



# Pre-Application, Pre-App Waiver Application (PIR)

Email completed application to: [eplans@cityofvancouver.us](mailto:eplans@cityofvancouver.us)

<input type="checkbox"/> <b>PRE-APPLICATION</b>		<input type="checkbox"/> <b>PRE-APPLICATION WAIVER</b>		<input type="checkbox"/> <b>SECOND PRE-APP</b> (within 1 year)	
<p><b>Note:</b> Pre-application conferences are <u>only held virtual</u> (not in person) when requested. Whether a virtual pre-application conference is held or not, the pre-application reports will be available in the City's ePlans system the day before the pre-application is scheduled to be held.</p>					
<p><b>Request a virtual (Microsoft Teams) pre-application conference</b>   <input type="checkbox"/> <b>YES</b>   <input type="checkbox"/> <b>NO</b></p>					
<b>OCCUPANCY TYPE</b>					
<input type="checkbox"/> Single-Family	<input type="checkbox"/> Commercial	<input type="checkbox"/> Multi-family	<input type="checkbox"/> Mixed Use <small>(commercial with multi-family)</small>	<input type="checkbox"/> Industrial	<input type="checkbox"/> Critical Area
<b>ADDITIONAL INFORMATION</b>					
Lot Acreage/Square footage:			Zoning:		
Proposed # of lots:			Proposed Multi-family Dwelling Units:		
Infill Project (utilizing infill ordinance): <input type="checkbox"/> Yes <input type="checkbox"/> No					
<b>PROJECT SITE INFORMATION AND LOCATION</b>					
Proposed project name:					
Project site address:			Parcel #(s):		
<b>PROJECT DESCRIPTION</b>					
(Briefly describe the proposed project. Provide a more detailed description in the project narrative)					
<b>PRIMARY APPLICANT</b>			<b>CONTACT</b>		
Business Name:			Business Name:		
Contact Name:			Contact Name:		
Address:			Address:		
City/State/Zip:			City/State/Zip:		
Phone:			Phone:		
Email:			Email:		
<b>*ELECTRONIC PLANS SUBMITTER (required)</b> <small>(responsible for ePlans uploading and correspondence)</small>			<b>OWNER</b> <small>(attached additional sheets for multiple owners)</small>		
Name:			Name:		
Address:			Address:		
City/State/Zip:			City/State/Zip:		
<b>Email (required):</b>			Email:		
Phone:			Phone:		
<b>ONLINE PAYMENT</b>					
<b>Existing ePermits User Name:</b>			<a href="#">Request an ePermits Account</a>		
<b>REQUIRED SIGNATURES</b>					
As evidenced by my signature below, I/we agree that City of Vancouver staff has my/our full permission to enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public notices.					
Applicant Signature:				Date:	
Property Owner Signature:				Date:	

**QUESTIONS FOR COMMERCIAL, INDUSTRIAL & MULTI-FAMILY PROJECTS**

**Do you anticipate managing/storing any chemicals, petroleum products or automotive fluids on the site? If yes, please describe:**

**Will this facility discharge process wastewater to the sanitary sewer system? If so, please describe:**

**PROJECT QUESTIONS**

Please list specific questions and/or issues you wish to have answered at the Pre-application Conference:

1.

2.

3.

**PRE-APPLICATION & WAIVER SUBMITTAL REQUIREMENTS**

Fee

Signed and Dated Application Form

Narrative - Complete and accurate depiction of the proposal.

Preliminary Site Plan or Plat drawn to-scale and legible. The plan shall include sufficient information to allow city departments to make an adequate determination as to the potential impacts and development standards required for the proposal and respond accordingly.