



CITY OF
Vancouver
WASHINGTON

**Police
Pension Board
Meeting Schedule
August 3, 2026**

**Police Pension Board
1:30pm
Aspen Conference Room, 1st Floor City Hall
Call In: 1 347-941-5324
Phone Conference ID: 112 691 873#
Teams Meeting ID: 271 924 856 321 42
Passcode: 7g5JC3BJ**

Please contact April Stinson at (360) 487-8403 or
April.Stinson@cityofvancouver.us
if you are unable to attend.
Thank you!



Police Pension Board

Anne McEnerny-Ogle, Chair
Sarah Fox - Anthony Glenn - Katie Shifley -
August Lehto - Kit Abernathy - Jeffrey Dong

Police Pension Board Meeting Agenda

August 03, 2026

1:30 PM

Vancouver City Hall

Aspen Conference Room

415 W 6th St

Vancouver, WA 98668-1995

In accordance with the Open Public Meetings Act (OPMA), the Police Pension Board meeting will be open to in-person attendance. Options for viewing and/or participating in the meeting remotely will also be accommodated (see details below).

MEETING ACCESS INFORMATION

[Click here to join the meeting](#)

To access by phone (audio only), call: 1-347-941-5324

Phone Conference ID: 112 691 873#

- 1. Call to Order and Roll Call – McEnerny-Ogle**
- 2. Approval of Minutes – McEnerny-Ogle**
 - a. June 1, 2026, Minutes
- 3. Communications - Stinson**
 - a. Introduce New Board Member
- 4. Reports – Glenn**
 - a. Budget Report
 - b. Approval of Expenses for May 2026 – June 2026
- 5. Old Business - Stinson**
 - a. None
- 6. New Business – Stinson**
 - a. Discussion on Proposed Board Rules and Regulations Updates
- 7. Public Comment* – 3 minutes each**

*The public is invited to speak regarding any New or Old Business item. Members of the public

testifying are asked to limit testimony to three minutes. There are three ways to provide comments:

- In Writing: Public comments can be submitted in writing (name, address, contact information and comments) via email to April.Stinson@cityofvancouver.us by 5pm the day before the meeting.
- Remotely: Pre-register by phone at 360-487-8403 or email April.Stinson@cityofvancouver.us by 5pm the day before the meeting
- In Person: Pre-register by phone at 360-487-8403 or email April.Stinson@cityofvancouver.us by 5pm the day before the meeting or fill out a Public Comment form in person prior to the start of the Communications portion of the meeting.

City Hall is served by C-TRAN. Route information and schedules are available online at www.c-tran.com. You also may reach C-TRAN at (360) 695-0123 for more information on times, fares, and routes.

Anyone needing language interpretation services or accommodations with a disability may contact the Human Resources staff at (360) 487-8403 (RELAY: 711). Assistive listening devices and live Closed Captioning are available for the deaf, hard of hearing and public use. Please notify a staff person if you wish to use one of the devices. Every attempt at reasonable accommodation will be made. To request this agenda in another format, please also contact the phone numbers listed above.

Meeting Minutes

Monday, June 1, 2026

1:30 p.m.

Vancouver City Hall

Aspen Conference Room

415 W. 6th Street

Vancouver, WA 98660

Board Members Present:

Anne McEnerny-Ogle, Chair; Sarah Fox, Mayor Pro Tempore; Anthony Glenn, Treasurer; August Lehto, Police Retiree; Kit Abernathy, Police Retiree; Jeffrey Dong, Police Retiree

Board Members Absent:

Lisa Brandl, Deputy City Manager/CFO/Board Secretary

Staff Present:

Tricia Juettemeyer, Assistant City Attorney; April Stinson, Human Resources; Megan Sarvela, Human Resources; Emily Azadi, Human Resources

Guests:

None

Item 1: Call to Order

The June 01, 2026, meeting of the Police Pension Board was called to order at 1:30 p.m. by Chair Mayor McEnerny-Ogle in Aspen Conference Room at Vancouver City Hall and via Microsoft Teams.

