SECURITY ALARM USER PERMIT APPLICATION

For City of Vancouver Alarm Users

VANCOUVER POLICE ALARM UNIT Attn: Central Square Technologies P.O. BOX 744595. Los Angeles, CA 90074-4595 Phone: (833) 814-0400	FOR ALARM UNIT USE ONLY PERMIT #: _____ DATE ISSUED: _____

1A) Name of 1st Alarm User: A) _____

(If business, use advertised name. If residence, use LAST AND FIRST name of adult.)

1B) Name of 2nd Alarm User: B) _____

(If business, print owner's name)

2) Registration Fee Exemption Request (proof required – see back): ☐Age 62 or older ☐Economic Condition

3) Alarm Location: ☐Business – Type of Business: _____

☐Residence – Type of Residence: ☐House ☐Condominium ☐Apartment ☐Other: _____

4) Street Address: _____ (Street Name) _____ (City and State) _____ (Zip Code)

5) Mailing Address: _____ (If different than street address) _____ (City and State) _____ (Zip Code)

6) Home Phone: _____ Work Phone: _____ Cell Phone: _____

7) Type of Burglar Alarm System: ☐Audible Only (local siren) ☐Monitored Only (by Alarm Company) ☐Both

8A) Alarm Monitoring Company: _____ 24 Hour Phone #: _____

8B) Installation/Service Company: _____ 24 Hour Phone #: _____

9) Emergency Contact Information: List **two (2) people other than those listed on Line 1** who may possess a key and have your permission to assist the police department with securing your premises and deactivating the alarm:

Name: _____ Phone #1: _____ Phone #2: _____

Name: _____ Phone #1: _____ Phone #2: _____

10) Instructions to help officers respond/search your premises (example: special directions, guard dog present, additional contacts or phone numbers, medical conditions): _____

_____

I certify that the above information is accurate to the best of my knowledge. I reviewed both sides of this permit application and accept responsibility for any and all fees and/or fines accrued by use of my alarm system in accordance with VMC 8.52.

11) Authorized Signature **(Required)**: _____ Date Signed **(Required)**: _____

Print Name **(Required):** _____

This form provided by the Vancouver Police Department (Rev. 12/2022) **Alarm registration required by VMC 8.52**

THIS PERMIT APPLICATION IS FOR ALARM LOCATIONS WITHIN THE CITY LIMITS OF VANCOUVER. For all other locations please call your local police jurisdiction for alarm permit information. The following information is a summary of the ordinance. The Alarm Ordinance, Vancouver Municipal Code 8.52, is available online at http://www.cityofvancouver.us. You may also register and pay online at https://www.crywolfservices.com/vancouverwa/

COMPLETE THE APPLICATION FORM ON THE REVERSE SIDE AND RETURN TO THE VANCOUVER POLICE DEPARTMENT. TO AVOID A FINE, APPLY WITHIN 30 DAYS OF SYSTEM ACTIVATION.

PERMIT FEE: $20 per year – **PLEASE DO NOT SEND ANY MONEY WITH THE PERMIT APPLICATION**.

Security alarm system users are required to apply for and obtain an annual permit to use the system. The City of Vancouver will send an invoice for the annual permit fee. VMC 8.52 requires that you keep your alarm permit information updated with the police department. **AGE EXEMPTION**: Primary residential alarm users age 62 or older may request exemption from the permit fee by providing a copy of their driver's license or birth certificate. **ECONOMIC EXEMPTION**: Primary residential alarm users who are eligible for the federal food stamp program may request exemption from the permit fee by providing proof of economic hardship each year.

FALSE ALARM FINES:

A false alarm is the activation of any security alarm system by other than forced entry, attempted forced entry, unlawful entry, or actual burglary or robbery at the alarm site. Alarm users are responsible for paying false alarm fines regardless of age or economic condition.

1st Response	$ 50.00	**Waiver***
2nd Response within 12 months of 1st response	$ 100.00	
3rd Response within 12 months of 1st response	$ 150.00	
4th Response within 12 months of 1st response	$ 200.00	
5th Response within 12 months of 1st response	$ 250.00	
6th (or additional) Response within 12 months of 1st response	$ 300.00	**Disconnect****

*A waiver request form will be mailed with each notice of a 1st false alarm. The 1st false alarm response fee may be waived if the alarm owner agrees in writing to take responsibility for the alarm system and states that corrective action has been taken; however, the 1st false alarm response will remain on record.
**Order of Disconnect and Directive of Non-Response may be sent to the alarm owner, alarm company and 911 after the 6th false alarm.
***A late penalty of $20 and standard collections processes will commence upon non-payment of any invoice.

APPEAL PROCESS:

Alarm owners subject to fine/penalty or other administrative action are entitled to appeal. An appeal must be filed in writing to the chief of police within ten (10) days of receipt of notice and should include evidence of a crime or attempted crime documented by a police report.

FALSE ALARM PREVENTION QUICK TIPS

• Test your alarm system monthly • Lock your doors and windows • Know how to cancel a known false alarm • Require at least two verification phone calls • Install a battery back-up of at least four hours • Communicate all schedule changes to your alarm company • Use "pet friendly" motion detectors • Train all alarm system users including janitorial staff • Provide refresher training periodically • Call your alarm company with any questions

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