

## FLENA Executive Board Meeting

Tuesday, Feb 25, 2025

Attended by:

- Michelle Howell, Chair
- Cassidy Hines, Vice Chair
- Melanie Bollinger, Treasurer
- Maria Ryan, Secretary
- Robin Bauman, Acting Secretary (current meeting), Member-at-Large
- Kathy Heinemann, Member-at-Large
- David Hentz, Member-at-Large
- Jordan Thomas, Member-at-Large

Absent: Carol Van Natta (excused absence)

Chair Michelle Howell called the Zoom Meeting to order at 7:00 pm.

Approval of Minutes from previous meeting: n/a. No minutes available for previous meeting.

9<sup>th</sup> Board Seat filled by adding Cassidy Hines. Motion (Maria), 2<sup>nd</sup> (Robin), unanimous approval.

Board Leadership Slate Elected: Michelle as Chair, Cassidy as VC, Maria as Secretary, Melanie as Treasurer. Motion (Maria), 2<sup>nd</sup> (Robin), unanimous approval.

Insurance for Events Discussion: Dave said working thru Vancouver Neighborhood Alliance, we could get insurance for our events for a \$120 annual fee. Maria said May 31 is the insurance deadline (annual policy runs June 1-May 31).

Fundraising: Waste Management offers \$120 grants (once per year per group) if someone attends their training and shares the info with our neighborhood. Maria attended the recycling 101 class on Saturday. Now we must publish an article disseminating the info to our association.

Communications: The City will print on our behalf up to 4x per year, but due to postage costs, will do only one postcard mailing for us per calendar year. Maria suggested electronic distribution, such as thru NextDoor. Or we could put printed copies in gathering areas such as lobbies of apartments and community bulletin boards.

Newsletter: Michelle, Cassidy, Maria and Melanie will start drafting a template and content for a newsletter. In addition to the Waste Management info, it could include our boundaries, date for next general meeting, officers, how to reach the group.

Banking: We'll need to open a checking account. Must have a Neighborhood Assoc account to deposit the Waste Management check, and from which to pay the Insurance. Melanie will look into this. Maria will forward a list of Neighborhood Assoc leaders. Melanie could reach out to a couple of nearby groups to find out more about what they've done.

Grant Application Workshop: Dave and Maria attended. \$100k is available in 2025 grants. Seven large ones for \$5k each, many more for \$500 or less. Maria said grants awarded last year included: social events for neighborhoods, but NOT capital improvements as those would require ongoing maintenance and no budget available for added maintenance.

Community Garden: Michelle suggested re-starting the community garden at the VIC. Maria said she was told grants could be available for community garden on private land, but not city land. Melanie and Michelle were interested in this. Cassidy suggested that first we get the group up and running and build a community, then we can focus on larger projects like that.

Clean-Up Day: Maria suggested a community clean-up day as a one-day event that could build some momentum and interest for our group. Cassidy agreed those are very popular. Maria said dates are available in August, October 18 or 25, or Nov 1. After discussion, it was decided that Maria will request to reserve Oct 18 and get more details on the event. She shared that Village of Fishers Landing / Northfield are having a combined Clean Up event on April 5 if we want to see what one is like. Robin will attend to see what's involved.

Introductions: went around the group and got to know each other. Board members reside in: Fishers Glen, The Firs, Heritage, and the Cottages

Goals For 2025:

- 1) In March / April: create and publish newsletter (Michelle, Cassidy, Maria, Melanie)
- 2) In April: open bank account, get and deposit the \$120 check (Melanie, Michelle)
- 3) In April/May: make arrangements for insurance by May 31.
- 4) In Aug/Sept: Coordinate with City to send out postcards for two October events:

General Meeting (date TBD), need agenda / speaker / location for that

Neighborhood Cleanup day (Oct 18)

Next meeting: Tuesday, April 22, at 7pm. Maria will coordinate the Zoom with Koko

Meeting adjourned by Michelle at 8:12pm.

Respectfully Submitted by Robin Bauman

**Fisher's Landing East Neighborhood Association (FLENA)  
Board Meeting  
April 22, 2025**

Meeting called to order at 7:04pm

Attended by:

- Michelle Howell, Chair
- Cassidy Hines, Vice Chair
- Maria Ryan, Secretary
- Robin Bauman, Member-at-Large
- Jordan Thomas, Member-at-Large

Absent:

- Melanie Bollinger, Treasurer (excused)
- Carol Van Natta (unexcused) - **Michelle will be calling Carol** to check in on participation on the board since she hasn't made the 3 meetings this year
- David Hentz, Member-at-Large (unexcused)
- Kathy Heinemann, Member-at-Large (unexcused)