Item 2: Approval of Minutes

Motion by Abernathy, seconded by Lehto to adopt the minutes from December 01, 2025, as written. The motion was approved unanimously by the eligible voting members. Fox recused from the vote due to not serving on the Board at the time of the meeting.

Item 3: Communications

a) Introduce New Board Members

Sarah Fox was elected Mayor Pro-Tempore on January 6, 2026, and is now a member of the Police Pension Board.

Members

Anne McEnerny-Ogle
Chair

Sarah Fox, Mayor Pro Tempore
Anthony Glenn, City Treasurer
Lisa Brandl, Deputy City
Manager/CFO Board Secretary
August Lehto, Police Retiree
Kit Abernathy, Police Retiree
Jeffrey Dong, Police Retiree

Human Resources
Department

P.O. Box 1995
Vancouver, WA 98668
360-487-8403
TTY: 711
cityofvancouver.us

To request accommodation or other formats, please contact:

Caylee Tashiro | 360-487-8403 | TTY: 711 | Caylee.Tashiro@cityofvancouver.us

By statute, the City Clerk serves as Board Secretary and must be a Board member. Effective January 15, 2026, Natasha Ramras, who served as Board Secretary, is no longer with the City of Vancouver. Going forward, Lisa Brandl, the current City Clerk, will serve as Board Secretary of the Police Pension Board.

Action Requested

Communication only; no official action is required by the Board.

b) Pensioner Death

Police Retiree, Terrence Popravak, passed away on January 7, 2026, at 83 years of age.

"41.20.090 Lump sum payment on death before or after retirement. "Whenever any member of the police department of such city shall, after five years of service in said department, die, his surviving spouse or, if there is no surviving spouse, the child or children under the age of eighteen years, or if there is no surviving spouse or child or children, then his parents or unmarried sister or sisters, minor brother or brothers, dependent upon him for support, shall be entitled to the sum of one thousand dollars from such fund. This section to apply to members who shall have been retired, for any reason, from active service under the provisions of this chapter."

A check will be prepared for the funeral benefit and delivered to the estate of Terrence Popravak.

Action Requested

Communication only; no official action is required by the Board.

Item 4: Reports

Glenn reported that total expenditures through April 2026 were 23% of budget. Total revenues through April 2026 were 51% of budget. The budget report is on track, and no adjustments are needed from the Accounting department.

Expenses for November 2025 through April 2026 totaled \$ 454,589.77

Motion by Glenn, seconded by Dong, and approved unanimously to accept the expenses as presented.

Item 5: Old Business

None

Item 6: New Business

a) Request for Payment of Deposit for Long Term Care Waitlist Placement– Claimant A

Attached for Board review is a Long-Term Care Application, Physician's Statement, and a request for payment of a \$5,000 deposit for long-term care waitlist placement for Claimant A.

Claimant A was previously approved for Home Health Care services at the May 06, 2024, meeting up to the current daily cost for a semi-private room.

According to documentation provided by Claimant A, his spouse, and his physician, he is experiencing a progressive decline due to multiple serious medical conditions, including spinal stenosis, chronic pain, mobility impairment, and complications associated with ongoing Lupron therapy for prostate cancer. He is now largely immobile, experiences frequent falls, and demonstrates worsening physical and cognitive weakness. His spouse is no longer able to safely provide care. Based on these circumstances, long-term care placement is reported to be medically necessary due to increased safety risks and care needs.

Section III.11.e of the Board rules for long term care requires:

"The Board requires quotes from at least two (2) comparable facilities/providers in the county for which the member is requesting services, if outside of Clark County Washington."

Claimant A has not provided two quotes. Claimant A is instead requesting payment for placement at Brookdale Stanwood due to proximity to his primary care physician, specialists, clinic, pharmacy, and existing support network, thereby supporting continuity of care. Claimant A resides in Snohomish County and reports being unable to identify another suitable facility at this time.

To secure placement, Claimant A must first be placed on the Brookdale Stanwood waitlist. The facility requires a \$5,000 payment to be added to the waitlist. This amount is fully refundable if Claimant A does not ultimately move into the facility. If he does move in, the deposit will be applied toward the upfront move-in costs, including the first month's rent and care charges, which may be prorated, as well as the one-time community fee.

