Recommended**

The summer Equity, Employment, & Empowerment program, will provide low income and youth of color participants, an opportunity to receive the following; a chance to earn a competitive wage, basic job/leadership skills training, an opportunity to spend a minimum of one week at a specialize employee of choice, and one weekend of camping/community service activity per summer.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$6,695)	(\$6,696)	0.00	23.00	0.00	0.00

#### PR00665 - Comprehensive Parks Plan Update

**Recommended**

This package request is for professional services for statutory review of the Park Comprehensive Plan. The review will include: updates tourban park standards; survey of park users and partners; and, integration of revenue generation policies. Parks have two different deadlines for a comprehensive plan. The first one is due every 6 years to be eligible for the RCO Grants. this is the plan with are working on. it is due March 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$150,000	\$50,000	0.00	1.00	0.00	0.00

#### PR00669 - Park Developer B

**Recommended**

Adding a Park Developer B position to help with the future parks development. This position will be directly funded by PIF funds.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Revenue	Ongoing	(\$826)	(\$826)	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$1,400	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$26,817	\$27,491	1.00	12.00	1.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PR00670 - PIF Rate Increases

**Recommended**

Adding the proposed PIF rate increases for 2021-22. The increase in 2021 is 25%, and a subsequent increase in 2022 of 25%

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
196 PIF - District C Fund	Revenue	Ongoing	(\$316,902)	(\$713,028)	0.00	1.00	0.00	0.00
194 PIF - District A Fund	Revenue	Ongoing	(\$88,028)	(\$198,064)	0.00	1.00	0.00	0.00
195 PIF - District B Fund	Revenue	Ongoing	(\$95,071)	(\$213,909)	0.00	1.00	0.00	0.00

#### PR00674 - Fund 134 Scholarship Baseline

**Recommended**

To support the Everyone Plays Recreation Scholarship Program. Annual donations from individuals and community agencies are made throughout the year to this program for scholarship use by individuals 18 and under and those with developmental disabilities. Parks expects about 15k in donations in 2021 and 2022. The remain transfer from 134, will be using cash balance.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
134 Parks & Recreation Special Revenue Fund	Expense	One-time	\$20,000	\$20,000	0.00	1.00	0.00	0.00
134 Parks & Recreation Special Revenue Fund	Revenue	One-time	(\$15,000)	(\$15,000)	0.00	1.00	0.00	0.00

#### PR00675 - Tennis Center support

**Recommended**

Moving the general fund support for the tennis center from a transfer to Parks. Maintenance support for the tennis center has been charged directly to parks.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$0	\$0	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PR00676 - Reduction of Senior Planner cost

**Recommended**

Reducing the cost of the Senior Planner position, as this person will be charging their time to the project they are working on.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	(\$110,500)	(\$115,355)	0.00	1.00	0.00	0.00

### Police Department

#### PL00650 - 2021-22 FTE Reductions - Uniformed

**Not Recommended**

Freezing 5 uniformed positions. 3 Police officers , and 2 Police Sergeants

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$672,832)	(\$680,067)	0.00	17.00	0.00	(5.00)

#### PL00651 - 2021-22 FTE Reductions - Civilian

**Not Recommended**

Freezing 14 non-uniformed positions. Digital Forensic Investigator - 1, Evidence Tech - 1, Financial Analyst - 1, Lead Police Records Specialist -1, Police Records Specialist - 1, Police Service technician - 9

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$1,291,288)	(\$1,318,496)	0.00	50.00	0.00	(14.00)

#### PL00652 - Lease Payment Chkalov Headquarters

**Recommended**

Lease payment for the new Police Headquarters

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$672,864	\$574,720	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PL00653 - Computer Forensics Specialist Funding from Fund 128 - Transfer to Fund 001

**Recommended**

In 2015-16 budget package PL0200 supported converting grant funded positions to baseline. Ongoing there will be a supporting transfer from the Drug Fund to General Fund for drug related projects. This is to increase the total transfer to accommodate for the increased labor cost

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
128 Criminal Justice Fund	Expense	Ongoing	\$17,020	\$18,467	0.00	1.00	0.00	0.00
001 General Fund	Revenue	Ongoing	(\$17,020)	(\$18,467)	0.00	1.00	0.00	0.00

#### PL00654 - Laptops for Training

**Not Recommended**

The training unit needs to have additional laptops purchased to facilitate trainings and to send with recruits/lateral officers to the academy. This request is to add 8 each year of the biennium

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Revenue	Ongoing	(\$2,352)	(\$2,352)	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$11,200	\$11,200	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$2,352	\$2,352	0.00	1.00	0.00	0.00

#### PL00655 - Laptops for Backgrounds Unit

**Recommended**

The backgrounds unit needs to have laptops for the detectives to conduct their work remotely while performing background investigations.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Revenue	Ongoing	(\$1,176)	(\$1,176)	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$5,600	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	Ongoing	\$1,176	\$1,176	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PL00656 - Range Fees