- **Approval of 2/25/25 meeting minutes** - approved unanimously
- **April 5th Cleanup Visit** - Robin mentioned there were only 2 neighborhood volunteers on the shift who had a map of their neighborhood boundaries and would welcome people coming to drop off. No one made a drop off while she was there. The cleanup had some specialty trucks (Sacred Heart) besides Waste Connections trucks. Discuss on FLENA cleanup, included interest in holding it in the parking lot of VIC. Question if we could collect electronics. Will have to research. Or if other organizations could be there to collect items. We should check with the City given our liability insurance covers our NA volunteers.
- **Vancouver Neighborhood Alliance 4/9 meeting** - discussed having a board member regularly attend. Michelle volunteered she would attend. **Maria is going to forward VNA details.**
- **Coffee with the Mayor** - Cassidy did not attend in March, but did in February. She shared info from 3 speakers, including Ryan Lopossa, Transportation Manager. Work is still continuing on 34th. A year after the work is completed, there will be a traffic study to see how things are going. He also monitors cameras at the intersection of 34th & 164th. We want to share community concerns and discussed drafting a list of items to sent to the City, including U-turns at interaction of 164th, the length of lights, and confusion of lanes.
- **Newsletter distribution plan** - Cassidy & Maria - 500 hard copies of newsletter are being mailed to Cassidy. We are creating an email distribution list to email the newsletter to apartment buildings and HOAs. We will use hardcopies for 1) some homes in developments in our NA that do not have an HOA (e.g., homes near 20th &

192nd intersection) and 2) posting in some business (e.g., Fred Meyer). **Michelle, Maria and Cassidy will get together to distribute hardcopies.**

- **New business**

- Neighborhood Cleanup committee. FLENA's date is set for Saturday, October 18th. Michelle and Jordan have volunteered to be on the committee.
- **Next meeting** will be a General Meeting via ZOOM. It's planned for Tuesday June 24th at 7PM. **Maria will check with Koko to see if that date is available on the Office of Neighborhood's ZOOM account.**
- Meeting adjourned at 7:53PM

Submitted by María Ryan

**Fisher's Landing East Neighborhood Association (FLENA)**  
**General Meeting**  
**June 24,2025**

Meeting commenced at 7:02pm

Board members in attendance:

- Michelle Howell, Chair
- Cassidy Hines, Vice Chair
- Maria Ryan, Secretary
- Melanie Bollinger, Treasurer
- Robin Bauman, Member-at-Large

Board members not present:

- David Hentz, Member-at-Large
- Jordan Thomas, Member-at-Large
- Kathy Heinemann, Member-at-Large

1. Approval of 4/22/25 meeting minutes- Maria moved to approve meeting minutes and Robin seconded; approved.
2. Update from Ryan Lopossa, Transportation Manager with the City on the 34th street improvements and 176th roundabout. 1) SE 34th street work is on pause due to delay of delivery of materials. Once work is done, the project will transition to a one year evaluation period. This will include traffic counts and reviewing if traffic patterns have changed. Will look at bicycles, pedestrians, and the ridership on CTran. Staff will also pay attention to the signal on 164th, watching flow from cameras at the intersection. 2) At the intersection of 176th & 29th there are designs for a roundabout. The city is waiting for both HOAs to approve sale of a portion of land. The north HOA did not get the number of signatures for approval. The South HOA did vote yes for sale. The roundabout is one of the first items of the VIC build out that will be completed. He does want to hear feedback from the community.
3. Charles Ray, Urban Forester with the City, and staff liaison to FLENA. He provided some info from the Office of Neighborhoods. 1) Districting Ballot Measures - pros/cons Committee applications deadline is June 30th, 2) City continues with Comprehensive Plan community engagement events, and 3) Urban Forestry removed some trees in Heritage Park and will replace them in the Fall.
4. Update from Michelle and Cassidy on the most recent Vancouver Neighborhood Alliance meeting Composting. Discussion on composting in the City. For homeowners, food materials, no biodegradable products, can be placed in the yard debris bin. For people in apartments, the City is working on getting some central drop off locations. There was a discussion on redistricting, where each district will have their own council member.

5. Update from Michelle on recent Coffee with the Mayor meeting. There was discussion on redistricting, the homeless shelter, the implementation of weekend parking fees downtown, and the need to build 2,000 new housing units per the Comprehensive Plan that is being updated
6. Short discussion on newsletter distribution plan. FLENA has published a spring newsletter and emailed to a few apartment complexes and HOA management companies. 3 board members distributed some paper copies, but with 2,500 units in the association, we don't have the manpower to distribute hardcopies to all homes. One idea suggested is to have neighborhood captains to help distribute them.
7. New business:
  - Reminder that FLENA will hold a Neighborhood Clean-up on October 18th. Volunteers are welcome to help in planning.
  - Grant request possibilities - the City has a \$500 grant program and we currently don't have any idea of what activity we could hold and submit for grant support.
  - Summer Newsletter ideas- Ziply installation (**Charles will follow up with City staff**) and the City's Summer Concert Series at Columbia Tech. Robin suggested a future item could be regarding school boundaries.
  - Creating a FLENA website. **Cassidy will look into a free or low cost website**
8. Next meeting will be a Board Meeting via ZOOM on Tuesday, July 22nd at 7PM. **Maria will check with Koko to see if that date is available on the Office of Neighborhood's ZOOM account.**

Meeting adjourned at 8:03PM

Submitted by María Ryan

The following people logging into meeting. including Ryan Lopossa:



Maria Ryan (Secretary) (Me)



K Pomeroy



Ryan Lopossa - City Of Vancouver



Melanie Bollinger Treasurer



Cassidy Hines, Vice Chair



Michelle Board Chair



A Nichols



Robin Bauman (Board Member)



Ada Levins



Liz



Kendra Swafford (she/her)



Carolyn Osten



Rita Irvin



Nancy Johns



Kathy Gilchrist



Maxi



Charles Ray



E



rasmussj



Minh Nguyen



Cedric Ballard