



CITY OF
Vancouver
WASHINGTON

2027 CDBG and HOME Application Information Session

**Victor Saldanha – Small Business &
Entrepreneurship Program Manager**
Economic Prosperity & Housing
10/7/26

Welcome!

Enter name, pronouns, agency and email address in the chat.

Questions can be asked at any time by unmuting or typing in the chat.

For any questions after today's workshop, email victor.saldanha@cityofvancouver.us

A link to this recording, presentation materials, and Q&A will be posted to website: cityofvancouver.us/cdbg



Section Overview



- Introductions
- Funding Source Overview
- Application Timeline
- Application Process
- Scoring Committee
- Receiving Funds
- Final Questions

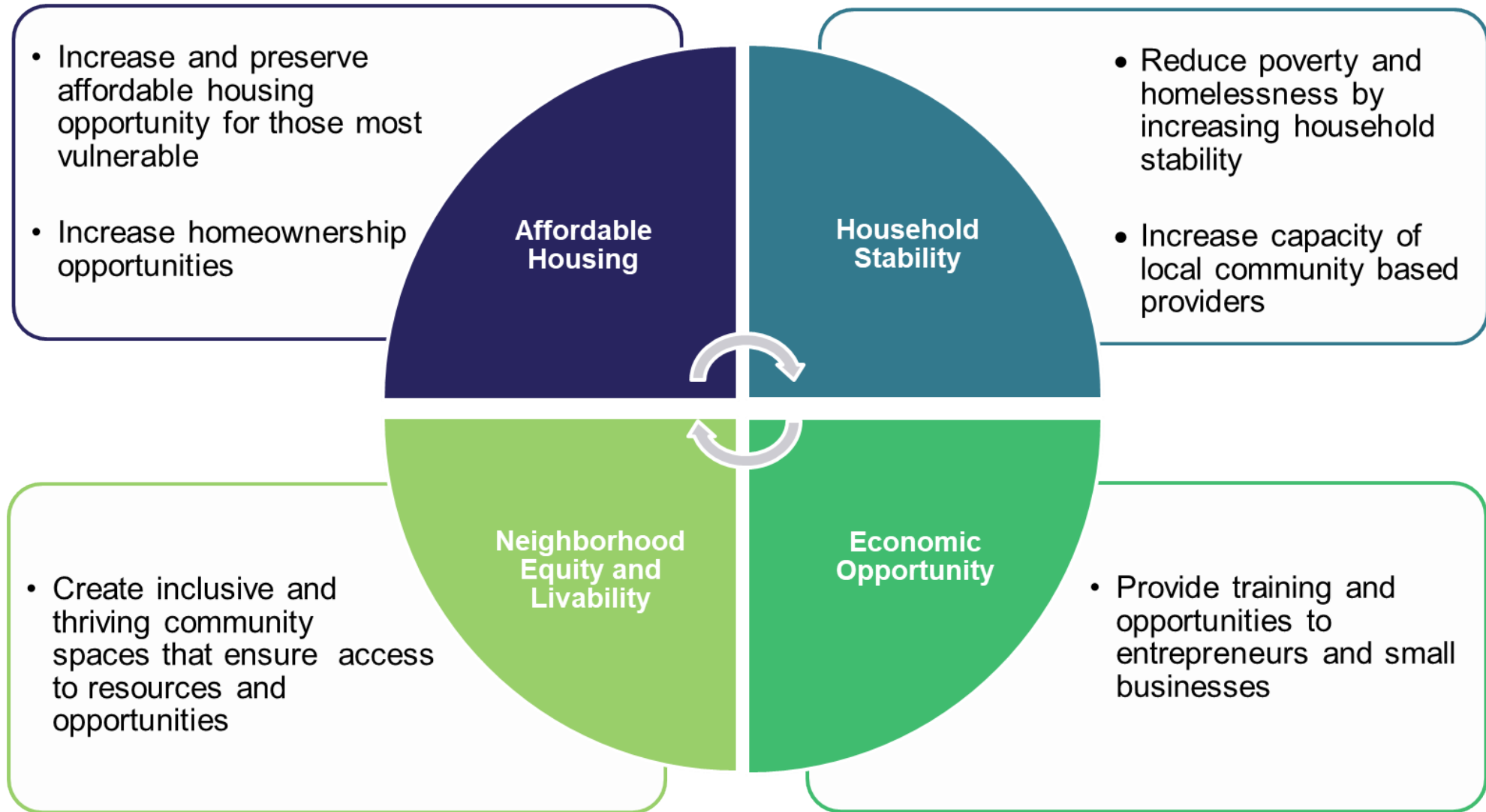


5-Year Plan Goals

- **Affordable Housing**
- **Economic Opportunity**
- **Stability & Poverty Reduction**
- **Neighborhood Livability**



2024-28 Consolidated Plan





Funding Source

Community Development Block Grant (CDBG)

- **Microenterprise Business Assistance:** Activities are targeted to serve microenterprises (up to 5 employees) Participants must have a household income of 80% AMI or less.
- Childcare providers and construction/trades-related businesses are considered critical community needs.