**Recommended**

The increase cost for the shooting range due to other options ending. The range option that Police used are closing due to the sale of the property. Police now has to contract out to SafeFire for their range needs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$15,000	\$15,000	0.00	1.00	0.00	0.00

#### PL00657 - Taser Replacement

**Recommended**

Replacement of the Tasers that the patrol officers use. These were on a yearly schedule that are using.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
107 Drug Enforcement Fund	Expense	One-time	\$51,350	\$51,350	0.00	1.00	0.00	0.00

#### PL00658 - Towing Services

**Recommended**

Additional for towing of vehicles for evidence purposes.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	\$7,500	\$7,500	0.00	1.00	0.00	0.00

#### PL00664 - Add New Police Canine to Replace Retired Dog

**Recommended**

In 2021, Canine Ivar is scheduled to be retired due to his age. He will need to be replaced. So budget travel for 2 to get the dog (airfare for 2 people roundtrip, lodging 4 nights, per diem and kennel/flight for the dog back), buying the dog but no kennel/pad is needed because it's anticipated it will go to an existing Canine Officer (Corporal Starbuck).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
104 Investigative Fund	Expense	One-time	\$17,000	\$0	0.00	3.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PL00665 - Drug Investigation Funding from Fund 107 - xfer to fund 001

**Recommended**

In 2015-16 budget package PL0200 supported converting grant funded positions to baseline. Ongoing there will be a supporting transfer from the Drug Fund to General Fund for drug related projects.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	Ongoing	(\$8,448)	(\$9,895)	0.00	1.00	0.00	0.00
107 Drug Enforcement Fund	Expense	Ongoing	\$17,020	\$18,467	0.00	1.00	0.00	0.00

#### PL00666 - Reinstate the benefits budget for other pay types

**Recommended**

Reinstating benefits budget for other pay types, overtime, callback, education, shift differential, etc

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$232,927	\$232,927	0.00	27.00	0.00	0.00

#### PL00668 - SWAT overhead revenue

**Recommended**

Reinstating the Revenue part of the SWAT overhead interfund transfer

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	Ongoing	(\$41,850)	(\$41,850)	0.00	1.00	0.00	0.00

#### PL00670 - 2021-22 Reduction - Civilian5

**Recommended**

Freezing 5 non-uniformed position. Police Service technician - 5

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	Ongoing	(\$425,203)	(\$436,371)	0.00	17.00	0.00	(5.00)

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PL00671 - SRO revenue reductions

**Recommended**

Due to COVID, the school district have shut down. Those SROs have been reassigned to patrol. This is to reduce the revenues from that service. We are assuming that this break in service will last through the end of the 2020-21 school year

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$405,778)	\$0	0.00	1.00	0.00	0.00

#### PLG00650 - PLG0100 Community Oriented Policing Services (COPS) Hiring Grant

**Recommended**

10 officers @ \$125k each FTE over 36 months to enhance Building Trust and Community Policing (P21cTF). This grant was used to hire 10 officers back in 2016. This grant was to pay for their salary and some benefits until the 2022. this is to carry forward the remaining amount to cover cost.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$420,000)	(\$400,000)	0.00	1.00	0.00	0.00

#### PLG00651 - Sex Offender Monitoring Grant

**Recommended**

Sex Offender Address VerificationRSOM Grant carrying into 2021

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$95,000	\$0	0.00	1.00	0.00	0.00
001 General Fund	Revenue	One-time	(\$95,000)	\$0	0.00	1.00	0.00	0.00

#### PLG00652 - WASPC Mental Health Field response

**Recommended**

Enhance mental health field response (Trueblood) - 3 FTEs for Sea Mar Adult Mobile Crisis, 1 PT Clark Co DCR, VPD proactive OT

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$314,917	\$0	0.00	2.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

001 General Fund	Revenue	One-time	(\$314,917)	\$0	0.00	1.00	0.00	0.00
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### PLG00653 - Carry-forward 2017 JAG Grant

**Recommended**

Leadership Training & related travel expenses

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	One-time	(\$14,651)	\$0	0.00	1.00	0.00	0.00
001 General Fund	Expense	One-time	\$14,651	\$0	0.00	1.00	0.00	0.00

### PLG00654 - Carry-Forward 2018 JAG Grant

**Recommended**

Justice Assistance Grant - police leadership training

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$97,531	\$0	0.00	1.00	0.00	0.00
001 General Fund	Revenue	One-time	(\$97,531)	\$0	0.00	1.00	0.00	0.00

### PLG00655 - Carry-Forward 2019 JAG Grant

**Recommended**

Justice Assistance Grant - police leadership training

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$0	\$55,176	0.00	1.00	0.00	0.00
001 General Fund	Revenue	One-time	\$0	(\$55,176)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PLG00656 - Coronavirus Emergency JAG 2020

**Recommended**

Coronavirus prevention, preparation, and response - LE overtime, equipment, supplies, and training to prevent, preparing for, and respond to the coronavirus

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Expense	One-time	\$103,265	\$103,266	0.00	4.00	0.00	0.00
001 General Fund	Revenue	One-time	(\$103,266)	(\$103,266)	0.00	1.00	0.00	0.00

