

Deferred Submittal (DEF)

Submit to: epans@cityofvancouver.us

Questions? 360-487-7833 | [ePlans a weblink to Getting started with ePlans](#)



RELATED CMI PERMIT REQUIRED		CMI-	
JOB SITE LOCATION			
Project site address:		Parcel #(s):	Project Name:
DESCRIPTION OF WORK			
SCOPE OF WORK <i>(More than one scope of work allowed per DEF application)</i>			
<input type="checkbox"/> Electrical* (26)	<input type="checkbox"/> Mechanical* (23)	<input type="checkbox"/> Plumbing* (22)	<input type="checkbox"/> Elevators (14)
<input type="checkbox"/> Refrigeration* (11 Reach-in/Walk-in, 23 equip & piping)	<input type="checkbox"/> Floor Joists (Mtl 05) (Wd 06)	<input type="checkbox"/> Roof Trusses (Mtl 05) (Wd 06)	<input type="checkbox"/> Fireproofing/Firestopping (07)
<input type="checkbox"/> Stairs & Railings (Mtl 05) (Wd 06)	<input type="checkbox"/> Med Gas (40)	<input type="checkbox"/> Other:	
ADDITIONAL INFORMATION			
REQUIRED PRIOR TO SUBMITTAL	Architect/Engineer notation indicating review & approval of plans/documents		
EPLANS PROCESS			
⇒ File naming convention: Two digit minimum CSI Specification section followed by two digit sheet page sequence.			
Plumbing example: 2200 P00 Cover, 2201 P01 Plan, 2202 P02 Details (CMI file naming conventions sheets start at 001& since the approved deferred files will be placed in the CMI approved folder as well, adhering to this convention is important for sequencing)			
⇒ Documents are allowed to be multipage PDFs however Plan sheets should be single files.			
⇒ Revisions to approved CMI sheets should be submitted as a revision to the CMI not as part of a DEF			
⇒ After the application is processed you will receive an email with a DEF number & an invitation to upload plans/ documents			
⇒ CMI permit approval required prior to the release of any DEF drawings/documents			
⇒ Approved(Stamped) drawings/documents will be available under the assigned DEF & also in the related CMI approved folder			
* ENERGY CODE	Forms available: http://waenergycodes.com		
⇒ Verify with design professional prior to submittal if a section of C406 applies. (Additional efficiency requirements)			
⇒ If adding or replacing any lighting: WSEC Lighting compliance forms are required			
⇒ If adding or replacing any mechanical equipment: WSEC Mechanical forms are required.			
GENERAL CONTRACTOR		SUBCONTRACTOR	
Business Name:		Name:	
Address:		Address:	
City/State/Zip:		City/State/Zip:	
Email:		Email:	
Phone:		Phone:	
WA State License #:			
ELECTRONIC PLANS SUBMITTER (Required) <i>(Responsible for ePlans uploading & correspondence)</i>			
Name:			
Phone:			
Email (Required):			

PLEASE NOTE: Schedule inspections under the related CMI Permit Number; you will not be able to on the DEF Application Number.

[Inspections can be scheduled online.](#)

Have a question about inspections? 360-487-7801 or inspections@cityofvancouver.us