



## MEMORANDUM

**DATE:** MAY 8, 2024

**TO:** Pearson Field Aviation Advisory Committee

**FROM:** Guy Lennon, Airport Manage/PW

**RE: AGENDA ITEM IV. – REQUEST AVIATION ADVISORY COMMITTEE RECOMMEND CITY COUNCIL ENTER INTO A GRANT AGREEMENT WITH THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION TO ACCEPT AN AIRPORT AID GRANT FOR THE AIRPORT ELECTRICAL IMPROVEMENT PROJECT**

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**RECOMMENDATION:** Staff requests the Aviation Advisory Committee recommend City Council authorization to enter into an agreement with the Washington State Department of Transportation (WSDOT) to accept an Airport Aid grant in an amount of \$43,392 for an Airport Electrical Improvement Project.

**BACKGROUND/DISCUSSION:** The City anticipates receiving a Federal AIP grant for the Airport Electrical Improvement Project. WSDOT Aviation Division has Airport Aid grants that can be used as a 5% match for the project. The City, through the Pearson Field budget, would be responsible for the remaining 5%. The grant application requires a resolution indicating the City Council's authorization to apply for the grant.

**FINANCIAL IMPLICATIONS:** This project is in the current 3-year Capital Improvement Program (CIP). Federal grants represent 90% of total project costs. The WSDOT grant is represents 5% of the project costs. The remaining 5% local matching share is in the Airport Operating Fund.

**PROPOSED MOTION:** Move to approve forwarding a recommendation to the City Council for authorization to enter into an agreement with the Washington State Department of Transportation (WSDOT) to accept an Airport Aid grant in an amount of \$43,392 for an Airport Electrical Improvement Project.