### Public Works Admin Department

#### PW00650 - 475-CC0148 2021-22 Sewer Revenue and Utility Tax Increase

**Recommended**

This decision package reflects the Sewer revenue and utility taxes increase as a result of a 3% rate increase in 2021 and a 3% rate increase in 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	Ongoing	(\$1,430,845)	(\$1,174,347)	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$1,849,278	\$2,023,766	0.00	1.00	0.00	0.00

#### PW00651 - 444-CC0148 2021-22 SWM Revenue and Utility Tax Increase

**Recommended**

This decision package reflects the Surface Water Management revenue and utility taxes increase as a result of a 5% rate increase in 2021 and a 5% rate increase in 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Revenue	Ongoing	(\$1,395,947)	(\$675,036)	0.00	1.00	0.00	0.00
001 General Fund	Revenue	Ongoing	(\$1,009,717)	(\$826,120)	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	\$1,772,451	\$1,838,474	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00652 - 445-CC0148 2021-22 Water Revenue and Utility Tax Increase

**Recommended**

This decision package reflects the Water revenue and utility taxes increase as a result of a 5% rate increase in 2021 and a 5% rate increase in 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
001 General Fund	Revenue	Ongoing	\$792,488	\$1,281,760	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	(\$205,731)	(\$78,908)	0.00	1.00	0.00	0.00

#### PW00653 - Transfer Sewer Funds from Operating to Capital

**Recommended**

This decision package transfers cash from the utility operating fund to the capital fund for use. As funds accumulate in the Sewer Operating Fund (Fund 475), these amounts are transferred to the Sewer Construction Fund (Fund 478) as part of the long term strategy to fund capital projects from cash.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
475 Sewer Utility Fund	Expense	One-time	\$12,815,000	\$14,800,000	0.00	1.00	0.00	0.00
478 Sewer Construction Fund	Revenue	One-time	(\$12,815,000)	(\$14,800,000)	0.00	1.00	0.00	0.00

#### PW00654 - Transfer SWM Funds from Operating to Capital

**Recommended**

This decision package transfers cash from the utility operating fund to the capital fund for use. As funds accumulate in the Surface Water Management Fund (Fund 444), these amounts are transferred to the Surface Water Capital Fund (Fund 443) as part of the long term strategy to fund capital projects from cash.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
443 Surface Water Construction Fund	Revenue	One-time	(\$500,000)	(\$1,200,000)	0.00	1.00	0.00	0.00
444 Surface Water Management Fund	Expense	One-time	\$500,000	\$1,200,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00655 - Transfer Water Funds from Operating to Capital

**Recommended**

This decision package transfers cash from the utility operating fund to the capital fund for use. As funds accumulate in the Water Operating Fund (Fund 445), these amounts are transferred to the Water Construction Fund (Fund 448) as part of the long term strategy to fund capital projects from cash.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$7,800,000	\$8,300,000	0.00	1.00	0.00	0.00
448 Water Construction Fund	Revenue	One-time	(\$7,800,000)	(\$8,300,000)	0.00	1.00	0.00	0.00

#### PW00656 - Transfer SCIP Funds to Capital

**Recommended**

This decision package transfers funding from the SCIP Fund (Fund 449) to capital for use. The SCIP Fund provides cash for the lending of funds for customers to hook up the sewer system, paying the capital fees and the systems development fees. The capital portion was funded by the Water Construction Fund (Fund 448), the system development charges by the Sewer Systems Development Fund, and interest is allocated based on the proportion of capital and systems development charges. This package will be allocated 67% to water and 33% sewer based on estimated revenue.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
448 Water Construction Fund	Revenue	One-time	(\$600,000)	(\$600,000)	0.00	1.00	0.00	0.00
449 SCIP Fund	Expense	One-time	\$900,000	\$900,000	0.00	2.00	0.00	0.00
475 Sewer Utility Fund	Revenue	One-time	(\$300,000)	(\$300,000)	0.00	1.00	0.00	0.00

#### PW00657 - Transfer Sewer SDC Fund to Capital

**Recommended**

This decision package transfers funding from system development charges to the capital fund for use. As funds accumulate in the Sewer System Development Fund (Fund 477), these amounts are transferred to the Sewer Capital Fund (Fund 478) to pay for capital projects.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
477 Sewer System Development Fund	Expense	One-time	\$3,720,000	\$3,760,000	0.00	1.00	0.00	0.00
478 Sewer Construction Fund	Revenue	One-time	(\$3,720,000)	(\$3,760,000)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00658 - Transfer Water SDC Fund to Capital

**Recommended**

This decision package transfers funding from system development charges to the capital fund for use. As funds accumulate in the Water System Development Fund (Fund 447), these amounts are transferred to the Water Construction Fund (Fund 448) as part of the long term strategy to fund capital projects from cash.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
447 Systems Development Reserves Fund	Expense	One-time	\$2,550,000	\$2,580,000	0.00	1.00	0.00	0.00
448 Water Construction Fund	Revenue	One-time	(\$2,550,000)	(\$2,580,000)	0.00	1.00	0.00	0.00

