

Impact Fee Deferral (Single Family) Supplemental Application



What am I required to submit?

- Completed application form
- Administrative fee
- Recorded impact fee deferral lien (document template attached)

Application Form:

Ownership Information

Property Owner(s)/Lien Grantor(s) (list full legal name(s)/corporate identities of all owners listed on the title):

Preferred contact person: _____

Mailing address: _____

Telephone: _____ Email: _____

Applicant Name: _____

Contractor registration number: _____

Mailing Address: _____

Telephone: _____ Email: _____

Property Information

Property address: _____

Building permit number: _____ Parcel number: _____

Legal description of the property (please attach as Exhibit A)

[This section to be completed by Vancouver Development Review Services staff]

Impact Fee Calculation

Total fees due: _____

Building Permit Issued: _____

Staff signature: _____

Impact Fee Due Date: _____

Date: _____

Things To Consider

- #1** An impact fee deferral application must be submitted for each parcel to be developed.
- #2** The deferral period shall not exceed a period of 18 months from issuance of the building permit.
- #3** Impact fees must be paid before the scheduling of final inspection.
- #4** The amount of impact fees deferred will be determined by the fees in effect at the time the applicant applies for a deferral.
- #5** The impact fee for residential development will be computed by applying the traffic, park, and school impact fees.
- #6** The City of Vancouver may institute foreclosure proceedings for unpaid impact fees due. For unpaid School Impact Fees, School Districts may also institute foreclosure proceedings.