

MEMORANDUM OF UNDERSTANDING

Supervisory Oversight of Vancouver Police Records Division

This Memorandum of Understanding (“MOU”) is made between the City of Vancouver (“City”) and the Vancouver Command Guild (“Guild”) with the intent to allow proper communication between the parties listed above; and in accordance with Article 1/Guild Recognition; Article 8/Identification of Jobs and Appendix “A” within the Collective Bargaining Agreement.

It is mutually agreed by all parties that due to extended leave of the Police Records Manager, Guild Members shall be allowed to perform Police Records Manager work while the Police Records Manager is on leave under the following parameters:

1. This agreement shall be effective December 3, 2024, and, unless mutually agreed by the parties, shall sunset at 5:00 pm on December 31, 2024, or the date that the Police Records Manager returns to work, whichever comes first.
2. The Guild member will work an agreed upon 4/10 schedule, working 4 consecutive days Mon-Thu or Tue-Fri, beginning between 7:00am and 9:00am.
3. The primary function of the Guild member will be supervisory/management responsibility of Records Division personnel.
4. The Guild member is not required to acquire any advanced certifications associated with the supervisory/management role in the Records Division (i.e. ACCESS TAC).
5. The Police Records Manager is responsible to ensure the Records Division is in compliance with Criminal Justice Information Services (CJIS) Security; applicable Federal, State and local laws, rules, regulations, policies and procedures regarding the retention and destruction of police records, and compliance with the Public Records Act for public release of police records.
6. In the absence of the Police Records Manager, the Guild member will assist Records Division personnel to ensure that the responsibilities of the Police Records Manager are completed.
7. This agreement is non-precedent setting and evidence of this agreement cannot be used in any current or future disputes between the parties, including, but not limited to, contract negotiations.


Be it further agreed that this Memorandum of Agreement shall be pursuant to the terms of Article 23/Resolution of Disputes should there be any dispute regarding the

interpretation and/or application of this memorandum.

Dated December 3, 2024

Handwritten signature of Troy Price in black ink, featuring a stylized 'T' and 'P' with the number '1234' written at the end.

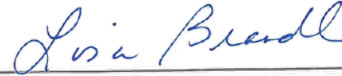
Troy Price, Chief of Police

Handwritten signature of Antoinette Gasbarre in blue ink, written in a cursive style.

Antoinette Gasbarre, HR Director

Handwritten signature of Blaise Geddry in black ink, written in a cursive style.

Blaise Geddry, President VCG

Handwritten signature of Lisa Brandl in blue ink, written in a cursive style.

Lisa Brandl, Deputy City Manager