#### PW00659 - Transfer Funds for Utilities Administration Costs

**Recommended**

This decision package transfers funding to the Water Fund for Utilities Administration. Utilities Administration expenses are budgeted within the Water Fund. At year end, actual costs are allocated to the Sewer and Surface Water funds based on customer counts.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Revenue	Ongoing	\$41,638	\$107,827	0.00	3.00	0.00	0.00
444 Surface Water Management Fund	Expense	Ongoing	\$1,495,835	\$1,540,710	0.00	1.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$1,709,525	\$1,760,811	0.00	1.00	0.00	0.00

#### PW00660 - 445-CC0207 Restore Extra Help - Communications

**Recommended**

This decision package restores funding for a college internship to assist Public Works Communications. Public Works Communications supports department efforts through public information, community outreach, public involvement, social media and media relations. Corresponding with the significant increases in capital projects and programs, there has been significant demand and need for expanded public information, outreach and ongoing support. Likewise, the department has a strong desire and increased requirements to connect with a greater portion of the community by effectively reaching diverse populations. Public Works first received approval for this position in 2016; this decision package seeks to continue the internship position.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$15,000	\$15,000	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00699 - Realign Utility Expenses to Fund 508

**Recommended**

This decision package realigns funding for utility expenses from the Marine Park Engineering (MPE) and Water Center buildings to Facilities where the actual payment occurs.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
444 Surface Water Management Fund	Expense	Ongoing	\$0	\$0	0.00	4.00	0.00	0.00
445 Water Utility Fund	Expense	Ongoing	\$0	\$0	0.00	9.00	0.00	0.00
475 Sewer Utility Fund	Expense	Ongoing	\$0	\$0	0.00	3.00	0.00	0.00
490 Solid Waste Fund	Expense	Ongoing	\$0	\$0	0.00	3.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$43,305	\$43,305	0.00	4.00	0.00	0.00
508 Grounds and Facilities Services Fund	Revenue	Ongoing	(\$43,305)	(\$43,305)	0.00	1.00	0.00	0.00

#### PW00700 - 445-CC0207 New/Upgrade Fire Panels at MPE

**Recommended**

This decision package provides funding for new or upgraded fire panels at the Marine Park Engineering Building.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$30,000	\$0	0.00	1.00	0.00	0.00

#### PW00701 - 445-CC0207 Video Surveillance Upgrade at MPE

**Recommended**

This decision package provides funding for upgraded video surveillance at the Marine Park Engineering Building.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$40,000	\$0	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00702 - 445-CC0207 Bearing in Air Handler Units at MPE

**Recommended**

This decision package provides funding to replace the bearing in air handler units at the Marine Park Engineering Building.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$0	\$50,000	0.00	1.00	0.00	0.00

#### PWOM00775 FAC - Add 1.0 FTE General Services Manager

**Recommended**

The City is reorganizing several of its services to add strategic capacity in the economic development and internal services areas of the city.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
506 Computer Repair & Replacement Fund	Expense	Ongoing	\$826	\$826	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	One-time	\$1,400	\$0	0.00	1.00	0.00	0.00
508 Grounds and Facilities Services Fund	Expense	Ongoing	\$189,533	\$194,167	1.00	12.00	1.00	0.00

### Risk Department

#### RS00650 - Riskmaster Fees

**Recommended**

Due to contractual obligations, the Risk Department is requesting \$20,280.84 in order to pay invoices to close out our relationship with our former Risk Management Information System (RMIS).

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
509 Self-Insured Worker's Comp & Liability Fund	Expense	One-time	\$10,140	\$10,140	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### RS00651 - Insurance Premium Increases

**Recommended**

Due to the hardening of the insurance market from nation-wide losses, COVID-19 and civil unrest, the Risk Department is requesting an additional \$550k to cover premiums for the upcoming renewal process.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	\$550,000	\$565,000	0.00	1.00	0.00	0.00

#### RS00652 - LEOFF Supplemental Benefits Audit

**Recommended**

The Risk Department is requesting \$20k to cover an audit of our payroll process that specifically deals with LEOFF Supplemental Benefits related to a grievance filed by the IAFF Local 452.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
509 Self-Insured Worker's Comp & Liability Fund	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00

#### RS00653 - Action Onsite - Workplace Injury Reduction Strategy

**Not Recommended**

The Risk Department is requesting \$140,400 to start a proactive ergonomic injury reduction program with the contractor Action Onsite, to reduce workplace injuries in the Police Department. Although the Police Department makes up only 17% of City employees, it is responsible for 33% of all injuries.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	\$80,000	\$80,000	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### RS00654 - Maintain Safety Officer Vacancy (P167798)