Section III.11.a of the Board rules limits:

"The Board does not provide benefits for the following.... Charges for reports or records; transportation; bed holds; move in fees;"

The one-time community fee is separate from monthly rent and care charges and is not credited toward ongoing housing costs. According to the facility, this fee covers apartment preparation expenses and administrative costs associated with assessments and paperwork. This fee is not a security deposit and does not go toward any care costs. As such, the Board rules do not allow for payment of this fee. The amount of the community fee is equal to one month's rent for the selected apartment.

Section III.11.d of the Board rules for long-term care costs:

"Total daily cost allowed shall not exceed the semi-private room rate in a skilled nursing facility. This allowance will be determined using the latest annual Genworth Cost of Care Survey for Nursing Home Care services in the state of Washington."

The current average daily cost for a semi-private room in Washington State is \$443/day or about \$13,290/month.

Claimant A has expressed a preference for a one- or two-bedroom unit and is not interested in a studio apartment. He is concerned that if approval is limited to only one unit type, he may experience delays or be repeatedly returned to the waitlist when only two-bedroom units are available.

Current monthly rates at Brookdale Stanwood are as follows:

- Studio apartment: approximately \$4,780 to \$5,400 per month.
- One-bedroom apartment: approximately \$5,210 to \$8,305 per month.
- Two-bedroom apartment: Starting at \$6,675 per month

The cost of care has not yet been assessed by the facility at this time, as Claimant A is pending placement on the waitlist.

Items for consideration by the Board:

\$5,000 - Waitlist Deposit (applied toward community fee and/or move-in costs if admitted)

Action Requested

Consider Claimant A's request for payment of a \$5,000 waitlist deposit for long-term care waitlist placement.

Motion by Dong to approve payment of a \$5,000 deposit for Claimant A to secure placement on the Brookdale Stanwood long-term care waitlist, subject to the conditions that the deposit be applied only to Pension Board covered costs and that Claimant A provides a quote from at least one additional comparable long-term care facility or provider within the county of service. Seconded by Lehto and approved unanimously.

Item 7: Public Comment

None

Adjourned:

This meeting adjourned at 1:50 p.m.



MEMORANDUM

DATE: August 3, 2026
TO: Police Pension Board
FROM: April Stinson, Pension Board Coordinator
RE: Introduce New Board Member

By statute, the City Clerk serves as Board Secretary and must be a Board member. Effective July 27, 2026, Katie Shifley joined the City of Vancouver as the Chief Financial Officer and City Clerk and will serve as Board Secretary of the Police Pension Board.

With Katie Shifley's appointment as City Clerk, Lisa Brandl will no longer serve on the Police Pension Board following the conclusion of her interim City Clerk role.

Action Requested

Communication only; no official action is required by the Board.

COV - Composite Department Budget vs Actuals by Fund

Period FY 2026 - Jun

Fund 617 Police
Pension Trust
Fund

Ledger Expenditures

Account Type

Fund	Department	Cost Center	Ledger Account	Current Year							Prior Year				
				Budget	Pre-Encumbrance	Encumbrance	Actuals	Actuals + Total Encumbrance	Available Budget	% Spent	Budget	Actuals (Years End)	Variance (Budget - Actual)	Actuals (PTD)	% Spent
617 Police Pension Trust Fund	Budget - Human Resources	CC0131 HR-Pension Admin	540000:Services	0	0	0	0	0	0	0%	0	580	(580)	580	0%
617 Police Pension Trust Fund	Budget - Human Resources	CC0132 HR-Pension Payments	520000:Employee Benefits	1,513,200	0	0	612,256	612,256	900,944	40%	1,513,200	1,319,315	193,885	634,970	42%
617 Police Pension Trust Fund	Budget - Human Resources	CC0132 HR-Pension Payments	540000:Services	22,608	0	695	4,485	5,180	17,428	23%	22,608	8,880	13,728	7,365	33%
617 Police Pension Trust Fund	Budget - Human Resources	CC0132 HR-Pension Payments	550000:Intergovernmental Services and Payments	210	0	0	0	0	210	0%	210	0	210	0	0%
617 Police Pension Trust Fund	Budget - Human Resources	CC0132 HR-Pension Payments	590000:Interfund Services	19,458	0	0	9,797	9,797	9,661	50%	13,369	14,150	(781)	7,984	60%
Total				1,555,476	0	695	626,537	627,232	928,244	40%	1,549,387	1,342,925	206,462	650,900	42%