CDBG

Community Development Block Grant

- Microenterprise business assistance activities increase economic opportunity by supporting small businesses within Vancouver city limits. Activities may include technical assistance and resources (e.g. grants, loans) to current and prospective business owners.



Estimated Funds Available

Subject to Change

Funding Categories	Funding Source	Amount available	Maximum Request	Minimum Request
Housing Projects (Construction, Acquisition, Rehab, and Homebuyer)	HOME	\$715,000 (incl \$315k CHDO)	\$400,000	\$150,000
Tenant-Based Rental Assistance	HOME/CDBG	\$270,000	\$200,000	\$135,000
• Rental Assistance	HOME	\$200,000	\$200,000	
• Housing Services	CDBG	\$70,000	35% of HOME	
Public Services	CDBG	\$190,000	\$100,000	\$75,000
Microenterprise Business and Childcare Assistance	CDBG	\$300,000	\$100,000	\$100,000
Homeless Supportive Services	HOME-ARP	\$650,000	\$650,000	\$100,000



Microenterprise Business Assistance

CDBG

Project	Amount Available	Funding Source	Maximum Request	Minimum Request
Microenterprise Business Assistance	\$200,000	CDBG	\$100,000	\$100,000
Microenterprise Childcare Assistance	\$100,000	CDBG	\$100,000	\$100,000

Wednesday, October 7, 2026, at 10 a.m. via Microsoft Teams



Application Process

Process, Timeline & Neighborly



Pre-application

Purpose and Guidance

- Due 10/25/26
- Fundamental questions to assess eligibility
- Completion required to access the full application
- May lead to additional follow-up questions
- Passing does not ensure eligibility
- Uncertain about project
- Budget draft
- Not scored





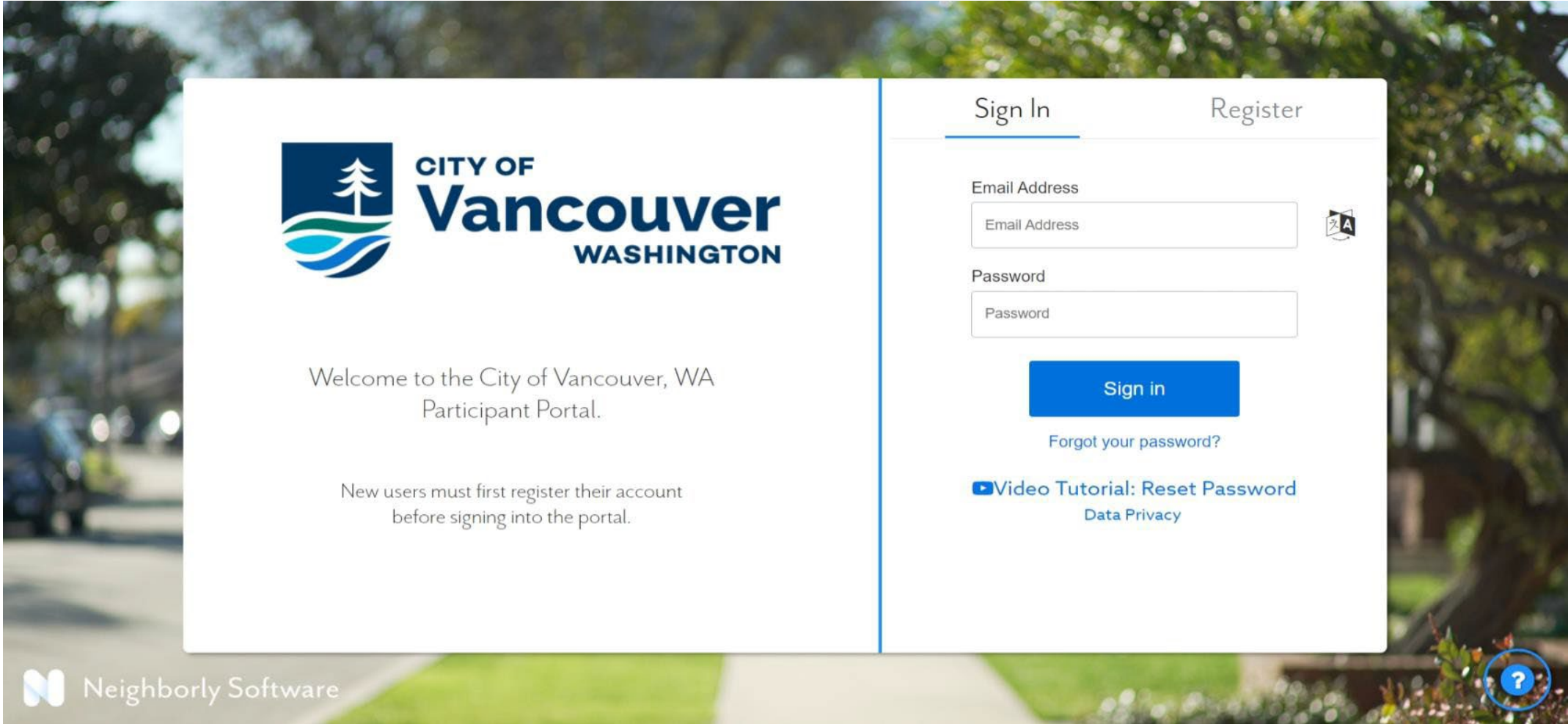
Important Notes

Must meet federal requirements

- Nonprofit agencies and public organizations only
- [Income and rent limits](#)
- [SAM.gov](#), UEI
- Vancouver city limits
- [Application guidelines](#)