**Not Recommended**

By eliminating the vacant Safety Officer position, we could attain an average annual cost savings of \$135k. If this proposal is to be considered, the City would need to carefully assess the following: For a city the size of Vancouver to not have a dedicated Safety Officer, it puts the City at risk for significant monetary penalties. Even worse, it puts our employees and citizens at risk for injury or death. The City would be incurring significant liability by continuing to operate without a qualified individual making sure that all departments and employees are following safety laws and guidelines. In December 2016, the City was cited for multiple L&I violations and sustained significant monetary penalties. Lacking the watchful eye of an expert in this field, the City will eventually be cited for other safety violations. If violations are for repeat offenses and arise to willful, the penalties become substantially greater. Also, the City currently lacks organization-wide safety programs and there is not enough bandwidth from existing staff to create the required programs. Without the Safety Officer, the City will continue to respond to safety questions and concerns as they come in, a reactive approach. A more proactive approach would allow the City to reduce work related injuries/illnesses and the claim costs associated with these injuries.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	(\$133,079)	(\$138,195)	0.00	8.00	0.00	(1.00)

#### RS00655 - Reduction Target - Reduce Insurance Premiums

**Not Recommended**

The proposal is to cut our middle layer of Excess General Liability coverage at a cost savings of \$358,690/year. If this proposal is to be considered, the City would need to carefully assess the following: The City would be responsible for the first \$11M (per occurrence) in the event of a General Liability, Law Enforcement Legal Liability, Auto Liability, Employment Practices and/or Public Officials claims and defense costs. The city would be saving the premium, but would need to budget for the retention. There is a rise in police excessive use of force claims and defense costs. Nuclear verdicts and catastrophic liability losses along with desensitized jury pools with large awards place the city at risk. Scope of immunity remains in question on COVID-19 tort related litigation. Increasing social disparity will cause lawyers to seek "deeper pockets." Uptick in punitive awards along with a highly-organized plaintiffs' bar are factors to be considered. The City would be responsible to pay any loss up to \$11M per occurrence out of pocket. Also, the carrier may not be willing to offer the same terms and conditions on the 2nd Excess if the city goes self-insured on the first \$11M. Should the City drop any coverages, it will be much more expensive and difficult to obtain again in the future.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
509 Self-Insured Worker's Comp & Liability Fund	Expense	Ongoing	(\$358,690)	(\$358,690)	0.00	1.00	0.00	0.00

### Streets & Transportation Department

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00677 - 102-CC0179 Bridge Load Ratings and Bridge Monitoring

**Recommended**

This decision package requests funding to update bridge load ratings and revised load signage for the city's 13 bridges. The Local Bridge Program (LBP) ensures public safety through inspection, rehabilitation, and replacement of bridges that meet the requirements for inclusion in the National Bridge Inventory (NBI). The City of Vancouver has 13 NBI bridges within its boundaries. All NBI bridges, including new structures, require load ratings which must be completed by a Professional Engineer with the load rating analysis maintained in the official bridge file. Bridges must also be posted or restricted when the maximum load carrying capacity drops below the maximum unrestricted legal load limit.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	One-time	\$34,500	\$25,500	0.00	2.00	0.00	0.00

#### PW00678 - 102-CC0179 Bridge Inspection and Program Management

**Recommended**

This decision package requests an additional \$35,000 be added to baseline for ongoing professional services for the bridge inspection program. Total program funding is proposed at \$50,000 annually. The Local Bridge Program (LBP) ensures public safety through inspection, rehabilitation, and replacement of bridges that meet the requirements for inclusion in the National Bridge Inventory (NBI). Each structure in the NBI must receive a routine inspection at least once every 24 months.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$35,000	\$35,000	0.00	1.00	0.00	0.00

#### PW00679 - 102-CC0167 Reduce Professional Services - Pavement Management

**Recommended**

This decision package reduces the amount of funding for professional services in Pavement Management. Pavement Management utilizes professional services funding for annual pavement ratings, design survey for projects, and some consultant time, if needed, for design or construction inspection. This reduction will require more in-house staff time on projects potentially resulting in delays.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	(\$150,000)	(\$150,000)	0.00	2.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00680 - 102-CC0167 Reduce Other Operating Supplies - Pavement Management

**Recommended**

This decision package reduces the amount of baseline operating supplies for the pavement management program for 2021 and 2022 by \$30,000. This funding should allow enough funding to purchase asphalt, tack oil, crack seal, and paint by operations crews preparing streets in advance of contract street preservation work; however no unanticipated work will be funded outside the current workplan.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	(\$30,000)	(\$30,000)	0.00	2.00	0.00	0.00

#### PW00681 - 102/103-CC0167 Fund to 100% of Financial Policy - Pavement Management

**Recommended**

This decision package increases funding for the pavement management program based on the Financial Policy and streets added to the system. General Fund true-up revenue has been replaced by REET revenue.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$460,859	\$494,636	0.00	2.00	0.00	0.00
102 Street Fund	Revenue	Ongoing	(\$1,552,027)	(\$1,552,027)	0.00	2.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$282,353	\$389,621	0.00	3.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Revenue	Ongoing	\$0	\$0	0.00	2.00	0.00	0.00