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COV - Composite Department Budget vs Actuals by Fund

Period FY 2026 - Jun

Fund 617 Police
Pension Trust
Fund

Ledger Revenues

Account Type

Fund	Department	Cost Center	Ledger Account	Current Year							Prior Year				
				Budget	Pre-Encumbrance	Encumbrance	Actuals	Actuals + Total Encumbrance	Available Budget	% Spent	Budget	Actuals (Years End)	Variance (Budget - Actual)	Actuals (PTD)	% Spent
617 Police Pension Trust Fund	Budget - Human Resources	CC0132 HR-Pension Payments	361110:Investment Earnings	0	0	0	0	0	0	0%	0	0	0	0	0%
617 Police Pension Trust Fund	Budget - Human Resources	CC0132 HR-Pension Payments	369910:Miscellaneous Other Operating Revenues	(1,600,000)	0	0	(807,681)	(807,681)	(792,319)	50%	(1,600,000)	(1,613,942)	13,942	(808,295)	51%
617 Police Pension Trust Fund		(Blank)	361110:Investment Earnings	(121,990)	0	0	(93,599)	(93,599)	(28,391)	77%	(154,417)	(218,367)	63,950	(104,959)	68%
617 Police Pension Trust Fund		(Blank)	369910:Miscellaneous Other Operating Revenues	0	0	0	0	0	0	0%	0	0	0	0	0%
Total				(1,721,990)	0	0	(901,280)	(901,280)	(820,710)	52%	(1,754,417)	(1,832,310)	77,893	(913,254)	52%

07/26/2026 10:03 PM stinsona / April Stinson

**Police Pension Board
May 2026 - June 2026****EXPENSES:**

May	2026 Pensions Paid	\$12,560.99
June	2026 Pensions Paid	\$32,727.35
May	2026 Health Insurance Premiums Paid	\$28,460.74
June	2026 Health Insurance Premiums Paid	\$28,460.74
May	2026 Claims paid by HRPro	\$0.00
June	2026 Claims paid by HRPro	\$86.67
May	2026 Claims paid by CoV	\$55,119.45
June	2026 Claims paid by CoV	\$54,773.23
May	2026 HRPro Admin Fees	\$211.75
June	2026 HRPro Admin Fees	\$211.75
May	2026 Medicare B Reimbursements	\$0.00
June	2026 Medicare B Reimbursements	\$791.40
TOTAL EXPENSES FOR APPROVAL:		\$213,404.07

APPROVAL OF EXPENSES

The City of Vancouver Police Pension Board approves the above expenses totaling \$213,404.07 this 3rd day of August 2026.



MEMORANDUM

DATE: August 3, 2026

TO: Police Pension Board

FROM: April Stinson, Pension Board Coordinator

RE: Discussion on Proposed Board Rules and Regulations Updates

At the July 6, 2026, Fire Pension Board meeting, the Board discussed potential updates to the City of Vancouver Police and Fire Pension Boards Pension Board Rules and Regulations. These topics are being presented to the Police Pension Board to provide an opportunity for review, discussion, and input.

The motions considered by the Fire Pension Board at the July 6, 2026, meeting included:

- Direct City staff to prepare proposed amendments to the City of Vancouver Police and Fire Pension Boards Pension Board Rules and Regulations to apply inflationary adjustments to covered expenses based on the Seattle-Tacoma CPI-U, aligned with the adjustment cycle used for LEOFF 1 pensioners.
- Request that a joint meeting of the Police and Fire Pension Boards be held to consider proposed amendments to the City of Vancouver Police and Fire Pension Boards Pension Board Rules and Regulations.

Action Requested

Discussion only; no official action is required by the Board.