Accessing the Application



The screenshot shows the City of Vancouver Participant Portal login interface. On the left, the City of Vancouver logo is displayed above a welcome message and a note for new users. On the right, there are tabs for 'Sign In' and 'Register'. The 'Sign In' tab is active, showing input fields for 'Email Address' and 'Password', a 'Sign in' button, and links for 'Forgot your password?', 'Video Tutorial: Reset Password', and 'Data Privacy'. A 'Neighborly Software' logo is in the bottom left, and a help icon is in the bottom right.

**CITY OF
Vancouver
WASHINGTON**

Welcome to the City of Vancouver, WA
Participant Portal.

New users must first register their account
before signing into the portal.

Sign In

Register

Email Address



Password

Sign in

[Forgot your password?](#)

[Video Tutorial: Reset Password](#)

[Data Privacy](#)

 Neighborly Software





Application Guidance

- Well-defined scope, location, budget, and objectives
- Ensure alignment with City goals
- Set a clear timeline
- Demonstrate capability to successfully complete the project
- Meet all funding criteria
- Implement program evaluation and track achievements
- Address equity concerns related to race, ethnicity, and other protected groups
- Outcomes for low to moderate-income individuals
- Optimize the use of additional funding sources
- Coordinate efforts with other public and private initiatives





Presentations

Date: February 12, 2027

Virtual Meeting

- 10 minutes per application
- 5 minutes presenting
- 5 minutes Q&A
- Small Business Scoring Committee & City Staff



Review Process

Committee, Presentations



Small Business Scoring Committee

- Technical corrections
- Committee of 8 community members
- Review, score, recommend to City Staff
- City Council final approval



Scoring – Committee: 75 points

Based on application and presentation

Category	Max. Points
Scope and Capacity Well-planned, detailed description. Agency has experience on projects of similar size and scope.	15
Need and Plan Alignment Meets a critical community need, directly advances priorities in the City’s Consolidated Plan or 5-Year Economic Development Plan.	20
Impact (Outcomes) Large or long-lasting positive impact on people/households experiencing low or moderate income	15
Financial Feasibility Agency has or will secure other financing needed to carry out project and, if applicable, ensure long-term viability.	10
Readiness Can begin within one year (for programs/services) or two years (for projects involving acquisition, construction, or rehabilitation) of funding award.	10
Collaboration Clearly details coordination with partners or community.	5



Scoring – Objective: 25 points

Staff review based on risk assessment and application

Category	Max. Points
Committed Match Funds Based on committed funds as share of total project cost. 0% = 0 pts 41-60% = 3 pts 1-20% = 1 pts 61-80% = 4 pts 21-40% = 2 pts 81-100% = 5 pts	5
Risk Assessment Score Based on financial health, staff experience with services, prior monitoring results, and litigation. Low = 10 pts Medium = 5 pts High = 0 pts	10
Consolidated Plan Goals: Project addresses a Consolidated Plan Goal that has not been met.*	10



Application Timeline

Date	Item
October 19, 2026	TA Office hours at 10 a.m. to 12 p.m. via MS Teams
October 25, 2026	Pre-application due at <u>11:59 pm PST via Neighborly</u>
November 20, 2026	TA Office hours at 10 a.m. to 12 p.m. via MS Teams
November 25, 2026	Deadline to ask technical assistance questions
December 6, 2026	Final application due at <u>11:59 p.m. PST via Neighborly</u>
December 27, 2026	Staff review, request for technical corrections
January 10, 2027	Response to technical corrections due by 11:59 p.m. PST
February 12, 2027	Applicant presentations. In-person.
February 17, 2027	Advisory Committee's scoring complete
March 26, 2027	Funding recommendations to City Council
April 26, 2027	City Council Public Hearing
May 14, 2027	Action Plan Submitted to HUD
July 1, 2027	Program Year Start: Funding availability dependent on HUD Grant Agreements



HUD Requirements (2026 Grant Certification)

HUD 2027 grant certifications available July/August 2027

Currently Required

- Environmental review
- Federal financial and procurement rules
- Open records access for HUD and the City
- *HUD terms flow into your agreement*

Under Legal Challenge

- Immigration verification (PRWORA)
- Policy conditions re: gender ideology, DEI
- Court rulings are still changing

What we Advise

- Follow your agreement as written
- Keep participant documentation
- Watch for City updates in writing



Thank You & Questions



Email questions to victor.saldanha@cityofvancouver.us