#### PW00682 - 102-CC0167 Salary Transfer for Pavement Management

**Recommended**

This decision package realigns budget for regular salaries and benefits from both the Street Maintenance and Construction Inspection workgroups to the Pavement Management program where the work will be performed. The 2021-22 Budget for pavement management includes baseline salaries for those positions fully funded by the program. However, multiple workgroups including street maintenance, transportation design, signals, streetlights, and construction charge time directly to pavement management for work performed for that program. Historically about \$454,000 per year is charged to pavement management with \$222,000 billed by construction and \$232,000 by transportation.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	One-time	\$332,561	\$332,561	0.00	6.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

445 Water Utility Fund	Expense	One-time	(\$221,000)	(\$221,000)	0.00	3.00	0.00	0.00
445 Water Utility Fund	Revenue	One-time	(\$111,561)	(\$111,561)	0.00	1.00	0.00	0.00

### PW00683 - 102-CC0167 Restore Temporary Help - Pavement Management

**Recommended**

This decision package requests funding for temporary help for Pavement Management. Temporary help is used to supplement full time street crews to complete the annual street preparation work as well as provide construction inspection assistance. Traditionally, 8 – 11 temporary positions are hired annually to assist the regular crew with: crack sealing, and, project oversight, weight tickets, and mark/count items of work in the field. This proposal funds only a portion of the temporary positions historically used; the decreased amount recognizes the reduction in revenue due to COVID-19 while still providing assistance in 2021 and 2022.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$35,000	\$35,000	0.00	1.00	0.00	0.00

### PW00684 - 102/103-CC0167 Restore Salary Spend Categories - Pavement Management

**Recommended**

This decision package restores budget for overtime in Pavement Management. Pavement Management uses overtime funding to: prep streets for preservation treatment in advance of contract work; and, provide city construction staff oversight during the performance of the contract work, often more than 8 hours a day. Due to northwest weather there is a short window when street preparation work, like crack sealing, can be done.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$29,473	\$29,473	0.00	8.00	0.00	0.00
102 Street Fund	Expense	Ongoing	\$41,262	\$41,262	0.00	8.00	0.00	0.00

### PW00685 - 103-CC0167 Move Pavement Management to Fund 102

**Not Recommended**

This decision package moves all expenses for Pavement Management to Fund 102 from fund 103. This includes 2 filled FTEs, P156670 Engineering Specialist and P156671 Senior Construction Inspector.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$9,063,717	\$9,063,837	2.00	41.00	2.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

103 Street Funding Initiative - Operating Fund	Expense	Ongoing	(\$5,772,773)	(\$5,772,893)	(2.00)	42.00	(2.00)	0.00
102 Street Fund	Revenue	Ongoing	(\$2,950,000)	(\$2,950,000)	0.00	1.00	0.00	0.00

### PW00686 - 103-CC0206 Reduce Repair and Maintenance - Sidewalks

**Not Recommended**

This decision package reduces funding available for repair and maintenance in the Sidewalks program from \$500,000 to \$300,000 in 2021 and 2022. Funding is intended to pay the upfront costs of sidewalk repairs with reimbursement from property owners. This program will begin implementation in 2021; since it is new, Sidewalk Management will deliver a smaller program the first few years before returning to baseline funding levels.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	(\$200,000)	(\$200,000)	0.00	1.00	0.00	0.00

### PW00687 - 103-CC0206 Move Sidewalks to Fund 102

**Not Recommended**

This decision package moves all expenses for Sidewalk Management to Fund 102 from 103. This includes moving 1.0 FTE P167726 Senior Construction Inspector and 0.5 FTE P167837 Administrative Assistant, both currently filled positions.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$419,010	\$424,422	2.00	26.00	2.00	0.00
102 Street Fund	Revenue	Ongoing	(\$250,000)	(\$250,000)	0.00	1.00	0.00	0.00
103 Street Funding Initiative - Operating Fund	Expense	Ongoing	\$48,778	\$43,366	(2.00)	27.00	(2.00)	0.00

### PW00688 - 102-CC0166 Reduce Professional Services - Street Maintenance

**Recommended**

The 2019-20 Budget included \$260,000 for homeless encampment cleanup in Street Maintenance. The anticipated use of contracted services for homeless encampment cleanup within public street right of way was much less than anticipated as encampments moved or were not as sizeable as in the past. This package reduces professional services funding by \$210,000, leaving \$50,000 for use in biohazard cleanups of encampments and vehicular accidents.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	(\$210,000)	(\$210,000)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00689 - 102-CC0166 Reduce Other Operating Supplies - Street Maintenance

**Recommended**

This decision package reduces the amount available for operating supplies for Street Maintenance. Street Maintenance uses other operating supplies funding to purchase asphalt, paint, concrete, guardrail, and other materials needed to do annual maintenance activities on the city street system. Reduced funding limits the amount of maintenance completed to the supplies available.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	(\$30,000)	(\$30,000)	0.00	1.00	0.00	0.00

#### PW00690 - Pervious Surface Drainage Fee Incremental Adjustment to Baseline

**Recommended**

This decision package increases baseline for drainage fees related to impervious area on public streets within city limits.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$82,899	\$169,943	0.00	1.00	0.00	0.00

#### PW00691 - 102-CC0166 Restore Salary Spend Categories - Street Maintenance

**Recommended**

This decision package restores budget for overtime, callback pay, standby/on call/beeper pay, shift difference and benefits. The Street Maintenance department incurs overtime for the maintenance of the city's streets and road signs. Overtime is required for: paving and striping projects that are performed on weekend mornings when traffic volumes are lowest for safety and productivity; projects that cannot be completed on regular time due to staffing; and, emergency call outs for debris in the road, potholes, ice or snow, and damaged signs that require immediate repair. Overtime can vary widely depending on snow or wind events.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$123,785	\$123,785	0.00	7.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00692 - 102-CC0166 Restore Temporary Help - Street Maintenance

**Recommended**

This decision package requests funding for temporary help in Street Maintenance. Temporary help is used to supplement full time street crews to complete annual maintenance activities. Traditionally, 16 to 19 temporary positions are hired annually to assist the regular crew with: crack sealing, crosswalk and pavement markings, striping of long lines, and graffiti, signs, and paving. Street Maintenance utilizes temporary employees from May through September to keep the remaining FTE's in the crew free to prep streets for pavement management and paving.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$50,000	\$50,000	0.00	1.00	0.00	0.00

#### PW00694 - 102-CC0174 Reduce Professional Services - TEO

**Recommended**

This decision package reduces the amount available for professional services for Traffic Engineering and Operations (TEO). TEO uses professional services to design improvement projects related to street lighting, traffic signals, signs, and travel lane markings. These projects are often unplanned and initiated by customers requiring a fast turnaround. With decreased professional services, projects will be completed in-house and will not be as timely.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	(\$75,000)	(\$75,000)	0.00	1.00	0.00	0.00

#### PW00695 - 102-CC0174 Reduce Repair and Maintenance - TEO

**Recommended**

This decision package reduces repair and maintenance funding for Traffic Engineering and Operations (TEO). TEO utilizes repair and maintenance funding for preventative maintenance of traffic signals. Funding provides replacement of signal equipment as it nears the end of its useful life instead of waiting for device failure and citizen calls for service. Proactive maintenance increases the safety of the city's transportation system. Decreased funding allows fewer preventative maintenance replacements and shifts the balance towards reactive maintenance versus asset management and preservation.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	(\$75,000)	(\$75,000)	0.00	1.00	0.00	0.00

# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

#### PW00697 - 102-CC0174 LED Restore Electrical Baseline and Transfer Savings for Debt Service

**Recommended**

This decision package restores baseline funding for electricity costs for streetlights and signals. The cost for electricity is estimated to be \$1,080,000 in 2021 and \$1,109,700. The current baseline is \$670,190; this decision package restores baseline for electrical. Savings in electrical of \$500,000/year is applied to the debt service; savings in supplies of \$50,000/year are being set aside for future LED replacements.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$950,128	\$950,128	0.00	3.00	0.00	0.00
210 G O Debt Service Fund	Revenue	Ongoing	(\$454,215)	(\$454,215)	0.00	1.00	0.00	0.00

#### PW00698 - 102-CC0174 Restore Salary Spend Categories - TEO

**Recommended**

This decision package restores budget for overtime, callback pay, standby/on call/beeper pay and benefits. The Traffic Engineering and Operations department incurs overtime for the maintenance of the traffic signals and street lights. Overtime is required for: emergency call outs for traffic signal malfunctions due to weather, loss of power, electronic malfunctions and traffic accidents; signal modifications requiring re-wire of the existing traffic signal cabinets and installation of new equipment that is beyond a contractor's expertise; and, street lights knockdowns due primarily to motorist accidents. Due to the current workload of re-lamping the street lights, knockdowns are completed on the weekends.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
102 Street Fund	Expense	Ongoing	\$170,940	\$170,940	0.00	6.00	0.00	0.00

### Utility Administration Department

#### PWOM00659 - 445-CC0185 Upgrade Utilities Phone System and Equipment

**Recommended**

This decision package requests funds to upgrade our current phone system used by Utility staff to answer Utilities, Operations Center and emergency phone calls. With the recent COVID-19 outbreak, this problem showed how unprepared the department is. With our current phone system staff is unable to take calls and assist customers at remote locations. During the COVID-19 outbreak Utilities has been deemed essential and staffed accordingly. With outdated equipment and software, Utilities may not be properly prepared to handle another emergency situation. City IT has indicated the Centurylink connectivity needs to be updated and different Avaya software is required. City IT is planning to upgrade the system in 2021 and has provided the cost of equipment needed for Utilities based on prior problems. With our phones and headsets becoming outdated an upgrade is needed during the connectivity upgrade.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
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# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

445 Water Utility Fund	Expense	One-time	\$20,000	\$0	0.00	1.00	0.00	0.00
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### PWOM00660 - 445-CC0185 2021-2022 Restore Utility Customer Service Salary and Benefits

**Recommended**

This decision package restores budget for Overtime, Health Insurance Opt-Out Pay, and other Premium Pay Types based on historical 3 year averages of Utility Customer Service staff. With the addition of the salaries and benefits listed above, Medicare, Retirement (PERS) and Social Security costs increase.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$17,453	\$19,066	0.00	5.00	0.00	0.00

### PWOM00661 - 445-CC0182 2021-2022 Restore Utility Accounting Salary and Benefits

**Recommended**

This decision package restores budget for Overtime, Leave Pay-Offs, Health Insurance Opt-Out Pay, and other Premium Pay Types based on historical 3 year averages of Utility Accounting staff. With the addition of the salaries and benefits listed above, Medicare, Retirement (PERS) and Social Security costs increase.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$12,409	\$13,872	0.00	5.00	0.00	0.00

### PWOM00662 - 445-CC0096 2021-2022 Restore Utility Inspector Salary and Benefits

**Recommended**

This decision package restores budget for Overtime, Callback, Leave Pay-Offs, Standby/Beeper Pay, Health Insurance Opt-Out Pay, and other Premium Pay Types based on historical 3 year averages of Inspection's staff. With the addition of the salaries and benefits listed above, Medicare, Retirement (PERS) and Social Security costs increase.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$45,858	\$47,942	0.00	7.00	0.00	0.00

## Wastewater Collection & Treatment O&M Department



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

475 Sewer Utility Fund	Expense	Ongoing	\$45,600	\$45,600	0.00	1.00	0.00	0.00
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### Water O&M Department

#### PWOM00650 - 445-CC0188 Warehouse Baseline Adjustment

**Recommended**

This decision package requests additional funds to align the warehouse budget with the expenses. After evaluating the baseline budget for CC0188 PW – Warehouse for the last three years (2017-2019) it needs to have funds allocated to cover the actual expenses spent in the cost center each year. The Warehouse purchases items to keep in stock for departments to check out as needed. This expense is paid back with bill backs but the products are not used as quickly as they are purchased so they sit in the warehouse baseline until they are taken. The items are usually purchased again so they are available the next time a department needs them.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$100,973	\$105,993	0.00	1.00	0.00	0.00

#### PWOM00651 - 445-CC0195 Water Production Baseline Adjustment

**Recommended**

This decision package requests additional funds to align Water production's budget with the expenses. After evaluating the baseline budget for CC0195-Water Production for the last three years (2017-2019) it needs to have funds allocated to cover the actual expenses spent in the cost center each year.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$252,677	\$282,677	0.00	2.00	0.00	0.00

#### PWOM00652 - 445-CC0195 St. Johns Booster Pump Replacements

**Recommended**

This decision package requests funding for the replacement of the booster pump and motors along with the install of VFD's at the St Johns Booster PS site. The pumps have ran excess hours consisting of the following, #1 - 60,000, #2 - 73,000 & #3 - 54,000 Hrs. They haven't been replaced or rebuilt since May 1989, according to the records we can find. Pump #2 is currently unavailable due to a failure in the pump. We have since found that parts for these pumps are not readily available and mostly obsolete. We are recommending a total replacement of the pumps and motors.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	One-time	\$250,000	\$0	0.00	1.00	0.00	0.00



# City of Vancouver 2021-22 Biennium Budget

## Submitted Decision Packages by Type

### Operating

445 Water Utility Fund	Expense	Ongoing	\$60,000	\$60,000	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	One-time	\$60,000	\$0	0.00	1.00	0.00	0.00

### PWOM00657 - 445-CC0195 Specialty Valve Preventative Maintenance Program

**Recommended**

This decision package request funds to establish a maintenance program for our specialty valves. Water Distribution has roughly 75 valves in our system that control pump operation and pressure zones. This funding would allow for a continuing maintenance plan on a five year rotation of all system valves. By funding this request Water Distribution would increase reliability and security in continuing to provide water to our customers.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$10,000	\$10,000	0.00	1.00	0.00	0.00
445 Water Utility Fund	Expense	One-time	\$11,000	\$0	0.00	1.00	0.00	0.00

### PWOM00658 - 445-CC0205 2021-2022 Restore Water Distribution Salary and Benefits

**Recommended**

This decision package restores budget for Overtime, Out-Of-Class, Leave Pay-Offs, Health Insurance Opt-Out Pay, Other Premium Pay Types based on historical 3 year averages of Water Distribution staff. With the addition of the salaries and benefits listed above, Medicare, Retirement (PERS) and Social Security costs increase. Water Distribution responds to water emergencies related to leaks and customer requests.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$194,154	\$317,783	0.00	7.00	0.00	0.00

### PWOM00697 - 445-CC0196 Restore Temporary Help Water Quality

**Recommended**

This decision package requests budget to restore temporary help utilized by Water Quality. Water Quality utilizes a temp help worker for data entry of reports into the database. This Decision Package requests funding based on the 3-year historical average.

			2021 Budget	2022 Budget	2021 FTE	2021 Frozen	2022 FTE	2022 Frozen
445 Water Utility Fund	Expense	Ongoing	\$14,900	\$14,900	0.00	1.00	0.00	0.00